

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
COMMUNITY TRANSPORTATION ADVISORY COMMITTEE (CTAC)**

**Minutes of Meeting – June 8, 2023, 12:00 p.m.
PlanRVA James River Boardroom,
424 Hull Street, Suite 300, Richmond, VA 23224 and via Zoom**

MEMBERS and ALTERNATES (A) PRESENT (X), VIRTUAL (V):

Town of Ashland		Charles City County		Chesterfield County	
Upton S. Martin	X	Vacant		Paul Dobson	
Don Root (A)	V			Herbert A. Richwine	
Goochland County		Hanover County		Henrico County	
Robert L. Basham Jr.	V	H. Charles Rasnick	V	Vacant	
Austin Goyne (A)					
New Kent County		Powhatan County		City of Richmond	
Lisa M. Guthrie, FY23 Chair	X	Robert W. Powers		Andrew Bunn	X
John P. Moyer (A)		Vacant (A)		Sera Erickson, FY23 Vice Chair	X
				Shelley Allmond (A)	
				Clinton Smith (A)	
Chamber RVA		Natl. Assoc. for the Advancement of Colored People (NAACP), Richmond VA Branch		League of Women Voters (LWV)	
John Easter		Walter Johnson		Sarah Weisiger	V
		Charles Willis (A)		Karen Rosenblum (A)	
RIC Area Bicycling Assoc. (RABA)		Richmond Office of Equitable Transit and Mobility		RVA Rapid Transit	
Champe M. Burnley	X	Kelli N. Rowan		Faith Walker	X
John Hamilton				Richard Hankins (A)	
Senior Connections		VA Assoc. of Railway Patrons (VARP)		Virginia Commonwealth University (VCU)	
Tony Williams	V	Michael Testerman	X	John D. Leonard	X
				Jesse MacLelland (A)	
VA Conservation Network (VCN)					
Wyatt Gordon	V				
Victoria Higgins (A)					

The technology used for the RRTPO CTAC meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Virtual participation of this meeting by members of the committee is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).

CALL TO ORDER

The Richmond Regional Transportation Planning Organization (RRTPO) Community Transportation Advisory Committee Chair, Lisa Guthrie, presided and called the June 8, 2023, RRTPO CTAC meeting to order at 12:01 p.m.

WELCOME AND INTRODUCTIONS

Chair Guthrie welcomed all attendees.

ROLL CALL & CERTIFICATION OF A QUORUM

Janice Firestone, Program Manager, certified that a quorum was present.

A. ADMINISTRATION

1. Consideration of Amendments to the Meeting Agenda

Chair Guthrie announced that Item B-1 needs to be moved to after the Open Public Comment period. There were no other requested amendments to the agenda.

2. Approval of the March 16, 2023, CTAC Meeting Minutes

On motion of Upton Martin, seconded by Champe Burnley, the Community Transportation Advisory Committee (CTAC) unanimously approved the meeting minutes as presented by acclamation.

3. Open Public Comment

There were no requests to address the RRTPO Community Transportation Advisory Committee.

B. NEW BUSINESS

1. Green City Update

Todd Eure, Henrico County, provided this update. He provided a history of the Green City project. 2,100 residential units are currently approved. 76 acres of open space will be kept. The arena will hold up to 17,000 spectators and has the goal of being one of the greenest arenas in the world.

He also reported that the former Best Products building is going to be repurposed as part of the Green City project. The goal is to have a class-A office facility there with a zero carbon footprint. The project will be LEED certified and will meet the requirements of the Living Building Challenge.

The energy efficiency and mobility features were reviewed. The project schedule was also detailed and it was noted that 2035 is the projected date for the final completion.

Following the presentation, committee members had questions and Mr. Eure provided clarification on a number of items, including public transportation, parking options, the number and type of planned residential units and the affordable and workforce housing components that are planned.

Administration continued:

4. CTAC Chairman's Report

Chair Guthrie reported that Sera Erickson is in line to be the FY24 Chair. The Vice Chair is yet to be determined.

On motion by Upton Martin, seconded by Faith Walker, the members of the Community Transportation Advisory Committee voted unanimously to elect Sera Erickson as the FY24 Chair (voice vote).

5. RRTPO Updates

a. CVTA Update

Chet Parsons, PlanRVA, provided this report and noted that the most significant developments are:

- TAC has completed its review and suggested changes to the Project Selection and Allocation Framework. The changes were approved by the Authority.
- The Finance Committee is working towards entering the bond market.
- The next round of applications for regional funding projects will open in August.

b. Next RRTPO Policy Board meeting – July 6, 2023

Mr. Parsons reported that the RRTPO Policy Board agenda packet will be posted prior to the meeting.

C. OTHER BUSINESS

1. Report on CTAC Role Discussion from May 18 TPO Meeting

Chair Guthrie recapped the discussion that was had at the Policy Board meeting.

Upton Martin noted that the board members were very receptive to the idea of an increased role for CTAC. He would like to have an annual workshop with board and committee members to talk about things that are coming before the TPO so that CTAC members can take those items back to the organizations or localities they represent. He would also like to see better communication between the board and committee members.

Chair Guthrie reported that incoming Policy Board Chair, W. Canova Peterson, has expressed an interest in meeting with the incoming CTAC Chair, Sera Erickson, to discuss options for increased committee participation.

James Holland, Policy Board member, reiterated the importance of opening communication between the board and CTAC.

John Lumpkins, Policy Board Chair, reported that the board members have a definite interest in exploring ways to engage CTAC members more. The board welcomes suggestions from members.

Mr. Parsons noted that we are one of the few TPOs that has a community advisory committee. He also noted that there is not an expectation for members to reach everyone in their locality or organization about TPO topics.

2. Future Meeting Topics

The future meeting topics were reviewed. Members were asked to submit suggestions for other future meeting topics to Mr. Lantz.

Champe Burnley suggested having law enforcement at a meeting to talk about vehicle accident trends.

Sera Erickson commented that, with respect to the recent increase in accidents, she would like to see what the group can do to advocate for safety measures.

Vision Zero organizations could also be brought in for a presentation.

3. CTAC Member Comments

Committee members thanked Mr. Holland and Mr. Lumpkins for attending the meeting.

There were no other CTAC member comments.

4. Next Meeting:

The next meeting will be on July 20, 2023.

D. ADJOURNMENT

Chair Guthrie adjourned the meeting at approximately 1:50 p.m.