

# EMERGENCY MANAGEMENT ALLIANCE

## OF CENTRAL VIRGINIA



Regular Meeting | Thursday, September 19th, 2019 | 9:30 am - Noon  
Commonwealth Center for Advanced Manufacturing (CCAM), 5520 West Quaker Road, Prince George County, VA 23842

### Minutes

1. **Welcome and Introductions.** Robert Foresman called the meeting to order at 9:34 a.m. Introductions were made.
2. **Motion:** To accept the August 2019 EMACV meeting minutes.  
**Made by:** Beverley Brandt (Colonial Heights)  
**Second:** Donald Hunter (Prince George)  
Minutes are approved.
3. **Special Presentations**
  - Tricia Chappell and Kyle Olson, Olson Group, Regional Recovery Framework Workshop
    - The Framework will be harmonized with the other regional plans as well as the state's Recovery Plan. The Framework is designed to build your own plan for your region. There is a draft plan currently in the hands of the Planning Committee.
    - Recovery is a long-term process. It starts the day that the response begins.
4. **Committee Reports**
  - **Mass Care** | Paul Hundley (Richmond) Next meeting: 10/3/2019 at PlanRVA
    - The MCHS Committee has submitted for reimbursement for our FY18 Training Grant. Funds have been used to pay for the Safe and Sound Workshop as well as the Mass Care Symposium. There is approximately \$15,000 left, about \$8,000 allocated to localities for training. We will be looking at grant planning for the FY19 Grant in the 4<sup>th</sup> quarter.
    - At our last meeting, we hosted Melissa Ackley from Chesterfield Mental Health Support Services and her deployment to Virginia Beach during the shootings. It was very informative.
  - **Planning** | Curt Nellis (Powhatan) Next meeting 10/16/19 at PlanRVA
    - Still looking into different products out there that will assist us with regional situational awareness.
    - The Resource Typing project – we will continue to look at working with the Olson Group. We would like to take a resource inventory of the region as it relates to recovery.
  - **Public Outreach** | Beverley Brandt (Colonial Heights) Next meeting 11/18/19 at PlanRVA
    - We held the Disaster Preparedness Workshop in the region on September 7<sup>th</sup>, 2019. There are 8 localities who hosted this year. We filled up registrations for

most all the regions, but turnout and actual attendance was relatively low. This is an issue that we've had in past years – we typically get about 50 percent attendance. Every person who participated in the event was required to fill out an evaluation sheet in order to get their backpack. This allowed us to find out where people heard about the event.

- At our November meeting, we will be discussing how we'd like to change the event for next year – if we want to offer something different than backpacks, etc.
- Emily also suggested that perhaps we should look internally at how we could train our employees as a way to maximize outreach and training.
- We will not be holding a meeting in October as we will be having the CERT Program Managers' Workshop.

- **CERT | Jess Robison (Chesterfield) Next meeting 11/18/19 at PlanRVA**
  - We have held two damage assessment classes in the region – Chesterfield and Colonial Heights. There was a very good turnout. Hanover will be holding a class on September 30<sup>th</sup>. Katie has ordered some laminated damage assessment pads and street sheets.
  - We have decided not to hold the CERT exercise at the Diamond in October. Instead, we are looking at doing more in-depth training and then development an exercise.
  - On October 21<sup>st</sup> we will be holding a Virginia CERT Program Managers' workshop. We will be having presentations from Andy Burrows from the FEMA CERT program, Lisa Foley from VDEM grants, and information/presentation about the newly formed National CERT location. Katie sent out the registration the other day. Please share to your regional CERT program managers. We ask that you do not send to your CERT volunteers as this workshop is only for Program Managers.
- **Training & Exercise | Bill Lawson (Richmond) Next meeting 9/24/19 at PlanRVA**
  - Our Committee discussed what we'd like to plan to do once we (hopefully) receive our grant. We are going to look at what exercise we'd like to get or what equipment we might need to supplement the state's cache – different support items, etc.
  - The TEPW workshop will likely be held in January, and the survey will go out soon.

#### 5. **Finance Committee – Ben Ruppert**

- The West Cary Group has created a proposal and SOW for us to create a marketing plan for promote the fund. We are having a meeting with them next week.

