

AGENDA

RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION (RRTPO)

COMMUNITY TRANSPORTATION ADVISORY COMMITTEE (CTAC)

Thursday, September 19, 2019
12:00 p.m.

PlanRVA James River Board Room

Lunch provided for CTAC members and alternates, staff and invited guests.

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

- Ms. Sera Erickson, CTAC member, City of Richmond
- Ms. Devon Barnhart, CTAC alternate member, City of Richmond
- Mr. Sam Mayman, CTAC alternate member, ChamberRVA

A. ADMINISTRATION

Page(s)

- 1. Approval of the September 19, 2019 CTAC Meeting Agenda**
(Richwine)..... —
ACTION REQUESTED
- 2. Open Public Comment Period**
(Richwine/5 minutes)..... —
- 3. Approval of the July 18, 2019 CTAC Meeting Minutes**
(Richwine)..... 1 – 3
ACTION REQUESTED

B. PRIMARY MEETING TOPICS

- 1. Virginia Breeze Bus Service**
(Emily DelRoss, DRPT/30 minutes)..... —
- 2. Park and Ride Investment Strategy Study: Storymap**
(Jacocks/10 minutes)..... —
- 3. Transit Vision Plan: Phase II Initial Recommendations**
(Jacocks/10 minutes)..... —

4. 2045 Long-Range Transportation Plan: Scope, Schedule, Advisory Committee (Aryal/Parsons/10 minutes).....	4
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C. OTHER BUSINESS

1. CTAC Chairman's Report (Richwine/5 minutes).....	
2. RRTPO Updates (Parsons/10 minutes).....	5 – 10
a. RRTPO and TAC Meetings Report for September	
b. Current Work Efforts	
c. Complete Streets: Safer Streets/Stronger Economies – Open House Let us know you're coming! Please RSVP here: https://planrva.org/transportation/complete-streets/	
d. RVA Parking Day	
3. CTAC Announcements and Open Comment (Richwine/5 minutes).....	–
4. Future Meeting Topics (Richwine).....	11
5. Next CTAC Meeting: November 21, 2019 (Richwine).....	–
6. Other Business (Richwine).....	–

D. ADJOURNMENT: Scheduled for 1:25 p.m.

CAP/sr
Attachments

pc: John H. Hodges, RRTPO policy board Chair	Mark Riblett, VDOT
Jennifer DeBruhl, DRPT	Martha Shickle, RRPDC
Richard Duran, FHWA	CTAC Interested Parties
Daniel Koenig, FTA	Area News Media
Jay Ruffa, Crater PDC	

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION (RRTPO)
COMMUNITY TRANSPORTATION ADVISORY COMMITTEE (CTAC)**

**MINUTES OF MEETING
July 18, 2019**

MEMBERS PRESENT

REPRESENTING

Herbert A. Richwine (**Chairman**).....Chesterfield County
James R. Barrett..... Henrico County
Virginia P. Cowles.....League of Women Voters
Thomas A. Fletcher Powhatan County
Lisa M. Guthrie New Kent County
Jonathan Jackson.....Chesterfield County
Walter L. Johnson (Alternate)..... National Association for the Advancement of Colored People
John D. Leonard..... Virginia Commonwealth University
Upton S. Martin..... Town of Ashland
Robert P. Morris..... Hanover County
William Steele.....City of Richmond
Michael Testerman.....Virginia Association of Railway Patrons
Lloyd VyeRichmond Area Bicycling Association

MEMBERS ABSENT

REPRESENTING

Robert L. Basham, Jr. (**Vice Chairman**)..... Goochland County
John EasterChamberRVA
Frederick S. Fisher Virginia Conservation Network
Amber B. Lancaster Henrico County
John Moyer..... New Kent County

ALTERNATE PRESENT, NOT VOTING

REPRESENTING

Mary Crutchfield (Alternate).....League of Women Voters

CALL TO ORDER

Herbert A. Richwine, CTAC Chairman, called the July 18, 2019 CTAC meeting to order at approximately 12:00 p.m.

PLEDGE OF ALLEGIANCE

Upton Martin led all present in the Pledge of Allegiance.

