

**CENTRAL VIRGINIA TRANSPORTATION AUTHORITY  
TECHNICAL ADVISORY COMMITTEE (TAC)**

**ZOOM MEETING SUMMARY  
April 11, 2022**

**Members and Alternates Present:**

<b>Town of Ashland</b>		<b>Charles City County</b>		<b>Chesterfield County</b>	
Nora Amos	X	Rhonda Russell		Barbara K. Smith	X
		Gary Mitchell		Chessa D. Walker (A)	X
<b>Goochland County</b>		<b>Hanover County</b>		<b>Henrico County</b>	
Thomas M. Coleman	X	Joseph E. Vidunas	X	Todd Eure, FY22 Chair	X
Austin Goyne (A)	X	J. Michael Flagg (A)		Sharon Smidler (A)	X
<b>New Kent County</b>		<b>Powhatan County</b>		<b>City of Richmond</b>	
Justin M. Stauder	X	Bret Schardein	X	Dironna Moore Clarke FY22 Vice Chair	X
Kelli Le Duc (A)		Vacant (A)		Travis A. Bridewell (A)	
<b>VDRPT*</b>		<b>VDOT*</b>		<b>Virginia Port Authority</b>	
Jennifer B. DeBruhl	X	R. Shane Mann		Barbara Nelson	X
Tiffany T. Dubinsky (A)		Mark Riblett (A)			
Daniel Wagner		Liz McAdory (A)	X		
<b>GRTC Transit System*</b>					
Adrienne Torres	X	<b>RMTA*</b>		<b>PlanRVA/RRTPO*</b>	
Sam Sink (A)	X	Joi Taylor Dean	X	Chet Parsons	X

\*Non-voting members

The technology used for this meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. Voting record tables are included in Appendix A. A recording of this meeting is available on the [Plan RVA YouTube Channel](#).

**CALL TO ORDER, WELCOME AND INTRODUCTIONS**

The Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) Chair, Mr. Todd Eure, presided and called the April 11, 2022, CVTA Technical Advisory Committee (TAC) regular meeting to order at 1:00 p.m.

**ROLL CALL & CERTIFICATION OF A QUORUM**

Janice Firestone, Transportation Program Coordinator, took attendance by roll call and certified that a quorum was present.

**STATEMENT REGARDING VIRTUAL MEETINGS**

Chet Parsons, PlanRVA, shared the statement on virtual meetings.

## **1. Consideration of Amendments to the Action Meeting Agenda**

There were no requested changes to the meeting agenda. Seeing and hearing no objections the April 11, 2022, agenda was approved by acclamation as presented.

## **2. Approval of March 14, 2022, CVTA TAC Action Meeting Minutes**

On motion of Nora Amos, seconded by Austin Goyne, the CVTA TAC unanimously approved the minutes of the March 14, 2022, meeting by acclamation as presented (voice vote).

## **3. Open Public Comment Period**

There were no requests to address the CVTA Technical Advisory Committee.

## **4. CVTA Technical Advisory Committee Chairman's Report**

The Chair did not have a formal report.

## **5. CVTA TAC Staff Update**

### **a. Finance Committee Update**

Mr. Parsons reported Finance Committee will meet on Wednesday, April 13<sup>th</sup>. The main topic on that agenda is the regional funding scenarios.

## **6. Innovation Funding - 288 Northbound Hard Shoulder Project**

Mr. Parsons reported that the authority requested TAC look at this project. The amount discussed was eight million from CVTA to bring the project into competitive range. There was discussion about the project being in the funding scenarios; there was no application for the project. It was added when the funding opportunity was discovered. The project will need to go through the full scoring process.

There was a discussion about replacing the southbound project with this northbound project in the CVTA list. Committee members also discussed whether replacements like this should be allowed and if this project will set a precedent for allowing last minute project replacements.

On motion by Joseph E. Vidunas, seconded by Barbara K. Smith, the CVTA TAC voted to recommend using up to eight million dollars in CVTA regional funds, in parallel with VDOT innovation funding, to make a competitive smart scale application (see Appendix A).

## **7. Regional Project Prioritization**

### **a. Final Scoring Results**

Mr. Parsons presented the scoring results and answered committee members' questions.

### **b. Regional Funding Scenarios**

Mr. Parsons presented the scenarios. Committee members discussed a number of options. Mr. Parsons and Myles Busching answered committee members' questions and provided clarification on how the scenarios were developed (through the regional prioritization framework) and the third party review.

Some members felt a 4-year plan should be used this time to allow more flexibility next year as the committee gets a better handle on the process.

Advice from the financial advisors should be sought on potentially using the bonding scenario, but the bonding won't happen until later fiscal years.

After discussion it was agreed upon that the best option would be a four-year pay-go option, conditioned on reducing the reserve for contingency amount for years FY23 and FY24. A line will need to be added for "future debt service".

Staff will add the suggestions from today's meeting to the information that will be shared with the Finance Committee on Wednesday and will also follow up with the financial advisors.

## **8. FY23 Final Allocation Plans - Update**

Mr. Parsons reported that no new allocation plans have been received since the last meeting. The plan is to take them to the authority in May.

## **9. Fall Line Working Group – Update**

### **a. Preliminary Impact/Operational Analysis, Scope, and Cost Estimate for a Project Package or Packages in the City of Richmond**

The authority took action at their last meeting on the following:

- 1) Request VDOT to proceed with the development and delivery of Project Packages 1 & 2 on the southern and northern sections of the Fall Line Trail – and allocate CVTA funds specifically to both packages; and
- 2) Authorize CVTA Chairman to enter into an agreement with CTB / VDOT for the development and delivery of FLT packages 1 and 2; and
- 3) Allocate CVTA funds for conducting a preliminary impact/ operational analysis, scope, and cost estimate for a Project Package or Packages in the City of Richmond; and,
- 4) Direct the FLT Working Group and the CVTA TAC to develop a schedule and spending plan for the remaining segments of trail, to include recommendations for funding options to secure the needed balance of funding to complete the trail.

### **b. Schedule and Spending Plan Timeline for the Remaining Segments of Trail.**

The authority authorized the Fall Line Working Group to develop the schedule and spending plan. The group will begin work on that at their next meeting, which is scheduled for Wednesday, May 4<sup>th</sup> at 9:00 a.m.

## **10. CVTA TAC Member Comments**

There were no member comments.

## **11. Next Meeting: May 9, 2022**

## **12. Adjournment**

Chairman Eure adjourned the meeting at 3:07 p.m.

CAP/jf