

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
TECHNICAL ADVISORY COMMITTEE (TAC)**

**MINUTES OF ACTION MEETING
Zoom Meeting
November 9, 2021
9:00 a.m.**

MEMBERS and ALTERNATES (A) PRESENT:

Town of Ashland		Charles City County		Chesterfield County	
Nora D. Amos	X	(vacant)		Barbara K. Smith	X
Vacant (A)				Chessa Walker (A)	X
Goochland County		Hanover County		Henrico County	
Thomas M. Coleman	X	Joseph E. Vidunas	X	Sharon Smidler, FY22 Vice Chair	X
		J. Michael Flagg (A)	X	Todd Eure (A)	
New Kent County		Powhatan County		City of Richmond	
Kelli Le Duc, FY22 Chair	X	Bret Schardein		Dironna Moore Clarke	X
		(vacant) (A)		Travis A. Bridewell (A)	
Capital Region Airport Commission		DRPT		GRTC	
John B. Rutledge		Tiffany T. Dubinsky	X	Adrienne Torres	
		Grant Sparks (A)		Patricia Robinson (A)	
PlanRVA		RideFinders		RMTA	
Chet Parsons	X	Von S. Tisdale		Theresa Simmons	
Sulabh Aryal (A)	X	John O'Keefe (A)	X		
VDOT					
Liz McAdory	X				
Nicole Mueller (A)	X				

The technology used for this meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. Voting record tables are attached to the action meeting minutes in Appendix A. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

CALL TO ORDER

The Richmond Regional Transportation Planning Organization (RRTPO) Technical Advisory Committee Vice Chair, Sharon Smidler, presided and called the November 9, 2021, RRTPO Technical Advisory Committee meeting to order at 9:03 a.m.

ATTENDANCE ROLL CALL & CERTIFICATION OF MEETING QUORUM

Janice Firestone, Program Coordinator, took attendance by roll call and certified that a quorum was present.

1. Consideration of Amendments to the Action Meeting Agenda

There were no requested changes to the meeting agenda. Seeing and hearing no objections, the November 9, 2021, agenda was approved by acclamation as presented.

2. Approval of [October 12, 2021, RRTPO TAC Meeting Minutes](#)

On motion of Sharon Smidler, seconded by John O’Keeffe, the RRTPO Technical Advisory Committee unanimously approved the minutes of the October 12, 2021, meeting by acclamation (voice vote) as presented.

3. Open Public Comment Period

There were no requests to address the Technical Advisory Committee.

4. TAC Chairman’s Report

There was no report from the Chairman.

5. RRTPO Update

a. Current Work Efforts

Chet Parsons, PlanRVA, gave this report to the committee.

b. Community Transportation Advisory Committee (CTAC) – Staff Report

Ken Lantz, PlanRVA, gave this report to the committee.

6. [Smart Scale Round 5 Overview](#)

Brooke Jackson, Senior Engineer, Smart Scale, provided this update. Following the presentation Ms. Jackson offered clarification on buffering.

7. Transportation Agency Updates

a. DRPT

Tiffany Dubinsky, Statewide Transit Planning Manager at DRPT, provided this update.

b. GRTC

There was no update from GRTC.

c. RideFinders

John O’Keeffe, Account Executive at RideFinders, reported the following:

- Continued promoting the 40 Days of Good for 40 Years of Service (October 11, 2021 - November 19, 2021) initiative that encourages citizens to help celebrate the 40th anniversary by doing the following: (1) doing something good in their community, the environment, or for their neighbor and (2), sharing their good deed on social media using the hashtag #40for40ridefinders.
- Participated in Outreach Effort with the Southside ReLeaf organization distribution of trees throughout the communities that have been identified as Urban Heat Desserts.

- Participated in walk to school events at Cool Springs Elementary in Hanover and Salem Church Elementary in Chesterfield County
- Completed and submitted grant applications for the following: CMAQ through RRTPO, Counties of Henrico, Hanover, Chesterfield, Goochland, and the City of Hopewell; updated Progress Report for Carpool Incentive Program as required by RRTPO
- Provided DRPT with data from FY18 – FY20 for Emergency Ride Home Program for number of trips taken, dollars spent, and the longest distance trips taken during hose time periods
- K&K started a new 7 passenger van from Richmond to DLA, Fort Belvoir
- Won best grassroots marketing campaign from the Chesapeake Chapter of the Association for Commuter Transportation for “It’s a Green Thing Campaign”

d. VDOT

Nicole Mueller, Planning Specialist at VDOT, provided this update.

8. Future Meeting Topics

Several future meeting topics were reviewed.

9. TAC Member Comments

There were no comments from TAC members.

10. Next Meeting: November 9, 2021

Vice Chair Smidler noted the next regular RRTPO TAC action meeting will be held on December 14, 2021, beginning at 9:00 a.m.

11. Adjournment

Vice Chair Smidler adjourned the meeting at 10:24 a.m.

CAP/jf