

AGENDA

CVTA Personnel Committee

Monday, July 12, 2021
9:00 a.m.

PlanRVA James River Board Room

Members

- Town of Ashland
- Charles City County
- Chesterfield County
- Goochland County
- Hanover County
- Henrico County
- New Kent County
- Powhatan County
- City of Richmond
- VA House of Delegates
- Senate of VA
- Commonwealth Transportation Board
- VDRPT
- VDOT
- VA Port Authority
- GRTC
- RMTA

Members of the public may observe the meeting via YouTube Live Streaming at www.youtube.com/c/PlanRVA. Opportunities for sharing comments are described in the [Public Participation](#) guide on the www.PlanRVA.org website.

WELCOME AND INTRODUCTIONS

(Spoonhower).....

CERTIFICATION OF A QUORUM

(Parsons).....

1. Consideration of Amendments to the Meeting Agenda

(Spoonhower)

2. CVTA Personnel Committee Chair’s Opening Comments

(Spoonhower/5 minutes).....

3. Overview of Process and Charge

(Spoonhower/20 minutes)..... page 1

4. General Discussion and Next Steps

(Spoonhower/30 minutes).....

5. Next Meeting: TBD

(Spoonhower)

6. Adjournment

(Spoonhower)

Central Virginia Transportation Authority

Ad Hoc Personnel Committee

At the May 28, 2021 meeting of the Central Virginia Transportation Authority, the Authority Board unanimously approved a motion to create an *Ad Hoc Personnel Committee* to study and report back to the full Authority concerning staffing needs to support the Authority. The motion directed the Authority Board Chairman Thornton to appoint members of the Authority Board to serve on the committee and to charge the *Ad Hoc Personnel Committee* with a timeline for its work and a date by which to provide a report, with recommendations, to the Authority Board.

At the Authority's June 25, 2021 meeting, Chairman Thornton appointed the following Authority members to the *Ad Hoc Personnel Committee*: Neil Spoonhower (Chairman), Kevin Carroll, Patricia Paige, Levar Stoney, Canova Peterson.

Following the appointment of the Committee members, Chairman Thornton directed the Committee to schedule their first meeting in July 2021 and charged the Committee to work with members of the Authority's Technical Advisory Committee and the Finance Working Group to help assess the Authority's staffing needs and develop a timeframe for addressing the identified needs, based upon their respective technical and financial perspectives.

The Committee is further directed to confer with PlanRVA (RRPDC) Executive Director Martha Heeter and Richmond Regional Transportation Planning Organization (RRTPO) Director of Transportation Chet Parsons in order to understand PlanRVA's and the RRTPO's respective capacity and interest in continuing to provide staff support to the Authority. If desired, the Committee may also consult the Richmond Regional Human Resources Roundtable for their input.

The Committee is directed to complete its assessment and provide its report and recommendations to the Authority at its regular meeting in September.