

FY 2024



Richmond Regional
**Transportation
Planning
Organization**

Work Program Status Report

Third Quarter

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The RRTPO Work Program Progress Report provides a short summary of each activity for the third quarter of FY24. Please reference the [FY 2024 UPWP](#) for details concerning the approved budget and work description for each task.

Table 1 identifies all the tasks in the UPWP and the associated budget and summarizes overall federal and local revenues budgeted by PlanRVA in FY 2024 to support the work of RRTPO. Federal funds budgeted constitute 80 percent of the total; State and local matching funds constitute 20 percent, unless otherwise noted.

TABLE 1. SUMMARY OF FY 2024 RRTPO UPWP BUDGET

Work Task	RRTPO Budget				
	PL	5303	CO 5303	OTHER (1)	GRAND TOTAL
7110 MPO Program Management	\$284,000	\$71,000	\$ -	\$ -	\$355,000
7120 UPWP Budget & Contract Admin.	\$62,400	\$15,600	\$ -	\$ -	\$78,000
7210 Public Outreach/Equity Analysis	\$198,800	\$ 49,700	\$ -	\$ -	\$248,500
7220 Special Planning Efforts	\$260,000	\$65,000	\$ -	\$ -	\$325,000
7230 Contingency Funding	\$ -	\$ -	\$ -	\$ -	\$ -
7310 Long Range Transp Planning	\$166,500	\$ -	\$ -	\$ -	\$166,500
7315 Scenario Planning	\$252,991	\$63,009		\$ 400,000	\$716,000
7320 Travel Demand Model	\$51,039	\$23,948	\$ 342,411	\$ -	\$417,398
7330 Transit	\$ -	\$258,000	\$ 100,000	\$ -	\$358,000
7340 Act Transp-Bike/Ped	\$205,000	\$ -	\$ -	\$ -	\$205,000
7350 System Resiliency	\$260,000	\$ -	\$ -	\$ -	\$260,000
7410 Perf Based Transp Planning	\$40,000	\$40,000	\$ -	\$ -	\$80,000
7420 Financial Program / TIP	\$140,631	\$63,369	\$ -	\$ -	\$204,000
7430 Rail & Freight	\$9,500	\$9,500	\$ -	\$ -	\$19,000
TOTAL (\$)	\$1,930,861	\$659,126	\$442,411	\$400,000	\$3,432,398

(1) 7320 and 7330 funds are direct carryover from FY23. 7315 are RSTBG funds for travel demand model development.

Program Management

7100	BUDGET	Billed this quarter	Total Funds Expended	% Total Funds Expended	UPWP Page
Program Management	433,000	120,038	252,699	58%	13

- Developed agenda packets for the following meetings:
 - Two Policy Board meetings
 - Two Executive Committee meetings
 - Two CTAC meetings
 - Three Technical Advisory Committee (TAC) meetings
- Coordinated, staffed and participated in above meetings.
- Drafted minutes of above meetings and posted along with other related documents.
- Updated/maintained contacts database; added/removed members and interested parties for Policy Board and committees.
- Tracked UPWP progress and work task coordination.
- Submitted articles for the Better Together Connector Newsletter.
- Continued development of SharePoint site for board and committee members.
- Finalized orientation presentation for new board members.
- Participated in interview for candidate for the RRTPO Director/Administrator position.
- Participated in three staff meetings and training sessions.
- Participated in three Community Relations Team meetings.
- Review and updating of RRTPO voting tool to add new members.
- Updated membership lists with newly appointed members.
- Facilitated orientation for new board members in conjunction with RRPDC board.
- Attended training webinar on OneDrive.
- Finalized resolution documents adopted In January 2024 for out-going Policy Board members.
- Contacted previous Policy Board members and coordinated collection of building and parking access fobs for distribution to new board members.
- Finalized planning for 2024 Transportation Forum. Facilitated and staffed event.
- Drafted and sent post-event survey for Forum.
- Drafted thank-you letters to Forum participants and partners.
- Began initial planning for 2025 Transportation Forum.
- Prepared draft FY24 UPWP amendment for TAC review to adjust based on mid-year budget review. Amendment scheduled for April policy board approval.
- Draft FY25 UPWP development. Presented regional priorities to executive committee for review.

