

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION  
TECHNICAL ADVISORY COMMITTEE (TAC)  
PlanRVA James River Boardroom,  
424 Hull Street, Suite 300, Richmond, VA 23224 and via Zoom  
June 11, 2024 - 9:00 a.m.**

**MEMBERS and ALTERNATES (A) PRESENT:**

<b>Town of Ashland</b>		<b>Charles City County</b>		<b>Chesterfield County</b>	
Nora D. Amos	X	Sheri Adams, Vice Chair		Barbara K. Smith	
		Gary Mitchell (A)	X	J.J. Banuelos (A)	X
<b>Goochland County</b>		<b>Hanover County</b>		<b>Henrico County</b>	
Austin Goyne		Joseph E. Vidunas, Chair	X	Sharon Smidler	X
Thomas Coleman (A)		Randy Hardman (A)		Todd Eure (A)	
<b>New Kent County</b>		<b>Powhatan County</b>		<b>City of Richmond</b>	
Amy Inman	X	Bret Schardein (A)		Dironna Moore Clarke	X
Kelli Le Duc (A)				<b>GRTC</b>	
<b>Capital Region Airport Commission (CRAC)</b>		<b>DRPT</b>		Patricia Robinson	X
John B. Rutledge		Tiffany T. Dubinsky		Corey Robinson (A)	X
<b>PlanRVA</b>		Daniel Wagner (A)		<b>VDOT</b>	
Myles Busching	X	<b>RMTA</b>		Sarah Rhodes	X
Sulabh Aryal (A)	X	Theresa Simmons		Nicole Mueller (A)	
<b>RideFinders</b>					
John O'Keefe (A)	X				

The technology used for the RRTPO Technical Advisory Committee meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Virtual participation in this meeting by members of the committee is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).

**1. Welcome and Introductions**

Chair Vidunas opened the meeting at 9:02 a.m. and welcomed attendees.

**2. Roll Call & Certification of a Quorum**

Janice Scott, PlanRVA, took attendance by roll call and certified that a quorum was present.

**3. Consideration of Amendments to the Meeting Agenda**

There were no requested amendments to the agenda.

**4. Approval of May 14, 2024, Meeting Minutes**

On motion by John O'Keefe, seconded by Patricia Robinson, the members of the RRTPO Technical Advisory Committee voted to approve the meeting minutes as presented (voice vote).

**5. Open Public Comment Period**

There were no requests to address the committee.

**6. TAC Chairman’s Report**

Chair Vidunas did not have a formal report.

**7. Transportation Alternatives (TA) Funding Request - #FLT Rt. 1 (Gettings - Dwight) SW/Bike Project (UPC 118067)**

Myles Busching presented this request and offered to answer any questions.

On motion by Gary Mitchell, seconded by Dironna Moore Clarke, the members of the RRTPO Technical Advisory Committee voted to recommend RRTPO approval of the proposed TIP amendments as requested by GRTC (roll call vote; see below):

Jurisdiction/Agency	Member	Aye	Nay	Abstain	Absent
Town of Ashland	Nora D. Amos	X			
Charles City County	Gary Mitchell	X			
Chesterfield County	JJ Banuelos	X			
Goochland County	Austin Goyne				X
Hanover County	Joseph E. Vidunas	X			
Henrico County	Sharon Smidler	X			
New Kent County	Amy Inman	X			
Powhatan County	Bret Schardein				X
City of Richmond	Dironna Moore Clarke	X			
CRAC	John B. Rutledge				X
DRPT	Daniel Wagner				X
GRTC	Patricia Robinson	X			
PlanRVA	Myles Busching	X			
RideFinders	John O’Keeffe (A)	X			
RMTA	Theresa Simmons				X
VDOT	Sarah Rhodes	X			

**8. FY24 - FY27 Transportation Improvement Program Amendment – Multimodal Improvements on S. Laburnum Ave. Over I-64 Henrico (UPC T29562)**

Ansley Heller, PlanRVA, presented this request and offered to answer any questions.