A. ADMINISTRATION

- 1. Approval of July 18, 2019 CTAC Meeting Agenda** – On motion of James R. Barrett, seconded by Upton S. Martin, CTAC unanimously approved the July 18, 2019 meeting agenda as presented.
- 2. Open Public Comment Period** – There were no requests to address CTAC.
- 3. Approval of May 16, 2019 CTAC Meeting Minutes** – On motion of Virginia P. Cowles, seconded by Lisa M. Guthrie, CTAC approved the May 16 CTAC meeting minutes as presented.

B. PRIMARY MEETING TOPICS

- 1. CTAC Strengths, Weaknesses, Opportunities and Threats Survey** – Ken Lantz, Transportation planner, reviewed the results of a CTAC Strengths, Weaknesses, Opportunities and Threats Assessment survey that was

completed by 13 CTAC members. He focused on survey questions receiving the highest and lowest scores for each of the following categories: Strengths, Weaknesses, Opportunities, and Threats. Mr. Lantz said the full results of the survey, which are available on request, will help to guide the administration of CTAC as well planning for future meetings.

Discussion brought forward the following major points:

- The survey results will be used to guide CTAC development and leverage CTAC member skills regarding membership changes, topics for discussion, future engagement of CTAC in the community, and advice on public outreach.
- The Long-Range Transportation Plan (LRTP) Advisory Committee is an ad hoc committee formed to guide development of the next plan and CTAC members will be asked to serve on that committee.
- There may be much greater public interest in things that have a smaller portion of the funding pot such as public transit, bicycle and pedestrian facilities.
- Meetings are every other month for an hour and in that constrained time frame, CTAC is provided limited information on matters they are supposed to be advising about. Perhaps an ad hoc subcommittee could meet with staff on certain important issues to gain sufficient detail to develop a recommendation that would be brought back to CTAC and forwarded to the RRTPO policy board.
- The transportation forum helped with focus on certain transportation issues that other areas of the state are also experiencing.
- People are more comfortable if you meet them in their environment and so nontraditional meeting spaces may be an outreach strategy.
- The CTAC chairmanship should be opened up to the at-large groups as well as jurisdictional representatives.

- 2. Park and Ride Investment Strategy Study Update** – Barbara Jacocks, Transportation Planner, provided an overview of the Regional Park and Ride Lot Investment Strategy Study being conducted by Kimley-Horn. The presentation reviewed the project purpose, why the project is important, previous efforts, desired outcomes, the project scope, existing conditions, needs evaluation, and project recommendations. an evaluation methodology, project recommendations, and an implementation strategy that would provide jurisdictions with the foundation and support to advance park and ride projects locally. The Study Advisory Group (SAG) will hold its final meeting this fall to review the final technical report on implementation strategy and funding recommendations. Final steps include development of a final report and a story map which will be posted on the website.

Discussion brought forward the following major points:

- Currently, VDOT is responsible for maintaining the larger park and ride lots in the region, but partnerships can be created with localities.
- Willow Lawn merchants don't want Pulse riders to park there; the City of Richmond is working on a shuttle from the Arthur Ashe Center to the Alison Street Pulse station.

- Localities may provide land as an equity share interest in a new park and ride lot which can be leveraged for funding engineering and construction costs.
- There is a need for localities to address the first and last mile access to the bus routes and the Pulse.
- There is a need to consider land use and the development of structured parking when considering residential development and the transportation mode required to get to work, Amtrak, the airport, medical facilities and other destinations.

C. OTHER BUSINESS

- 1. CTAC Chairman's Report** – Chairman Richwine reported that he has been regularly attending the RRTPO policy board meetings.
- 2. RRTPO Updates** – Chet Parsons, RRTPO Secretary, reported on the following items:
 - a. RRTPO and TAC Meetings Report for June** – Reviewed highlights from the staff report beginning on page four of the agenda package.
 - b. Current Work Efforts** – Highlighted several work efforts including the Ashland Trolley Line Trail project which ties into the VDOT Ashland to Petersburg Trail project, both of which are being coordinated with the East Coast Greenway. The Phase II Transit Vision Plan will begin in August; and the 2045 Long-Range Transportation Plan preparation.
 - c. Website Review** – Provided a brief demonstration of the search tool and navigation on the new PlanRVA website.
 - d. New Agenda Mailing Policy** – The new policy is that the default method of delivery for agenda packages for all committees is by e-mail and mailed agenda packages are an opt-in by contacting Sharon Robeson (srobeson@planrva.org).
- 3. CTAC Announcements and Open Comment** – The following comments were shared by CTAC members:
 - The League of Women Voters (LWV) Transportation Committee is collaborating to sponsor a voter registration training on July 27 at the Glen Allen public library; flyers were available for those interested.
 - As the result of an LWV Pulse trip to Short Pump which highlighted the need for crosswalks or pedestrian signal lights to cross Broad Street, the LWV has changed its priority to advocate for improved pedestrian safety where there is transit service.
- 4. Future Meeting Topics** – Chet Parsons noted Future Meeting Topics.
- 5. Next CTAC Meeting: September 19, 2019** – Chairman Richwine noted the next meeting date.
- 6. Other Business** – No other business was brought forward.

