

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
TECHNICAL ADVISORY COMMITTEE (TAC)
ZOOM MEETING MINUTES
September 19, 2023, 9:00 a.m.**

MEMBERS and ALTERNATES (A) PRESENT:

Town of Ashland		Charles City County		Chesterfield County	
Nora D. Amos	X	Gary Mitchell, FY24 Vice Chair	X	Barbara K. Smith	
Vacant (A)		Rhonda Russell (A)		Chessa Walker (A)	X
Goochland County		Hanover County		Henrico County	
Austin Goyne		Joseph E. Vidunas, FY24 Chair	X	Sharon Smidler	X
Thomas M. Coleman (A)		Vacant (A)		Todd Eure (A)	
New Kent County		Powhatan County		City of Richmond	
Amy Inman	X	Mike Ciriello		Dironna Moore Clarke	X
Kelli Le Duc (A)		Bret Schardein (A)		Vacant (A)	
Capital Region Airport Commission (CRAC)		DRPT		GRTC	
John B. Rutledge		Tiffany T. Dubinsky	X	Patricia Robinson	
		Daniel Wagner (A)		Corey Robinson (A)	X
PlanRVA		RideFinders		RMTA	
Myles Busching	X	Von S. Tisdale		Theresa Simmons	
Sulabh Aryal (A)		John O'Keefe (A)	X		
VDOT					
Sarah Rhodes	X				
Nicole Mueller (A)					

The technology used for the RRTPO Technical Advisory Committee meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Virtual participation of this meeting by members of the committee is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).

1. Welcome and Introductions

The Richmond Regional Transportation Planning Organization (RRTPO) Technical Advisory Committee (TAC) Chair, Joseph Vidunas, presided and called the September 19, 2023, TAC meeting to order at 9:02 a.m.

2. Statement Regarding Virtual Meetings

This statement was provided to members virtually.

3. Roll Call & Certification of a Quorum

Janice Firestone, Program Manager, took attendance by roll call and certified that a quorum was present.

4. Consideration of Amendments to the Meeting Agenda

There were no requested changes to the agenda.

5. Approval of August 8, 2023, Meeting Minutes

On motion by Dironna Moore Clarke, seconded by John O’Keefe, the RRTPO Technical Advisory Committee voted to approve the meeting minutes as presented (voice vote).

6. Open Public Comment Period

There were no requests to address the committee.

7. TAC Chairman’s Report

Chair Vidunas did not have a formal report but noted that he attended a VDOT workshop last week that was very informative.

8. FY24 – FY27 Transportation Improvement Program - Illustrative Projects List

Myles Busching, RRTPO Secretary, presented this item and offered to answer any questions. The presentation is posted with the [meeting documents](#). Mr. Busching clarified that these are projects that were unsuccessful in receiving other funding. This does not change the process in any way. The benefit of using this process is that it streamlines the process and allows staff to handle many items.

On motion by Gary Mitchell, seconded by Dironna Moore Clarke, the RRTPO Technical Advisory Committee voted to recommend RRTPO Policy Board approval of the recommended amendment to the FY24 – FY27 TIP to add the illustrative projects section (roll call vote; see below):

Jurisdiction/Agency	Member	Aye	Nay	Abstain	Absent
Town of Ashland	Nora D. Amos	X			
Charles City County	Gary Mitchell	X			
Chesterfield County	Chessa Walker	X			
Goochland County	Austin Goyne				X
Hanover County	Joseph E. Vidunas	X			
Henrico County	Sharon Smidler	X			
New Kent County	Amy Inman	X			
Powhatan County	Mike Ciriello				X
City of Richmond	Dironna Moore Clarke	X			
CRAC	John B. Rutledge				X
DRPT	Tiffany Dubinsky	X			
GRTC	Corey Robinson	X			
PlanRVA	Myles Busching	X			
RideFinders	John O’Keefe (A)	X			
RMTA	Theresa Simmons				X
VDOT	Sarah Rhodes	X			

9. Rural Public Transportation Options

Barbara Jacocks, PlanRVA, presented this item and offered to answer any questions. There was discussion about the importance of the rural jurisdictions participating in the work group. There was a consensus that representatives from the rural jurisdictions (Ashland, Charles City, Goochland, Hanover, New Kent and Powhatan) will be required, and the larger jurisdictions (Chesterfield, Henrico and Richmond) will have the option of participating as well. RideFinders would like to be part of the group as

well. It was suggested that rural transportation providers have representatives participate as ex-officio members.

On motion by Amy Inman, seconded by Gary Mitchell, the RRTPO Technical Advisory Committee voted to reconvene the Public Transportation Work Group to review the public transportation options for rural localities; the rural localities shall appoint representatives and the larger localities, DRPT, GRTC and RideFinders may appoint representatives (voice vote).

10. SmartScale Update

Sarah Rhodes, VDOT presented this item and offered to answer any questions. Ms. Rhodes' presentation is posted with the [meeting documents](#).

There was a discussion about the area types and the MPO boundary change; if the map needs to be updated, New Kent County would need to be consulted. There are preliminary discussions on the matter now and it will be resolved prior to the opening of round 6.

VTrans needs will be discussed at the CTB meeting this week. The goals have been refreshed but there will not be changes to how the needs are identified.

Ms. Rhodes clarified that local commuter transit routes are not eligible at this time.

11. FY25 – FY30 Flexible Regional Funding Schedule

Mr. Busching presented this item and offered to answer any questions. The presentation is posted with the [meeting documents](#).

12. Transportation Agency Updates

a. DRPT

Tiffany Dubinsky provided an update on recent and upcoming DRPT activities. The update is posted with the [meeting documents](#).

b. GRTC

Corey Robinson provided an update on recent and upcoming GRTC activities.

c. RideFinders

John O'Keefe provided an update on recent and upcoming RideFinders activities.

d. VDOT

Sarah Rhodes provided an update on VDOT's recent and upcoming activities. The update is posted with the [meeting documents](#).

15. Future Meeting Topics

Chair Vidunas noted the topics were included in the agenda packet.

16. TAC Member Comments

There were no member comments.

17. Next Meeting

Chair Vidunas noted the next meeting will be held on October 10, 2023.

18. Adjournment

Chair Vidunas adjourned the meeting at 9:59 a.m.