

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
TECHNICAL ADVISORY COMMITTEE (TAC)
ZOOM MEETING MINUTES
November 14, 2023, 9:00 a.m.**

MEMBERS and ALTERNATES (A) PRESENT:

Town of Ashland		Charles City County		Chesterfield County	
Nora D. Amos	X	Gary Mitchell, Vice Chair		Barbara K. Smith	X
Goochland County		Rhonda Russell (A)		Chessa Walker (A)	X
Austin Goyne	X	Hanover County		Henrico County	
Thomas Coleman (A)		Joseph E. Vidunas, Chair	X	Sharon Smidler	X
New Kent County		Randy Hardman (A)		Todd Eure (A)	
Amy Inman	X	Powhatan County		City of Richmond	
Kelli Le Duc (A)		Mike Ciriello	X	Dironna Moore Clarke	
Capital Region Airport Commission (CRAC)		Bret Schardein (A)		GRTC	
John B. Rutledge	X	DRPT		Patricia Robinson	X
PlanRVA		Tiffany T. Dubinsky		Corey Robinson (A)	X
Myles Busching	X	Daniel Wagner (A)	X	VDOT	
Sulabh Aryal (A)		RMTA		Sarah Rhodes	X
RideFinders		Theresa Simmons		Nicole Mueller (A)	
Von S. Tisdale					
John O'Keefe (A)	X				

The technology used for the RRTPO Technical Advisory Committee meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Virtual participation of this meeting by members of the committee is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).

1. Welcome and Introductions

Chair Vidunas opened the meeting and welcomed attendees.

2. Statement Regarding Virtual Meetings

This statement was provided to members virtually.

3. Roll Call & Certification of a Quorum

Janice Scott, PlanRVA, took attendance by roll call and certified that a quorum was present.

4. Consideration of Amendments to the Meeting Agenda

There were no requested changes to the agenda.

5. Approval of October 10, 2023, Meeting Minutes

On motion by Austin Goyne, seconded by Amy Inman, the members of the RRTPO Technical Advisory Committee voted to approve the meeting minutes as presented (voice vote).

6. Open Public Comment Period

There were no requests to address the committee.

7. TAC Chairman’s Report

Chair Vidunas did not have a formal report.

8. FY24 – FY27 Transportation Improvement Program Amendment – I-64 GAP Segment B

a. UPC 123831 - #SMART24 - I-64 GAP WIDENING - SEGMENT B – add RW and CN phases to allow for design-build RFP to proceed

Myles Busching, RRTPO Secretary, presented this request and offered to answer any questions.

On motion by Amy Inman, seconded by Barbara Smith, the RRTPO Technical Advisory Committee voted to approve the proposed TIP amendments

Jurisdiction/Agency	Member	Aye	Nay	Abstain	Absent
Town of Ashland	Nora D. Amos	X			
Charles City County	Gary Mitchell				X
Chesterfield County	Barbara Smith	X			
Goochland County	Austin Goyne	X			
Hanover County	Joseph E. Vidunas	X			
Henrico County	Sharon Smidler	X			
New Kent County	Amy Inman	X			
Powhatan County	Mike Ciriello	X			
City of Richmond	Dironna Moore Clarke				X
CRAC	John B. Rutledge				X
DRPT	Daniel Wagner	X			
GRTC	Patricia Robinson	X			
PlanRVA	Myles Busching	X			
RideFinders	John O’Keeffe (A)	X			
RMTA	Theresa Simmons				X
VDOT	Sarah Rhodes	X			

9. FY24 – FY27 Transportation Improvement Program Amendment – I-64/Ashland Rd Interchange

a. UPC 123919 - #SMART24 - I-64 AT ASHLAND RD (RTE 623) INTERCHANGE – add PE phase to allow project to seek authorization to start

Mr. Busching presented this request and offered to answer any questions.

