



**CENTRAL VIRGINIA TRANSPORTATION AUTHORITY
TECHNICAL ADVISORY COMMITTEE (TAC)**

**ZOOM MEETING SUMMARY
November 8, 2021**

Members and Alternates Present:

Town of Ashland		Charles City County		Chesterfield County	
Nora Amos	X	Rhonda Russell	X	Barbara K. Smith	X
				Chessa D. Walker (A)	X
Goochland County		Hanover County		Henrico County	
Michael Campbell		Joseph E. Vidunas	X	Todd Eure, FY22 Chair	X
Thomas M. Coleman (A)	X	J. Michael Flagg (A)		Sharon Smidler (A)	X
New Kent County		Powhatan County		City of Richmond	
Justin M. Stauder	X	Bret Schardein		Dironna Moore Clarke FY22 Vice Chair	X
Kelli Le Duc (A)		Vacant (A)		Travis A. Bridewell (A)	
VDRPT*		VDOT*		Virginia Port Authority	
Jennifer B. DeBruhl		R. Shane Mann	X	Barbara Nelson	X
Tiffany T. Dubinsky (A)	X	Mark Riblett (A)	X		
GRTC Transit System*					
Adrienne Torres		RMTA*		PlanRVA/RRTPO*	
Patricia Robinson (A)	X	Joi Taylor Dean	X	Chet Parsons	X

*Non-voting members

The technology used for this meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. Voting record tables are included in Appendix A. A recording of this meeting is available on the [Plan RVA YouTube Channel](#).

CALL TO ORDER, WELCOME AND INTRODUCTIONS

The Central Virginia Transportation Authority (CVTA) Technical Advisory Committee (TAC) Chair, Mr. Todd Eure, presided and called the November 8, 2021, CVTA Technical Advisory Committee (TAC) regular meeting to order at 1:00 p.m.

ROLL CALL & CERTIFICATION OF A QUORUM

Janice Firestone, Transportation Program Coordinator, took attendance by roll call and certified that a quorum was present.

1. Consideration of Amendments to the Action Meeting Agenda

There were no requested changes to the meeting agenda. Seeing and hearing no objections the November 8, 2021, agenda was approved by acclamation as presented.

2. Approval of **October 12, 2021, CVTA TAC Action Meeting Minutes**

On motion of Dironna Moore Clarke, seconded by Thomas M. Coleman, the CVTA TAC unanimously approved the minutes of the October 12, 2021, action meeting by acclamation as presented (voice vote).

3. Open Public Comment Period

There were no requests to address the CVTA Technical Advisory Committee.

4. CVTA Technical Advisory Committee Chairman's Report

There was no report from the Chairman.

5. CVTA TAC Staff Update

a. Finance Committee Update

Chet Parsons, Director of Transportation, reported that the Finance Committee will meet on November 10, 2021 and will be considering the estimated and forecasted regional funds six-year budget.

6. GRTC Micro-Transit Study Overview

Patricia Robinson, GRTC Transit System, Jessica Alvarez, Foursquare ITP and Nick Britton, Michael Baker International, provided the overview. Committee members discussed the distinction between micro-transit and on-demand transit, service operators, such as Bay Transit, the importance of the service gap analysis, clarifying that the survey is intended for the public as well, not just agency responses. The meetings with localities will likely be opened up by the jurisdictions to other participants whose input will be helpful.

7. Regional Project Prioritization

a. CVTA meeting October 29, 2021 review

Mr. Parsons gave a recap of the October 29th meeting. Reviewing the estimated and forecasted regional funds budget was discussed. Project scoring and ranking is underway now. The CVTA is expected to take action at the December 3rd meeting. An interim update letter to the Governor's Office to include the committed funds from the localities in the amount of \$72.6 million and to address the remaining need of approximately \$69.8 million and to seek full funding of the Fall Line Project through the state budget, whether by way of the Governor's introduced budget or by way of the full state budget process, was authorized and has been sent.

b. Full Project Selection Timeline

On motion of Barbara K. Smith, seconded by Dironna Moore Clarke, the CVTA TAC unanimously approved the following resolution (Appendix A).