Public Outreach & Equity Analysis

7210	BUDGET	Billed this quarter	Total Funds Expended	% Total Funds Expended	UPWP Page
Public Outreach & Equity Analysis	248,500	68,743	185,271	75%	13

- Attended Public Outreach and Engagement Committee meeting.
- Shared and created content for TPO social media posts.
- Managed internal DEI educational programming efforts
- Shared opportunities via our channels for public engagement in local and regional transportation initiatives.
- Published draft Public Engagement Plan and posted for public comment.
- Attended the RVA Engage planning session for 2024 programming.
- Project management to put on a regional Transportation Forum with community leaders, transportation experts, and advocates.
- Partnered with CVTA, and BikeWalkRVA to host Fall Line Vision Plan webinar with hundreds attending.
- Partnered with BikeWalkRVA to host their academy training program on site.
- Worked with developer to prepare to launch Social Pinpoint engagement tool for community engagement for the Long Range Transportation Plan.
- Attended Title IV training.
- Represented RRTPO at GRTC Link Microtransit ribbon-cutting ceremony in Ashland.

Special Planning Efforts

7220	BUDGET	Billed this quarter	Total Funds Expended	% Total Funds Expended	UPWP Page
Special Planning Efforts	325,000	80,612	176,833	54%	20

- Completed work with BizSense to collaborate on development project mapping for applications in other program areas like scenario planning, the travel demand model, transit planning, active transportation, resilience, intermodal planning, and the long-range transportation plan.
- Interviewed and filled the Grants Specialist position to help the agency and localities seek and manage federal and state infrastructure grants to support various projects; Grants Specialist started January 23.
- Work of Grants Specialist to support of range of transportation, corridor land use/housing funds that can be leveraged with ongoing work efforts, especially transit oriented corridor development.
- Continue to lay the groundwork for possible submission of a Federal [Safe Streets and Roads for All \(SS4A\) Grant Program](#) application in 2024.

- Developed an RFP for Professional and Non-Professional Services to be issued in April to secure a bench of on-call firms to assist as necessary on a variety of transportation, planning, and environmental projects; bench will be available to PlanRVA localities, CVTA, RRTPO, EMACV, and FOLAR.

Contingency Funding

7230	BUDGET	Billed this quarter	Total Funds Expended	% Total Funds Expended	UPWP Page
Contingency Funding	0	0	0	0	18

- No funds expended this quarter.

Long-Range Transportation Plan

7310	BUDGET	Billed this quarter	Total Funds Expended	% Total Funds Expended	UPWP Page
LRTP	166,500	24,929	41,234	25%	19

- Attended VDOT's MPO quarterly Coordination and Annual Planning and Programming meeting.
- Continued participation in Association of Metropolitan Planning Organization (AMPO) Technical Committee
- Participation in AMPO AI Ethics Committee
- As a technical Committee member of AMPO, staff attended the annual Spring Fly In event held in Washington DC on March 4-6.
- Worked on the creation of Natural Language Processing (NLP) Text Analysis tool that will be used in analyzing survey responses for LRTP.
- Literature review and consideration of public engagement process and tools used in Connect2045 in preparation for the next update process.
- Literature review for natural resources and other environmental information relevant to the next update process.
- Literature review and peer coordination used for freight-related work program development.

Scenario Planning

7315	BUDGET	Billed this quarter	Total Funds Expended	% Total Funds Expended	UPWP Page
Scenario Planning	316,000	84,853	266,378	84%	20

- Continued coordination with the consultant team for the overall scenario planning process the 'Pathways to the Future' (P2F).
- Continued work on the finalization of required data and models.

- Continued work on developing the scenario narratives and quantifying them.
- Continued work on testing the different models with base year and baseline data.
- Work on the coordination for the fifth Scenario Planning Advisory Committee (SPAC) meeting.
- The fifth SPAC meeting was held on December 11 at PlanRVA office.
- Continued developing project website for [Pathways to the Future](#).
- Continued work on quantifying, modeling, and analyzing different regional growth patterns.

(Also refer to 7350 Systems Resilience Plan for work completed or in progress that will also support the Scenario Planning.)

Travel Demand Model (RTDM)

7320	BUDGET	Billed this quarter	Total Funds Expended	% Total Funds Expended	UPWP Page
RTDM	74,987	4,235	9,326	12%	21

RTC Model

- Continued work in Task 11 of the on-call consultant support for the Travel Demand Model.
- Continued participation in web-based brain-storming sessions to discuss the enhancement of the Richmond Simplified Land Use Allocation Model (RSLAM).
- Continued discussion in the development of a Connected/Autonomous Vehicle component to the existing Richmond/Tri-Cities (RTC) Model.
- Continued discussion in the development of the Mobile Emission and Accessibility applications within the RTC model.
- Performed RTC model-runs to calculate the performance measures for the submitted projects for the annual Regional Project prioritization process to allocate RSTBG/CMAQ regional funds.

