

CENTRAL VIRGINIA TRANSPORTATION AUTHORITY MEETING MINUTES

Friday, October 27, 2023, 9:00 a.m.
PlanRVA James River Boardroom and via Zoom
424 Hull Street, Suite 300, Richmond, VA 23224X

Members Present:

Jurisdiction/ Agency	Member	Present	Absent	Designee	Present	Absent
Town of Ashland	John H. Hodges, Vice Chair	X		Daniel McGraw		X
Charles City County	Byron Adkins, Sr.	X		William Coad		X
Chesterfield County	Kevin P. Carroll	X		Christopher Winslow		X
Goochland County	Neil Spoonhower	X		Susan Lascolette		X
Hanover County	W. Canova Peterson	X		Sean M. Davis		X
Henrico County	Frank J. Thornton	X		Patricia S. O'Bannon		X
New Kent County	Patricia A. Paige		X	John Lockwood		X
Powhatan County	Michael W. Byerly		X	Steve McClung		X
City of Richmond	Mayor Levar M. Stoney, Chair	X		Michael Jones		X
VA House of Delegates	Delegate Roxann Robinson	X		N/A		
Senate of Virginia	Senator Ghazala F. Hashmi	X		N/A		
Commonwealth Transportation Board	J. Rex Davis	X		N/A		

Non-Voting Ex-Officio

Agency	Member	Present	Absent	Designee	Present	Absent
CRAC	Perry J. Miller	X		N/A		
GRTC	Sheryl Adams	X		Adrienne Torres		X
RMTA	Joi Taylor Dean		X	N/A		
VDRPT	Jennifer DeBruhl		X	Zach Trogden	X	
VDOT	Stephen Brich		X	Dale Totten (A)	X	
				Mark Riblett (A)		X
Virginia Port Authority	Stephen A. Edwards		X	Cathie J. Vick		X
				Barbara Nelson (virtual)	X	

The technology used for the CVTA meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Call to Order

The Central Virginia Transportation Authority (CVTA) Chairman, Levar M. Stoney, presided and called the October 27, 2023, Central Virginia Transportation Authority meeting to order at 9:04 a.m.

Pledge of Allegiance

The Pledge of Allegiance was led by Chair Stoney.

Welcome and Introductions

Chair Stoney welcomed all attendees.

A. ADMINISTRATION

1. Confirmation of Member Participation from a Remote Location

Chair Stoney reported that Barbara Nelson requested approval to participate remotely for the following reason: principal residence location more than 60 miles from the meeting location.

Chair Stoney announced his approval of the request to participate remotely.

On motion by Kevin Carroll, seconded by W. Canova Peterson, the Authority voted unanimously to approve the member's requests to participate from a remote location were in conformance with the CVTA Policy for Remote Participation of Members; and, the voice of the remotely participating member could be heard by all persons at the primary or central meeting location (voice vote).

The quorum was updated to show the presence of the remote member.

2. Consideration of Amendments to the Meeting Agenda

Chet Parsons, Executive Director, announced that an additional Standard Project Agreement (SPA) is available for the Authority to consider.

On motion by Kevin Carroll, seconded by W. Canova Peterson, the members of the Authority voted unanimously to amend the agenda to add **Item B.-2.-d.-xi. Fall Line Design Build 1** (voice vote).

3. Approval of September 29, 2023, CVTA Meeting Minutes

On motion by Neil Spoonhower, seconded by Roxann Robinson, members of the Authority voted to approve the CVTA meeting minutes as presented (voice vote; Byron Adkins abstained.)

4. Open Public Comment Period

There were no citizens present in-person or virtually wishing to offer public comments.

5. CVTA Chairman's Report

Chair Stoney reported on upcoming initiatives he would like to see the CVTA accomplish over the next year:

- Align CVTA projects to goals of the region through creation of a regional funding plan that will be available to the public.
- Incorporate PlanRVA's procurement policies into an official CVTA procurement policy that will emphasize inclusive purchasing.

B. ACTION ITEMS

1. CVTA Audit Report –

Tyler Farnsworth, Audit Manager with PBMares, provided this report and offered to answer any questions.

On motion by Kevin Carroll, seconded by Neil Spoonhower, the members of the Authority voted to approve the FY 2023 audit report as presented (voice vote).

2. CVTA-VDOT SPA Revisions

Eric Gregory, legal counsel, described the changes to the model standard project agreement and summarized the requested actions on the agenda.

a. Standard Model Project Agreement for VDOT Administration of CVTA Funded Projects

On motion by W. Canova Peterson, seconded by Neil Spoonhower, the members of the Authority voted to approve the new Standard Model Project Agreement for VDOT Administration of CVTA Funded Projects (voice vote).

b. Draft First Amendment to the VDOT CVTA MOA.