RESOLVED, that the Central Virginia Transportation Authority (CVTA) Technical Advisory Committee recommends full Authority approval of the project selection timeline with the understanding that it could be updated as new information becomes available.

c. Project application overview 1a and 1b

Mr. Parsons provided this overview. Myles Busching clarified that "reasonably expected funding" is consistent with recent funding but not yet allocated; committed is funding that is already budgeted/allocated. There was a discussion about adding information about leverage funds. He also clarified that, since only a handful of categories are being scored, only the sketches and brief project descriptions will be used. The applications will be fillable .pdf documents, rather than online forms. Training will be provided for filling out the applications.

There was consensus of committee members to approve the application with the addition of the leveraging question.

d. Prioritization phasing

There was a discussion about VDOT providing the revised route through Richmond so the map can be segmented.

There was discussion about the Fall Line Trail funding gap amount in the interim letter to the Governor’s Office that the Authority will consider at the December meeting.

Motion by Barbara K. Smith, seconded by Joseph Vidunas, the CVTA TAC unanimously approved the following resolution (Appendix A).

RESOLVED, that the Central Virginia Transportation Authority (CVTA) Technical Advisory Committee recommends revising the Fall Line Trail estimated outstanding gap amount to 193.9 million.

e. Committee coordination to meet milestones

Mr. Parsons noted the importance of the TAC and Finance Committee working closely and being responsive to requests in order to have the necessary information to the Authority on time.

8. Fall Line Working Group

Chair Eure recommended starting with TAC and having localities bring on other staff as they feel necessary. The working group will need to start meeting as soon as possible.

On motion of Dironna Moore Clarke, seconded by Barbara K. Smith, the CVTA TAC unanimously approved the following resolution (Appendix A).

RESOLVED, that the Central Virginia Transportation Authority (CVTA) Technical Advisory Committee approves the formation of a Fall Line Working Group composed of TAC members from VDOT and the five localities impacted by the Fall Line with possible additional members to be designated by the localities.

9. CVTA TAC Member Comments

Tiffany Dubinsky asked if anything had been done about changing the TPO boundary to include the rural areas in the member localities. Mr. Parsons answered that the changes have already into place. There was a discussion about potential impacts to 5307 and/or 5311.

10. Next CVTA Technical Advisory Committee Meeting

Chairman Eure noted the next regular meeting of the CVTA TAC will be held on December 13, 2021, beginning at 1:00 p.m. in Richmond, Virginia.

11. Adjournment

Chairman Eure adjourned the meeting at 2:40 p.m.

CAP/jf

APPENDIX A

CVTA Technical Advisory Committee (TAC) – Voting Record Tables

Item 7.b. – Full Project Selection Timeline

Jurisdiction/Agency	Member/Alternate (A)	Aye	Nay	Abstain	Absent
Town of Ashland	Nora Amos				X
Charles City County	Rhonda Russell	X			
Chesterfield County	Barbara K. Smith	X			
Goochland County	Thomas M. Coleman	X			
Hanover County	Joseph E. Vidunas	X			
Henrico County	Chair Todd Eure	X			
New Kent County	Justin M. Stauder	X			
Powhatan County	Bret Schardein	X			
City of Richmond	VC Dironna Moore Clarke	X			
TOTAL		8			1

Motion to recommend the full Authority revise the Fall Line Trail estimated outstanding gap amount to 193.9 million (no agenda item number)

Jurisdiction/Agency	Member/Alternate (A)	Aye	Nay	Abstain	Absent
Town of Ashland	Nora Amos	X			
Charles City County	Rhonda Russell	X			
Chesterfield County	Barbara K. Smith	X			
Goochland County	Thomas M. Coleman	X			
Hanover County	Joseph E. Vidunas	X			
Henrico County	Chair Todd Eure	X			
New Kent County	Justin M. Stauder	X			
Powhatan County	Bret Schardein	X			
City of Richmond	VC Dironna Moore Clarke	X			
TOTAL		9			

Item 8. – Motion to approves the formation of a Fall Line Working Group composed of TAC members from VDOT and the five localities impacted by the Fall Line with possible additional members to be designated by the localities.

Jurisdiction/Agency	Member/Alternate (A)	Aye	Nay	Abstain	Absent
Town of Ashland	Nora Amos	X	9		
Charles City County	Rhonda Russell	X			
Chesterfield County	Barbara K. Smith	X			
Goochland County	Thomas M. Coleman	X			
Hanover County	Joseph E. Vidunas	X			
Henrico County	Chair Todd Eure	X			
New Kent County	Justin M. Stauder	X			
Powhatan County	Bret Schardein	X			
City of Richmond	VC Dironna Moore Clarke	X			
TOTAL		8			