

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
TECHNICAL ADVISORY COMMITTEE (TAC)
PlanRVA James River Boardroom,
424 Hull Street, Suite 300, Richmond, VA 23224 and via Zoom**

August 13, 2024 - 9:00 a.m.

MEMBERS and ALTERNATES (A) PRESENT:

Town of Ashland		Charles City County		Chesterfield County	
Nora D. Amos	X	Sheri Adams, Vice Chair	X	Barbara K. Smith	X
		Gary Mitchell (A)		J.J. Banuelos (A)	X
Goochland County		Hanover County		Henrico County	
Austin Goyne	X	Joseph E. Vidunas	X	Sharon Smidler	X
Thomas Coleman (A)		Randy Hardman (A)		Todd Eure (A)	
New Kent County		Powhatan County		City of Richmond	
Amy Inman	X	Bret Schardein (A)		Dironna Moore Clarke, Chair	X
Kelli Le Duc (A)				GRTC	
Capital Region Airport Commission (CRAC)		DRPT		Patricia Robinson	X
John B. Rutledge		Tiffany T. Dubinsky	X	Corey Robinson (A)	X
PlanRVA		Wood Hudson (A)		VDOT	
Myles Busching	X	RMTA		Sarah Rhodes	X
Sulabh Aryal (A)	X	Theresa Simmons		Nicole Mueller (A)	
RideFinders					
John O'Keeffe (A)	X				

The technology used for the RRTPO Technical Advisory Committee meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Virtual participation in this meeting by members of the committee is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).

1. Welcome and Introductions

Chair Clarke opened the meeting at 9:00 a.m. and welcomed attendees.

2. Roll Call & Certification of a Quorum

Janice Scott, PlanRVA, took attendance by roll call and certified that a quorum was present.

3. Consideration of Amendments to the Meeting Agenda

Myles Busching reported that a request has been received to add a new item: CMAQ Funding Request - Rte 1 - Intersection Improvements at Hopkins Rd & Harwood St (UPC 15955) to the agenda.

On motion by Sarah Rhodes, seconded by Sharon Smidler, the members of the RRTPO Technical Advisory Committee voted to approve the meeting agenda as amended (voice vote).

4. Approval of June 11, 2024, Meeting Minutes

On motion by John O’Keefe, seconded by Barbara Smith, the members of the RRTPO Technical Advisory Committee voted to approve the meeting minutes as presented (voice vote).

5. Open Public Comment Period

There were no requests to address the committee.

6. TAC Chairman’s Report

Chair Clarke did not have a formal report.

7. FY24 - FY27 Transportation Improvement Program Amendment – FY25 FTA 5310 Projects

Kerry Ramos presented this item and reported that DRPT submitted a request to amend the Transportation Improvement Program (TIP) to add new projects providing vehicle expansion (UPC CCSB001, UPC HHI001, and UPC SOAR0001), operations (UPC GRTC100) and IT improvements (UPC CCSB002). These new additional projects total \$707,847.

On motion by Barbara Smith, seconded by Sheri Adams, the members of the RRTPO Technical Advisory Committee voted to recommend RRTPO approval of the proposed TIP amendments as requested by DRPT (roll call vote; see below).

Jurisdiction/Agency	Member	Aye	Nay	Abstain	Absent
Town of Ashland	Nora D. Amos				X
Charles City County	Sheri Adams	X			
Chesterfield County	Barbara Smith	X			
Goochland County	Austin Goyne	X			
Hanover County	Joseph E. Vidunas				X
Henrico County	Sharon Smidler	X			
New Kent County	Amy Inman	X			
Powhatan County	Bret Schardein				X
City of Richmond	Dironna Moore Clarke	X			
CRAC	John B. Rutledge				X
DRPT	Tiffany Dubinsky	X			
GRTC	Patricia Robinson	X			
PlanRVA	Myles Busching	X			
RideFinders	John O’Keefe (A)	X			
RMTA	Theresa Simmons				X
VDOT	Sarah Rhodes	X			

8. CMAQ Funding Request - Rte 1 - Intersection Improvements at Hopkins Rd & Harwood St (UPC 15955) (added to agenda)

Mark Riblett, VDOT, presented this item and reported that VDOT is requesting additional funding for the Rte 1 - Intersection Improvements at Hopkins Rd & Harwood St (UPC 15955) project administered by VDOT in the City of Richmond. The project has a

deficit of \$1,084,443. To advance this project to construction, the RRTPO is requested to cover this deficit using surplus CMAQ funds

Committee members had questions and Mr. Riblett and Sarah Rhodes provided additional details on the scope of the project and the funding.

