

**CENTRAL VIRGINIA TRANSPORTATION AUTHORITY  
 TECHNICAL ADVISORY COMMITTEE (TAC)**

**ZOOM MEETING MINUTES  
 October 12, 2022**

**Members and Alternates Present:**

Voting Members					
<b>Town of Ashland</b>		<b>Charles City County</b>		<b>Chesterfield County</b>	
Nora Amos	X	Gary Mitchell	X	Barbara K. Smith, Vice Chair	X
		Rhonda Russell (A)		Chessa D. Walker (A)	
<b>Goochland County</b>		<b>Hanover County</b>		<b>Henrico County</b>	
Austin Goyne		Joseph E. Vidunas	X	Todd Eure	X
Thomas M. Coleman (A)		J. Michael Flagg (A)		Sharon Smidler (A)	
<b>New Kent County</b>		<b>Powhatan County</b>		<b>City of Richmond</b>	
Justin M. Stauder		Bret Schardein		Dironna Moore Clarke Chair	X
Kelli Le Duc (A)		Vacant (A)		Travis A. Bridewell (A)	
Non-voting Members					
<b>VDRPT</b>		<b>VDOT</b>		<b>Virginia Port Authority</b>	
Tiffany T. Dubinsky		R. Shane Mann	X	Barbara Nelson	
Daniel Wagner (A)	X	Mark Riblett (A)	X		
		Liz McAdory (A)	X	<b>PlanRVA/RRTPO</b>	
<b>GRTC Transit System</b>				Chet Parsons	X
Adrienne Torres	X	<b>RMTA*</b>			
Sam Sink (A)		Joi Taylor Dean			

The technology used for the CVTA TAC meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Virtual participation of this meeting by members of the committee is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).

**1. Welcome and Introductions**

The Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) Chair, Dironna Moore Clarke, presided and called the October 12, 2022, CVTA Technical Advisory Committee (TAC) regular meeting to order at 1:05 p.m.

**2. Roll Call & Certification of a Quorum**

Janice Firestone, Program Coordinator, took attendance by roll call and certified that a quorum was present.

**3. Consideration of Amendments to the Agenda**

There were no requested changes to the agenda.

**4. Approval of September 12, 2022, CVTA TAC Meeting Minutes**

On motion by Barbara K. Smith, seconded by Todd Eure, the CVTA TAC unanimously approved the minutes of the September 12, 2022, meeting as presented (voice vote).

**5. Public Comment Period**

There were no requests to address the committee.

**6. CVTA TAC Chair’s Report**

Chair Clarke did not have a formal report.

**7. Fall Line Wayfinding Plan**

Chet Parsons reported that he has been in contact with the Fall Line Working Group and Friends of the Fall Line members and there is consensus to seek CVTA funding for a wayfinding plan. Sports Backers had estimated approximately \$75,000 for this. It was clarified that VDOT has guidance information but is not providing any of the actual wayfinding and it is not part of what is covered under “furnish and install”.

On motion of Todd Eure, seconded by Barbara K. Smith, the CVTA TAC unanimously approved recommending the CVTA approve setting aside up to \$75,000 in Administrative and Operating Budget funds for development of a wayfinding plan for the Fall Line Trail. (Roll call vote – see below.)

Jurisdiction/Agency	Member/Alternate	Aye	Nay	Abstain	Absent
Town of Ashland	Nora Amos	X			
Charles City County	Gary Mitchell	X			
Chesterfield County	Vice Chair Barbara K. Smith	X			
Goochland County	Austin Goynes				X
Hanover County	Joseph E. Vidunas	X			
Henrico County	Todd Eure	X			
New Kent County	Justin M. Stauder				X
Powhatan County	Bret Schardein				X
City of Richmond	Chair Dironna Moore Clarke	X			
<b>TOTAL</b>		6	0	0	3

**8. CVTA Regional Projects – Readiness Update**

Mr. Parsons presented this update. Barb Smith offered to help any locality that needs assistance putting their report together that shows when the funds are expected to be expended. VDOT will make the assumption that the funds will be available immediately and build the spend-plan from that assumption. VDOT will also begin validation. An update will be provided at the November meeting. All of the projects on the list need to be reviewed to make sure the administration is listed correctly.

Localities were asked to submit updated information by November 4<sup>th</sup> if possible so the tables can be repopulated. December 2<sup>nd</sup> will be the absolute latest date for submitting.

## **9. Project Selection and Allocation Framework**

Chair Clarke reported that the CVTA Finance Committee would like TAC to look send the funding for those projects be redistributed to cover cost overruns on other projects. They want a clearer understanding of TAC's idea of having an every other year schedule.

There was consensus that this is a good idea. It's a possibility that OIPI could weigh in. The challenge will be defining or agreeing on what poor scoring is. Modifying the scope could make a difference in the next round.

The RRTPO and the CVTA have asked that cost overruns be looked into. Staff would like to take a comprehensive approach that isn't geared solely towards CVTA projects.

There was discussion about trying to provide guidance as to what would be considered poor scoring.

The Finance Committee would also like information on what roadways are not eligible.

November 3<sup>rd</sup> is the date to submit a list of regional projects that aren't currently eligible.

## **10. CVTA TAC Member Comments**

There were no comments from members.

## **11. Next Meeting: Monday, November 14, 2022, at 1:00 p.m.**

## **12. Adjournment**

Chair Clarke adjourned the meeting at 2:21 p.m.