

# AGENDA

## CVTA Transit Service Governance Subcommittee

Friday, March 12, 2021

11:00 a.m.

### Zoom Meeting

Members of the public may observe the meeting via YouTube Live Streaming on the [PlanRVA YouTube Channel](#). Opportunities for sharing comments are described in the [Public Participation](#) guide.

#### Members

- Town of Ashland
- Charles City County
- Chesterfield County
- Goochland County
- Hanover County
- Henrico County
- New Kent County
- Powhatan County
- City of Richmond
- VA House of Delegates
- Senate of VA
- Commonwealth Transportation Board
- VDRPT
- VDOT
- GRTC
- RMTA

### WELCOME AND INTRODUCTIONS

(Parsons).....

### STATEMENT REGARDING VIRTUAL MEETINGS

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### ROLL CALL FOR ATTENDANCE

(Parsons).....

### 1. Consideration of Amendments to the Meeting Agenda

(Parsons).....

### 2. Approval of CVTA Transit Service Governance Subcommittee February 19, 2021 Meeting Summary - Consensus

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### 3. Public Comment Period

(Parsons/5 minutes).....

### 4. Transit Service Governance – Existing Conditions

(AECOM Team/30 minutes).....

- a. Overview of GRTC
- b. Description of Service
- c. Governance Structure
- d. Funding Profile
- e. Key Findings and Next Steps

### 5. CVTA Transit Service Governance Subcommittee

- a. Member Comments  
(Parsons/5 minutes).....

**6. Next Meeting: March 26, 2021**

*(Parsons)* .....

**7. Adjournment**

*(Parsons)* .....

## Opening Statement for Electronic Meetings

Due to the 2020 COVID-19 virus and current guidance regarding physical distancing to reduce the potential for spread, meetings of the Central Virginia Transportation Authority are accessible in a virtual format in accordance with provisions of Virginia Code § 2.2-3708.2 and related legislation approved by the General Assembly of Virginia during the period of the Governor's State of Emergency Declaration for COVID-19.

While we meet in a remote/virtual format, we remain committed to public accessibility and opportunity to participate. Staff provided notice of this meeting to members and the public on March 8, 2021 through electronic posting on the PlanRVA website and email distribution of notice to members, alternates, and known interested parties, including the media.

This meeting will be recorded. Audio and visual recordings of the meeting and materials will be posted on the PlanRVA website within 48 hours of this meeting.

Any member of the public participating as an observer during the meeting today may submit comments or questions at any time prior to or during the meeting via email at [CVTA@PlanRVA.org](mailto:CVTA@PlanRVA.org). All comments and questions submitted at this time will be reviewed following the meeting and to the extent practical, responses will be provided or posted on the PlanRVA website.

We ask that members identify themselves first when speaking so we can more accurately record the activities of the meeting. All lines should be muted to minimize additional noise and feedback. You may unmute your line at any time to request acknowledgement from the Chair.

Please let us know if you have any questions regarding the process for assuring effective facilitation of this meeting or for how members of the public may participate.

By providing this statement, staff certifies that we have followed the approved procedures for appropriate notice of this meeting and the means by which we are convening.

Please indicate your presence by saying "HERE" when your name is called during a roll call. Anyone who wishes to identify themselves following the roll call of members will be invited to do so.



**CENTRAL VIRGINIA TRANSPORTATION AUTHORITY  
TRANSIT SERVICE GOVERNANCE SUBCOMMITTEE**

**MEETING SUMMARY  
Zoom Meeting  
February 19, 2021  
3:00 p.m.**

**MEMBERS PRESENT:**

<b>Chesterfield County</b>		<b>City of Richmond</b>		<b>Hanover County</b>	
Barbara K. Smith	x	Dironna Moore Clarke	x	Joe E. Vidunas	x
<b>Henrico County</b>		<b>Virginia Transit Association</b>		<b>DRPT</b>	
Sharon Smidler	x	Lisa Guthrie	x	Tiffany Dubinsky	x
<b>GRTC</b>		<b>PlanRVA</b>		<b>RideFinders</b>	
Adrienne Torres	x	Ken Lantz	x	John O’Keeffe	x

**Others Present:**

Stephanie Amoaning-Yankson, Transit Governance.....AECOM  
 Scott Baker, Technical Advisor .....AECOM  
 Peter Joyce, Governance .....AECOM  
 Peter Voorhees, Project Manager .....AECOM  
 Robert Puentes, Technical Advisor ..... Eno Center for Transportation  
 Nicole Mueller ..... PlanRVA  
 Chet Parsons ..... PlanRVA

The CVTA Transit Service Governance Subcommittee meeting was held by electronic communication means as set forth by the April 22, 2020 actions of the General Assembly in response to the continued spread of novel coronavirus, or COVID-19. The technology used for this meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

**CALL TO ORDER**

Chet Parsons, Richmond Regional Transportation Planning Organization (RRTPO) Director of Transportation, presided and called the February 19, 2021 CVTA Transit Service Governance Subcommittee meeting to order at 3:00 p.m.

**1. Considerations of Amendments to the Agenda**

There were no requested changes to the meeting agenda. Seeing and hearing no objections, the agenda was approved by acclamation as presented.

**2. Approval of January 5, 2021 Meeting Summary**

There were no comments or corrections to the January 5, 2021 meeting summary.

On motion of Lisa Guthrie, seconded by John O’Keeffe, the CVTA Transit Service Governance Subcommittee unanimously approved the summary of the January 5, 2021 meeting by acclamation as presented (voice vote).

### **3. Transit Service Governance Report – Kickoff Meeting**

\*\* A meeting summary of the February 19<sup>th</sup> kickoff meeting and the next steps can be viewed [here](#).

\*\*A copy of the presentation provided by Stephanie Moaning-Yankson is available at: [Evaluation of the Governance Structure of Transit Service in the Richmond Region and the Establishment of a Transportation District](#)

### **5. Next Transit Service Governance Subcommittee Meeting**

Staff will coordinate with AECOM and Eno Center for Transportation to come up with a slate of potential meeting dates between now and the end of fiscal year 2021 and communicate the schedule to the work group members.

### **6. Adjournment**

The meeting was adjourned at 4:04 p.m. on February 19, 2021.

CAP/nm