

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
TECHNICAL ADVISORY COMMITTEE (TAC)
PlanRVA James River Boardroom,
424 Hull Street, Suite 300, Richmond, VA 23224 and via Zoom
April 9, 2024 - 9:00 a.m.**

MEMBERS and ALTERNATES (A) PRESENT:

Town of Ashland		Charles City County		Chesterfield County	
Nora D. Amos	X	Gary Mitchell, Vice Chair	X	Barbara K. Smith	X
				Chessa Walker (A)	
Goochland County		Hanover County		Henrico County	
Austin Goyne	X	Joseph E. Vidunas, Chair	X	Sharon Smidler	X
Thomas Coleman (A)		Randy Hardman (A)		Todd Eure (A)	
New Kent County		Powhatan County		City of Richmond	
Amy Inman	X	Bret Schardein (A)		Dironna Moore Clarke	X
Kelli Le Duc (A)				GRTC	
Capital Region Airport Commission (CRAC)		DRPT		Patricia Robinson	X
John B. Rutledge		Tiffany T. Dubinsky	X	Corey Robinson (A)	X
PlanRVA		Daniel Wagner (A)		VDOT	
Myles Busching	X	RMTA		Sarah Rhodes	X
Sulabh Aryal (A)	X	Theresa Simmons		Nicole Mueller (A)	
RideFinders					
John O'Keefe (A)	X				

The technology used for the RRTPO Technical Advisory Committee meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Virtual participation in this meeting by members of the committee is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).

1. Welcome and Introductions

Chair Vidunas opened the meeting at 9:02 a.m. and welcomed attendees.

2. Roll Call & Certification of a Quorum

Janice Scott, PlanRVA, took attendance by roll call and certified that a quorum was present.

3. Consideration of Amendments to the Meeting Agenda

There were no requested amendments to the agenda.

4. Approval of March 12, 2024, Meeting Minutes

On motion by Austin Goyne, seconded by John O'Keefe, the members of the RRTPO Technical Advisory Committee voted to approve the meeting minutes as presented (voice vote).

5. Open Public Comment Period

There were no requests to address the committee.

6. TAC Chairman's Report

Chair Vidunas reminded everyone that the Transportation Forum is this Friday at Main Street Station.

7. Regional Public Transportation Plan update

Frank Adarkwa, GRTC, presented this update on the service improvements in FY24 and service plans and improvements for FY25. He reported on the plans for utilization of the CVTA funding in FY25. GRTC is requesting TAC to confirm that GRTC has consulted (been presented) with the RRTPO on the development of the plan and recommend RRTPO approval.

Dironna Moore Clarke noted that the plan requires approval of the CVTA and the RRTPO. In previous years, only maintenance and effort were reported in the plan; it is helpful that this draft plan has been expanded.

There was discussion about the West Chester Commons expansion and funding for the Route 5 project.

On motion by Gary Mitchell, seconded by Dironna Moore Clarke, the members of the RRTPO Technical Advisory Committee voted to confirm that GRTC has consulted with the committee on the development of the plan and recommend RRTPO approval (roll call vote; see below):

Jurisdiction/Agency	Member	Aye	Nay	Abstain	Absent
Town of Ashland	Nora D. Amos	X			
Charles City County	Gary Mitchell	X			
Chesterfield County	Barbara Smith	X			
Goochland County	Austin Goyne	X			
Hanover County	Joseph E. Vidunas	X			
Henrico County	Sharon Smidler	X			
New Kent County	Amy Inman	X			
Powhatan County	Bret Schardein				X
City of Richmond	Dironna Moore Clarke	X			
CRAC	John B. Rutledge				X
DRPT	Daniel Wagner				X
GRTC	Patricia Robinson			X	
PlanRVA	Myles Busching	X			
RideFinders	John O'Keefe (A)	X			
RMVA	Theresa Simmons				X
VDOT	Sarah Rhodes	X			

8. FY25 Unified Planning Work Program (UPWP)

Mr. Busching presented the draft UPWP and provided details on the changes from the current fiscal year plan. There are three emphasis areas for FY25:

- Renewed safety focus
- 2050 LRTP
- Rural public transportation

On motion by Gary Mitchell, seconded by Dironna Moore Clarke, the members of the RRTPO Technical Advisory Committee voted to recommend RRTPO approval of the draft FY25 Unified Planning Work Program as presented (roll call vote; see below):

Jurisdiction/Agency	Member	Aye	Nay	Abstain	Absent
Town of Ashland	Nora D. Amos	X			
Charles City County	Gary Mitchell	X			
Chesterfield County	Barbara Smith	X			
Goochland County	Austin Goyne	X			
Hanover County	Joseph E. Vidunas	X			
Henrico County	Sharon Smidler	X			
New Kent County	Amy Inman	X			
Powhatan County	Bret Schardein				X
City of Richmond	Dironna Moore Clarke	X			
CRAC	John B. Rutledge				X
DRPT	Daniel Wagner				X
GRTC	Patricia Robinson	X			
PlanRVA	Myles Busching	X			
RideFinders	John O’Keeffe (A)	X			
RMTA	Theresa Simmons				X
VDOT	Sarah Rhodes	X			

9. Transportation Agency Updates

a. DRPT

Tiffany Dubinsky provided an update on recent and upcoming DRPT activities. The update is posted with the [meeting documents](#).

b. GRTC

Corey Robinson provided an update on recent and upcoming GRTC activities. He reported that three microtransit zones were recently launched. They are procuring additional buses and are applying for grants to fund the necessary repairs and maintenance on those vehicles.

c. RideFinders

John O’Keeffe provided an update on recent and upcoming RideFinders activities, including the following:

- Attended the following events - ChamberRVA/PlanRVA Transportation Forum and the Microtransit Ribbon cutting event Ashland Town Hall.
- Assisted GRTC with outreach and delivering schedules along the 1A extension and outreach to employers in the new Ashland Microtransit zone.
- Provided vanpool data to Kimly Horn for the TRAFFIX CAP Strategic Plan.
- Met with Woodruff Solutions to discuss DRPT task order to increase vanpool formations and increase ridership.
- Started 2 new vanpools Chester to Ft. Belvoir and Chester to DC
- Completed the Third Annual Caring Commutes Challenge - a month long challenge encouraging people to show the planet and their community some LOVE by recording their “green” trips with Results including: 1,141 transit trips recorded; 97,537 reduced vehicle miles traveled (VMTs); 587 carpool trips recorded; 414 vanpool trips recorded and \$65,350 in money saved.
- Continuing to promote our Kick\$tart your Carpool pilot program with 2 new carpools starting and 7 existing carpools providing data.

- Seeing an uptick in carpool trips being recorded with 662 recorded carpool trips in March; there were 27 participants.
- Launched the Match Made Challenge – a two-week carpool and vanpool challenge, capitalizing on college basketball’s March Madness, to celebrate carpoolers and vanpoolers and encourage them to record their trips.

d. VDOT

Sarah Rhodes provided an update on VDOT’s recent and upcoming activities. The update is posted with the [meeting documents](#).

10. [PlanRVA Newsletter: The Better Together Connector \(linked\)](#)

This was an information item.

11. TAC Member Comments

Dironna Moore Clarke thanked staff for their help with recent grant efforts.
Nora Amos thanked everyone who attended the LINK microtransit ribbon cutting in Ashland.

12. Next Meeting

Chair Vidunas noted the next meeting will be held on May 14, 2024.

13. Adjournment

Chair Vidunas adjourned the meeting at 9:58 a.m.