Data Request

- Provided the RTC Model outputs for the consultants (WSP USA, Inc) for Richmond Project Pipeline Studies, round two.

Transit

7330	BUDGET	Billed this quarter	Total Funds Expended	% Total Funds Expended	UPWP Page
Transit	258,000	43,549	163,956	64%	22

- Webinars Attended:
 - "Winning strategies for Getting Transit Back on Track."

- National Aging and Disability Transportation Center, “Growing Involvement of Area Agencies on Aging in Community Transportation.”
- RVA Rapid Transit “Transit Talk.”
- Climate Resilience for an Aging Nation
- AV's-Achieving the Promise
- Empowering Youth Through Mobility Safety
- Commuting in a Hybrid World-Travel Tips for Flexible Schedules December 14-Transit Talk: Microtransit, Huge Impacts, GRTC Link

- Meetings Attended:
 - VDRPT Section 5310 Pre-Application Workshop (virtual)
 - RideFinders Stakeholder Workshop (virtual)
 - Tri-Cities MPO Technical Advisory Committee (virtual)
 - Regional Transportation Coordination Entity Steering Committee (virtual)
 - Senior Connections Board of Directors (virtual)
 - Charles City County Community Health Assessment Steering Committee (virtual)
 - US EPA Climate Pollution Reduction Grant –Industrial Sector (virtual)
 - GRTC Transit Strategic Plan Stakeholder Advisory Committee Meeting #2
 - New Kent Resource Council (virtual)
 - GRTC Board of Directors
 - I-64 Intercity Bus Service Stakeholder Meeting
 - Climate Pollution Reduction Grant Steering Committee

- Documents Reviewed:
 - Realistic Timing Estimates for Automated Vehicle Implementation
 - Mobility-As-A-Service: Why Self-Driving Cars Could Change Everything
 - Car of the Future v4.0-The Race for the Future of Networked Mobility
 - The Road Ahead for Autonomous Vehicles
 - Expanding Access to Our Communities: A Guide to Successful Mobility Management Practices in Small Urban & Rural Areas
 - Transforming Public Transit with a Rural On-Demand Microtransit Project
 - ADA Paratransit and Other Demand-Responsive Transportation Services in Small to Midsized Transit Agencies
 - ADA Paratransit and Other Demand-Responsive Transportation Services in Small to Midsize Transit Agencies
 - Developing Brokered Community Transportation for Seniors & People with Disabilities
 - Connecting Transportation & Health: A Guide to Communication & Collaboration
 - Transportation and Health: Policy Interventions for Safer, Healthier People & Communities
 - Health and Transportation: Making the Connection
 - Transportation-A Community Driver of Health
 - The State of Transportation and Health Equity

- Other Activity:
 - Drafted and shared a survey of the rural jurisdictions’ transportation services and needs for the Public Transportation Workgroup.
 - Revised the regional transportation update of recent and upcoming meetings for presentation at meetings of the Regional Transportation Coordination Entity Steering Committee, Senior Connections Board of Directors, and New Kent Resource Council.
 - Staff attended the launch of GRTC’s LINK service and tested application in the Azalea Zone.
 - Responded to survey for I-64 Intercity Bus Service Study on behalf of PlanRVA and the Richmond Region.
 - Reviewed and provided suggested edits to Dr. Jimmy Chen’s paper on GRTC’s responses to the COVID-19 pandemic.

North-South BRT

- Worked with GRTC to prepare a FTA funding request to prepare a Transit Development Oriented (TOD) plan for the 2.5 mile segment of Chamberlayne Avenue from Lombardy to Azalea Avenue (application submitted Oct 10).

Active Transportation: Bicycle and Pedestrian

7340	BUDGET	Billed this quarter	Total Funds Expended	% Total Funds Expended	UPWP Page
Active Transportation	205,000	32,180	171,428	84%	23

Fall Line

- Continued to track Fall Line discussion and decision-making at CVTA and TAC meetings.
- Assisted in the CVTA Wayfinding plan for the CVTA Fall Line Work Group, coordinating with the contractor to complete a checklist of needed tasks as part of the planning process.
- Attended the Henrico County groundbreaking event for Fall Line, October 18.
- Assisted Sports Backers with a review and editing of the draft for their Fall Line Vision Plan.
- Participated in the October 11 Friends of Fall Line meeting and provided and update on the Ashland Trolley Line Trail project.

