CENTRAL VIRGINIA TRANSPORTATION AUTHORITY
Fall Line Working Group

MEETING MINUTES
Zoom Meeting
June 1, 2022

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<tr>
<td>Town of Ashland</td>
<td>Nora Amos</td>
<td>VDOT</td>
<td>Shane Mann</td>
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<td>Chesterfield County</td>
<td>Barbara K. Smith</td>
<td>Mark Riblett</td>
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<td></td>
<td>Chessa Walker</td>
<td>Liz McAdory</td>
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<td>Hanover County</td>
<td>Joseph E. Vidunas</td>
<td>PlanRVA</td>
<td>Chet Parsons</td>
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<td>Henrico County</td>
<td>Todd Eure, Chair</td>
<td>Sulabh Aryal</td>
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<td>Sharon Smidler</td>
<td>Myles Busching</td>
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<td>City of Richmond</td>
<td>Dironna Moore Clarke</td>
<td>Tri-Cities MPO</td>
<td>Ron Svejkovsky</td>
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WELCOME AND INTRODUCTIONS
The Central Virginia Transportation Authority (CVTA) Fall Line Working Group Chair, Todd Eure, called the June 1, 2022, CVTA Fall Line Working Group meeting to order at 9:00 a.m.

ROLL CALL FOR ATTENDANCE
Janice Firestone, Program Coordinator, took attendance by roll call.

1. Consideration of amendments to the meeting agenda
   There were no requested changes to the meeting agenda.

   Eric Gregory, Legal Counsel, reported that the SPA with VDOT. The draft has been received and amended for VDOT’s review. He asked members and staff to review the document. The next steps are for the CTB and then the CVTA to approve it. Liz McAdory reported that it needs one more VDOT review and should be ready for the July CTB meeting.

2. Approval of May 4, 2022, meeting minutes
   There were no comments on or corrections to the May 4, 2022, meeting summary.

   On motion of Nora Amos, seconded by Ron Svejkovsky, the CVTA Fall Line Working Group unanimously approved the meeting minutes as presented.
3. Open public comment period
   There were no requests to address the group.

4. VDOT Update
   a. State Budget Update
      Shane Mann provided this update and noted that the conference
      amendments have been released. He recapped the funds committed to trails
      and the State Trails Office. Nothing has been specifically dedicated to the Fall
      Line Trail.

   b. Design Guidelines
      Liz McAdory provided the updates for these items and asked that members
      send comments from the last public meeting if they haven’t already.

   c. Design/bid Scenarios
      • Coordination has begun with Dominion on right-of entry for matters for
        the northern section.
      • Environmental surveys for the northern section have begun.
      • Work on coordination on the southern section has begun with FOLAR and
        VSU.
      • A summary of all comments from the public meetings is being compiled
        and will be sent out as soon as it’s ready.
      • The design guidelines for the localities should be sent out next week.

5. Schedule and Spending Plan Timeline for the Remaining Segments of Trail
   Mr. Eure reported that Henrico County has several sets to 30% plans. Several
   sections are in for internal review. They are awaiting the design guidelines so the
   recommendations can be incorporated. The plans are being done by
   consultants; some have state or federal funding with VDOT involvement. Others
   only have CVTA funding and Henrico is administering.

   Lis McAdory reported that the preliminary work for the RFP on the segment
   through Hanover County is being done now. Some of the design work has been
   done but it’s not to 30% at this point.

6. Locality updates on jurisdiction Fall Line Trail projects
   Ron Svejkovsky reported on the work and coordination meetings to date on the
   1A segment.

   Chessa Walker asked for clarification on the southern section. Is VDOT
   considering opening the selection committee to locals? Liz McAdory will look
   into that and report back.
7. Proposed Approach for Inclusion of Trail Signage and Amenities
   Chair Eure reported that this is a follow-up to the last design guidelines
discussion. He wants to make sure there is a uniform approach to the way-
finding signage and amenities along the trail. Because there are different
administrators for segments, there could be separate contracts to furnish and install
the signage along the trail. The hope is that there can be one contract that can
be broken into phases or segments to avoid having different vendors.
Sportsbackers has done a lot of the preliminary work towards graphics, etc.

   VDOT agreed that it would be better to put minimal signage up until the end.
   Setting a budget on the matter will be an important step. As soon as the design
guidelines are done, a budget can be developed with input from all localities.

8. Future topics
   There were no additional future topics raised.

9. Next meeting
   The next meeting will be on August 3, 2022, at 9:00 a.m. via Zoom.

10. Adjournment
    Chair Eure adjourned the meeting at 9:31 a.m.