

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION  
TECHNICAL ADVISORY COMMITTEE (TAC)**

**ZOOM MEETING MINUTES**

**October 11, 2022, 9:00 a.m.**

**MEMBERS and ALTERNATES (A) PRESENT:**

<b>Town of Ashland</b>		<b>Charles City County</b>		<b>Chesterfield County</b>	
Nora D. Amos	X	Gary Mitchell	X	Barbara K. Smith	X
Will Tucker (A)		Rhonda Russell (A)		Chessa Walker (A)	
<b>Goochland County</b>		<b>Hanover County</b>		<b>Henrico County</b>	
Austin Goynes	X	Joseph E. Vidunas, FY23 Vice Chair	X	Sharon Smidler, FY23 Chair	X
Thomas M. Coleman (A)	X	J. Michael Flagg (A)		Todd Eure (A)	
<b>New Kent County</b>		<b>Powhatan County</b>		<b>City of Richmond</b>	
Kelli Le Duc	X	Bret Schardein		Dironna Moore Clarke	
		(vacant) (A)		Travis A. Bridewell (A)	X
<b>Capital Region Airport Commission</b>		<b>DRPT</b>		<b>GRTC</b>	
John B. Rutledge		Tiffany T. Dubinsky	X	Sam Sink	
		Daniel Wagner (A)		Patricia Robinson (A)	X
<b>PlanRVA</b>		<b>RideFinders</b>		<b>RMTA</b>	
Chet Parsons	X	Von S. Tisdale		Theresa Simmons	
Sulabh Aryal (A)		John O’Keeffe (A)	X		
<b>VDOT</b>					
Liz McAdory	X				
Nicole Mueller (A)					

*The technology used for the RRTPO Technical Advisory Committee meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).*

*Virtual participation of this meeting by members of the committee is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).*

**1. Welcome and Introductions**

The Richmond Regional Transportation Planning Organization (RRTPO) Technical Advisory Committee (TAC) Chair, Sharon Smidler, presided and called the TAC meeting to order at 9:00 a.m.

## **2. Statement Regarding Virtual Meetings**

Chet Parsons, PlanRVA, shared the virtual meeting participation information.

## **3. Roll Call & Certification of a Quorum**

Janice Firestone, PlanRVA, took attendance by roll call and certified that a quorum was present.

## **4. Consideration of Amendments to the Meeting Agenda**

There were no requested amendments to the agenda.

## **5. Approval of September 13, 2022, Meeting Minutes**

On motion of John O’Keefe, seconded by Barbara K. Smith, the RRTPO Technical Advisory Committee unanimously approved the minutes of the September 13, 2022, meeting as presented (roll call vote)

## **6. Open Public Comment Period**

There were no requests to address the committee.

## **7. TAC Chairman’s Report**

There was no formal report from the Chair.

## **8. RRTPO Update**

### **a. 2050 Socioeconomic Data Workgroup Update**

Sulabh Aryal provided this report and shared the population figures from Weldon Cooper. He noted employment figures for 2020 were not included due to COVID and explained how the employment figures were projected.

## **9. Federal Performance Management Update**

Margie Ray, Office of Intermodal Planning and Investment (OIPI), presented this update offered to answer any questions. Committee member had comments and questions about driver behavior, the shortage of law enforcement officers. Ms. Ray offered clarification on efforts made to address both of these issues and noted the majority of fatalities occur on secondary roads and speeds increases have also contributed to the number of fatal accidents. There was discussion about possibly initiating a publicity campaign geared towards driver behavior/safety. The presentation is posted with the [meeting documents](#).

## **10. STBG/CMAQ Existing Project Requests**

Myles Busching presented this request and reported that selecting and prioritizing projects for funding is one of the primary roles of the RRTPO in developing the regional transportation system. Projects selected by the TPO to receive funding are included in the Six-Year Improvement Program (SYIP) for adoption by the Commonwealth Transportation Board (CTB).

In June of 2021, the RRTPO Policy Board adopted new guidelines for project selection and allocation of regional Surface Transportation Block Grant (STBG) and Congestion Mitigation and Air Quality (CMAQ) funds. The newly adopted guidelines can be reviewed [on the PlanRVA website](#).

Based on a review of existing allocations and commitments and currently projected funding levels, staff has prepared estimates of available funding for this round. Staff expects to be able to allocate approximately \$18.2 million in additional STBG and \$7 million in additional CMAQ funding this round. Approximately half of the expected CMAQ funding is *unmatched* and requires a 20% local match. This funding is available for cost increases on existing projects and for new projects.

Following the presentation, committee members discussed the project requests. After discussion, Austin Goyne made a motion, seconded by Barbara K. Smith to *hold a new project application window from October 17 to November 4, 2022, CMAQ and STBG funds with no changes to the application numbers per sponsor and; that the TAC recommends funding the existing project requests as submitted.*

Joseph E. Vidunas offered a friendly amendment to fund the requests under \$500,000 in full and have costs be shared for the larger requests to allow a larger balance to be considered for larger projects. Mr. Goyne declined to accept the friendly amendment. He withdrew his motion after further discussion and made a new motion.

