

CENTRAL VIRGINIA TRANSPORTATION AUTHORITY
MINUTES OF MEETING
Friday, December 3, 2021, 8:30 a.m.
PlanRVA James River Board Room and Zoom

Members Present:

Jurisdiction/ Agency	Member	Present	Absent	Designee	Present	Absent
Town of Ashland	John H. Hodges	X		Daniel McGraw		X
Charles City County	William G. Coad	X		Vacant		
Chesterfield County	Kevin P. Carroll, Vice Chair (virtual)	X		Leslie Haley		X
Goochland County	Neil Spoonhower	X		Vacant		
Hanover County	W. Canova Peterson	X		Sean M. Davis		X
Henrico County	Frank J. Thornton, Chair	X		Patricia S. O'Bannon		X
New Kent County	Patricia A. Paige (X		Vacant		
Powhatan County	David T. Williams	X		Vacant		
City of Richmond	Mayor Levar M. Stoney	X		Cynthia Newbille		X
VA House of Delegates	Delegate Delores McQuinn (virtual)	X		N/A		
Senate of Virginia	Senator Jennifer L. McClellan		X	N/A		
Commonwealth Transportation Board	Carlos M. Brown	X		N/A		

Non-Voting Ex-Officio

Agency	Member	Present	Absent	Designee	Present	Absent
VDRPT	Jennifer Mitchell		X	Jennifer DeBruhl	X	
VDOT	Stephen Brich		X	Shane Mann		X
				Mark Riblett(virtual)	X	
Virginia Port Authority	Stephen A. Edwards		X	Cathie J. Vick		X
				Barbara Nelson	X	
GRTC Transit System	Julie Timm	X		Sheryl Adams		X
RMTA	Joi Taylor Dean	X		N/A		

The technology used for this meeting was a web-hosted service created by YouTube Live Streaming and was open and accessible for participation by members of the public. Voting record tables are attached to the action meeting minutes in Appendix A. A recording of this meeting is available on the [Plan RVA YouTube Channel](#).

CALL TO ORDER

The Central Virginia Transportation Authority (CVTA) Chairman, Frank J. Thornton, presided and called the December 3, 2021, Central Virginia Transportation Authority meeting to order at 8:35 a.m.

ATTENDANCE ROLL CALL & CERTIFICATION OF MEETING QUORUM

Janice Firestone, Program Coordinator, took attendance by roll call and certified that a quorum was present. All members were present at the time of roll call except for Carlos M. Brown, who arrived at 8:53 a.m., and Delegate Delores McQuinn, who arrived (virtually, via Zoom) at 9:30 a.m.

A. ADMINISTRATION

1. Consideration of Amendments to the Action Meeting Agenda

Chet Parson, PlanRVA, explained that some of the packet documents have been updated since the packets were mailed to members and posted on the website. He gave an explanation of each of the changes to the packet documents.

There were no other requested changes to the meeting agenda.

2. Approval of October 29, 2021, CVTA Meeting Minutes

There were no comments or corrections to the October 29, 2021, CVTA meeting minutes.

On motion of David T. Williams, seconded by William G. Coad, the Authority unanimously approved the minutes of the October 29, 2021, CVTA meeting as presented (voice vote).

3. Open Public Comment Period

There were no requests to address the CVTA.

4. CVTA Chairman's Report

The Chairman welcomed everyone and announced that staffing matters will be addressed at a later meeting due to the large number of items to be heard today.

B. PUBLIC HEARING – CVTA PROJECT LIST FOR INITIAL INVESTMENT OF REGIONAL REVENUE FUNDS

The Chairman opened the public hearing and asked that anyone wishing to address the Authority on the matter come forward. Virtual attendees were invited to utilize the Zoom Q&A function if they wished to comment. Louise Locket Gordon, Director of BikeWalkRVA with Sportsbackers, was attending virtually and commented that they are very supportive of the inclusion of the Fall Line in the CVTA's regional investment. She noted the importance of the trail for the region and the positive impacts it will have.

