

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
TECHNICAL ADVISORY COMMITTEE (TAC)
Zoom Meeting**

December 10, 2024 - 9:00 a.m.

MEMBERS and ALTERNATES (A) PRESENT:

Town of Ashland		Charles City County		Chesterfield County	
Nora D. Amos	X	Sheri Adams, Vice Chair		Barbara K. Smith	X
Goochland County		Gary Mitchell (A)		J.J. Banuelos (A)	
Vacant		Hanover County		Henrico County	
New Kent County		Joseph E. Vidunas	X	Sharon Smidler	X
Amy Inman	X	Randy Hardman (A)		Todd Eure (A)	
Capital Region Airport Commission (CRAC)		Powhatan County		City of Richmond	
John B. Rutledge		Bret Schardein (A)		Dironna Moore Clarke, Chair	X
PlanRVA		DRPT		GRTC	
Myles Busching	X	Tiffany T. Dubinsky		Patricia Robinson	X
Sulabh Aryal (A)	X	Wood Hudson (A)	X	Corey Robinson (A)	X
RideFinders		RMTA		VDOT	
John O'Keefe (A)	X	Theresa Simmons		Sarah Rhodes	X

The technology used for the RRTPO Technical Advisory Committee meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

1. Welcome and Introductions

Chair Clarke opened the meeting at 9:01 a.m. and welcomed attendees.

2. Roll Call & Certification of a Quorum

Janice Scott, PlanRVA, took attendance by roll call and certified that a quorum was present.

3. Consideration of Amendments to the Meeting Agenda

There were no requested changes

4. Approval of November 12, 2024, Meeting Minutes

On motion by Joseph Vidunas, seconded by Barbara Smith, the members of the RRTPO Technical Advisory Committee voted to approve the meeting minutes as presented (voice vote).

5. Open Public Comment Period

There were no requests to address the committee.

6. TAC Chairman's Report

Chair Clarke reported that Richmond is working on a number of projects; she expressed her appreciation for the help Richmond has received from the other localities.

7. FY26 Regional Public Transportation Plan

Patricia Robinson, GRTC, provided an overview of the plan and the process for its approval. She reported that this will be on the February TAC agenda and offered to answer any TAC member questions on the plan.

There was a discussion on the FY26-FY28 fixed routes. Ms. Robinson asked for member input on suggested additions and/or changes.

8. Regional Funding Framework Review

Mr. Busching reviewed the framework and the priorities that have been identified and need to be addressed. He reminded committee members that the Regional Framework covers the process, limits, scoring, allocations, existing projects and leveraging. He offered clarification on the soft cap recommendation and the process for projects with a greater than 50% increase (waiver process).

Mr. Busching also covered project readiness and reported that this was the second biggest priority identified. He reviewed the options that have been explored. Including readiness in scores was the option that was the most popular based on the survey that was done.

9. Existing Project Progress Reports and Funding Applications

Mr. Busching reviewed the framework and the issues that have been identified and need to be addressed. He reminded committee members that the Regional Framework covers the process, limits, scoring, allocations, existing projects and leveraging.

Committee members discussed various aspects of the proposed process and the possible readiness factors. There was a consensus for a reward for projects that are further along in readiness, but members felt the factors need further review for impact. Staff will make the requested changes with better definitions of each factor and it will be on the next TAC agenda for further review.

10. Transportation Agency Updates

a. DRPT

Wood Hudson provided an update on recent and upcoming DRPT activities including upcoming funding opportunities.

b. GRTC

Corey Robinson provided an update on recent and upcoming GRTC activities including preparations for the new year and several new initiatives.

c. RideFinders

John O'Keefe provided an update on recent and upcoming RideFinders activities, including the following:

- Continued partnering with the Southern Virginia Chamber of Commerce (SOVA) to distribute our Be the CEO of your Commute public service announcement flyer.
- Attended the monthly meeting with DRPT to discuss operational updates, current initiatives and program updates.

- Attended Cardinal Elementary School's Career Day (Richmond Public Schools) to discuss careers in transportation, read the book, "The Magic School Bus Gets Cleaned Up," and connect transit, carpooling and biking as current options that many students use in their everyday lives.
- Met with representatives from the Virginia Office of Data Governance and Analytics to discuss possible data collection for the 2025 Virginia Datathon. Teams from across the state are challenged to create applications using state data to promote efficiency and transparency within state government. The teams present their projects to a panel of expert judges and conference attendees who vote for the best team.
- Continued to utilize LinkedIn to communicate with the employer target audience and provided them with contact information to reach out to us.
- Met with counterparts at OmniRide, who are organizing a benefits fair at the Navy Yard. There are plans to include RideFinders in the event, as we currently have several vanpoolers commuting to this location.
- Completed FY26 funding request applications for Chesterfield County, Hanover County, Goochland, New Kent and Powhatan County.

d. VDOT

Sarah Rhodes provided an update on VDOT's recent and upcoming activities. The update is posted with the [meeting documents](#).

11. PlanRVA Newsletter: The Better Together Connector

This was an information item.

12. TAC Member Comments

There were no member comments.

13. Next Meeting

Chair Clarke noted the next meeting will be held on January 14, 2025.

14. Adjournment

Chair Clarke adjourned the meeting at 10:13 a.m.