On motion of Austin Goyne, seconded by Barbara K. Smith, the RRTPO Technical Advisory Committee unanimously approved the following resolution (roll call, see below):

**WHEREAS**, applications were submitted for existing regional Surface Transportation Block Grant and Congestion Mitigation and Air Quality projects between September 19 and September 30, 2022; and,

**WHEREAS**, requests for additional STBG funds totaled \$14,066,815; and

**WHEREAS**, staff estimates \$18.2M will be available to address existing project needs and new projects for the six-year program covering fiscal years 2024 to 2029; therefore, be it

**RESOLVED** that the Technical Advisory Committee (TAC) agrees to hold a new project application window from October 17 to November 4, 2022, CMAQ and STBG funds; and, be it

**FUTHER RESOLVED** that there will be no changes to the application numbers per sponsor.

<b>Jurisdiction/Agency</b>	<b>Member</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
<b>Town of Ashland</b>	Nora D. Amos				X
<b>Charles City County</b>	Gary Mitchell	X			
<b>Chesterfield County</b>	Barbara K. Smith	X			
<b>Goochland County</b>	Austin Goyne	X			
<b>Hanover County</b>	Joseph E. Vidunas, Vice Chair	X			
<b>Henrico County</b>	Sharon Smidler, Chair	X			
<b>New Kent County</b>	Kelli Le Duc	X			
<b>Powhatan County</b>	Bret Schardein				X
<b>City of Richmond</b>	Travis Bridewell (A)	X			
<b>Capital Region Airport Commission</b>	John B. Rutledge				X
<b>DRPT</b>	Tiffany Dubinsky	X			
<b>GRTC Transit System</b>	Patricia Robinson (A)				X
<b>PlanRVA</b>	Chet Parsons			X	
<b>RideFinders</b>	John O'Keefe (A)	X			
<b>RIC Metropolitan Transp. Authority</b>	Theresa Simmons				X
<b>VDOT</b>	Liz McAdory (A)	X			
<b>Totals</b>		10	0	1	5

## 11. TAP Transfer Request

Mr. Busching presented this request and reported that Gillies Creek Greenway is a shared-use trail project in the City of Richmond. The two phases considered as part of this request will connect Williamsburg Avenue to Jennie Scher Road and are expected to largely follow the creek. It is part of a larger trail network that is envisioned to connect the Virginia Capital Trail to a north side mixed-income redevelopment at Armstrong High School.

The initial TA allocations for these projects were 2018 funds, which have a 4-year expiration (that has been exceeded – expiration date was 10-1-22) and the City of Richmond has been provided with a formal deallocation letter from VDOT for these funds. Neither project has been scoped or advertised. VDOT is proposing this transfer to fully fund the recipient project so that the City of Richmond could potentially move forward with scoping and advertisement and avoid losing these federal funds.

While transfers are generally administrative, this request would increase the total TA allocation to Gillies Creek Greenway Phase 3 (UPC 113429). As the increase is under 10%, this transfer only requires approval from the TAC.

Following the presentation, committee members discussed the project requests.

On motion of Barbara K. Smith, seconded by John O'Keefe, the RRTPO Technical Advisory Committee unanimously approved the following resolution (roll call vote, see below):

**Resolved**, that the Richmond Regional Transportation Planning Organization (RRTPO) Technical Advisory Committee (TAC) approves the transfer of \$36,902 of FY20 Transportation Alternatives (TA) program funds from Gillies Creek Greenway Phase 2 (UPC 113490) to Gillies Creek Greenway Phase 3 (UPC 113429).

<b>Jurisdiction/Agency</b>	<b>Member</b>	Aye	Nay	Abstain	Absent
<b>Town of Ashland</b>	Nora D. Amos				X
<b>Charles City County</b>	Gary Mitchell	X			
<b>Chesterfield County</b>	Barbara K. Smith	X			
<b>Goochland County</b>	Tom Coleman	X			
<b>Hanover County</b>	Joseph E. Vidunas, Vice Chair	X			
<b>Henrico County</b>	Sharon Smidler, Chair	X			
<b>New Kent County</b>	Kelli Le Duc	X			
<b>Powhatan County</b>	Bret Schardein				X
<b>City of Richmond</b>	Travis Bridewell (A)	X			
<b>Capital Region Airport Commission</b>	John B. Rutledge				X
<b>DRPT</b>	Tiffany Dubinsky	X			
<b>GRTC Transit System</b>	Patricia Robinson (A)				X
<b>PlanRVA</b>	Chet Parsons	X			
<b>RideFinders</b>	John O’Keeffe (A)	X			
<b>RIC Metropolitan Transp. Authority</b>	Theresa Simmons				X
<b>VDOT</b>	Liz McAdory (A)	X			
<b>Totals</b>		10	0	0	5

**12. Transportation Agency Updates**

**a. DRPT**

Tiffany Dubinsky, DRPT, provided an update on DRPT activities, which is posted with the [meeting documents](#).

**b. GRTC**

There was no report given by GRTC.

**c. RideFinders**

John O’Keeffe, RideFinders, provided an update on RideFinders’ recent and upcoming activities.

**d. VDOT**

Liz McAdory, VDOT, provided an update on VDOT’s recent and upcoming activities.

**11. Future Meeting Topics**

Chair Smidler reviewed the future meeting topics.

**12. TAC Member Comments**

There were no comments from TAC members.

**13. Next Meeting: November**

Chair Smidler noted that a date for the next regular RRTPO TAC meeting will be set based on the results of a poll that will be sent out to members with possible dates/times.

**14. Adjournment**

Chair Smidler adjourned the meeting at 11:11 a.m.