Richmond Regional Bicycle and Pedestrian Plan

- Assisted VDOT with the hosting of the quarterly Statewide Bicycle and Pedestrian Advisory Committee meeting on October 24 in our PlanRVA offices.
- Participated in the Virginia Trails Alliance meeting October 25.
- Participated in the VDOT Statewide Trails Plan Virtual Town Hall for the Western Region on October 30.
- Staff continued to work with VDOT and our regional partners on funding applications for projects with active transportation infrastructure.

- Development of the [E-Bike Incentive Project website](#) with associated data collection and mapping.
- Assisted PlanRVA staff in the NEPA Review for the proposed Powhite Parkway Extension in Chesterfield County.
- Participated in the VDOT Statewide Trails Plan Virtual Town Hall for the Northern and Eastern regions on November 1 and 2.
- Continued redesign of website for BikePedRVA regional bicycle and pedestrian plan, [BikePedRVA.org](#). New updates on projects contributing to the regional Active Transportation network are also expected to be made to the new BikePedRVA 2045 Information Hub.
- Assisted the City of Richmond and VHB with the Chamberlayne Avenue Road Safety Assessment on November 2-3.
- Webinar from StreetLight: U.S. Walking & Mode Share Trends: The Good and Bad News On Active Transportation, November 9.
- Participated in the Partnership for Smarter Growth Pedestrian Safety Update, November 16.

Ashland Trolley Line Trail Study

- Additional information, images, and audio of recorded history continue to be updated on a [story map](#) for the project which illustrates the history and potential for the 14-mile Trolley Line Trail, essentially serving as the northern portion of the Fall Line. The story map was restructured to better accommodate the influx of new information.
- PlanRVA staff continues to work with the National Park Service and a local history team of experts from Richmond, Ashland, Hanover, and Henrico counties on the public history project intended to uncover and record oral history stories from around the operational period of the trolley line (ca. 1908-1938). The NPS and Virginia Union completed the school's portion of the recording and transcribing of their oral history contributions from historians. Staff hosted a committee meeting on September 6 with historians, locality partners, and advocates.
- Met with Henrico County Board of Supervisors representative for the Fairfield District to interview him about the Ashland Trolley Line.

East Coast Greenway

- Staff continue to work with ECG on updates to alignment and designated sections of the trail the Richmond region and to help track funding grants for improvements to sections of the trail.
- Assisted ECG with the promotion of their end-of-the-year [Impact Series](#).

West Broad Street BRT

- Promoted West Broad Street BRT Analysis with community partners and the public.

Other Activity

- Staff assisted with an environmental screening for the Richmond to Raleigh higher speed rail project completed by the Virginia Passenger Rail Authority

(VPRA) and NC DOT for updates/changes since the 2015 Environmental Impact Statement.

- Participated in a Rails-to-Trails webinar: “Opportunities and Innovation with Transportation Alternatives Funding Implementation.”
- Participated in a StreetLight Data webinar: “U.S. Bike and Pedestrian Trends + How to Zero in on Your Community.”
- Participated in a Bike League webinar: “Slow Roads Save Lives.”
- Staff assisted the Virginia State Office of Trails with a public survey in advance of the Statewide Trails plan.

Staff met with a representative from “Love to Ride” to learn about the *Make Every Ride Count* initiative being launched in May 2024 along with their partners at the League of American Bicyclists focused on more accurate data collection and measurement of cycling trips.

Systems Resilience Plan

7350	BUDGET	Billed this quarter	Total Funds Expended	% Total Funds Expended	UPWP Page
Systems Resil. Plan	260,000	29,748	106,790	11%	24

DOF Urban Heat Mapping project:

- Nighttime temperature analysis continued. Data collection for Phase II (InVEST model analysis) continued. Several static map products from Phase I data were created.
- A VCU Student volunteer began working on the project. This month was spent mostly learning about the project and organization, getting the volunteer onboarded. He will primarily be developing the Story Map deliverable.
- Began preparing presentations to localities on Phase 1 Data

SHSP Critical Infrastructure Mapping:

- Continued working on the Critical Infrastructure Atlas on ArcOnline, with most data layers uploaded to the site.
- Worked to collect data and create layers for categories where existing layers could not be identified. This work included coordinating with the localities and other organizations through meetings and emails.
- Began drafting a methodology to document the process used to source or create the layers.

