

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
EXECUTIVE COMMITTEE**

**MINUTES OF MEETING
PlanRVA James River Board Room
September 2, 2021
8:30 a.m.**

MEMBERS and ALTERNATES (A) PRESENT:

Town of Ashland		Charles City County		Chesterfield County	
John H. Hodges	X	William G. Coad		James M. Holland	X
Anita Barnhart (A)				Leslie Haley (A)	
Goochland County		Hanover County		Henrico County	
John L Lumpkins Jr.		W. Canova Peterson	X	Patricia S. O'Bannon	X
Susan Lascolette, FY22 Vice Chair (A)		Sean M. Davis (A)		Frank J. Thornton (A)	
New Kent County		Powhatan County		City of Richmond	
Patricia A. Paige		David T. Williams, FY22 Chair	X	Cynthia I. Newbille (virtual)	X
C. Thomas Tiller Jr. (A)		Karin M. Carmack (A)		Andreas D. Addison (A)	

The technology used for this meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

CALL TO ORDER

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chair, David T. Williams, presided and called the September 2, 2021 RRTPO Executive Committee action meeting to order at 8:30 a.m. in PlanRVA's James River Board Room.

ATTENDANCE ROLL CALL & CERTIFICATION OF MEETING QUORUM

Phil Riggan, Planner, took attendance by roll call and certified that a quorum was present.

1. Consideration of Amendments to the Action Meeting Agenda

There were no requested changes to the meeting agenda.

2. Approval of August 5, 2021 RRTPO Executive Committee Meeting Minutes

On motion of James M. Holland, seconded by John H. Hodges, the RRTPO Executive Committee unanimously approved the minutes of the August 5, 2021 meeting as presented.

3. Open Public Comment Period

There were no requests to address the RRTPO Executive Committee.

4. RRTPO Chair's Report

Chairman Williams reminded the committee members that the Transportation Forum is coming up on November 4, 2021.

5. RRTPO Secretary's Report

Martha Heeter, Executive Director, PlanRVA, provided an update on public involvement. The virtual meeting process has been updated.

There was a discussion about the need for improved communication processes as well as a better explanation to the public about the different organizations (PlanRVA, CVTA, RRTPO) and how they interact with each other. Committee members discussed various methods to get information across to members of the public, including local news stations and social media platforms.

6. Review of Selected RRTPO Agenda Topics

Mr. Parsons briefly reviewed the items on the RRTPO agenda:

- ConnectRVA 2045 Draft Plan Overview
- CRRSAA Highway Infrastructure Program Funds (Resolution)
- Transportation Alternatives (TA) Set-Aside – project endorsements (Resolution)
- Transportation Agency Updates

Committee members asked that agenda items such as the resolutions listed above be clearly identified with a description rather than just reference numbers such as VDOT UPC numbers.

7. Other Business

a. RRTPO Member Comments

Chair Williams noted that Goochland has appointed an interim county administrator, Manny Alvarez.

8. Next RRTPO Executive Committee Meeting

Chair Williams noted that the next RRTPO Executive Committee meeting is scheduled for October 4, 2021 in Richmond, Virginia.

9. Adjournment:

Chair Williams adjourned the meeting at approximately 9:23 a.m.