

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
TECHNICAL ADVISORY COMMITTEE (TAC)**

ZOOM MEETING MINUTES

December 13, 2022, 9:00 a.m.

MEMBERS and ALTERNATES (A) PRESENT:

Town of Ashland		Charles City County		Chesterfield County	
Nora D. Amos	X	Gary Mitchell	X	Barbara K. Smith	X
Will Tucker (A)		Rhonda Russell (A)		Chessa Walker (A)	X
Goochland County		Hanover County		Henrico County	
Austin Goyne	X	Joseph E. Vidunas, FY23 Vice Chair	X	Sharon Smidler, FY23 Chair	X
Thomas M. Coleman (A)	X	J. Michael Flagg (A)		Todd Eure (A)	
New Kent County		Powhatan County		City of Richmond	
Kelli Le Duc	X	Bret Schardein	X	Dironna Moore Clarke	X
		(vacant) (A)		Travis A. Bridewell (A)	
Capital Region Airport Commission		DRPT		GRTC	
John B. Rutledge		Tiffany T. Dubinsky		Sam Sink	
		Daniel Wagner (A)		Corey Robinson (A)	X
PlanRVA		RideFinders		RMTA	
Chet Parsons	X	Von S. Tisdale		Theresa Simmons	
Sulabh Aryal (A)	X	John O'Keefe (A)	X		
VDOT					
Liz McAdory					
Nicole Mueller (A)	X				

The technology used for the RRTPO Technical Advisory Committee meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Virtual participation of this meeting by members of the committee is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).

1. Welcome and Introductions

The Richmond Regional Transportation Planning Organization (RRTPO) Technical Advisory Committee (TAC) Chair, Sharon Smidler, presided and called the December 13, 2022, TAC meeting to order at 9:00 a.m.

2. Statement Regarding Virtual Meetings

Attendees' attention was directed to the statement regarding virtual meeting participation.

3. Roll Call & Certification of a Quorum

Janice Firestone, PlanRVA, took attendance by roll call and certified that a quorum was present.

4. Consideration of Amendments to the Meeting Agenda

There were no requested amendments to the agenda.

5. Approval of November 16, 2022, Meeting Minutes

On motion of Barbara K. Smith, seconded by John O’Keefe, the RRTPO Technical Advisory Committee approved the minutes of the November 16, 2022, meeting as presented (roll call vote).

Jurisdiction/Agency	Member	Aye	Nay	Abstain	Absent
Town of Ashland	Nora D. Amos	X			
Charles City County	Gary Mitchell				X
Chesterfield County	Barbara K. Smith	X			
Goochland County	Austin Goyne	X			
Hanover County	Joseph E. Vidunas, Vice Chair	X			
Henrico County	Sharon Smidler, Chair	X			
New Kent County	Kelli Le Duc	X			
Powhatan County	Bret Schardein	X			
City of Richmond	Dironna Moore Clarke	X			
Capital Region Airport Commission	John B. Rutledge				X
DRPT	Tiffany Dubinsky				X
GRTC Transit System	Corey Robinson (A)	X			
PlanRVA	Chet Parsons	X			
RideFinders	John O’Keefe (A)	X			
RIC Metropolitan Transp. Authority	Theresa Simmons				X
VDOT	Nicole Mueller (A)	X			
Totals		12	0	0	4

6. Open Public Comment Period

There were no requests to address the committee.

7. TAC Chairman’s Report

Chair Smidler did not have a formal report.

8. RRTPO Update

a. CTAC Update

Chet Parsons, PlanRVA, provided this update and reported on recent discussions about increasing the role of CTAC.

9. TIP Amendment Request

a. UPC 122295: #I95CIP - Parallel routes operations study (District-wide)

b. UPC 121681: Replace bridge on Meadow Road over Boar Swamp (Henrico County)

Myles Busching presented this request and offered to answer any questions. Nicole Mueller, VDOT, will collect additional information about the parallel routes operations study and forward to the committee members.

On motion of Barbara K. Smith, seconded by Austin Goyne, the RRTPO Technical Advisory Committee voted to recommend RRTPO approval of the following resolution (roll call vote):

RESOLVED, that the Richmond Regional Transportation Planning Organization Policy Board amends the *FY21 – FY24 Transportation Improvement Program (TIP)* as shown in the attached draft TIP pages

Jurisdiction/Agency	Member	Aye	Nay	Abstain	Absent
Town of Ashland	Nora D. Amos	X			
Charles City County	Gary Mitchell				X
Chesterfield County	Barbara K. Smith	X			
Goochland County	Austin Goyne	X			
Hanover County	Joseph E. Vidunas, Vice Chair	X			
Henrico County	Sharon Smidler, Chair	X			
New Kent County	Kelli Le Duc	X			
Powhatan County	Bret Schardein	X			
City of Richmond	Dironna Moore Clarke	X			
Capital Region Airport Commission	John B. Rutledge				X
DRPT	Tiffany Dubinsky				X
GRTC Transit System	Corey Robinson (A)	X			
PlanRVA	Chet Parsons	X			
RideFinders	John O’Keeffe (A)	X			
RIC Metropolitan Transp. Authority	Theresa Simmons				X
VDOT	Nicole Mueller (A)	X			
Totals		12	0	0	4

10. Transportation Agency Updates

a. DRPT

There was no representative from DRPT present. The agency update was provided and is posted with the [meeting documents](#).

b. GRTC

Cory Robinson provided an update on recent and upcoming GRTC activity.

c. RideFinders

John O’Keeffe, RideFinders, provided an update on the following RideFinders’ activities:

- Submitted FY24 funding applications to localities.
- Received RideFinders Triennial Compliance Review Report from DRPT. The Report covered review of grant payments made to RideFinders between July 1, 2018 and June 30, 2021 with no instances of noncompliance being found.
- Submitted annual external Audited FY22 Financial Statements to DRPT (Donnie Karabich) and the Federal Clearinghouse. The Audit by Brown Edwards disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.
- Researched RideFinders road signage locations and working with VDOT on the replacement of 6 missing signs.
- Promoted PlanRVA and GRTC’s **West Broad Street Bus Rapid Transit (BRT) Corridor Analysis** survey.
- Shared the **following partner notices/announcements** on Twitter and/or Facebook: New Kent 2045 Comprehensive Plan Update notice; the Virginia Department of Rail and Public Transportation’s survey on the Coordinated Human Services Mobility Plan; Chesterfield County’s retweet of DRPT’s (DRPT) survey on transportation needs, preferences and use; and DRPT’s 30th anniversary of maximizing travel choices and keeping the air clean.
- Utilized Thanksgiving to start promoting **Greener (Holi)Days content** and pledge promoting a sustainable holiday season through “green” actions.
- Launched **Team RideFinders on TikTok** with the goals of increasing brand awareness and targeting/attracting the 20-45 demographic through **fun and engaging content** that is **strategic** and **authentic** to the brand.

d. VDOT

Nicole Mueller, VDOT, provided an update on VDOT’s recent and upcoming activities, which is posted with the [meeting documents](#).

11. Future Meeting Topics

Chair Smidler reviewed the future meeting topics.

12. TAC Member Comments

There were no comments from TAC members.

13. Next Meeting: November

Chair Smidler noted the next meeting will be held on January 10, 2023.

14. Adjournment

Chair Smidler adjourned the meeting at 9:29 a.m.