Climate Pollution Reduction Grant:

- Completed a draft of a Task Order for consultant support on CORG outreach to the general public, and targeted outreach to LIDACs. The staffers hosted two information sessions with PlanRVA’s bench of on-call communication consultant firms to present the draft and allow for questions. Finally, the Task Order was circulated to the bench and the opportunity posted publicly on PlanRVA’s website. Proposals are due at the end of the month.

- Continued developing QMP and QAPP
- Attended monthly meetings with DEQ and other VA PDC grantees for intergovernmental coordination.
- Formal invitations to participate in the CPRG Steering Committee were issued to previously established points-of-contact at each jurisdiction in the Richmond MSA and the overlapping PDCs.
- Tribal representatives were invited to one-on-one discussions with the Resilience Planner to discuss tribal involvement. Only the Chickahominy Eastern Division was able to schedule one such conversation. During that conversation, a strategy for equitable Tribal representation in the CPRG planning process was developed. The Resilience Planner will propose the strategy to the EPA Region 3 Regional Tribal Operations Committee (RTOC) next month.
- Continued engaging with EPA Technical Assistance Forums on Analytics, Planning, LIDAC Engagement, and the Transportation, Electric Generation, and Waste sectors.
- Continued engagement with DEQ and other VA PDC grantees for intergovernmental coordination.
- PlanRVA received three proposals for the CPRG Outreach support Task Order. The Resilience Planner and the Outreach Manager jointly evaluated the proposals and returned to the top two candidates with additional information requests. Ultimately, the proposal from Hodges and their sub-awardee, Floricane, were selected as the winning proposal.
- PlanRVA was provided with the RFP responses and contract between Metro Washington Council of Governments (MWCOG) and their CPRG consultant – ICF. Inc. After reviewing these materials, PlanRVA opted to ride on the MWCOG contract for analytical CPRG support from ICF. The Resilience Planner and the REME Program Manager met with ICF staff and began developing a unique SOW and contract with them.
- Presented at the November EPA Region 3 Regional Tribal Operations Committee (RTOC) meeting about the CPRG effort and invited the RTOC to designate a representative for the CPRG Steering Committee. An interested party was identified.
- The Resilience Planner was a featured panelist at the Henrico Climate Solutions Town Hall Event at Varina Library on the 28th. She presented on several PlanRVA Resiliency initiatives, but primarily spoke about the CPRG.
- A kick-off call between Hodges/Floricane and PlanRVA staff was held.
- Held workday with the Hodges/Floricane team to further develop the workplan for CPRG outreach.
- Presented at the November EPA Region 3 Regional Tribal Operations Committee (RTOC) meeting about the CPRG effort and invited the RTOC to designate a representative for the CPRG Steering Committee. An interested party was identified.
- Continued developing the contract and SOW for contracted analytical support from ICF. PlanRVA authorized ICF to begin work before contract finalization, up to a certain dollar value. This was necessary in order to allow proper time for contract development while staying on schedule for kick-off work, the first Steering Committee meeting, and PCAP development.

- The Steering Committee met for the first time on Dec. 15th. Committee members asked questions and provided feedback on the plan of work from PlanRVA, ICF, and Hodges/Floricane.
 - Through an interactive process, locality staff were able to submit reduction measure ideas, which were captured for evaluation by PlanRVA and ICF.
 - This information was also useful in selecting the focus sectors for the PCAP. Based on enthusiasm, number of project ideas, and potential for implementation grant application development, Transportation and Waste were chosen as the 2 PCAP focus sectors.

SolSmart:

- Continued planning November workshop for the launch of the Solar Suitability Model tool and to satisfy several SolSmart requirements. Registration for the workshop opened and invitations were sent out by email.
- PlanRVA achieved Bronze designation in the SolSmart program.
- Work began on a press release, website update, and blog celebrating this accomplishment.
- On November 14th, PlanRVA hosted a half-day Solar Workshop, featuring expert speakers from DOE, the Weldon Cooper Center, WRI, and Louisa County. The event was attended by locality staff from the PlanRVA and Crater regions. The event was well received.
 - At the workshop, PlanRVA also launched our Solar Suitability GIS tool for locality staff and developers to use when planning for and evaluating siting proposals for large scale solar projects.
- A new Solar landing page on the PlanRVA website went live this month. This page will be a library of information for consumers, developers, and locality staff. It provides resources for consumers, planners, and developers including zoning and regulation information, best practices, data and mapping tools (including the Solar Suitability Tool), job/workforce development information, financing information, and more.

