

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
TECHNICAL ADVISORY COMMITTEE (TAC)**

**ZOOM MEETING MINUTES
January 10, 2023, 9:00 a.m.**

MEMBERS and ALTERNATES (A) PRESENT:

Town of Ashland		Charles City County		Chesterfield County	
Nora D. Amos	X	Gary Mitchell		Barbara K. Smith	X
Vacant (A)		Rhonda Russell (A)	X	Chessa Walker (A)	X
Goochland County		Hanover County		Henrico County	
Austin Goyne	X	Joseph E. Vidunas, FY23 Vice Chair	X	Sharon Smidler, FY23 Chair	X
Thomas M. Coleman (A)		J. Michael Flagg (A)		Todd Eure (A)	X
New Kent County		Powhatan County		City of Richmond	
Kelli Le Duc		Bret Schardein		Dironna Moore Clarke	X
		Vacant (A)		Vacant (A)	
Capital Region Airport Commission		DRPT		GRTC	
John B. Rutledge		Tiffany T. Dubinsky	X	Sam Sink	X
		Daniel Wagner (A)		Corey Robinson (A)	X
PlanRVA		RideFinders		RMTA	
Chet Parsons	X	Von S. Tisdale		Theresa Simmons	
Sulabh Aryal (A)		John O’Keeffe (A)	X		
VDOT					
Liz McAdory	X				
Nicole Mueller (A)	X				

The technology used for the RRTPO Technical Advisory Committee meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Virtual participation of this meeting by members of the committee is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).

1. Welcome and Introductions

The Richmond Regional Transportation Planning Organization (RRTPO) Technical Advisory Committee (TAC) Chair, Sharon Smidler, presided and called the January 10, 2023, TAC meeting to order at 9:01 a.m.

2. Statement Regarding Virtual Meetings

Attendees’ attention was directed to the statement regarding virtual meeting participation.

3. Roll Call & Certification of a Quorum

Janice Firestone, PlanRVA, took attendance by roll call and certified that a quorum was present.

4. Consideration of Amendments to the Meeting Agenda

Chet Parsons noted that Item 13 needs to be an information item only rather than an action item. The RRTPO Technical Advisory Committee approved the agenda as amended (voice vote).

5. Approval of December 13, 2022, Meeting Minutes

On motion of John O'Keefe, seconded by Austin Goynes, the RRTPO Technical Advisory Committee approved the minutes of the December 13, 2022, meeting as presented (voice vote).

6. Open Public Comment Period

There were no requests to address the committee.

7. TAC Chairman's Report

Chair Smidler did not have a formal report.

8. RRTPO Update

Chet Parsons provided this update and reported on recent discussions about increasing the role of CTAC.

a. 2050 Socioeconomic Data Workgroup - Update

Mr. Parsons reported that staff has been working on the employment distribution of the 2050 data. It will be sent to TAC members for locality review this month. The workgroup will schedule a meeting after that review and will seek Policy Board approval in March.

9. Federal Performance Measures Reporting

Greta Ryan, PlanRVA, provided this presentation and offered to answer any questions. She offered clarification that the requested action is to accept the targets that have been set by VDOT and the numbers on how the RRTPO is performing. The system performance measures are updated every four years.

The presentation is posted on the [meeting web page](#).

On motion of Barbara K. Smith, seconded by Joseph E. Vidunas, the RRTPO Technical Advisory Committee voted to recommend RRTPO approval of the following resolution (voice vote).

RESOLVED, that the RRTPO Policy Board submits the following letters: the annual submission of RRTPO safety target letter to VDOT as required by Federal regulations, the quadrennial submission of RRTPO asset condition and system performance targets letter to OIPI as required by Federal regulations.

10. FY21 – FY24 TIP Amendment Request – UPC 121682 – I-64/Ashland Road Interchange IAR

Myles Busching presented this request and offered to answer any questions. Austin Goyne clarified that the Park and Ride in that location is going to be moved. Mr. Busching clarified that there has been no change in the cost of the project; it is just being moved forward one fiscal year.

On motion of Austin Goyne, seconded by Barbara , the RRTPO Technical Advisory Committee voted to recommend RRTPO approval of the following resolution (voice vote).

Jurisdiction/Agency	Member	Aye	Nay	Abstain	Absent
Town of Ashland	Nora D. Amos	X			
Charles City County	Rhonda Russell	X			
Chesterfield County	Barbara K. Smith	X			
Goochland County	Austin Goyne	X			
Hanover County	Joseph E. Vidunas, Vice Chair	X			
Henrico County	Sharon Smidler, Chair	X			
New Kent County	Kelli Le Duc				
Powhatan County	Bret Schardein				
City of Richmond	Dironna Moore Clarke	X			
Capital Region Airport Commission	John B. Rutledge				
DRPT	Tiffany Dubinsky	X			
GRTC Transit System	Cory Robinson (A)	X			
PlanRVA	Chet Parsons	X			
RideFinders	John O’Keeffe (A)	X			
RIC Metropolitan Transp. Authority	Theresa Simmons				
VDOT	Liz McAdory	X			
Totals					

11. FY21 – FY24 TIP Amendment Request – GRTC005 – Bus Stop Amenities

Mr. Busching presented this request and offered to answer any questions.

