

# EMERGENCY MANAGEMENT ALLIANCE CENTRAL VIRGINIA

## Planning Committee

Wednesday, February 19, 2020 2pm  
Plan RVA



### Minutes

#### In attendance:

Kate Hale, New Kent  
Sarah Stewart, RRPDC  
Caron Nazario OEMS

Doug Gagnon, VDEM  
Tricia Chappell, Olson Group

1. **Welcome and Introductions.** Kate Hale called the meeting to order at 2:05pm.
2. **Approval of Minutes.** There were no minutes to approve since the Committee has not met in person since the summer time.
3. **New Business**
  - **WebEOC.** Doug Gagnon will be getting with Jennifer Maul to discuss higher functionality for WebEOC. The region could group together for a webEOC license enterprise level, PDC could host it. Good idea to explore – price would be low per county.
  - **FY20 Hazard Mitigation Project Update.**
    - The application was submitted on 5/29/19. Plan RVA does not anticipate hearing back from FEMA until the summer of 2020 – usually takes about a year for the application process. VDEM has submitted the application to FEMA
    - Katie, Sarah, Martha, Doug, and Donna will be meeting with our regional FEMA representative on March 11
  - **FY18 Regional Recovery Framework Update**
    - Seminar Eventbrite is under development and will be out soon. Katie will send out the Eventbrite invitation tomorrow. Tricia from Olson Group was responsible for development. OG will also take care of ordering food.
    - We will be holding the seminar on 3/11/2020 from 9am-3pm. Bill has assisted with finding a location. It will be at the Richmond Public Works facility.
    - Had a series of conference calls recently with OG regarding documents for the seminar. Katie will print any materials needed.
    - Plan RVA will be charging the M&A and OG will charge for the remaining grant amount. The award will be fully expended.
  - **FY19 Regional Recovery Inventory Typing (\$25,000)-**
    - Received award on 10/1/19.
    - Grant will perform regional inventory of mass care type assets, not a tool. The scope and scale of this, as well as a SOW, will be further developed at future meetings when we have completed the Recovery Seminar and closed out that grant.

- Planning to start with items purchased through grants – going back to UASI days? Kate would like to involve Curt again to be sure we are all on the same page.
- Mission & Vision Discussion
  - Everyone will send suggestions to Kate/Katie by March 2<sup>nd</sup>, will prep something for next Planning Committee meeting and hopefully approve.
- **Other Discussion**
  - Sarah Stewart – shared some information and thoughts on the RAFT project.

4. **Adjourn** – Katie ended the meeting at 3:45pm.

**Next meeting: Wednesday, March 18, 2020, RRPDC**