The following public comments were submitted via email prior to the public hearing:

NAME, DATE RECEIVED	COMMENTS
Virginia Cowles 11-24-21	The proposed regional projects have my full support. The Fall Line Trail is a truly regional project that many people in the Richmond area have wanted. It will provide recreation, good exercise, and in some cases an alternate means of commuting. The projects proposed for Charles City, Goochland, New Kent and Powhatan will meet some of those counties' high priority transportation needs that will benefit the entire region. The public will undoubtedly be happy to see CVTA funds put to such good use.
Laura Goren 12-2-21	I am writing as a resident of the City of Richmond to support the CVTA funding of Fall Line-related projects. I am particularly glad to see the proposed improvements to bike/ped access to the Manchester Bridge. Although the details of the new plan are not clear to me, it appears that the Fall Line alignment on the Manchester Bridge will result in new access to and from the bridge median, which is currently inaccessible to people who use wheelchairs / scooters or who otherwise cannot climb stairs or do not feel safe using a dark, isolated staircase. For me, new bicycle / pedestrian access to and from the Manchester Bridge median will mean a safer and more direct commute via bike for work meetings downtown. (I currently primarily use the Mayo Bridge, which is often out of the way and sometimes results in cars buzzing me at high speeds.)
Sam Miller 12-2-21	Greetings, As a new resident of Henrico County I am very excited about the prospect of the Fall Line Trail and its ability to provide recreational opportunities, fill a missing transportation need, and connect non-motorized citizens to central Virginia communities. Bikeways have consistently been shown to increase property values, a sense of community, and the quality of life for their citizens. The most desirable cities in the U.S. seem to have the most extensive bikeway networks (and other trails/greenways) and companies seek to invest in communities with sufficient access to these types of trails. Since moving to Henrico County I have noticed many people biking and walking in unsafe conditions and the 43-mile Fall Line trail would extend transportation needs through a congested area. The linkage to major parks and trails (Capital Trail) would expand recreational opportunities thereby reducing traffic and benefiting the environment. Thank you for considering this exciting development opportunity for central Virginia.
Carrie Miller 12-2-21	Hello, I am contacting you today in support of the 43-mile Fall Line from Petersburg to Ashland. I think this would be a great way to increase biking opportunities for central virginia. Biking opportunities are currently clustered in a very few areas, this trail would extend biking opportunities to more areas. I believe this a great investment for the region. It will help attract and retain young families, outdoor enthusiasts, as well as increase access to the outdoors for many people in the area. Thank you for your time and consideration.

Seeing no others come forward or indicate they wished to speak, the Chairman asked for a motion to close the public hearing. On motion by Levar M. Stoney, seconded by David T. Williams, the Authority voted unanimously to close the public hearing (voice vote).

C. COMMITTEE REPORTS

1. CVTA Finance Committee Update

a. Financial Report

Mayor Stoney asked Martha Heeter, PlanRVA, to provide the financial report. Ms. Heeter reported that the Finance Committee has asked the Finance Directors Work Group to identify recommended debt policies for the committee to review prior to making a decision and recommendation for a Financial Advisory Services provider. Ms. Heeter clarified that the debt policies from other transportation authorities in Virginia (Northern Virginia and Hampton Roads) as well as those of the localities, are being reviewed.

b. Regional Revenue Projections

Mr. Parsons provided an overview of the projections and noted that this is the recommendation from the Finance Committee, the Finance Directors Work Group and the TAC. He noted that the figures will be updated as necessary; this is just to establish a baseline

On motion of Levar M. Stoney, the Authority unanimously approved the six-year regional budget from FY22 to FY27. (roll call vote; see Appendix A, page 7).

2. CVTA Technical Advisory Committee TAC Update

a. Fall Line Cost Estimate Update

The updated document, CVTA Candidate Projects – FY 2021 – FY 2022 was reviewed.

Authority members had questions about the adjusted figures and the gap (remaining need) amount. Mr. Parsons and Todd Eure, Chair of the CVTA Technical Advisory Committee, clarified how the Fall Line Working Group and TAC developed the three footnotes on the document and provided an explanation for each:

- Total estimate: this is the original amount provided by VDOT for consideration as a baseline. That figure is based on 2021 dollars.
- Future value estimate: this column reflects a 3% escalation for inflation out to 2027. The next column, Committed Funding, is a realization of any other funding that may be received (example: SmartScale or CMAQ).
- Gap: this is the remaining amount that is needed for each segment.

Authority members discussed the fact that there are other transportation needs that are equally, if not more important than the Fall Line Trail. An example given was widening I64 through New Kent County.

b. Project Selection

On motion by W. Canova Peterson, seconded by John H. Hodges, the Authority unanimously approved the candidate projects to be supported by FY 2021 and FY 2022 CVTA Regional Funds. (roll call vote; see Appendix A, page 8). There was a clarification that this motion approves the Fall Line and Regional projects; it does not constitute appropriating the funds. It validates the list of projects presented in the public hearing as the slate of projects that can receive funding from FY21 and FY22 regional CVTA funds.

