

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
TECHNICAL ADVISORY COMMITTEE (TAC)**

MINUTES OF ACTION MEETING

Zoom Meeting

April 12, 2022

9:00 a.m.

MEMBERS and ALTERNATES (A) PRESENT:

Town of Ashland		Charles City County		Chesterfield County	
Nora D. Amos	X	Rhonda Russell		Barbara K. Smith	X
Vacant (A)		Gary Mitchell (A)		Chessa Walker (A)	
Goochland County		Hanover County		Henrico County	
Thomas M. Coleman	X	Joseph E. Vidunas	X	Sharon Smidler, FY22 Vice Chair	X
Austin Goynes (A)	X	J. Michael Flagg (A)		Todd Eure (A)	
New Kent County		Powhatan County		City of Richmond	
Kelli Le Duc, FY22 Chair	X	Bret Schardein	X	Dironna Moore Clarke	X
		(vacant) (A)		Travis A. Bridewell (A)	X
Capital Region Airport Commission		DRPT		GRTC	
John B. Rutledge		Tiffany T. Dubinsky	X	Sam Sink	X
		Daniel Wagner (A)		Patricia Robinson (A)	X
PlanRVA		RideFinders		RMTA	
Chet Parsons	X	Von S. Tisdale		Theresa Simmons	
Sulabh Aryal (A)	X	John O'Keeffe (A)	X		
VDOT					
Liz McAdory					
Nicole Mueller (A)	X				

The technology used for this meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. Voting record tables are attached to the action meeting minutes in Appendix A. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

STATEMENT REGARDING VIRTUAL MEETINGS

Chet Parsons, PlanRVA, shared the statement on virtual meetings.

CALL TO ORDER

The Richmond Regional Transportation Planning Organization (RRTPO) Technical Advisory Committee (TAC) Chair, Kelli Le Duc, presided and called the April 12, 2022, RRTPO TAC meeting to order at 9:00 a.m.

ATTENDANCE ROLL CALL & CERTIFICATION OF MEETING QUORUM

Janice Firestone, Program Coordinator, took attendance by roll call and certified that a quorum was present.

1. Consideration of Amendments to the Action Meeting Agenda

Mr. Parsons noted that Item 6 was listed as an action item but is not ready for TAC action. It will remain on the agenda as an information item. Seeing and hearing no objections, the April 12, 2022, agenda was approved by acclamation as amended.

2. Approval of March 8, 2022, Meeting Minutes

On motion of Barbara K. Smith, seconded by Sharon Smidler, the RRTPO Technical Advisory Committee unanimously approved the minutes of the March 8, 2022, meeting by acclamation (voice vote) as presented.

3. Open Public Comment Period

There were no requests to address the Technical Advisory Committee.

4. TAC Chairman's Report

There was no report from the Chair.

5. RRTPO Update

a. Current Work Efforts

Mr. Parsons directed the committee members to this report.

b. STBG/CMAQ Progress Reports Update

Myles Busching, PlanRVA, presented this item to the committee and noted that semi-annual reporting is required. The next progress report will be given in July.

6. Unified Planning Work Program (FY2023)

Mr. Parsons provided this update. The structure of the program remains the same but there are a number of new priorities and emphasis areas. Public outreach is a key new priority. The document will be finalized within the next couple weeks and will be available for committee member review prior to the next meeting.

7. BikePedRVA Update

Barbara Jacocks, PlanRVA, provided this update and thanked the members of the steering committee for all their work over the past two years.

Following the presentation, committee members had questions and Ms. Jacocks clarified that the plan can serve as a resource to localities and can be used as a reference when applying for project funding. Phil Riggan, PlanRVA, explained that a number of changes were made to the plan based on comments that were received during the public review period.

On motion of John O'Keefe, seconded by Nicole Mueller, the RRTPO Technical Advisory Committee voted unanimously to adopt the following resolution (see Appendix A):

WHEREAS, the Richmond Regional Transportation Planning Organization Policy Board acknowledges the critical importance of alternative transportation modes for safe and equitable regional growth and development, and

WHEREAS, a well-planned and connected active transportation network represented by BikePedRVA 2045 will provide an essential resource for stakeholders and decision-makers to implement infrastructure priorities, and

NOW THEREFORE BE IT RESOLVED, that the Richmond Regional Transportation Planning Organization Policy Board adopts BikePedRVA 2045.

8. CMAQ Project Request – Chesterfield

Myles Busching, PlanRVA, presented this item to the committee.

On motion of Barbara K. Smith, seconded by Nicole Mueller, the RRTPO Technical Advisory Committee voted unanimously to adopt the following resolution (see Appendix A):

Resolved, that the Richmond Regional Transportation Planning Organization (RRTPO) removes the following projects from the Congestion Mitigation and Air Quality (CMAQ) program:

- Alverser Dr/Old Buckingham Rd Roundabout – Chesterfield

Further Resolved, that the RRTPO selects the following replacement projects for the CMAQ program:

- Lewis Rd at Rte 10 Left Turn Lane - Chesterfield
- Woodlake Village Pkwy at 360 Triple Lefts - Chesterfield

Finally Resolved, that the RRTPO approves the revised CMAQ allocations plan as presented.

9. Transportation Agency Updates

a. DRPT

Tiffany Dubinsky, Statewide Transit Planning Manager at DRPT, provided an update on DRPT activities, which is posted with the [meeting documents](#).

b. GRTC

Sam Sink, GRTC, noted that there are no new GRTC updates since the last meeting. She offered to answer any questions.

c. RideFinders

John O’Keeffe, Account Executive at RideFinders, reported the following:

- Brigitte Carter Account Executive with RideFinders was recognized by the Department of Rail and Public Transportation for Women’s History Month, and RideFinders featured our only female owned vanpool provider as well
- New 7 passenger vanpool started on March 14th 7 passenger from Colonial Heights to Ft. Pickett
- RideFinders is working with the Hampton Roads Traffic and The Department of Rail and Public Transportation on the Commute!VA Pilot Emergency/Guaranteed Ride Home pilot program
- Shared partner updates on Facebook and/or Twitter for PLANRVA, VDOT, VCU, RVAgreen2050, Chesterfield County, DRPT and James River Association

- Celebrated Transit Operator Appreciation Day with a special social media post
- Promoted RVA Rapid Transit's "Transit Governance for Dummies" chat with Julie Timm (GRTC's CEO), William Harrell (President & CEO, Hampton Roads Transit), and Benjamin Campbell (GRTC's Board President)
- Promoted services during the continued high gas prices on social media platforms. Demonstrated that RideFinders is always here for commuters whether gas prices are high or are low
- Encouraged commuters to "take charge" of their commute by finding the personalized option that's best for them.
- Promoted the City of Richmond's Shared Mobility Program on e-scooters.

d. VDOT

Nicole Mueller, Planning Specialist at VDOT, provided this update, which is posted with the [meeting documents](#).

10. Future Meeting Topics

Chair Le Duc reviewed the future meeting topics.

11. TAC Member Comments

There were no member comments.

12. Next Meeting: May 10, 2022

Chair Le Duc noted that the next regular RRTPO TAC action meeting will be held on May 10, 2022, beginning at 9:00 a.m.

13. Adjournment

Chair Le Duc adjourned the meeting at 10:12 a.m.