

**CENTRAL VIRGINIA TRANSPORTATION AUTHORITY  
TECHNICAL ADVISORY COMMITTEE (TAC)**

**ZOOM MEETING SUMMARY  
March 14, 2022**

**Members and Alternates Present:**

<b>Town of Ashland</b>		<b>Charles City County</b>		<b>Chesterfield County</b>	
Nora Amos	X	Rhonda Russell	X	Barbara K. Smith	X
		Gary Mitchell	X	Chessa D. Walker (A)	X
<b>Goochland County</b>		<b>Hanover County</b>		<b>Henrico County</b>	
Thomas M. Coleman	X	Joseph E. Vidunas	X	Todd Eure, FY22 Chair	X
Austin Goyne (A)	X	J. Michael Flagg (A)		Sharon Smidler (A)	X
<b>New Kent County</b>		<b>Powhatan County</b>		<b>City of Richmond</b>	
Justin M. Stauder	X	Bret Schardein		Dironna Moore Clarke FY22 Vice Chair	X
Kelli Le Duc (A)		Vacant (A)		Travis A. Bridewell (A)	
<b>VDRPT*</b>		<b>VDOT*</b>		<b>Virginia Port Authority</b>	
Jennifer B. DeBruhl	X	R. Shane Mann	X	Barbara Nelson	X
Tiffany T. Dubinsky (A)	X	Mark Riblett (A)			
		Liz McAdory (A)			
<b>GRTC Transit System*</b>					
Adrienne Torres	X	<b>RMTA*</b>		<b>PlanRVA/RRTPO*</b>	
Sam Sink (A)		Joi Taylor Dean	X	Chet Parsons	X

\*Non-voting members

The technology used for this meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. Voting record tables are included in Appendix A. A recording of this meeting is available on the [Plan RVA YouTube Channel](#).

**CALL TO ORDER, WELCOME AND INTRODUCTIONS**

The Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) Chair, Mr. Todd Eure, presided and called the March 14, 2022, CVTA Technical Advisory Committee (TAC) regular meeting to order at 1:00 p.m.

**ROLL CALL & CERTIFICATION OF A QUORUM**

Janice Firestone, Transportation Program Coordinator, took attendance by roll call and certified that a quorum was present.

**STATEMENT REGARDING VIRTUAL MEETINGS**

Chet Parsons, PlanRVA, shared the statement on virtual meetings.

**1. Consideration of Amendments to the Action Meeting Agenda**

There were no requested changes to the meeting agenda. Seeing and hearing no objections the March 14, 2022, agenda was approved by acclamation as presented.

**2. Approval of February 14, 2022, CVTA TAC Action Meeting Minutes**

On motion of Barbara Smith, seconded by Barbara Smith, the CVTA TAC unanimously approved the minutes of the February 14, 2022, meeting by acclamation as presented (voice vote).

**3. Open Public Comment Period**

There were no requests to address the CVTA Technical Advisory Committee.

**4. CVTA Technical Advisory Committee Chairman's Report**

The Chairman reported that the Finance Committee met on February 9<sup>th</sup>. The regional project prioritization is an important matter to discuss today.

**5. CVTA TAC Staff Update**

**a. Finance Committee Update**

Mr. Parsons reported on the items heard at the recent Finance Committee meeting. No recommendation was made on debt policy. They are recommending the full Authority take action to select a financial advisory firm.

**6. Regional project prioritization**

**a. Scoring results (pre cost validation)**

Mr. Parsons reported that the final cost estimates will be available after March 17<sup>th</sup>, once the meetings with the jurisdictions are complete.

**b. Draft third-party estimate timeline review (update)**

The scores with validated estimates should be available by the Friday after the 17<sup>th</sup>. Adjustments to funding requests could be made at that point. Staff would like to have those adjustments by March 28<sup>th</sup> if possible in order to compile everything before the next CVTA TAC meeting on April 11<sup>th</sup>.

There was discussion about scoring discrepancies. Applicants can follow-up with staff by Thursday about those if possible.

The Authority has not yet taken action on the 10% bonding matter.

**7. FY21 annual certification and FY23 expenditure plans – review of submitted documentation**

Mr. Parsons reported that the certifications have been received from each jurisdictions. He asked that any locality that hasn't yet submitted their FY23 allocation plans to please submit. Chesterfield, Goochland, Charles City and the Town of Ashland have not yet submitted.

**8. Fall Line Working Group – review of upcoming meeting agenda**

Shane Mann reviewed the packages and reported on additional funding that will be coming in for the southernmost portion.

1. Request VDOT to proceed with the development and delivery of Project Packages 1 & 2 on the southern and northern sections of the Fall Line Trail – and allocate CVTA funds specifically to both packages; and
2. Authorize CVTA Chairman to enter into an agreement with CTB /VDOT for the development and delivery of FLT packages 1 and 2; and
3. Allocate CVTA funds for conducting a preliminary impact/operational analysis, scope, and cost estimate for a Project Package or Packages in the City of Richmond; and,
4. Direct the FLT Working Group and the CVTA TAC to develop a schedule and spending plan for the remaining segments of trail, to include recommendations for funding options to secure the needed balance of funding to complete the trail.

**9. CVTA TAC Member Comments**

There were no member comments.

**10. Next Meeting: April 11, 2022**

**11. Adjournment**

Chairman Eure adjourned the meeting at 2:19 p.m.

CAP/jf