

**CENTRAL VIRGINIA TRANSPORTATION AUTHORITY
 TECHNICAL ADVISORY COMMITTEE (TAC)**

**ZOOM MEETING MINUTES
 January 8, 2024, 1:00 p.m.**

Members and Alternates Present:

Voting Members					
Town of Ashland		Charles City County		Chesterfield County	
Nora Amos	X	Gary Mitchell	X	Barbara K. Smith, Vice Chair	X
Kerri Ragland		Rhonda Russell (A)		Chessa D. Walker (A)	X
Goochland County		Hanover County		Henrico County	
Austin Goynes	X	Joseph E. Vidunas	X	Todd Eure	X
Thomas M. Coleman (A)		Powhatan County		Sharon Smidler (A)	X
New Kent County		Mike Ciriello		City of Richmond	
Amy Inman	X	Bret Schardein (A)		Dironna Moore Clarke, Chair	X
Kelli Le Duc (A)					
Non-Voting Members					
GRTC Transit System		PlanRVA/RRTP		RMTA*	
Frank Adarkwa	X	Chet Parsons	X	Joi Taylor Dean	
Patricia Robinson (A)	X	VDOT		Virginia Port Authority	
VDRPT		Dale Totten	X	Barbara Nelson	X
Tiffany T. Dubinsky	X	Mark Riblett (A)	X	PlanRVA	
Daniel Wagner (A)		Liz McAdory (A)	X	Myles Busching	X

The technology used for the CVTA TAC meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Virtual participation of this meeting by members of the committee is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).

1. Welcome and Introductions

The Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) Chair, Dironna Moore Clarke, presided and called the January 8, 2024, CVTA Technical Advisory Committee (TAC) regular meeting to order at 1:00 p.m.

2. Roll Call & Certification of a Quorum

Janice Scott, PlanRVA, took attendance by roll call and certified that a quorum was present.

3. Consideration of Amendments to the Agenda

There were no requested amendments to the agenda.

4. Approval of November 13, 2023, CVTA TAC Meeting Minutes

On motion by Gary Mitchell, seconded by Austin Goyne, the members of the CVTA Technical Advisory Committee voted unanimously to approve the meeting minutes as presented (voice vote).

5. Public Comment Period

There were no requests to address the committee.

6. CVTA TAC Chair's Report

Chair Clarke reported wished everyone a happy new year.

7. Fall Line Trail Updates

a. Fall Line management considerations from the Finance Committee discussion

Chet Parsons provided an update from the discussion at the last Finance Committee meeting regarding decisions on wayfinding and other maintenance aspects.

Committee members had questions about the Finance Committee's discussion. Mr. Parsons clarified that the discussion was initially focused on designating primary points of contacts for the wayfinding. The committee also discussed funding for wayfinding and determining ongoing maintenance responsibilities.

b. DB 2 & 3

Mark Riblett provided an update on coordination with the Department of Historic Resources and the local tribes to identify cultural resources. Coordination with Torch Solar is ongoing as well. The current project estimate appears to be in budget.

Vice-Chair Smith thanked VDOT for their work on remaining estimates.

Status updates were provided for Henrico County and the City of Richmond..

8. CVTA Regional Projects Cycle

a. Cost estimate verification

Mr. Parsons reported that the application period ended in September; all applications were submitted from Round 3. Those applications have been vetted. A third-party cost estimate verification contract has been issued.

Staff has been in communication with Michael Baker and three review codes were noted for each project and emailed to all applicants.

Myles Busching reviewed a spreadsheet detailing the outcome of the work that has been done with the third-party reviewer and explained the revised estimate for each project. Committee members indicated their desired changes to each request, if any, based on the revised estimate and notes.

Mr. Riblett clarified that a SmartScale review will still occur for each project.

On motion by Amy Inman, seconded by Gary Mitchell, the members of the CVTA Technical Advisory Committee voted to recommend approval of the estimates with the revisions made during the meeting, as follows:

Town of Ashland	Vote	Charles City County	Vote	Chesterfield County	Vote
Nora Amos	Aye	Gary Mitchell	Aye	Barbara Smith	Aye
Goochland County		Hanover County		Henrico County	
Austin Goyne	Aye	Joseph E. Vidunas	Aye	Todd Eure	Aye
New Kent County		Powhatan County		City of Richmond	
Amy Inman	Aye	Absent	N/A	Dironna Moore Clarke, Chair	Aye

b. Updated CVTA Revenue Estimates (annual projections from VDOT)

Mr. Parsons reviewed the revenue estimates and noted the revenue forecast has been updated based on the newest forecast.

Chair Clarke reminded everyone that these figures are regional fund estimates.

On motion by Gary Mitchell, seconded by Amy Inman, the members of the CVTA Technical Advisory Committee voted to recommend acceptance of 2023 CVTA revenue estimates from VDOT and incorporate them into the Round 3 Regional Funding Scenario., as follows:

Town of Ashland	Vote	Charles City County	Vote	Chesterfield County	Vote
Nora Amos	Aye	Gary Mitchell	Aye	Barbara Smith	Aye
Goochland County		Hanover County		Henrico County	
Austin Goyne	Aye	Joseph E. Vidunas	Aye	Todd Eure	Aye
New Kent County		Powhatan County		City of Richmond	
Amy Inman	Aye	Absent	N/A	Dironna Moore Clarke, Chair	Aye

c. Baseline Existing Projects Scenario

Mr. Busching reviewed the draft baseline updated estimate scenario including SPA commitments, updated timelines and current funding for existing projects. He explained that this is related to the leveraging projects. Part of the update for this cycle was to all a higher request in this round for projects that were not approved in the previous round.

d. Candidate Project Database

Mr. Parsons reviewed the information in the database and explained the three timelines.

9. CVTA TAC Member Comments

There were no member comments.

10. Next Meeting: Monday, February 5, 2024.

11. Adjournment

Chair Clarke adjourned the meeting at 2:41 p.m.