On motion by Sharon Smidler, seconded by Amy Inman, the members of the RRTPO Technical Advisory Committee voted to recommend RRTPO approval of the following resolution:

Jurisdiction/Agency	Member	Aye	Nay	Abstain	Absent
Town of Ashland	Nora D. Amos	X			
Charles City County	Gary Mitchell	X			
Chesterfield County	JJ Banuelos	X			
Goochland County	Austin Goyne				X
Hanover County	Joseph E. Vidunas	X			
Henrico County	Sharon Smidler	X			
New Kent County	Amy Inman	X			
Powhatan County	Bret Schardein				X
City of Richmond	Dironna Moore Clarke	X			
CRAC	John B. Rutledge				X
DRPT	Daniel Wagner				X
GRTC	Patricia Robinson	X			
PlanRVA	Myles Busching	X			
RideFinders	John O’Keeffe (A)	X			
RMTA	Theresa Simmons				X
VDOT	Sarah Rhodes	X			

**9. FY24 - FY27 Transportation Improvement Program Amendment – Henrico County Community Charging Network (T29563)**

Kerri Ramos, PlanRVA, presented this request and offered to answer any questions.

On motion by Sharon Smidler, seconded by Joe Vidunas, the members of the RRTPO Technical Advisory Committee voted to recommend RRTPO approval of the following resolution:

Jurisdiction/Agency	Member	Aye	Nay	Abstain	Absent
Town of Ashland	Nora D. Amos	X			
Charles City County	Gary Mitchell	X			
Chesterfield County	JJ Banuelos	X			
Goochland County	Austin Goyne				X
Hanover County	Joseph E. Vidunas	X			
Henrico County	Sharon Smidler	X			
New Kent County	Amy Inman	X			
Powhatan County	Bret Schardein				X
City of Richmond	Dironna Moore Clarke	X			
CRAC	John B. Rutledge				X
DRPT	Daniel Wagner				X
GRTC	Patricia Robinson	X			
PlanRVA	Myles Busching	X			
RideFinders	John O’Keeffe (A)	X			
RMTA	Theresa Simmons				X
VDOT	Sarah Rhodes	X			

Sarah Rhodes, VDOT, explained that the federal funding on this request goes directly to the recipient rather than going through VDOT. This request and others like it will need to go to the Policy Board for approval.

**10. FY24 - FY27 Transportation Improvement Program Amendment – Maintenance/Admin Facility Expansion (GRTC050)**

Ms. Ramos presented this request and offered to answer any questions.

On motion by Gary Mitchell, seconded by Amy Inman, the members of the RRTPO Technical Advisory Committee voted to recommend RRTPO approval of the following resolution:

Jurisdiction/Agency	Member	Aye	Nay	Abstain	Absent
Town of Ashland	Nora D. Amos	X			
Charles City County	Gary Mitchell	X			
Chesterfield County	JJ Banuelos	X			
Goochland County	Austin Goyne				X
Hanover County	Joseph E. Vidunas	X			
Henrico County	Sharon Smidler	X			
New Kent County	Amy Inman	X			
Powhatan County	Bret Schardein				X
City of Richmond	Dironna Moore Clarke	X			
CRAC	John B. Rutledge				X
DRPT	Daniel Wagner				X
GRTC	Patricia Robinson	X			
PlanRVA	Myles Busching	X			
RideFinders	John O’Keeffe (A)	X			
RMTA	Theresa Simmons				X
VDOT	Sarah Rhodes	X			

**11. SMART SCALE Round 6 – Local/Agency Project Endorsements**

Mr. Busching presented this request and offered to answer any questions. He clarified that the language was taken from the pre-applications.

