

# AGENDA

## CVTA Regional Priorities Subcommittee

**Friday, May 14, 2021**  
**1:30 p.m.**

### Zoom Meeting

Members of the public may observe the meeting via YouTube Live Streaming at [www.youtube.com/c/PlanRVA](http://www.youtube.com/c/PlanRVA). Opportunities for sharing comments are described in the [Public Participation](#) guide on the [www.PlanRVA.org](http://www.PlanRVA.org) website.

#### Members

- Town of Ashland
- Charles City County
- Chesterfield County
- Goochland County
- Hanover County
- Henrico County
- New Kent County
- Powhatan County
- City of Richmond
- VA House of Delegates
- Senate of VA
- Commonwealth Transportation Board
- VDRPT
- VDOT
- GRTC
- RMTA

### WELCOME AND INTRODUCTIONS

(Walker).....

### STATEMENT REGARDING VIRTUAL MEETINGS

(Parsons)..... page 1

### ROLL CALL FOR ATTENDANCE

(Walker).....

### 1. Consideration of Amendments to the Meeting Agenda

(Walker).....

### 2. Approval of April 30, 2021 CVTA Regional Priorities Subcommittee Meeting Summary

(Walker)..... page 2

### 3. Public Comment Period

(Walker/5 minutes).....

### 4. Subcommittee Work Tasks

(Walker/Vidunas/45 minutes).....

- a. Finalization of Regionally Significant Project Qualifications
- b. Prioritization Measures
- c. Leveraging and Benefit/Cost Considerations
- d. Next Steps and Schedule

### 5. CVTA Regional Priorities Subcommittee Member Comments

(Walker/5 minutes).....

### 6. Next Meeting: May 28, 2021

(Walker).....

### 7. Adjournment

(Walker).....

## Opening Statement for Electronic Meetings

Due to the 2020 COVID-19 virus and current guidance regarding physical distancing to reduce the potential for spread, meetings of the Central Virginia Transportation Authority are accessible in a virtual format in accordance with provisions of Virginia Code § 2.2-3708.2 and related legislation approved by the General Assembly of Virginia during the period of the Governor's State of Emergency Declaration for COVID-19.

While we meet in a remote/virtual format, we remain committed to public accessibility and opportunity to participate. Staff provided notice of this meeting to members and the public on May 7, 2021 through electronic posting on the PlanRVA website and email distribution of notice to members, alternates, and known interested parties, including the media.

This meeting will be recorded. Audio and visual recordings of the meeting and materials will be posted on the PlanRVA website within 48 hours of this meeting.

Any member of the public participating as an observer during the meeting today may submit comments or questions at any time prior to or during the meeting via email at [CVTA@PlanRVA.org](mailto:CVTA@PlanRVA.org). All comments and questions submitted at this time will be reviewed following the meeting and to the extent practical, responses will be provided or posted on the PlanRVA website.

We ask that members identify themselves first when speaking so we can more accurately record the activities of the meeting. All lines should be muted to minimize additional noise and feedback. You may unmute your line at any time to request acknowledgement from the Chair.

Please let us know if you have any questions regarding the process for assuring effective facilitation of this meeting or for how members of the public may participate.

By providing this statement, staff certifies that we have followed the approved procedures for appropriate notice of this meeting and the means by which we are convening.

Please indicate your presence by saying "HERE" when your name is called during a roll call. Anyone who wishes to identify themselves following the roll call of members will be invited to do so.



**CENTRAL VIRGINIA TRANSPORTATION AUTHORITY  
REGIONAL PRIORITIES SUBCOMMITTEE**

**MEETING SUMMARY  
Zoom Meeting  
April 30, 2021  
1:30 p.m.**

**Members and Alternates Present:**

<b>Charles City County</b>		<b>Chesterfield County</b>		<b>Goochland County</b>	
Rhonda Russell	x	Chessa D. Walker, Chair	x	Thomas M. Coleman	x
		Barbara K. Smith (A)	x		
<b>Hanover County</b>		<b>Henrico County</b>		<b>New Kent County</b>	
Joseph E. Vidunas, Vice Chair	x	Todd Eure	x	Justin M. Stauder	x
		Sharon Smidler (A)	x	Kelli Le Duc (A)	
<b>Powhatan County</b>		<b>City of Richmond</b>		<b>GRTC Transit System*</b>	
Bret Schardein		Dironna Moore Clarke	x	Adrienne Torres	x
Andrew Pompei (A)	x				
<b>PlanRVA/RRTP*</b>		<b>VDRPT*</b>		<b>VDOT*</b>	
Chet Parsons	x	Jennifer B. DeBruhl	x	R. Shane Mann	x
Sulabh Aryal	x	Tiffany T. Dubinsky (A)	x	Mark Riblett (A)	x

\*Non-voting members

The Central Virginia Transportation Authority (CVTA) Regional Priorities Subcommittee meeting was held by electronic communication means as set forth by the April 22, 2020 actions of the General Assembly in response to the continued spread of novel coronavirus, or COVID-19. The technology used for this meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on the [Plan RVA YouTube Channel](#).