On motion by Austin Goyne, seconded by Sharon Smidler, the RRTPO Technical Advisory Committee voted to approve the proposed TIP amendments (roll call vote; see below):

Jurisdiction/Agency	Member	Aye	Nay	Abstain	Absent
Town of Ashland	Nora D. Amos	X			
Charles City County	Gary Mitchell				X
Chesterfield County	Barbara Smith	X			
Goochland County	Austin Goyne	X			
Hanover County	Joseph E. Vidunas	X			
Henrico County	Sharon Smidler	X			
New Kent County	Amy Inman	X			
Powhatan County	Mike Ciriello	X			
City of Richmond	Dironna Moore Clarke				X
CRAC	John B. Rutledge				X
DRPT	Daniel Wagner	X			
GRTC	Patricia Robinson	X			
PlanRVA	Myles Busching	X			
RideFinders	John O’Keeffe (A)	X			
RMTA	Theresa Simmons				X
VDOT	Sarah Rhodes	X			

10. SMART SCALE Round 6 – Call for Candidate Regional Projects and Strategy Review

Mr. Busching reported that the last three rounds were reviewed to determine the success rates. He reviewed the results and noted there has been less success as an agency than the overall statewide results.

He explained the information that is being requested for each project submitted by the localities for the list.

Committee members discussed a number of aspects of the matter, including:

- The deadline of December 1, 2023. This date was set so that a starting list will be available for the next TAC meeting. Committee members requested the deadline be moved to after the Commonwealth Transportation Board meeting. The new deadline will be September 8th.
- Removing past performance from the evaluation criteria.
- What assistance VDOT provides to staff on applications.
- Whether a locality can apply for a project under one program if the RRTPO has submitted an application for that project under another program. Generally in those cases, the locality application is what is submitted.
- Possibly Fall Line Trail funding submission. The RRTPO is not eligible to submit this under the current guidelines.
- The timeframe for discussion by the PlanRVA Commission. The plan is to have it on the February agenda.

11. Transportation Agency Updates

a. DRPT

Daniel Wagner reported that blackout period for grants management software begins tomorrow. The systems are being transitioned to new software. There is a webinar on the DRPT YouTube page on the new software.

b. GRTC

Corey Robinson provided an update on recent and upcoming GRTC activities, including:

- GRTC has launched their first micro-transit zone; this added service to Mechanicsville

- The shareholders meeting was held in October.
- The downtown transfer station work has begun.
- Work continues for the transit strategic plan.
- Service changes for January have been drafted. The public comment period for the changes will be held in November.

c. RideFinders

John O’Keefe provided an update on recent and upcoming RideFinders activities, including the following:

- Participated in “Bike to School Day” events at Westover Hills Elementary and Frances W. McClenny Elementary School in the City of Richmond with Safe Routes to School, participated in the Oak Grove-Bellemeade Community Fair and Volunteered at the Chesterfield Food Bank Outreach Center.
- 2 new 7 passenger vanpool starts (Gaskins Park and Ride to UVA and Henrico to Ft. Belvoir)
- Continuing to work with VDOT on the replacement of a RideFinders sign on Westover Hills Blvd in the City of Richmond that is damaged.
- Working with VDOT Park and Ride/TDM division on a shared use park and ride pilot program VDOT is working on in the Richmond District.
- Participated in ongoing meetings with Foursquare ITP as related to the Commuter Assistance Program Strategic Plan.
- Created a true or false carpool quiz question video for True or False Tuesday encouraging people to register for carpooling/ride matching even if they don’t have a vehicle.
- Met with DRPT and Agile Mile to discuss the upcoming Kick\$tart Your Carpool program details, guidelines and implementation.
- After 26 years of service our Executive Director Von Tisdale will retire from RideFinders.

d. VDOT

Sarah Rhodes provided an update on VDOT’s recent and upcoming activities. The update is posted with the [meeting documents](#).

12. Future Meeting Topics

The future meeting topics were included in the agenda packet.

13. TAC Member Comments

There were no member comments.

14. Next Meeting

Chair Vidunas noted the next meeting will be held on December 12, 2023.

15. Adjournment

Chair Vidunas adjourned the meeting at 9:49 a.m.