

CENTRAL VIRGINIA EMERGENCY MANAGEMENT ALLIANCE



Thursday, December 20, 2018 @ 9:30 am
Huguenot Public Safety Building, 1959 Urbine Road Powhatan, VA, 23139

Minutes

1. **Welcome and Introductions.** Robert Foresman called the meeting to order at 0930 and thanked Chief Singer and Curt Nellis for arranging the meeting space for our December meeting. Introductions were made. List of attendees is attached. Robert asked if there were any additions to the agenda. There were none.
2. **Minutes from November 0 2018 Regular Meeting**
Motion: To accept the November 2018 CVEMA meeting minutes with corrections to locality notation for Donald Hunter.
Made by: Sherri Laffoon (Chesterfield)
Second: Kent Emerson (Amelia)
Discussion: None. All in favor.
Motion carries.
3. **Special Presentation:** Jeff Orrock, National Weather Service Wakefield
 - 2018-2019 Winter weather brief
 - Winter prediction tool review
 - Use of forecasting tools and resources for forecasting
 - Review of the 12/09/2018 Snow Storm
4. **Committee Reports**
 - **Mass Care** | Paul Hundley (Richmond) Next meeting: 1/3/2018 at the RRPDC
 - Most FY17 materials distributed. 2019 partnership with T&E to set up a symposium for the region. Please ensure DSS and other mass care partners know funds are available.
 - During 2019, will be partnering with VCA VOAD to coordinate a February and August combined meeting; also working to create a regional feeding plan template
 - Plan to use FY18 grant funds to exercise this plan.
 - **Planning** | Anna McRay (Henrico) Next meeting 1/16/18 via WebEx
 - Completing bid process for JIC and FAC regional plan development.

- Still waiting on Hazard Mitigation plan adoptions from Jarratt and Petersburg. Not much progress has been made.
 - Working on updates to regional strategic plan and hoping to have an update complete during 1st quarter 2019.
- **Public Outreach** | Anthony McLean (Richmond) Next meeting 1/13/2018 at the RRPDC (date moved due to MLK holiday)
 - Survivor Day event is set for April 6. Please let Katie know if you can commit to hosting.
 - We are working with West Cary Group to create new logos, website section on PDC new site, and rebranding of CVEMA assets. More information will be presented at the January 2019 meeting.
 - Regional CERT exercise date pending a confirmation of a site to hold the training. Beverly will be taking over as chair for this committee in 2019.
 - **Training & Exercise** | Bill Lawson (Richmond) Next meeting 1/22/2018 at the RRPDC
 - Report by Paul Hundley; FAC in a Box exercise resources are now available.

5. Old Business

- **Hazard Mitigation Update** – Doug Gagnon (VDEM) advised that Jarratt and Petersburg are still outstanding. Brunswick is expired, but they are working with their PDC to update and should be set by mid-2019. Doug will confirm with FEMA that APA language on the RRPDC page can be removed.
- **Community Foundation Update** – Sherri briefed on meeting this week with TCF. Ability to accept funds is in place, but workflow processes need to be completed. Please reach out to Sherry to assist with the development of this. Planning for leveraging groups to assist with donors to build kits and support outreach efforts; need ideas and support from the localities to decide what to put in the kits.

6. New Business

- **2019 CVEMA Officers Update**
 - Curt Nellis (Powhatan) and Anthony McLean (Richmond) reviewed slate of officers that were presented at the November meeting.

Motion: Open the floor for additional nominations

Made by: Sherri Laffoon, Chesterfield

Seconded: Anna McRay, Henrico

Discussion: Sherry Laffoon (Chesterfield) nominated Jess Robison (Chesterfield) for Recording Secretary; Katie Moody withdrew her name from the ballot.

Called three times for other nominations.

Nominations closed.

Motion: To accept the slate of officers for 2019-2020 as presented:

Sherry Laffoon, Chesterfield, Chair

Robert Foresman, Henrico, Vice Chair

Jess Robison, Chesterfield, Recording Secretary

Ben Ruppert, Hopewell, Finance Chair

Made by: Paul Hundley, Richmond

Second: Anthony McLean, Richmond

For: All

Against: None

Motion carries.

7. Roundtable

- *Darshan Parikh* (VDEM) – 9 localities in Region 1 are in PA for Michael declaration. Region 1 briefing on January 11. Technical Assistance applications due soon.
- *Curt Nellis* (Powhatan)– Question on registrations for Survivor Day - new website will be turned on in January. Reviewed recent hazmat incident with an overturned milk truck on 522 – good integration and support with DEQ via the VEOC. Also advised the FEMA RAC meeting was rescheduled for January and will be participating via conference call.
- *Erin Nowlin* (CVHC)– Will be holding ICS 300 in January 22-24 at Centerville. You can register via VLC. ICS 400 will be in February and currently getting VLC registration set up. Group going to Anniston, AL for HERT TtT and a community healthcare course; began exercise series planning for 2019 to include an TTX for many healthcare partners and planning for a FSE in March.
- *Steve Parrott* (CVHC) – RHCC update – supported a paper patient exercise for Tri-Cities freestanding ER. Objective was being able to support an influx of patients and identifying resources to address walking wounded from an incident near the facility. Ramped up during the snowstorm and able to provide details to long-term care and dialysis center partners on closure of public transportation.
- *Steve Parrott* (CVAHIMT) - CVAHIMT Update – participated in the VCU Preparedness presentation to Homeland Security programs recently; CVAHIMT has a new team leader.

- *Jess Robison* (Chesterfield) – 30 CERT2 members to help with sheltering. Focusing on supporting mass care. 2019 will be partnering with libraries and HCA educators for Stop the Bleed and You Are the Help courses.
- *Lori Dacheille* (VCU) – VCU worked through snow and a water main break during finals week. Working on revising college’s crisis and emergency plans and moving to a solid business continuity plan. Using VEOCI to support this effort. Pursuing EMAP accreditation as well.
- *Anna McRay* (Henrico) – Updated group on changes of Fire leadership for Henrico. Also sends best wishes and best of health to retiring Fire Chief Bill MacKay in Goochland.
- *Robert Foresman* (VEMA) – VEMS registration is open for 2019 Symposium; discussed a letter that was distributed to EMs via email this week regarding EMPG monies.

The meeting adjourned at 1110 am. The next regular Alliance meeting will be January 17th, 2019 at Wegman’s in Short Pump.

Respectfully submitted,
Anna McRay
Secretary

CVEMA T&E Calendar

Calendar Request Form: <http://bit.ly/2omhuZN>

Training & Exercise Calendar: <http://bit.ly/2EFi0c9>

In attendance:

Allen Evans, DMA/Ft. Pickett

Andrew Slater, CVHC

Anthony McLean, Richmond

Curt Nellis, Powhatan

Darshan Parikh, VDEM

Doug Gagnon, VDEM

Erin Nowlin, CVHC

Forrest Andrews, RRPDC

Jeff Orrock, NWS

Kate Hale, New Kent

Katie Moody, RRPDC

James Gaffney, FASTC-Ft. Pickett

Jess Robison, Chesterfield

Kate Hale, New Kent

Kate Moody, RRPDC

Kent Emerson, Amelia

Lori Dachille, VCU

Mike Magner, VDH

Paul Hundley, Richmond

Pete Svboda, CVHC

Robert Foresman, Henrico

Sean Kettles, Wegman's

Sherri Laffoon, Chesterfield

Steve Parrott, CVHC

Steven Singer, Powhatan