On motion by John Hodges, seconded by Frank Thornton, the members of the Authority voted to approve and authorize execution of the draft First Amendment to the VDOT CVTA MOA (voice vote).

c. Transfer project information approved by the CVTA at the September 29, 2023, conforming the agreements to the new SPA Model Project Agreement format

On motion by W. Canova Peterson, seconded by Neil Spoonhower, the members of the Authority voted to approve transferring the project information approved by the CVTA at the September 29, 2023, conforming the agreements to the new SPA Model Project Agreement format (voice vote).

d. Actions requested: approve and authorize the execution of each Special Project Agreement:

Mr. Parsons presented each SPA for the Authority members to consider.

i. CVTA-VDOT Special Project Agreement for Project 0016: I-64 Ashland Road Interchange

On motion by Neil Spoonhower, seconded by Kevin Carroll, the members of the Authority voted to approve the CVTA-VDOT Special Project Agreement for Project 0016: I-64 Ashland Road Interchange with CVTA funding in the amount of \$33,699,829 (roll call vote; see Appendix A).

ii. CVTA-VDOT Special Project Agreement for Project 0017: I-64 Oilville Road Interchange

On motion by Neil Spoonhower, seconded by John Hodges, the members of the Authority voted to approve the CVTA-VDOT Special Project Agreement for Project 0017: I-64 Oilville Road Interchange with CVTA funding in the amount of \$606,000 (roll call vote; see Appendix A).

- iii. CVTA-VDOT Special Project Agreement for Project 0018: Bottoms Bridge Park and Ride**
On motion by Byron Adkins, seconded by Neil Spoonhower, the members of the Authority voted to approve the CVTA-VDOT Special Project Agreement for Project 0018: Bottoms Bridge Park and Ride with CVTA funding in the amount of \$198,047 (roll call vote; see Appendix A).
- iv. CVTA-VDOT Special Project Agreement for Project 0020: Rte 288 NB Hard Shoulder Running**
On motion by Kevin Carroll, seconded by Neil Spoonhower, the members of the Authority voted to approve the CVTA-VDOT Special Project Agreement for Project 0020: Rte 288 NB Hard Shoulder Running with CVTA funding in the amount of \$8,000,000 (roll call vote; see Appendix A).
- v. CVTA-VDOT Special Project Agreement for Project 0023: Mayo Bridge Replacement**
On motion by Byron Adkins, seconded by Levar M. Stoney, the members of the Authority voted to approve the CVTA-VDOT Special Project Agreement for Project 0023: Mayo Bridge Replacement with CVTA funding in the amount of \$5,000,000 (roll call vote; see Appendix A).
- vi. CVTA-VDOT Special Project Agreement for Project 0024: Port of Virginia Richmond Marine Terminal Access Improvements at I-95/Bells Road**
On motion by Levar M. Stoney, seconded by Kevin Carroll, the members of the Authority voted to approve the CVTA-VDOT Special Project Agreement for Project 0024: Port of Virginia Richmond Marine Terminal Access Improvements at I-95/Bells Road with CVTA funding in the amount of \$2,000,000 (roll call vote; see Appendix A).
- vii. CVTA-VDOT Special Project Agreement for Project 0026: Short Pump Area Transportation Improvements**
On motion by Frank Thornton, seconded by John Hodges, the members of the Authority voted to approve the CVTA-VDOT Special Project Agreement for Project 0026: Short Pump Area Transportation Improvements with CVTA funding in the amount of \$4,985,000.

Following the vote, it was noted that there was a discrepancy between the funding amount that was listed on the agenda and the actual, correct funding amount listed in the SPA document.

On motion by Kevin Carroll, seconded by John Hodges, the members of the Authority voted to reconsider the matter (voice vote).

It was clarified that the correct amount of funding is \$1,800,000.

On motion by Frank Thornton, seconded by Neil Spoonhower, the members of the Authority voted to approve the CVTA-VDOT Special Project Agreement for Project 0026: Short Pump Area Transportation Improvements with CVTA funding in the amount of \$1,800,000 (roll call vote; see Appendix A).

viii. CVTA-VDOT Special Project Agreement for Project 0033: W Broad Street Intersection Improvements

On motion by Frank Thornton, seconded by W. Canova Peterson, the members of the Authority voted to approve the CVTA-VDOT Special Project Agreement for Project 0033: at Parham Road with CVTA funding in the amount of \$2,611,000.

Following the vote, it was noted that there was a discrepancy between the action that was listed on the agenda and the actual, correct action listed in the SPA document.

