

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION  
COMMUNITY TRANSPORTATION ADVISORY COMMITTEE (CTAC)**

**Minutes of Meeting – January 16, 2025, 12:00 p.m.  
PlanRVA James River Boardroom,  
424 Hull Street, Suite 300, Richmond, VA 23224 and via Zoom**

**MEMBERS and ALTERNATES (A) PRESENT (X), VIRTUAL (V):**

| <b>Town of Ashland</b>                        |   | <b>Charles City County</b>              |   | <b>Chesterfield County</b>            |   |
|---|---|---|---|---------------------------------------|---|
| Upton S. Martin, Vice Chair                   | X | Bill Walton                             |   | Philip Plymale                        |   |
| Don Root (A)                                  | X | <b>Hanover County</b>                   |   | Herbert A. Richwine                   | X |
| <b>Goochland County</b>                       |   | H. Charles Rasnick                      |   | Gonzalo Aida (A)                      |   |
| Robert L. Basham Jr.                          | V | <b>Powhatan County</b>                  |   | Erin Phelan (A)                       |   |
| <b>New Kent County</b>                        |   | Vacant                                  |   | <b>Henrico County</b>                 |   |
| Lisa M. Guthrie                               |   | <b>League of Women Voters</b>           |   | Gordon Dixon                          | V |
| <b>Chamber RVA</b>                            |   | Sarah Weisiger                          | X | Michael Wiebe (A)                     |   |
| John Easter                                   |   | Karen Rosenblum (A)                     |   | <b>City of Richmond</b>               |   |
| <b>RIC Area Bicycling Assoc.</b>              |   | <b>Equitable Transit &amp; Mobility</b> |   | Andrew Bunn, <b>Chair</b>             | X |
| Champe M. Burnley                             |   | Kelli N. Rowan                          |   | Sera Erickson                         | V |
| John Hamilton                                 |   | Ernest, Moore, Jr. (A)                  | X | Alex Brackman (A)                     |   |
| <b>SPAN Center</b>                            |   | <b>VA Conservation Network (VCN)</b>    |   | Clinton Smith (A)                     |   |
| Tony Williams                                 | X | Victoria Higgins                        |   | <b>NAACP, Richmond Branch</b>         |   |
| <b>Virginia Commonwealth University (VCU)</b> |   | Richard Hankins                         | X | Walter Johnson                        |   |
| John D. Leonard                               |   | <b>RVA Rapid Transit</b>                |   | Charles Willis (A)                    |   |
| Jordan Cole (A)                               |   | Faith Walker                            | X | <b>Virginians for High Speed Rail</b> |   |
|   |   | Stephanie Power (A)                     | X | Michael Testerman                     | V |

*The technology used for the RRTPO CTAC meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).*

**CALL TO ORDER**

The Richmond Regional Transportation Planning Organization (RRTPO) Community Transportation Advisory Committee Chair, Andrew Bunn, presided and called the RRTPO CTAC meeting to order at 12:05 p.m.

**WELCOME AND INTRODUCTIONS**

Chair Bunn welcomed all attendees.

**ROLL CALL & CERTIFICATION OF A QUORUM**

Janice Scott, PlanRVA, certified that a quorum was present.

## **A. ADMINISTRATION**

### **1. Approval of the December 12, 2024, CTAC Meeting Minutes**

On motion by Upton Martin, seconded by Richard Hankins, the members of the Community Transportation Advisory Committee voted unanimously to approve the meeting minutes as presented.

### **2. Consideration of Amendments to the Agenda**

There were no requested amendments to the agenda.

### **3. Open Public Comment**

There were no members of the public present wishing to offer public comment.

### **4. CTAC Chair's Report**

Chair Bunn did not have a formal report.

## **B. OTHER BUSINESS**

### **1. Regional Transportation Safety Overview Presentation**

Martha Shickle introduced and welcomed Andy Boenau, Transportation Engineering Program Manager with the City of Richmond Department of Public Works.

Mr. Boenau provided an overview of regional transportation safety and the changing safety culture in the City of Richmond.

### **2. Next Steps: LRTP Engagement**

Holly Gordon provided an overview of progress for the outreach strategy for the LRTP and noted that it is done every five years for the transportation needs of the entire region for a 20-year horizon. She described past and planned future efforts to engage different communities, such as the business community and the over-55 population.

She asked members to provide suggestions for other groups that could be contacted for participation.

### **3. Equity Working Group**

Martha Shickle explained that the purpose of the group is to address equity and the needs of the transportation disadvantaged and advise the MPO, through CTAC, on issues, plans, studies, and other matters concerning the MPO's "3-C" urban transportation planning process that affects transportation disadvantaged populations.

As the bylaws provide for "flexible membership," staff is asking for 2-3 members of the Commission's Public Outreach and Engagement Committee to join this working group as well.

### **4. CTAC's Role in Upcoming Pathways to the Future Symposium**

Ms. Gordon

### **5. Agency Updates – PlanRVA, CVTA and RRTPO**

These reports were distributed at the meeting.

### **6. [PlanRVA Newsletter: The Better Together Connector \(linked\)](#)**

**7. CTAC Member Comments**

There were no member comments. The

**8. Next Meeting: March 20, 2025, at 12:00 p.m.**

**D. ADJOURNMENT**

Chair Bunn adjourned the meeting at 1:35 p.m.