IV. ADJOURNMENT

On motion of James R. Barrett, seconded by Walter Johnson, Chairman Richwine adjourned the meeting at approximately 1:10 p.m.

CTAC AGENDA 9/19/19; ITEM B.4.

2045 LONG-RANGE TRANSPORTATION PLAN: SCOPE, SCHEDULE, ADVISORY COMMITTEE

Richmond Regional Transportation Planning Organization

REQUESTED ACTION: CTAC is requested to advise which members will represent CTAC on the 2045 Long-Range Transportation Advisory Committee meeting.

BACKGROUND: The Long-Range Transportation Plan (LRTP) is a significant decision tool to guide how the RRTPO and its partners will meet the transportation needs of the Richmond region over the next 20 years and beyond. The RRTPO staff is updating the region's long-range transportation plan (LRTP). The LRTP is a fiscally constrained 20-year planning horizon document that simultaneously develops a vision and goals for the region but also reflects the application of those programmatic transportation goals to project prioritization. The LRTP also includes financial components that demonstrate how the recommended transportation plan can be implemented. Federal regulation requires that each MPO develop an LRTP plan with at least a 20-year horizon. Federal regulations now also require the LRTP to have a performance-based planning focus as its foundation. This means the LRTP will apply a systematic review of transportation system performance – past, present and possible future – to define the region's investment priorities. The LRTP must be updated at least every five years to remain consistent with existing conditions, and to re-evaluate proposed plans, programs, and projects. The 2045 LRTP is due by September 2021.

As part of this update, the general scope and timeline for the LRTP will be shared. Staff will also brief the TAC on scenario planning and a proposed scenario plan component of the LRTP as part of the scope overview.

The LRTP Advisory Committee (AC) may be composed of TAC and CTAC representatives plus additional stakeholders. The AC will meet often over the planning timeframe with more frequent meetings around specific milestones. The AC will spearhead the development of the LRTP with autonomy to make decisions guiding the process and outcomes.

Staff will develop a recommended AC roster and distribute to TAC and CTAC for review. The RRTPO policy board will be asked to approve the AC at its October 3, 2019 meeting.

MEMORANDUM

To: RRTPO Citizens Transportation Advisory Committee (CTAC)

From: Chet Parsons, RRTPO Secretary *CAP*

Date: September 12, 2019

Subj: RRTPO Policy Board and TAC Meetings Report

The following presents a brief report on major business and action items from the August 13 and September 10 Richmond Regional Transportation Planning Organization (RRTPO) Technical Advisory Committee (TAC) and September 5 RRTPO policy board meetings.

FY18 – FY21 TIP Amendments

Amendments to the FY18 – FY21 Transportation Improvement Program (TIP) were approved by TAC in August and the RRTPO policy board in September for four projects: three from VDOT and one from DRPT. RRTPO policy board resolutions were submitted to VDOT and DRPT for inclusion in the FY18 – FY21 State TIP (STIP) by action of the Commonwealth Transportation Board.

Regional Travel Demand Model: Task 5

Sulabh Aryal, RRTPO planner, updated TAC at the August 13 meeting on Task 5 of the Richmond Tri-Cities Regional Travel Demand Model Work Task 5, Dynamic Traffic Assignment (DTA) Subarea Model Development, recently completed by the on-call consultant. One of the top recurring bottlenecks - the eastern end of the I-95/I-64 overlap and the surrounding half-mile buffer area including Route 250 and Route 1 were selected as the study area (DTA subarea) for traffic impact analysis and sensitivity testing.