Other Activity:

- Continued internal discussion on resilience metrics in Scenario Planning, especially within the Health model.
- Supported the Richmond City Federal Convening group, especially in preparing an application for DOE's Energy Futures Grant to fund a plan for a regional energy efficiency program. PlanRVA played our role as a convener and brought Ashland, Chesterfield, and the Chickahominy Eastern Division into the project as partners, greatly strengthening the application by making it a truly multi-jurisdictional endeavor. PlanRVA provided our own Letter of Commitment to the application, pledging to hire and manage up to four contractors for different parts of the project, and to assist with public outreach.
- Met with Charge@Work to discuss their campaign supporting the proliferation of public and parking-lot charge stations and supportive policies.
- Mentored multiple students currently pursuing or considering pursuing planning, environmental science, and/or GIS.

- Continued attending relevant webinars, including on Climate Resilience for an Ageing Nation.
- Attended an informational webinar on EPA Community Change Grant opportunities.
- Continued supporting regional resilience efforts including serving on the Extreme Weather Response Task Force led by Homeward.
- Represented PlanRVA at the VCU GIS Day event including tabling and speaking on a panel about GIS careers.
- Mentored multiple students currently pursuing or considering pursuing planning, environmental science, and/or GIS.

Performance Based Transportation Planning

7410	BUDGET	Billed this quarter	Total Funds Expended	% Total Funds Expended	UPWP Page
Perf. Based Transp. Planning.	80,000	44,682	51,868	65%	25

- Reviewed proposed statewide safety target for 2024. Conducted research on best practices from FHWA and prepared alternatives for TAC discussion in December.
- Prepared CY24 safety performance targets based on December TAC discussion using a hybrid approach. TAC to make a recommendation in January.
- Reviewed safety programs and policies for TAC consideration to help achieve safety targets
- Reviewed, updated, and map the CMF for the current round of projects being considered for flexible funding

Transportation Improvement Program (TIP)

7420	BUDGET	Billed this quarter	Total Funds Expended	% Total Funds Expended	UPWP Page
TIP	204,000	44,995	129,939	64%	26

FY21 – FY24 TIP:

- Worked on FFY23 Annual Obligations Report for publication in December.
- Published FFY23 Annual Obligations Report.

FY24 – FY27 TIP:

- Prepared DRPT, GRTC, and VPRA FY24 – FY27 TIP amendments for Policy Board approval and submittal in November.
- Approved and submitted DRPT, GRTC, and VPRA FY24 – FY27 TIP amendments.
- Prepared illustrative projects section to be added to FY24 – FY27 TIP after November approval.
- Approved and added illustrative projects section to be added to FY24 – FY27 TIP.

- Updated PlanRVA and rrtpotip.org website to reflect approved FY24 – FY27 TIP and amendments.
- Reviewed 2 TIP amendments with TAC and held public review for proposed changes:
 - I-64 Gap – Segment B
 - I-64/Ashland Rd Interchange Improvements
- Approved and submitted VDOT requested FY24 – FY27 TIP amendments:
 - I-64 Gap – Segment B
 - I-64/Ashland Rd Interchange Improvements
- Reviewed 1 TIP amendments and prepared for January TAC:
 - Richmond-Henrico Turnpike – South Segment
- Updated the document to reflect the approved FY24 – FY27 TIP amendments.

Allocations and Funding:

- Continued review and monitoring of the proposed updates to the Smart Scale program. Began drafting initial staff project list for potential Round 6 RRTPO applications.
- Prepared draft letter opposing SMART SCALE program changes for Policy Board consideration at November meeting.
- Began review of flexible regional funding applications; coordinating scoring internally and estimate validation with Richmond District staff.
- Developed draft project list for Smart Scale Round 6. Prepared readiness, CLRP consistency, and VTRANS needs review report. TAC to review and make recommendations in January.
- Reviewed existing project requests and compiled project histories for TAC review. TAC to make a recommendation on funding for existing projects in January for inclusion in draft allocations plan.

Rail, Freight, Intermodal Planning

7430	BUDGET	Billed this quarter	Total Funds Expended	% Total Funds Expended	UPWP Page
Rail, Freight, Interim. Planning.	19,000	185	753	0.04%	27

RRTPO Freight Planning Program

- Continued review of scope of work for the RRTPO Freight Planning Program.