

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
TECHNICAL ADVISORY COMMITTEE (TAC)**

**MINUTES OF ACTION MEETING
Zoom Meeting
October 12, 2021
9:00 a.m.**

MEMBERS and ALTERNATES (A) PRESENT:

Town of Ashland		Charles City County		Chesterfield County	
Nora D. Amos	X	(vacant)		Barbara K. Smith	
Vacant (A)				Chessa Walker (A)	X
Goochland County		Hanover County		Henrico County	
Thomas M. Coleman	X	Joseph E. Vidunas	X	Sharon Smidler, FY22 Vice Chair	X
Mike Campbell (A)	X	J. Michael Flagg (A)		Todd Eure (A)	
New Kent County		Powhatan County		City of Richmond	
Kelli Le Duc, FY22 Chair		Bret Schardein		Dironna Moore Clarke	X
		(vacant) (A)		Travis A. Bridewell (A)	
Capital Region Airport Commission		DRPT		GRTC	
John B. Rutledge		Tiffany T. Dubinsky	X	Adrienne Torres	
		Grant Sparks (A)	X	Patricia Robinson (A)	X
PlanRVA		RideFinders		RMTA	
Chet Parsons	X	Von S. Tisdale		Theresa Simmons	
Sulabh Aryal (A)	X	John O'Keefe (A)	X		
VDOT					
Liz McAdory	X				
Nicole Mueller (A)	X				

The technology used for this meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. Voting record tables are attached to the action meeting minutes in Appendix A. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

CALL TO ORDER

The Richmond Regional Transportation Planning Organization (RRTPO) Technical Advisory Committee Vice Chair, Sharon Smidler, presided and called the October 12, 2021, RRTPO Technical Advisory Committee meeting to order at 9:03 a.m.

ATTENDANCE ROLL CALL & CERTIFICATION OF MEETING QUORUM

Janice Firestone, Program Coordinator, took attendance by roll call and certified that a quorum was present.

1. Consideration of Amendments to the Action Meeting Agenda

There were no requested changes to the meeting agenda. Seeing and hearing no objections, the October 12, 2021, agenda was approved by acclamation as presented.

2. Approval of September 14, 2021, RRTPO TAC Action Meeting Minutes

On motion of John O’Keeffe, seconded by Liz McAdory, the RRTPO Technical Advisory Committee unanimously approved the minutes of the September 14, 2021, meeting by acclamation (voice vote) as presented.

3. Open Public Comment Period

There were no requests to address the Technical Advisory Committee.

4. TAC Chairman’s Report

Vice Chair Smidler announced that October is Pedestrian Safety Awareness Month and RVA Bike Month. She offered a reminder about the importance of driver awareness and safety with respect to pedestrians and cyclists.

5. RRTPO Update

a. Fall Transportation Forum – Topic Review

Chet Parsons, Director of Transportation, PlanRVA, reported that the forum is coming up November 4th. It will be held at the Independence Golf Club in Powhatan County. Possible topics are being explored, including Federal reauthorization, Fall Line updates and a celebration of the first year of the CVTA. Staff is seeking suggestions for other topics.

b. Current Work Efforts

Mr. Parsons gave this report to the committee. A copy of the presentation can be found at [Current Work Efforts](#).

c. Community Transportation Advisory Committee (CTAC) – Staff Report

A copy of the report can be found at [CTAC Staff Report](#).

6. DRPT Transit Equity and Modernization Study

Tiffany Dubinsky, Statewide Transit Planning Manager at DRPT, provided this update. A copy of the presentation can be found at [DRPT Transit Equity and Modernization Study](#). Following the presentation Ms. Dubinsky clarified that the recommendations will not be directed only towards state agencies. The expectation is that regional transit partners (MPO’s, PDC’s, localities) will incorporate the recommendations into their planning policies. There was discussion about the benefits this will bring to the Richmond area and those localities with portions of their communities that can benefit from targeted funding and programs.

7. TIP Amendment – VDOT Request

Myles Busching, Planner, PlanRVA, provided an overview of the request received from VDOT. A copy of the presentation and packet materials can be found at [TIP Amendment – VDOT Request](#).

On motion of Sharon Smidler, seconded by Liz McAdory, the RRTPO Technical Advisory Committee (TAC) voted unanimously to approve the following resolution as presented (see [Appendix A](#)):

RESOLVED, that the Richmond Regional Transportation Planning Organization (RRTPO) amends the FY21 – FY24 Transportation Improvement Program (TIP) to add the #I64CIP - I-64WB Exit 181 Improve Interchange Configuration project (UPC 120374); and,

FURTHER RESOLVED, that approval of this amendment is conditional upon the completion of a 15-day public review period; and,

FURTHER RESOLVED, that approval of this amendment is conditional upon not receiving any public comments opposing this project which will require further review by the RRTPO; and,

FURTHER RESOLVED, that this project is considered exempt from regional emissions analysis under section 93.127 of the conformity rule.