On motion by Sarah Rhodes, seconded by Barbara Smith, the members of the RRTPO Technical Advisory Committee voted to recommend RRTPO approval of \$1,084,443 in previous CMAQ funding be awarded and transferred from balance entry to address this deficit as requested by VDOT (roll call vote; see below).

Jurisdiction/Agency	Member	Aye	Nay	Abstain	Absent
Town of Ashland	Nora D. Amos				X
Charles City County	Sheri Adams	X			
Chesterfield County	Barbara Smith	X			
Goochland County	Austin Goyne	X			
Hanover County	Joseph E. Vidunas				X
Henrico County	Sharon Smidler	X			
New Kent County	Amy Inman	X			
Powhatan County	Bret Schardein				X
City of Richmond	Dironna Moore Clarke	X			
CRAC	John B. Rutledge				X
DRPT	Tiffany Dubinsky	X			
GRTC	Patricia Robinson	X			
PlanRVA	Myles Busching	X			
RideFinders	John O'Keeffe (A)	X			
RMTA	Theresa Simmons				X
VDOT	Sarah Rhodes	X			

9. Functional Classification Update

Mr. Busching presented this item and reported that VDOT is conducting a major statewide update to the Federal Functional Classification (FFC). Functional classification of a highway governs many aspects of the planning, funding, and operations of the road. A comprehensive review of the functional classification occurs once a decade and VDOT has requested MPO review and approval of the changes by September.

It was noted that following TAC's recommendation of approval of the updates staff will review all requests for changes with VDOT before the Policy Board meeting.

Nora Amos joined the meeting at approximately 9:55 a.m.

On motion by Austin Goyne, seconded by Barbara Smith, the members of the RRTPO Technical Advisory Committee voted to recommend RRTPO approval of proposed updates to the roadway functional classifications (roll call vote; see below).

Jurisdiction/Agency	Member	Aye	Nay	Abstain	Absent
Town of Ashland	Nora D. Amos	X			
Charles City County	Sheri Adams	X			
Chesterfield County	Barbara Smith	X			
Goochland County	Austin Goyne	X			
Hanover County	Joseph E. Vidunas				X

Jurisdiction/Agency	Member	Aye	Nay	Abstain	Absent
Henrico County	Sharon Smidler	X			
New Kent County	Amy Inman	X			
Powhatan County	Bret Schardein				X
City of Richmond	Dironna Moore Clarke	X			
CRAC	John B. Rutledge				X
DRPT	Tiffany Dubinsky	X			
GRTC	Patricia Robinson	X			
PlanRVA	Myles Busching	X			
RideFinders	John O’Keeffe (A)	X			
RMTA	Theresa Simmons				X
VDOT	Sarah Rhodes	X			

10. Pathways to the Future – Scenario Planning Process Approval

Sulabh Aryal presented this item and noted that he will be providing an overview of the *Pathways to the Planning* process covering Phase 3 today. Phases 1 and 2 were covered at the July TAC meeting.

Phase 3 involves scenario testing, analysis and communication. Scenario Testing and Analysis Scenario planning helps guide policymakers, planners, and community members by considering various future conditions and how to respond to and plan for them effectively. Pathways to the Future scenarios are a set of reasonably possible but structurally different futures. The analysis of scenarios provides insight into what could happen in the future as a way to consider possible outcomes and better prepare for future uncertainties. Phase 3 of the project analyzes and discusses the Pathways to the Future scenarios. It begins a discussion and the foundation for an additional planning process that can further test alternative policies and investments in the Pathways to the Future scenario framework.

Joseph Vidunas joined the meeting at approximately 10:05 a.m.

Tiffany Dubinsky left the meeting at approximately 10:25 a.m.

On motion by Amy Inman, seconded by Joseph Vidunas, the members of the RRTPO Technical Advisory Committee voted to recommend RRTPO approval of *Pathways to the Future (P2F)* -scenario planning process as presented and authorize staff to use the tools and scenarios developed in the process for any long-range regional transportation study/plan (voice vote; see below).