**CALL TO ORDER**

The Central Virginia Transportation Authority (CVTA) Regional Priorities Subcommittee Chair, Chessa Walker, presided and called the April 30, 2021 CVTA Regional Priorities Subcommittee meeting to order at 1:31 p.m.

**ATTENDANCE ROLL CALL & CERTIFICATION OF MEETING QUORUM**

Nicole Mueller, Program Coordinator, took attendance by roll call and certified that a quorum was present.

**1. Consideration of Amendments to the Meeting Agenda**

There were no requested changes to the meeting agenda. Seeing and hearing no objections the April 30, 2021 agenda was approved by acclamation as presented.

**2. Approval of April 16, 2021 CVTA Regional Priorities Subcommittee Meeting Summary**

On motion of Barbara K. Smith, seconded by Andrew Pompei, the CVTA Regional Priorities Subcommittee unanimously approved the summary of the April 16, 2021 meeting by acclamation as presented (voice vote).

**3. Public Comment Period**

There were no requests to address the CVTA Regional Priorities Subcommittee.

**4. Subcommittee Work Tasks**

**a. Finalization of Regionally Significant Project Qualifications**

The subcommittee finalized the draft list of eligible criteria at their last meeting on April 16<sup>th</sup>.

**b. Prioritization Measures**

The subcommittee continued the conversation on evaluating the benefits from the list of eligible projects. RRTPO staff is currently scoring the Universe of Projects using SMART SCALE measures with some modifications. The subcommittee discussed testing a subset of the non-binding significant regional priorities (“top” 15 projects selected by the subcommittee) that are also being scored as part of the Universe of Projects and review those scoring results. The estimated timeline for completion of the testing and scoring of selected projects is mid-May.

Additional information on the Northern Virginia Transportation Authority (NVTA) and the Hampton Roads Transportation Accountability Commission (HRTCA) scoring process will be collected and presented at one of the May meetings. (Both of the peer agencies use the TPO’s L RTP as the guide to determine which projects to fund and then make the funding decisions themselves).

**c. Leveraging and Benefit/Cost Considerations**

The subcommittee continued their discussion on establishing a process for implementing leveraging, and the members agreed to restrict leveraging and limit the CVTA regional funds that could be used for any one project. Applications requesting the full amount can be submitted with information on other committed/uncommitted but anticipated funds available for this project.

Application Process – Open Discussion:

- An annual application cycle was favored by the subcommittee.
- The subcommittee proposed limiting the number of applications and considered limiting that number by following CVTA voting weights with possible modifications. The proposed caps are summarized in the table below as an example:

Members	Population	Weighted Votes	# of Applications
Ashland	7,553	1	2

<b>Charles City</b>	7,331	1	2
<b>Chesterfield</b>	333,450	4	4
<b>Goochland</b>	22,277	2	2
<b>Hanover</b>	96,460	3	3
<b>Henrico</b>	320,717	4	4
<b>New Kent</b>	20,468	2	2
<b>Powhatan</b>	28,442	2	2
<b>Richmond</b>	217,938	4	4

- Project Readiness will be discussed at a later date.
- The subcommittee favored a simple application format similar to the CMAQ / RSTP level of detail.

Revised Meeting Schedule:

- May 14 Evaluation Measures – Review LRTP UoP scoring results for test projects
- May 28 Refine Prioritization Process
- June 11 Finalize Prioritization Process
- June 25 Draft Summary Document (development of guidelines)
- July 9 Finalize Draft CVTA Regional Prioritization Process Guidelines

The subcommittee will continue the conversation on prioritization measures, leveraging, cost considerations, and the application process at their next meeting.

#### **5. CVTA Regional Priorities Subcommittee Member Comments**

No other comments or business was brought forward.

#### **6. Next Meeting of the CVTA Regional Priorities Subcommittee**

The next meeting will be held on May 14, 2021 beginning at 1:30 p.m.

#### **7. Adjournment**

Chair Walker adjourned the meeting at 3:03 p.m. on April 30, 2021.

CAP/nm