On motion by Kevin Carroll, seconded by Neil Spoonhower, the members of the Authority voted to reconsider the matter (voice vote).

The correct project is W. Broad Street Intersection Improvements in Short Pump and the correct amount of funding is \$3,230,000.

On motion by Frank Thornton, seconded by John Hodges the members of the Authority voted to approve the CVTA-VDOT Special Project Agreement for Project 0033: W Broad Street Intersection Improvements in Short Pump with CVTA funding in the amount of \$3,230,000 (roll call vote; see Appendix A).

ix. CVTA-VDOT Special Project Agreement for Project 0039: Staples Mill Road Improvements

On motion by Frank Thornton, seconded by Kevin Carroll, the members of the Authority voted to approve the CVTA-VDOT Special Project Agreement for Project 0039: Staples Mill Road Improvements with CVTA funding in the amount of \$5,670,000 (roll call vote; see Appendix A).

x. CVTA-VDOT Special Project Agreement for Project 0045: I-64 Gap Widening

On motion by W. Canova Peterson, seconded by Kevin Carroll, the members of the Authority voted to approve the CVTA-VDOT Special Project Agreement for Project 0045: I-64 Gap Widening with CVTA funding in the amount of \$100,000,000 (roll call vote; see Appendix A).

Following the vote on the matter, Kevin Carroll noted the significance of this project reaching this point and the work and collaboration that went into it, particularly the efforts of Patricia Paige and Carlos Brown.

xi. CVTA-VDOT Special Project Agreement for project 0002 the Fall Line Design Build 1 project (added to agenda)

On motion by W. Canova Peterson, seconded by Frank Thornton, the members of the Authority voted to approve the CVTA-VDOT Special Project Agreement for Project 0002: Fall Line Trail DB #1 with CVTA funding in the amount of \$8,381,111 (roll call vote; see Appendix A).

C. OTHER COMMITTEE REPORTS

1. CVTA Finance Committee Update

a. Finance Committee Chair's Report

Mr. Parsons reported that the Finance Committee did not meet in October. The next meeting is scheduled for November 8th.

b. Financial Activity and Investment Reports

Mr. Parsons reviewed the financial activity and investment reports.

2. CVTA Technical Advisory Committee (TAC) Update

a. TAC Chair's Report

i. Candidate Project Database

Dironna Moore Clarke, TAC Chair, came forward and provided an overview of the candidate project database.

She also reported on the Fall Line Trail and the status of Design Build 1. The working group is currently reviewing the wayfinding plan. TAC is collecting a "wish list" of projects for each locality to integrate into the candidate project database to show the planned/funded projects along with the wished for projects. This is intended to help guide the investment strategy going forward.

A. OTHER BUSINESS

1. Executive Director's Report

a. Correspondence

Mr. Parsons reported on the letter of support to the FTA for GRTC and Richmond's pilot program for transit-oriented development planning – section 20005(b) funding opportunity and the letter of support to VDOT for the FHWA SMART planning grant.

b. Moody's Evaluation

Mr. Parsons reported that the evaluation is moving forward. The Finance Committee will be receiving a presentation on the evaluation on November 15th.

c. Round 3 Project Application Cycle

i. Projected available funding

Mr. Parsons gave an overview of the worksheet provided in the packet that demonstrates the total amount of funding through FY30 under the current pay-go investment model/amount of reserve.

The goal is to gain an understanding of the additional needs in the region that have not yet been applied for. That is the reason for the requested project list Ms. Clarke reported on.

Authority members had questions about what portion of the \$183 million on the worksheet would be available for leveraging. It was noted that this will be reviewed by the Finance Committee and reported on again at the next Authority meeting.

ii. Screening and Scoring Update

There was no report given on this item.

d. Transportation Forum – March 15

The tentative date is March 15th and the hope is to hold the forum at Main Street Station and have it be a similar event as last year's forum.

2. CVTA Member Comments

Mr. Thornton commended and thanked each of the Authority members for the work that they do. He noted that the Authority has, since its inception, endeavored to be thoughtful, think of the members of the public and try to build the best foundation for the CVTA.

Mr. Carroll commended Mr. Thornton for his leadership as Chair when the Authority was created.

Mr. Spoonhower commended his fellow members for their commitment to regional cooperation and thanked the Authority for all it has done for Goochland County.

Mr. Totten commented on the significance of the amount of funding that was voted on today. The approximate total of the projects is \$168,000,000 and these projects are already moving forward.

Mr. Peterson requested inviting the other inaugural CVTA members to the next meeting so they can be part of the planned group photo.

3. Next meeting: December 1, 2023, at 9:00 a.m. (Group Photo!)

D. ADJOURNMENT

Chair Stoney adjourned the meeting at 10:20 a.m.