11. 2050 Long-Range Transportation Plan - Scope, Schedule, and Advisory Committee

Mr. Aryal presented this item and reported that Long-Range Transportation Plan (LRTP) is a significant decision tool and a dynamic living document that projects regionally significant transportation needs in the Richmond region over 20 years and beyond. The 2050 LRTP update is due by October 2026

The Long-Range Transportation Plan (LRTP) is a significant decision tool and a dynamic living document that projects regionally significant transportation needs in the Richmond region over 20 years and beyond. The LRTP is also a fiscally constrained document that simultaneously develops a vision and goals for the region but also reflects the application of those programmatic transportation goals to project prioritization. In October 2021, the Richmond

Regional Transportation Planning Organization (RRTPO) adopted its 2045 LRTP update - [ConnectRVA 2045](#).

The LRTP must be updated at least every five years to remain consistent with existing conditions, and to re-evaluate proposed plans, programs, and projects. The 2050 LRTP update is due by October 2026. The 2050 LRTP will identify transportation needs out to the year 2050 across all jurisdictions and will include all travel modes.

The LRTP Advisory Committee (LRTP-AC) will spearhead the development of the LRTP with autonomy to make decisions guiding the process and outcomes. The LRTP-AC would be composed of RRTPO TAC representatives (or designee) plus additional stakeholders. Overall, the LRTP-AC will have locality representatives; regional and state transportation partners; transportation and environmental advocates; and representatives from special interest groups (minority, people with disabilities, elderly, and youth) from the Richmond region. The LRTP-AC will meet often over the planning timeframe with more frequent meetings around specific milestones. The LRTP-AC is expected to have its kick-off meeting in mid-October. On motion by Sheri Adams, seconded by Sharon Smidler, the members of the RRTPO Technical Advisory Committee voted to recommend RRTPO approval of the general scope and schedule of the 2050 Long-Range Transportation Plan (LRTP) update and recommend that the LRTP Advisory Committee (LRTP-AC) be established for the purpose of providing input and oversight in the development of the plan (voice vote; see below).

12. Transportation Agency Updates

a. DRPT

DRPT provided an update via email on recent and upcoming DRPT activities. The update is posted with the [meeting documents](#).

b. GRTC

Corey Robinson provided an update on recent and upcoming GRTC activities including the following:

- On July 10, GRTC was joined by representatives from DRPT, Henrico County, Ridefinders, and St. Joseph's Villa for a ribbon cutting celebration and block party to promote the new Route 1 service along Brook Rd.
- Work continued on the proposed service changes coming in October which includes another major extension of route 1 service further North along Brook Rd. to Virginia Center Commons.
- GRTC added additional members to the Transportation, IT, and Marketing departments.
- GRTC is moving towards the launch of a new advertising program with more information to follow and the program develops.

c. RideFinders

John O'Keefe provided an update on recent and upcoming RideFinders activities, including the following:

- Met with Republic National Distributing Company to discuss RideFinders services for employees as well as the GRTC Link service.
- Met with and provided Rehabilitative Services and Vocational Placement, Inc. (RSVP, Inc.) with a list of specialized transportation providers for the Central Virginia Region and the microtransit coverage area.
- Assisted GRTC planning department with the delivery of public timetables (schedules) to area businesses, libraries and community organizations.

- Met with the Department of General Services to discuss the On the Square outreach event reaching state employees.
- Visited businesses including apartment complexes during outreach for microtransit service in the Sandston/Elko zone.
- Attended the GRTC Block Party at St. Joseph's Villa for the launch of the Rt. 1 Extension and provided information on RFs programs and services and giveaways.
- Hosted the RideFinders Advisory Board meeting on July 2nd.
- Met with Kathy Molin from DRPT for our monthly meeting to discuss program updates, initiatives and other activities.
- Met with GRTC's CEO and Chief of Staff to discuss RFs strategies and CAPSP.
- Met with GRTC Director of Finance, Controller and Financial Analyst to discuss RFs FY25 Projected Budget.

d. VDOT

Sarah Rhodes provided an update on VDOT's recent and upcoming activities. The update is posted with the [meeting documents](#).

13. PlanRVA Newsletter: The Better Together Connector

This was an information item.

14. TAC Member Comments

There were no member comments.

15. Next Meeting

Chair Clarke noted the next meeting will be held on September 10, 2024.

16. Adjournment

Chair Clarke adjourned the meeting at 10:41 a.m.