

**CENTRAL VIRGINIA TRANSPORTATION AUTHORITY
TECHNICAL ADVISORY COMMITTEE (TAC)**

**ZOOM MEETING MINUTES
April 10, 2023**

Members and Alternates Present:

| Voting Members | | | | | |
|----------------------------|---|----------------------------|---|--------------------------------|---|
| Town of Ashland | | Charles City County | | Chesterfield County | |
| Nora Amos | X | Gary Mitchell | X | Barbara K. Smith, Vice Chair | X |
| | | Rhonda Russell (A) | | Chessa D. Walker (A) | X |
| Goochland County | | Hanover County | | Henrico County | |
| Austin Goyne | X | Joseph E. Vidunas | X | Todd Eure | X |
| Thomas M. Coleman (A) | X | J. Michael Flagg (A) | | Sharon Smidler (A) | |
| New Kent County | | Powhatan County | | City of Richmond | |
| Amy Inman | X | Bret Schardein | | Dironna Moore Clarke, Chair | X |
| Kelli Le Duc (A) | | Vacant (A) | | | |
| Non-Voting Members | | | | | |
| VDRPT | | VDOT | | Virginia Port Authority | |
| Tiffany T. Dubinsky | X | Dale Totten | | Barbara Nelson | X |
| Daniel Wagner (A) | | Mark Riblett (A) | X | | |
| | | Liz McAdory (A) | | PlanRVA/RRTPO | |
| GRTC Transit System | | | | Chet Parsons | X |
| Adrienne Torres | | RMATA* | | | |
| Sam Sink (A) | | Joi Taylor Dean | | | |

The technology used for the CVTA TAC meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Virtual participation of this meeting by members of the committee is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).

1. Welcome and Introductions

The Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) Chair, Dironna Moore Clarke, presided and called the April 10, 2023, CVTA Technical Advisory Committee (TAC) regular meeting to order at 1:00 p.m.

2. Roll Call & Certification of a Quorum

Janice Firestone, Program Manager, took attendance by roll call and certified that a quorum was present.

3. Consideration of Amendments to the Agenda

Chair Clarke asked that Item 8 on the agenda be heard before Item 7. On motion by Dironna Clarke, the CVTA TAC unanimously approved the meeting agenda as amended (voice vote).

4. Approval of March 13, 2023, CVTA TAC Meeting Minutes

On motion by Gary Mitchell, seconded by Austin Goyne, the CVTA TAC members voted unanimously to approve the meeting minutes as presented (voice vote).

5. Public Comment Period

There were no requests to address the committee.

6. CVTA TAC Chair's Report

Chair Clarke did not have a formal report.

8. Regional Leveraging Funds for PE

Vice Chair Smith recapped the discussion from the last meeting about utilizing funding to develop 30% plans. There was a general consensus to recommend approval of this. The Project Selection and Allocation Framework document is being revised to reflect that. In the meantime, the goal is to move forward with the recommendation to the Finance Committee and then the full Authority of setting aside 30% for design effort.

Committee members discussed the following:

- This is not 30% of the dollars that have been put aside for leveraging, but 30% PE design.
- If this option is taken, the locality should forego the remaining funds so they are not tied up. Others felt the remaining dollars should be held on the project for another round of Smartscale, but it will be reallocated to the appropriate funding year.
- VDOT has a staff recommended funding scenario, but it is not final. The suggestion is to not make any formal changes until the CTB finalizes their recommendations for round five.

Chessa Walker recapped the discussion on the leveraging funds from March 10th. Committee members discussed the pros and cons of the various ways to handle this in the document. The changes are being recorded by Ms. Walker and will be distributed to members.

7. Project Selection and Allocation Framework – Recommendations for Full Authority

Vice Chair Smith recapped the discussion from the last meeting about utilizing funding to develop 30% plans. There seemed to be general consensus. The Project Selection and Allocation Framework document is being revised to reflect that.

On motion by Gary Mitchell, seconded by Austin Goyne, the CVTA TAC members voted unanimously to approve the amended Project Selection and Allocation Framework (voice vote).

| Town of Ashland | Vote | Charles City County | Vote | Chesterfield County | Vote |
|-------------------------|-------------|----------------------------|-------------|---------------------------------|-------------|
| Nora Amos | Aye | Gary Mitchell | Aye | Barbara K. Smith, Vice Chair | Aye |
| Goochland County | | Hanover County | | Henrico County | |
| Austin Goyne | Aye | Joseph E. Vidunas | Aye | Todd Eure | Aye |
| New Kent County | | Powhatan County | | City of Richmond | |
| Amy Inman | Aye | Bret Schardein | | Dironna Moore Clarke, Chair | |

9. CVTA/Locality SPA Immediate Needs

Eric Gregory, legal counsel, reported that the document is ready to be used by localities. He recommended that local governing bodies approve the SPA and send for final approval of the CVTA.

10. CVTA TAC Member Comments

There were no comments from members.

11. Next Meeting: Monday, May 8, 2023, at 1:00 p.m.

12. Adjournment

Chair Clarke adjourned the meeting at 2:32 p.m.