#### 6. **Chief Regional Coordinator Update – Donna Pletch, VDEM**

- The new Disaster Law books are out. There will be one allocated to each locality.
- LEMPG funding – we still have not received the award letter from FEMA. We are hoping to send these letters out by October 1. The radiological funding went out last week.
- Looking to send out letters for Crisis Track to locality executives in order to encourage them to use it.

- All regional staff are looking to standardize basic processes that we do. This is something that has kind of fallen off in Region 1.
- Governor Executive Issue 41 – all preparedness and emergency requirements for state agencies and colleges/universities. This may be of interest to the localities. Donna will look to send out a copy. It might be helpful to know the requirements.
- The Office Move will be on October 22<sup>nd</sup>. We will not be looking to move into our new building until late November. During that time, most everyone will be teleworking and conducting our normal business. We will be holding an “open house” on November 12 for this region at the Hanover Public Safety Training Center. You will be able to ask questions to different departments of the agency.
- Donna is on call until the end of November for jury duty – as an FYI, in case she has to cancel a meeting.

#### 7. **Old/Unfinished Business**

- Robert Foresman – since we have changed the name of CVEMA to EMACV, we will need to update the bylaws. Katie will work on updating the bylaws and we will vote on it in the October meeting. Emily suggested creating a small committee on revisiting the bylaws and updating some outdated things.

#### 8. **New Business**

- Robert Foresman, Update on Transition
  - As Sherri has resigned as Chair to leave for her new position, the Executive Committee met to discuss how to transition. We voted to temporarily promote Robert as Chair and Jess as Vice Chair. Katie will service as Secretary. These will be interim positions until we have our normal elections in December.
- Bill Lawson, VEMA Legislative Committee Update
  - You will see more emergency management updates coming from VEMA – how to define emergency management, etc. If you are looking to engage with legislators, making sure you are looking in to the proper processes on this.
  - Darshan – EOC management Hopewell Oct 8-10. G288 Dinwiddie Oct 24 & 25 G191 – Oct 29.
  - Goochland – Sept. 20 – 22: Field Day of the Past
  - IS 400 18-19 Sept at Chesterfield Health Dept.
  - Powhatan – Sat. Oct. 5 Grape Festival; Aug 31 BoomBang Music Festival

#### 9. **Roundtable**

- *Curt Nellis* (Powhatan) – On September 5-6, we had a large county search for a young man who left a suicide note. He reached out to several regional partners to assist with providing resources. We hadn't had a search in Powhatan for 15 years. Looking at outfitting the Central VA Large Animal Rescue Team. This is a combination of multiple jurisdictions around Powhatan. We had a 20-foot trailer donated to the group. On October 5<sup>th</sup> we will be having the Festival of the Grapes in Powhatan.
- *Paul Hundley* (Richmond) – We will be having the 2<sup>nd</sup> Street Festival on October 5<sup>th</sup> and the Folk Festival the weekend of October 12-13<sup>th</sup>.
- *Pete Svoboda* (CVHC) – Steve Parrott was promoted and we have hired Jordan Rennie from ODEMSA to fill his old position. Erin Knowlin has left for VCU and we are looking

to fill her position. Pete and Erin did a presentation at the Hazmat Conference on DCON. Had our MYTEP recently.

- *John Fitzgerald* (Richmond Airport) - NTSB Friends and Family workshop was held earlier in September.
- *Meredith Snelling* (Red Cross) – We will be moving – hopefully by Halloween. Moving to Emery Wood Parkway across from the VA Baptist.
- *Heather Tuck* (DOF) – Working on refresher training for our firefighters – please share to anyone who you know would like to get involved. Getting ready for fall fire season. It is drier than we would like for the start of the season. We already have some fires in the Eastern region. We have some employees getting drone training – this will be a resources that localities can use during fires. Have replaced of our open-cab dozers.
- *Bill Lawson* (Richmond) – We will be doing a hurricane exercise on Oct 1.
- *VDH guy* – In early planning stages for new Public Health initiatives to reduce gun violence. Katie has shared some information with the group regarding statistics for gun violence.
- *Emily Ashley* (Henrico) – On October 16<sup>th</sup>, we will be holding a COOP Workshop with the Olson Group. NASCAR is this weekend.
- *Mike Rae* (Emporia) – Thanks to Donna for reaching out regarding Emporia’s water issue.
- *Eddie Ferguson* (Goochland) – Thanks everyone for assisting with Field Days of the Past. We will be starting a CERT program in Goochland – Robin Hillman will be heading this. We had a very successful disaster workshop.
- *Eric Seymour* (NWS) – We will be having an IWT meeting on October 31<sup>st</sup> in Chesterfield. Going to try to start putting out a x2 a week outlook briefing – possibly Monday and Thursday. We hope this will help with planning purposes. Have replaced Bill Sammler as regional meteorologist.
- *Jess Robison* (Chesterfield) – Thank you to everyone who is assisting with transition. We have made an offer to a new coordinator. The Deputy Coordinator position closed on the 8<sup>th</sup>. We received about 50 applications. Next Tuesday, we will be participating in dam exercise. We have a large influx of public outreach requests. In Planning Phase for NDMS exercise in 2020.
- *Katie Moody* (Plan RVA) – We are looking for a location to host the December Holiday Potluck meeting as Powhatan is not able to host.