On motion by David T. Williams, seconded by William G. Coad, the Authority unanimously approved the appropriation of funds for the candidate projects approved in the previous motion under item C.2.b. by FY2021 and FY2022 CVTA Regional Funds in the amount of \$104,457,478 for the identified Fall Line Trail projects and \$9,413,595 for the rural projects in Goochland, New Kent, Powhatan, and Charles City Counties, for a total appropriation of \$113,871,073. (roll call vote; see Appendix A, page 9).

c. Gap Funding Letter

Mr. Parsons explained that the letter to the Governor of Virginia outlines the 104.5M commitment made today, uses the project list that was adopted today and recognizes 132.1M in remaining need.

On motion by W. Canova Peterson, seconded by David T. Williams, the Authority unanimously approved the letter requesting VA General Assembly and Governor's assistance in meeting the outstanding project funding amount. (roll call vote; see Appendix A, page 10).

d. Six-year project selection and approval timeline

On motion by John H. Hodges, seconded by David T. Williams, the Authority unanimously approved the project selection timeline. (roll call vote; see Appendix A, page 11).

e. Fall Line Working Group

Mr. Eure reported that this is a group that came out of CVTA TAC. It includes representatives from the five jurisdictions along the Fall Line as well as VDOT. The group held its first meeting on December 1st and will work to recommend the process to move the Fall Line from funding allocation to implementation.

D. OTHER BUSINESS

John H. Hodges commented on the importance of clarifying exactly where the Fall Line Trail is. Some maps still show the old alignment.

Patricia A. Paige wished everyone a Merry Christmas and safe holiday season on behalf of New Kent County.

Eric Gregory, Hefty, Wiley and Gore, reminded members that the virtual participation authorized by the City of Richmond is coming to an end on

December 31, 2021. The ability to participate virtually will be much more limited going forward. This applies to Authority members. Members of the public will still be able to attend the meetings virtually as they have been. He detailed the specific requirements for member virtual participation.

Chair Thornton wished everyone a safe and Merry Christmas. He thanked everyone for their work and participation.

E. ADJOURNMENT

Chairman Thornton adjourned the meeting at 9:56 a.m.

CAP/jf

Motion as presented: Motion to approve the six-year regional budget from FY22 to FY27
First: Levar M. Stoney
Second: N/A

Select location of proposed service/facility = **N/A**

Members	Population*	Weighted Votes	UNWEIGHTED				Voting Check	Population "Yays"	WEIGHTED	
			"Yay"	"Nay"	Abstain	Absent			"Yay"	"Nay"
Ashland	7,873	1	1				Ok	7,873	1	0
Charles City	6,773	1	1				Ok	6,773	1	0
Chesterfield	364,548	4	1				Ok	364,548	4	0
Goochland	24,727	2	1				Ok	24,727	2	0
Hanover	102,106	3	1				Ok	102,106	3	0
Henrico	334,389	4	1				Ok	334,389	4	0
New Kent	22,945	2	1				Ok	22,945	2	0
Powhatan	30,333	2	1				Ok	30,333	2	0
Richmond	226,610	4	1				Ok	226,610	4	0
Delegate		1				1	Ok		0	0
Senator		1				1	Ok		0	0
CTB Member		1	1				Ok		1	0
* Census 2020	1,120,304	26	10	0	0	2	12	1,120,304	24	0

OVERALL VOTE = **PASS**

Voting Check	VALID
Quorum Present	YES
Weighted Vote Simple Majority	PASS
4/5 Population in Affirmative	PASS

Motion as presented: Motion to approve candidate projects to be supported by FY 2021 and FY 2022 CVTA Regional Funds
First: Peterson
Second: Hodges

Select location of proposed service/facility = **N/A**

Members	Population*	Weighted Votes	UNWEIGHTED				Voting Check	Population "Yays"	WEIGHTED	
			"Yay"	"Nay"	Abstain	Absent			"Yay"	"Nay"
Ashland	7,873	1	1				Ok	7,873	1	0
Charles City	6,773	1	1				Ok	6,773	1	0
Chesterfield	364,548	4	1				Ok	364,548	4	0
Goochland	24,727	2	1				Ok	24,727	2	0
Hanover	102,106	3	1				Ok	102,106	3	0
Henrico	334,389	4	1				Ok	334,389	4	0
New Kent	22,945	2	1				Ok	22,945	2	0
Powhatan	30,333	2	1				Ok	30,333	2	0
Richmond	226,610	4	1				Ok	226,610	4	0
Delegate		1				1	Ok		0	0
Senator		1				1	Ok		0	0
CTB Member		1	1				Ok		1	0
* Census 2020	1,120,304	26	10	0	0	2	12	1,120,304	24	0