Ashland Complete Streets Pilot Study: Regional Open House

At the August 13 TAC meeting, Barbara Jacocks, RRTPO staff, reviewed the status of this planning effort which will be translated into a toolbox of strategies and practices for Complete Streets development in the region. Two well-attended workshops have been held in the Town of Ashland to talk about how to make streets safer and useful for all modes of travel and how to capitalize on the existing networks to increase transit and enhance bike/ped opportunities. A report of the findings and conclusions from these workshops has been received from Michael Baker International and Smart Growth America and will be edited and finalized.

A public Open House will be held on Monday, September 23, at the Tuckahoe Public Library. Information will be shared from the Ashland review and discussion will center on how the principles can be applied within each of the region's localities.

Transit Vision Plan: Phase II

Barbara Jacocks, RRTPO planner, provided an update to TAC at the August 13 meeting and consultants from Kimley-Horn provided a presentation to the RRTPO policy board at the September 5 meeting. The presentation delineated the differences in Phase I and Phase II and focused on implementation strategy for the

next five years; existing conditions and near-term development; 20 high-frequency corridors; and determining near-term service levels. The screening results for the 20 high-frequency corridors identified in Phase 1 narrowed near-term development to four corridors recommended for full development and eight corridors were recommended for partial development.

Ashland Trolley Line Trail / Ashland to Petersburg Trail

Chet Parsons, RRTPO Secretary, reported at the August 13 TAC meeting that the Study Advisory Group (STAG) met for the second time two weeks ago. He said this project is convened by VDOT and they started with six corridors from Ashland to Petersburg and the list of possibilities has been narrowed to one, though there is still refinement being done to the corridors. The Ashland to Petersburg Trail is dovetailing well with the Ashland Trolley Line Trail. Once the alignment is decided, regional stakeholders will assist with decisions on how to take the Ashland Trolley Line Trail forward with due consideration to environmental issues and other issues.

L RTP Socioeconomic Data Approval

At the June 27, 2019 meeting, the RRTPO policy board considered the 2017 base year data and the 2045 Future Year data, both recommended by the Socioeconomic Data Workgroup and TAC. There were questions regarding some data that needed clarification. During July and August, these issues were addressed and at the September 5 meeting, the RRTPO policy board voted unanimous approval of both the 2017 base year data and the 2045 future year data for use in the Richmond/Tri-Cities (RTC) Model update process.

2045 Long-Range Transportation Plan: Scope, Schedule, Advisory Committee

Sulabh Aryal, Transportation Planner, reviewed draft plans for the scope and schedule for development of the 2045 Long-Range Transportation Plan and a draft list of members for the LRTP Advisory Committee at the September 10 TAC meeting. TAC took unanimous action to recommend to the RRTPO establishment of a 2045 LRTP Advisory Committee and the draft membership with edits as necessary, and the draft Scope and Schedule with necessary edits.

Transportation Alternatives (TA) Projects Endorsement

The FY21 - FY22 Transportation Alternatives (TA) Set-Aside provides capital grant assistance for projects defined as transportation alternatives. The RRTPO TA allocations are directed towards on- and off-road pedestrian and bicycle facilities, infrastructure projects for improving bike and pedestrian access to public transportation, trails that serve a transportation purpose, and safe routes to school projects. A resolution of support or letter of endorsement from the local MPO is required for all project applications within the MPO boundary. TAC took unanimous action at the September 10 meeting to recommend a resolution of endorsement for nineteen projects applications for TA funding from five jurisdictions in the region.

Current Work Efforts Update

Ashland Complete Streets Pilot Project

<https://planrva.org/transportation/complete-streets/>

Complete Streets-Safer Streets/Stronger Economies will be the focus of a public open house on **Monday, September 23, 2019 from 4:00-7:00 p.m.**, at the Henrico County Tuckahoe Library. Facilitated by Smart Growth America and Michael Baker International, the open house will provide an opportunity for attendees to review recommendations and participate in hands-on exercises to learn about the elements that contribute to a more comprehensive process for implementing Complete Streets practices. Due to its urban, suburban and rural character, the Town of Ashland has served as the pilot community, contributing to a region-wide analysis of specific design practices and principles that make streets function effectively for all users and all modes of travel. The findings from this pilot project will be used to create a Complete Streets toolkit for the region's localities to consider as they plan, design and maintain their travel networks.

Park and Ride Investment Strategy Study

All four technical memos have been completed and reviewed by the project advisory committee. The RRTPO staff will work with Kimley-Horn to edit the technical memos into a final report and finalize the illustrative story map (shared with CTAC at today's meeting). The final committee meeting was held on September 18, with presentations planned for the Technical Advisory Committee meeting on October 8 and the RRTPO policy board meeting in December.