8. Transportation Agency Updates

a. DRPT

A copy of the Virginia Department of Rail and Public Transportation update provided by Ms. Dubinsky is available at: [DRPT Update](#).

b. GRTC

There was no update from GRTC.

c. RideFinders

John O’Keeffe, Account Executive at RideFinders, reported the following:

- Provided promotional items to the Hilton Richmond Downtown’s Hospitality Week recruitment.
- Assisted GRTC Planning with the delivery of their new public timetable.
- Provided data to DRPT for their General Assembly report.
- Two new 7-passenger van pools started in September; Newport News to Richmond and Henrico to Dahlgren.
- Attended the Virginia Transit Association conference in Tysons Corner.
- Gathered Tri-City Van Pool data for the FY23 funding application.
- Continued to promote PlanRVA’s ConnectRVA 2045 Connect with an Expert plan public comment period on social media.
- Worked on RideFinders’ FY21 annual report and completed the FY21 external audit with no findings.
- Awarded the Richmond Chapter of the Public Relations Society of America’s Award of Merit for a Shoestring Budget of \$5,000 or less for RideFinders’ “Celebrate Earth Day Every Day” Clean Air Campaign.

d. VDOT

A copy of the Virginia Department of Transportation update provided by Liz McAdory, District Planning Manager at VDOT, is available at: [VDOT Update](#).

9. Future Meeting Topics

Several future meeting topics were reviewed.

10. TAC Member Comments

There were no comments from TAC members.

11. Next Meeting: November 9, 2021

Vice Chair Smidler noted the next regular RRTPO TAC action meeting will be held on November 9, 2021, beginning at 9:00 a.m.

12. Adjournment

Vice Chair Smidler adjourned the meeting at 10:24 a.m.

CAP/jf

October 12, 2021 - RRTPO Technical Advisory Committee (TAC)

APPENDIX A - Voting Record Tables

Item 2 – Approval of September 14, 2021, Minutes

Jurisdiction/Agency	Member	Aye	Nay	Abstain	Absent
Town of Ashland	Nora D. Amos	X			
Charles City County	(vacant)				
Chesterfield County	Barbara K. Smith				X
	Chessa Walker (A)	X			
Goochland County	Thomas M Coleman	X			
Hanover County	Joseph E. Vidunas	X			
Henrico County	Sharon Smidler, VC	X			
New Kent County	Kelli Le Duc, Chair				X
Powhatan County	Bret Schardein				X
City of Richmond	Dironna Moore Clarke	X			
Capital Region Airport Commission	John B. Rutledge				X
DRPT	Tiffany T. Dubinsky	X			
GRTC Transit System	Adrienne Torres				X
	Patricia Robinson (A)	X			
PlanRVA	Chet Parsons	X			
RideFinders	Von S. Tisdale				X
	John O’Keeffe (A)	X			
RIC Metropolitan Transp. Authority	Theresa Simmons				X
VDOT	Liz McAdory	X			
TOTAL		11			

Quorum is at least one-half of TAC’s membership to include a minimum of four local government representatives (as per Article V, Section 2 of the bylaws).

Item 7. – FY21-FY24 TIP Amendment: VDOT Request

Jurisdiction/Agency	Member	<i>Aye</i>	<i>Nay</i>	<i>Abstain</i>	<i>Absent</i>
Town of Ashland	Nora D. Amos	X			
Charles City County	(vacant)				
Chesterfield County	Barbara K. Smith				X
	Chessa Walker (A)	X			
Goochland County	Thomas M Coleman	X			
Hanover County	Joseph E. Vidunas	X			
Henrico County	Sharon Smidler, VC	X			
New Kent County	Kelli Le Duc, Chair				X
Powhatan County	Bret Schardein				X
City of Richmond	Dironna Moore Clarke	X			
Capital Region Airport Commission	John B. Rutledge				X
DRPT	Tiffany T. Dubinsky	X			
GRTC Transit System	Adrienne Torres				X
	Patricia Robinson (A)	X			
PlanRVA	Chet Parsons	X			
RideFinders	Von S. Tisdale				X
	John O'Keeffe (A)	X			
RIC Metropolitan Transp. Authority	Theresa Simmons				X
VDOT	Liz McAdory	X			
TOTAL		11			