

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
COMMUNITY TRANSPORTATION ADVISORY COMMITTEE (CTAC)**

**Minutes of Zoom Meeting
January 19, 12:00 p.m.**

MEMBERS and ALTERNATES (A) PRESENT: (all virtual)

| | | | | | |
|---|---|---|---|---|---|
| Town of Ashland | | Charles City County | | Chesterfield County | |
| Upton S. Martin | | Vacant | | Susan Beals | |
| Don Root (A) | X | | | Herbert A. Richwine | X |
| | | | | Starrie Jordan (A) | |
| Goochland County | | Hanover County | | Henrico County | |
| Robert L. Basham Jr. | X | H. Charles Rasnick | X | Vacant | |
| Austin Goynd (A) | | | | | |
| New Kent County | | Powhatan County | | City of Richmond | |
| Lisa M. Guthrie, FY23 Chair | X | Robert W. Powers | | Andrew Bunn | |
| John P. Moyer (A) | | Vacant (A) | | Sera Erickson, FY23 Vice Chair | X |
| | | | | Shelley Allmond (A) | |
| | | | | Clinton Smith (A) | X |
| Chamber RVA | | Natl. Assoc. for the Advancement of Colored People (NAACP), Richmond VA Branch | | League of Women Voters (LWV) | |
| John Easter | X | James J. Minor III | | Sarah Weisiger | X |
| | | Walter L. Johnson Jr. (A) | X | Karen Rosenblum (A) | |
| RIC Area Bicycling Assoc. (RABA) | | Richmond Office of Equitable Transit and Mobility | | RVA Rapid Transit | |
| Champe M. Burnley | X | Kelli N. Rowan | X | Faith Walker | X |
| John Hamilton | | | | | |
| Senior Connections | | VA Assoc. of Railway Patrons (VARP) | | Virginia Commonwealth University (VCU) | |
| Tony Williams | X | Michael Testerman | X | John D. Leonard | X |
| | | | | Jesse MacLelland (A) | |
| VA Conservation Network (VCN) | | | | | |
| Wyatt Gordon | X | | | | |
| Victoria Higgins (A) | | | | | |

The technology used for the RRTPO CTAC meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Virtual participation of this meeting by members of the committee is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).

CALL TO ORDER

The Richmond Regional Transportation Planning Organization (RRTPO) Community Transportation Advisory Committee Chair, Lisa Guthrie, presided and called the January 19, 2023, RRTPO CTAC meeting to order at 12:01 p.m.

WELCOME AND INTRODUCTIONS

Chair Guthrie welcomed all attendees.

ROLL CALL & CERTIFICATION OF A QUORUM

Janice Firestone, Chief Clerk, certified that a quorum was present.

A. ADMINISTRATION

1. Consideration of Amendments to the Meeting Agenda

There were no requested amendments to the agenda.

2. Approval of the November 17, 2022, CTAC Meeting Minutes

On motion of Charles Rasnick, seconded by Walter Johnson, the Community Transportation Advisory Committee (CTAC) unanimously approved the minutes of the November 17, 2022, meeting by acclamation as presented.

3. Open Public Comment

There were no requests to address the RRTPO Community Transportation Advisory Committee.

4. CTAC Chairman's Report

Chair Guthrie provided an update on matters at the General Assembly.

5. RRTPO Updates

a. CVTA Update

Chet Parsons, PlanRVA, provided this report and noted that the CVTA recently approved the allocation scenario to advance regional projects. The CVTA Executive Director search has been reopened.

b. Next RRTPO Policy Board meeting – February 3, 2023

Mr. Parsons reported that the RRTPO Policy Board has directed staff to look into the causes of recent project cost overruns. The TAC is reviewing current projects and will report back to the Policy Board. CTAC feedback may be sought.

He reported that Sheryl Adams has been selected as the GRTC Chief Executive Officer.

B. NEW BUSINESS

1. Upcoming opportunities for CTAC member engagement

Ken Lantz, PlanRVA, provided this presentation and detailed possible opportunities for CTAC member engagement. Mr. Lantz's presentation can be found on the [meeting page](#).

Committee members discussed possible ways to increase their awareness of RRTPO matters:

- A document that provides information on the planning process.
- Increased social media posts and other communication from RRTPO.

Rashaunda Lanier-Jackson, PlanRVA, provided further information about PlanRVA's efforts at community engagement and stressed the importance of input and feedback from all interested parties, including CTAC members.

Committee members discussed public engagement and suggested holding a town hall type meeting to reach interested individuals about possible engagement opportunities.

C. OTHER BUSINESS

1. Future Meeting Topics

The future meeting topics were reviewed. Members were asked to submit suggestions for other future meeting topics to Mr. Lantz.

Champe Burnley requested a briefing at an upcoming meeting on the Southeast lightweight rail project schedule.

Mr. Lantz reported that the hope is to hold a future CTAC meeting in-person at PlanRVA's new office at 424 Hull Street. Chair Guthrie reported that the March meeting can be held in-person.

2. CTAC Member Comments

Charles Rasnick commended staff on the smooth transition to the new office location.

Faith Walker, RVA Rapid Transit, commented that her organization is also making efforts to increase public engagement and is currently hiring for a related position.

Kelli Rowan reported that RVAConnects.com has a list of opportunities for engagement that CTAC members may be interested in.

There were no other CTAC member comments.

3. Next Meeting:

The next meeting will be on March 16, 2023.

D. ADJOURNMENT

Chair Guthrie adjourned the meeting at approximately 12:51 p.m.

KEL/jf