Ashland Trolley Line Trail Study

The Ashland Trolley Line Trail advisory group met on August 14 and is working in concert with the VDOT Ashland to Petersburg Trail Study. The next steps are to identify segments of independent utility along the conceptual 14-mile route from Ashland to the City of Richmond. Henrico County is making application for Transportation Alternatives (TA) set-aside funding for the initial segments of the trail in conjunction with utility work being done along Spring Run in the Lakeside area. (A public meeting is being hosted by Henrico County staff on September 19 at Moody Middle School from 6:00-7:00 PM to review the Lakeside trail proposal.) Field visits to additional segments are planned for the fall with the next committee meeting planned for early December.

Greater RVA Transit Vision Plan: Phase II

Phase II focuses on the 20 corridors identified in the *transit2040* vision for high-frequency service by 2040. The Kimley Horn team has shared its initial recommendations for the first cut of near-term enhanced transit corridors with the steering committee (including representation from CTAC), RRTPO Technical Advisory Committee (TAC) and the RRTPO Policy Board. These initial recommendations are also being shared with the CTAC at today's meeting. Kimley Horn is working on the next phase of analysis for the selected corridors and will share their results with the committee in October, TAC in November, and RRTPO Policy Board in December.

**RRTPO Active Transportation Work Group Meeting
Tuesday November 12 (11:00 a.m. – 12:30 p.m.)**

This quarterly work group presents and discusses topics related to bicycle and pedestrian infrastructure, healthy lifestyle and transportation options for the Richmond region. Following the November TAC meeting, the Work Group will join others in the region to provide input to the Department of Conservation on the 2023 update of the Virginia Outdoors Plan which includes many recommendations for regional trail connections.

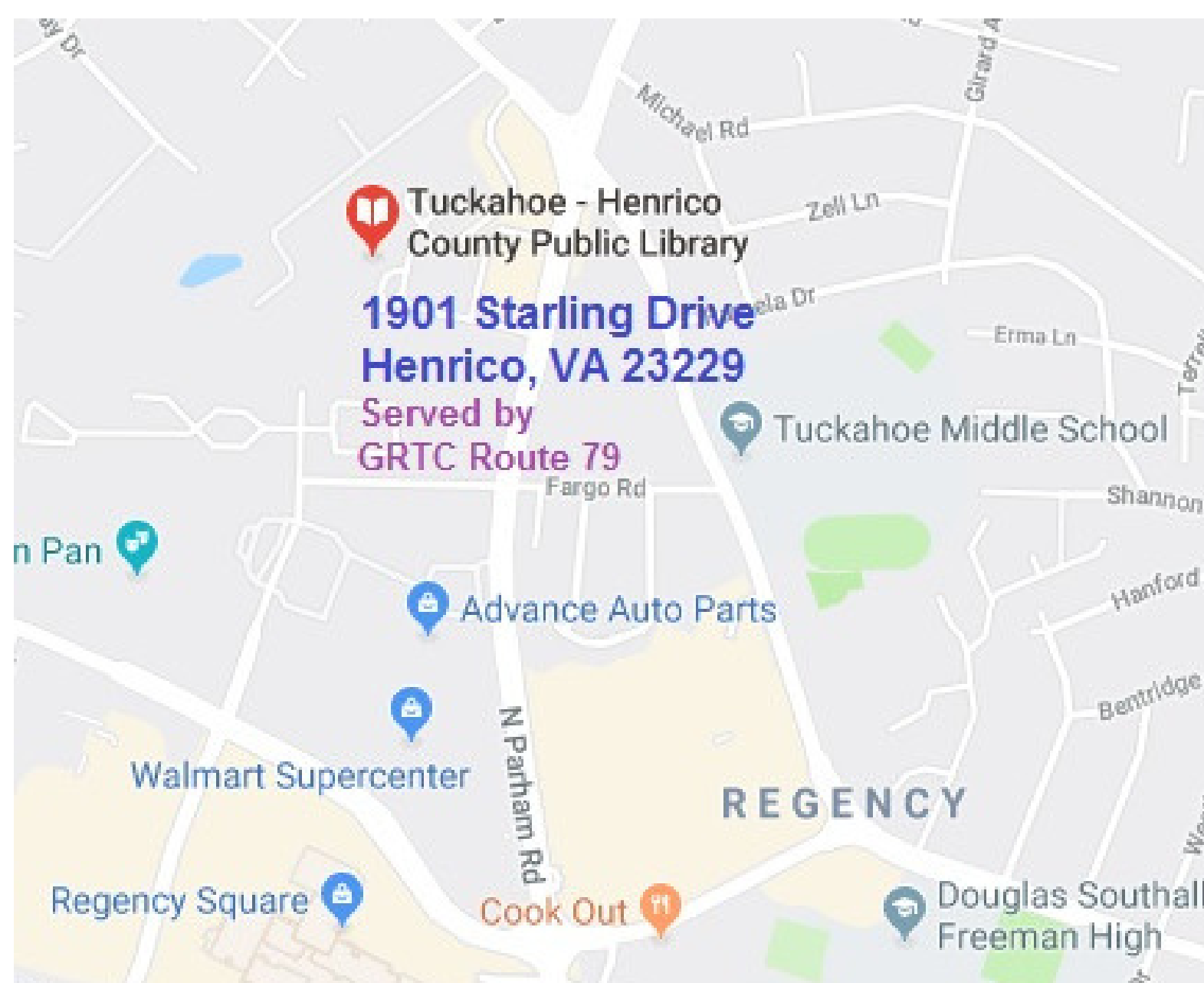
SAFER STREETS. STRONGER ECONOMIES.