On motion by Amy Inman, seconded by Gary Mitchell, the members of the RRTPO Technical Advisory Committee voted to recommend RRTPO approval of the following resolution:

Jurisdiction/Agency	Member	Aye	Nay	Abstain	Absent
Town of Ashland	Nora D. Amos	X			
Charles City County	Gary Mitchell	X			
Chesterfield County	JJ Banuelos	X			
Goochland County	Austin Goyne				X
Hanover County	Joseph E. Vidunas	X			
Henrico County	Sharon Smidler	X			
New Kent County	Amy Inman	X			
Powhatan County	Bret Schardein				X
City of Richmond	Dironna Moore Clarke	X			
CRAC	John B. Rutledge				X
DRPT	Daniel Wagner				X
GRTC	Patricia Robinson	X			
PlanRVA	Myles Busching	X			
RideFinders	John O’Keeffe (A)	X			
RMTA	Theresa Simmons				X
VDOT	Sarah Rhodes	X			

## 12. SMART SCALE Round 6 – RRTPO Projects

Mr. Busching presented this request and offered to answer any questions. He clarified that the language was taken from the pre-applications.

On motion by Sharon Smidler, seconded by Dironna Moore Clarke, the members of the RRTPO Technical Advisory Committee voted to recommend RRTPO approval of the following resolution:

Jurisdiction/Agency	Member	Aye	Nay	Abstain	Absent
Town of Ashland	Nora D. Amos	X			
Charles City County	Gary Mitchell	X			
Chesterfield County	JJ Banuelos	X			
Goochland County	Austin Goyne				X
Hanover County	Joseph E. Vidunas	X			
Henrico County	Sharon Smidler	X			
New Kent County	Amy Inman	X			
Powhatan County	Bret Schardein				X
City of Richmond	Dironna Moore Clarke	X			
CRAC	John B. Rutledge				X
DRPT	Daniel Wagner				X
GRTC	Patricia Robinson	X			
PlanRVA	Myles Busching	X			
RideFinders	John O’Keeffe (A)	X			
RMTA	Theresa Simmons				X
VDOT	Sarah Rhodes	X			

## 13. Transportation Agency Updates

### a. DRPT

There was no representative from DRPT present to give this update.

### b. GRTC

Corey Robinson provided an update on recent and upcoming GRTC activities as well staffing updates

### c. RideFinders

John O’Keeffe provided an update on recent and upcoming RideFinders activities, including the following:

- Participated in biking related events Bike to School Day at Westover Hills Elementary School (City of Richmond), Walk and Bike to School Event at Cool Springs Elementary (Hanover County) and Bellemeade Community Bike Shop Grand Reopening
- Attended the following benefits fairs: Department of Human Resource Management and Virginia Retirement System (VRS).
- Met with GRTC Finance department representatives to discuss RFs FY25 projected budget preparation assistance and forecasting data.
- Assisted GRTC with outreach for Microtransit service in Powhatan County.
- RideFinders won a total of 4 awards last month.

### Virginia Transit Association

- RFs won the Outstanding Transit Marketing Award (TDM) for the Be the CEO of Your Commute and Vanpool Campaign.

- John O’Keeffe was recognized with the Unsung Hero Award for Transportation Demand Management (TDM).

Public Relations Society of America (PRSA) Richmond chapter.

- Award of Excellence (Capital Award - recognizes outstanding public relations tactics) in the Social Media: Organic category for RfS Second Annual Caring Commutes Challenge.
- Award of Merit (Commonwealth Award - recognizes exceptional public relations programs or campaigns) in the Shoe String Budget category for Be the CEO of Your Commute and Vanpool Campaign.

**d. VDOT**

Sarah Rhodes provided an update on VDOT’s recent and upcoming activities. The update is posted with the [meeting documents](#).

**14. [PlanRVA Newsletter: The Better Together Connector \(linked\)](#)**

This was an information item.

**15. TAC Member Comments**

There were no member comments.

**16. Next Meeting**

Chair Vidunas noted the next meeting will be held on July 9, 2024.

**17. Adjournment**

Chair Vidunas adjourned the meeting at 9:38 a.m.