Minutes

1. Welcome and Introductions. Robert Foresman called the meeting to order at 0930 and thanked Chief Singer and Curt Nellis for arranging the meeting space for our December meeting. Introductions were made. List of attendees is attached. Robert asked if there were any additions to the agenda. There were none.

2. Minutes from November 2018 Regular Meeting
   Motion: To accept the November 2018 CVEMA meeting minutes with corrections to locality notation for Donald Hunter.
   Made by: Sherri Laffoon (Chesterfield)
   Second: Kent Emerson (Amelia)
   Discussion: None. All in favor.
   Motion carries.

3. Special Presentation: Jeff Orrock, National Weather Service Wakefield
   - 2018-2019 Winter weather brief
   - Winter prediction tool review
   - Use of forecasting tools and resources for forecasting
   - Review of the 12/09/2018 Snow Storm

4. Committee Reports
   a. Mass Care | Paul Hundley (Richmond) Next meeting: 1/3/2018 at the RRPDC
      - Most FY17 materials distributed. 2019 partnership with T&E to set up a symposium for the region. Please ensure DSS and other mass care partners know funds are available.
      - During 2019, will be partnering with VCA VOAD to coordinate a February and August combined meeting; also working to create a regional feeding plan template
      - Plan to use FY18 grant funds to exercise this plan.
   b. Planning | Anna McRay (Henrico) Next meeting 1/16/18 via WebEx
      - Completing bid process for JIC and FAC regional plan development.
• Still waiting on Hazard Mitigation plan adoptions from Jarratt and Petersburg. Not much progress has been made.
• Working on updates to regional strategic plan and hoping to have an update complete during 1st quarter 2019.

  o **Public Outreach** | Anthony McLean (Richmond) Next meeting 1/13/2018 at the RRPDC (date moved due to MLK holiday)
    • Survivor Day event is set for April 6. Please let Katie know if you can commit to hosting.
    • We are working with West Cary Group to create new logos, website section on PDC new site, and rebranding of CVEMA assets. More information will be presented at the January 2019 meeting.
    • Regional CERT exercise date pending a confirmation of a site to hold the training. Beverly will be taking over as chair for this committee in 2019.

  o **Training & Exercise** | Bill Lawson (Richmond) Next meeting 1/22/2018 at the RRPDC
    • Report by Paul Hundley; FAC in a Box exercise resources are now available.

5. **Old Business**

  o **Hazard Mitigation Update** – Doug Gagnon (VDEM) advised that Jarratt and Petersburg are still outstanding. Brunswick is expired, but they are working with their PDC to update and should be set by mid-2019. Doug will confirm with FEMA that APA language on the RRPDC page can be removed.

  o **Community Foundation Update** – Sherri briefed on meeting this week with TCF. Ability to accept funds is in place, but workflow processes need to be completed. Please reach out to Sherry to assist with the development of this. Planning for leveraging groups to assist with donors to build kits and support outreach efforts; need ideas and support from the localities to decide what to put in the kits.

6. **New Business**

  o **2019 CVEMA Officers Update**
    • Curt Nellis (Powhatan) and Anthony McLean (Richmond) reviewed slate of officers that were presented at the November meeting.

    **Motion:** Open the floor for additional nominations
    **Made by:** Sherri Laffoon, Chesterfield
    **Seconded:** Anna McRay, Henrico
Discussion: Sherry Laffoon (Chesterfield) nominated Jess Robison (Chesterfield) for Recording Secretary; Katie Moody withdrew her name from the ballot. Called three times for other nominations. Nominations closed.

Motion: To accept the slate of officers for 2019-2020 as presented:
   Sherry Laffoon, Chesterfield, Chair
   Robert Foresman, Henrico, Vice Chair
   Jess Robison, Chesterfield, Recording Secretary
   Ben Ruppert, Hopewell, Finance Chair

Made by: Paul Hundley, Richmond
Second: Anthony McLean, Richmond
For: All
Against: None
Motion carries.

7. Roundtable
   o Darshan Parikh (VDEM) – 9 localities in Region 1 are in PA for Michael declaration. Region 1 briefing on January 11. Technical Assistance applications due soon.

   o Curt Nellis (Powhatan) – Question on registrations for Survivor Day - new website will be turned on in January. Reviewed recent hazmat incident with an overturned milk truck on 522 – good integration and support with DEQ via the VEOC. Also advised the FEMA RAC meeting was rescheduled for January and will be participating via conference call.

   o Erin Nowlin (CVHC) – Will be holding ICS 300 in January 22-24 at Centerville. You can register via VLC. ICS 400 will be in February and currently getting VLC registration set up. Group going to Anniston, AL for HERT TtT and a community healthcare course; began exercise series planning for 2019 to include an TTX for many healthcare partners and planning for a FSE in March.

   o Steve Parrott (CVHC) – RHCC update – supported a paper patient exercise for Tri-Cities freestanding ER. Objective was being able to support an influx of patients and identifying resources to address walking wounded from an incident near the facility. Ramped up during the snowstorm and able to provide details to long-term care and dialysis center partners on closure of public transportation.

   o Steve Parrott (CVAHIMT) - CVAHIMT Update – participated in the VCU Preparedness presentation to Homeland Security programs recently; CVAHIMT has a new team leader.
o Jess Robison (Chesterfield) – 30 CERT2 members to help with sheltering. Focusing on supporting mass care. 2019 will be partnering with libraries and HCA educators for Stop the Bleed and You Are the Help courses.

o Lori Dachille (VCU) – VCU worked through snow and a water main break during finals week. Working on revising college’s crisis and emergency plans and moving to a solid business continuity plan. Using VEOCI to support this effort. Pursuing EMAP accreditation as well.

o Anna McRay (Henrico) – Updated group on changes of Fire leadership for Henrico. Also sends best wishes and best of health to retiring Fire Chief Bill MacKay in Goochland.

o Robert Foresman (VEMA) – VEMS registration is open for 2019 Symposium; discussed a letter that was distributed to EMs via email this week regarding EMPG monies.

The meeting adjourned at 1110 am. The next regular Alliance meeting will be January 17th, 2019 at Wegman’s in Short Pump.

Respectfully submitted,
Anna McRay
Secretary

CVEMA T&E Calendar

Calendar Request Form: http://bit.ly/2omhuZN

Training & Exercise Calendar: http://bit.ly/2EFi0c9
In attendance:

Allen Evans, DMA/Ft. Pickett
Andrew Slater, CVHC
Anthony McLean, Richmond
Curt Nellis, Powhatan
Darshan Parikh, VDEM
Doug Gagnon, VDEM
Erin Nowlin, CVHC
Forrest Andrews, RRPDC
Jeff Orrock, NWS
Kate Hale, New Kent
Katie Moody, RRPDC
James Gaffney, FASTC-Ft. Pickett
Jess Robison, Chesterfield
Kate Hale, New Kent
Kate Moody, RRPDC
Kent Emerson, Amelia
Lori Dachille, VCU
Mike Magner, VDH
Paul Hundley, Richmond
Pete Svboda, CVHC
Robert Foresman, Henrico
Sean Kettles, Wegman’s
Sherri Laffoon, Chesterfield
Steve Parrott, CVHC
Steven Singer, Powhatan