COMPLETE STREETS OPEN HOUSE

Monday, September 23, 2019
Henrico County's Tuckahoe Library
4:00-7:00 PM



Hear about how our region can work together to make streets function effectively for everyone, regardless of age, ability or mode of travel. For more info go to planrva.org/transportation/complete-streets.



SEPTEMBER 20 2019 PARK(ing) DAY LOCATIONS



Explore over 20 parklets throughout the city via our downtown map and imagine what Richmond could be if there was a park on every corner



DOWNTOWN

- 1 **ART 180**
114 W. Marshall Street
- 2 **WALTER PARKS ARCHITECTS**
313 N. Adams Street
- 3 **RYAN DAVID**
Saison Market on N. Adams Street
- 4 **CITE DESIGN**
Saison Market on N. Adams Street
- 5 **ADO DESIGN**
105 E. Broad Street
- 6 **LADIFF**
207 W. Broad Street
- 7 **1213 HAIR STUDIO & ECHELON**
230 N. 6th Street
- 8 **ELEVATION**
9-13 W. Main Street
- 9 **BUDDY**
S. 17th & Dock Streets
- 10 **MADISON + MAIN**
101 E. Cary Street
- 11 **BRIDGEPARK #1**
S. 9th & E. Canal Streets (Gateway Plaza)
- 12 **BRIDGEPARK #2**
S. 9th & E. Cary Streets (Gateway Plaza)
- 13 **HKS**
1214 E. Cary Street
- 14 **SMBW ARCHITECTS**
114 Virginia Street

- 15 **PLANRVA**
17th Street (corner by 1701 E. Main)
- 16 **GILES GARRISON**
114 N. 2nd Street

BROOKLAND PARK

- 17 **FORM COALITION**
108 W. Brookland Park Boulevard

THE FAN

- 18 **ROBINSON STREET ASSOCIATION**
203-205 N. Robinson Street

SCOTT'S ADDITION

- 19 **CARL PATOW & LEILA EHTESHAM**
3300 W. Broad Street &
Mactavish Avenue

VCU

- 20 **RED PEG**
710 W. Franklin Street
- 21 **VCU #1: RAMBIKES**
201 N. Belvidere Street.
- 22 **VCU #2: CABELL LIBRARY**
N. Cathedral Place

CTAC AGENDA 9/19/19; ITEM C.4.

Upcoming and Future CTAC Meeting Topics

November 21, 2019

- Proposed Transit Service -Jefferson Davis Highway, Chesterfield County
- Complete Streets: Ashland Pilot Project Update
- Ashland to Petersburg Trail Update
- Public Participation Plan Update

Future Meeting Topics

- Automated Vehicles: Implications for the Future
- Long Range Transportation Plan Update – Community Impacts
- Hanover County Specialized Transportation Service
- Site Visit Possibilities:
 - Richmond Marine Terminal
 - Main Street Station
 - RIC Airport
 - CSX Acca Yard
 - Amazon Distribution Center