On motion of Tiffany Dubinsky, seconded by Liz McAdory, the RRTPO Technical Advisory Committee voted to recommend RRTPO approval of the following resolution (voice vote).

Jurisdiction/Agency	Member	Aye	Nay	Abstain	Absent
Town of Ashland	Nora D. Amos	X			
Charles City County	Rhonda Russell	X			
Chesterfield County	Barbara K. Smith	X			
Goochland County	Austin Goyne	X			

Hanover County	Joseph E. Vidunas, Vice Chair	X			
Henrico County	Sharon Smidler, Chair	X			
New Kent County	Kelli Le Duc				
Powhatan County	Bret Schardein				
City of Richmond	Dironna Moore Clarke	X			
Capital Region Airport Commission	John B. Rutledge				
DRPT	Tiffany Dubinsky	X			
GRTC Transit System	Sam Sink	X			
PlanRVA	Chet Parsons	X			
RideFinders	John O’Keeffe (A)	X			
RIC Metropolitan Transp. Authority	Theresa Simmons				
VDOT	Liz McAdory	X			
Totals					

12. FY24 – FY29 STBG/CMAQ Allocations - Existing Project Requests

Mr. Busching presented this request and offered to answer any questions. Committee members had questions and Mr. Busching clarified that the projects staff did not recommend approval of funding for have been identified as having additional/other funding that can be considered. The funds, if not approved for the requested project, would be available for new project applications. Committee members expressed concerns with the assumption that CVTA local funds could be used for the projects and noted that the localities generally have other projects that are planned for CVTA local funds.

The group reviewed each of the existing project requests. Localities provided detailed explanations on the status and history of each of their respective projects. After discussion, it was decided to postpone action on these projects until the February meeting. That would send it to the Policy Board in March. Liz McAdory noted that VDOT would need the Policy Board decision by mid-March.

There was a consensus to defer action on this matter until the February TAC meeting.

The issue of cost overruns that the Policy Board would like TAC to address was also discussed. It will be on the February TAC agenda. It was suggested that staff have individual discussions with each locality to refine the narrative for each project on the history list.

13. FY24 – FY27 Transportation Improvement Program (TIP) Projects List

Mr. Busching reported that there has been a delay in the release of the TIP project list. He provided an updated schedule based on the delay and noted this will require an

additional TAC meeting in late April in order to move the item on for Policy Board action in May.

14. Transportation Agency Updates

a. DRPT

Tiffany Dubinsky provided this report. The agency update is posted with the [meeting documents](#).

b. GRTC

Cory Robinson provided an update on recent and upcoming GRTC activity provided information on current studies that are being conducted. He reported that the downtown transfer station is still under construction and is scheduled to be open soon.

c. RideFinders

John O’Keeffe, RideFinders, provided an update on the following RideFinders’ activities:

- Contacted Southside ReLeaf, GroundworkRVA, Capital Trees to partner with organizations efforts in underserved areas (area urban heat islands) by the planning of trees. creating green spaces and community gardens in food deserts.
- Working with VDOT on the replacement of the 6 missing RideFinders signs.
- Working with the City of Richmond’s Office of Equitable Transit and Mobility to provide their clients with the RideFinders Emergency Ride Home Pilot program. The City of Richmond’s Pilot program offers free rides to work for Temporary Assistance for Needy Families (TANF) eligible neighbors who live in Richmond Redevelopment and Housing Authority (RRHA) properties.
- Continued to promote GRTC and PlanRVA’s **West Broad Street Bus Rapid Transit (BRT) Corridor Analysis** survey on social media platforms and posted news story on our website.
- Continued promoting **“Be the CEO of Your Commute”** campaign.
- Reported results of DRPT facilitated Triennial Compliance Review at GRTC/RideFinders December Board of Directors Meeting.
- **Brigitte Carter** was recognized by the Chesapeake Chapter of the Association Commuter Transportation (ACT) as the **Behind the Scenes TDM Champion**. This award recognizes an exceptional non-supervisory, staff member who works behind the scenes who exhibits teamwork, dependability, professionalism and other outstanding qualities to make their transportation demand management (TDM) program a success.

d. VDOT

Lis McAdory, VDOT, provided an update on VDOT’s recent and upcoming activities, which is posted with the [meeting documents](#).

11. Future Meeting Topics

Chair Smidler reviewed the future meeting topics.

12. TAC Member Comments

There were no comments from TAC members.

13. Next Meeting: November

Chair Smidler noted the next meeting will be held on February 14, 2023.

14. Adjournment

Chair Smidler adjourned the meeting at 11:48 a.m.