**Adjourn** – With there being no further business, Robert Foresman adjourned the meeting at 11:30 a.m.

The next regular meeting of the EMACV is on Thursday, October 17, 2019. Location: Dominion Energy

Respectfully submitted,  
Katie Moody  
EMACV Interim Recording Secretary

**EMACV T&E Calendar**

Calendar Request Form: <http://bit.ly/2omhuZN>

Training & Exercise Calendar: <http://bit.ly/2EFi0c9>

In attendance:

Ben Ruppert, Hopewell  
Beverley Brandt, Colonial Heights  
Bill Lawson, Richmond  
Curt Nellis, Powhatan  
Darshan Parikh, VDEM  
Donald Hunter, Prince George  
Donna Pletch, VDEM  
Doug Gagnon, VDEM  
Eddie Ferguson, Goochland  
Emily Ashley, Henrico  
Eric Seymour, NWS  
Jess Robison, Chesterfield  
John Fitzgerald, RIC Airport

Steven Rykal, VDH

Kate Hale, New Kent  
Katie Moody, Plan VA  
Leslie Comer, Charles City  
Maria Biava, Red Cross  
Meredith Snellings, Red Cross  
Mike Rae, Emporia  
Paul Hundley, Richmond  
Pete Svoboda, CVHC  
Robert Foresman, Henrico  
Robert Paxton, VDEM  
Robert Williams, Hopewell  
Tony Savage, Dominion  
Corey Beazley, Hanover

## Public Outreach Committee Minutes 8/15/19

- The committee will be meeting next week on 8/19/2019. CERT will meet at 9:30 a.m. and the Public Outreach will meet at 10:30 a.m. at the RRPDC
- We are still working hard on the Disaster Preparedness Workshop (DPW) which is scheduled for September 7, 2019, 10 localities participating. Registration is open and there has been a steady flow of people registering. Katie will be contacting each locality participating to ensure they have backpacks, preparedness guides and the document bags for the event. There are fliers and posters for anyone and everyone to take back and market the event. Even if your locality is not participating there may be a residents interested in attending a session in another locality. Please grab the fliers and posters and put them out to advertise. Below are the 3 core topics for localities to cover is
  - Planning & Document
  - Household Safety
  - Active Threat
- Moving forward with the Preparedness Night at the Diamond. The dates will be August 20<sup>th</sup> Tri-Cities night and August 21<sup>st</sup> RVA night. All volunteer slots for each night are filled. Katie picked up the tickets (free) last Friday for localities to take back and distribute to those who would like to go to a Squirrels game. Remember the purpose is to give them away so we can market DPW but also boost awareness for “Being Prepared”. We will be handing out swag items and the people can spin a wheel for additional give-a-ways. We will give away 100 tee shirts each night.
- Public Outreach’s two big events should be ending soon, the next step is to plan for next year. Let’s see what big outreach we can conquer!!!!

### CERT Sub-Committee

- The Damage Assessment class offered to regional CERT Level II members was very well received. Thanks to Darshan for teaching. We have ordered street sheet tear off pads and a laminated assessment category reference for those CERT members who completed the course.
- There has been a good amount of interest in the upcoming CERT Program Managers’ Workshop in October. The registration link will go out mid-September
- The Diamond location was confirmed for the fall CERT exercise.