OVERALL VOTE = **PASS**

Voting Check	VALID
Quorum Present	YES
Weighted Vote Simple Majority	PASS
4/5 Population in Affirmative	PASS

Motion to approve allocating the funds for the projects approved in the previous motion; \$104,457,478 for the Fall Line Trail Projects, \$9,413,595 for the rural projects, for a total of \$113,871,073
 Motion as presented: Williams
 Second: Coada

Select location of proposed service/facility = N/A

Members	Population*	Weighted Votes	UNWEIGHTED				Voting Check	Population "Yays"	WEIGHTED	
			"Yay"	"Nay"	Abstain	Absent			"Yay"	"Nay"
Ashland	7,873	1	1				Ok	7,873	1	0
Charles City	6,773	1	1				Ok	6,773	1	0
Chesterfield	364,548	4	1				Ok	364,548	4	0
Goochland	24,727	2	1				Ok	24,727	2	0
Hanover	102,106	3	1				Ok	102,106	3	0
Henrico	334,389	4	1				Ok	334,389	4	0
New Kent	22,945	2	1				Ok	22,945	2	0
Powhatan	30,333	2	1				Ok	30,333	2	0
Richmond	226,610	4	1				Ok	226,610	4	0
Delegate		1			1		Ok		0	0
Senator		1				1	Ok		0	0
CTB Member		1			1		Ok		0	0
Total	1,120,304	26	9	0	2	1	12	1,120,304	23	0

* Census 2020

OVERALL VOTE = PASS

Voting Check	VALID
Quorum Present	YES
Weighted Vote Simple Majority	PASS
4/5 Population in Affirmative	PASS

Motion to approve letter requesting VA General Assembly and Governor's assistance in meeting outstanding project

Motion as presented: funding amount

First: Williams

Second: Coadia

Select location of proposed service/facility = N/A

Members	Population*	Weighted Votes	UNWEIGHTED				Voting Check	Population "Yays"	WEIGHTED	
			"Yay"	"Nay"	Abstain	Absent			"Yay"	"Nay"
Ashland	7,873	1	1				Ok	7,873	1	0
Charles City	6,773	1	1				Ok	6,773	1	0
Chesterfield	364,548	4	1				Ok	364,548	4	0
Goochland	24,727	2	1				Ok	24,727	2	0
Hanover	102,106	3	1				Ok	102,106	3	0
Henrico	334,389	4	1				Ok	334,389	4	0
New Kent	22,945	2	1				Ok	22,945	2	0
Powhatan	30,333	2	1				Ok	30,333	2	0
Richmond	226,610	4	1				Ok	226,610	4	0
Delegate		1	1				Ok		1	0
Senator		1				1	Ok		0	0
CTB Member		1	1				Ok		1	0
* Census 2020	1,120,304	26	11	0	0	1	12	1,120,304	25	0

OVERALL VOTE = PASS

Voting Check	VALID
Quorum Present	YES
Weighted Vote Simple Majority	PASS
4/5 Population in Affirmative	PASS

Motion as presented: Motion to approve project selection timeline.

First: Hodges

Second: Williams

Select location of proposed service/facility = N/A

Members	Population*	Weighted Votes	UNWEIGHTED				Voting Check	Population "Yays"	WEIGHTED	
			"Yay"	"Nay"	Abstain	Absent			"Yay"	"Nay"
Ashland	7,873	1	1				Ok	7,873	1	0
Charles City	6,773	1	1				Ok	6,773	1	0
Chesterfield	364,548	4	1				Ok	364,548	4	0
Goochland	24,727	2	1				Ok	24,727	2	0
Hanover	102,106	3	1				Ok	102,106	3	0
Henrico	334,389	4	1				Ok	334,389	4	0
New Kent	22,945	2	1				Ok	22,945	2	0
Powhatan	30,333	2	1				Ok	30,333	2	0
Richmond	226,610	4	1				Ok	226,610	4	0
Delegate		1	1				Ok		1	0
Senator		1				1	Ok		0	0
CTB Member		1	1				Ok		1	0
* Census 2020	1,120,304	26	11	0	0	1	12	1,120,304	25	0

OVERALL VOTE = PASS

Voting Check	VALID
Quorum Present	YES
Weighted Vote Simple Majority	PASS
4/5 Population in Affirmative	PASS