

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
COMMUNITY TRANSPORTATION ADVISORY COMMITTEE (CTAC)**

**MINUTES OF MEETING
PlanRVA James River Board Room & Zoom
September 16, 2021
12:00 p.m.**

MEMBERS and ALTERNATES (A) PRESENT:

Town of Ashland		Charles City County		Chesterfield County	
Upton S. Martin FY22 Chair		Vacant		Susan Beals	x
				Herbert A. Richwine (virtual)	X
				Starrie Jordan (A)	
Goochland County		Hanover County		Henrico County	
Robert L. Basham Jr.		H. Charles Rasnick	x	Amber B. Lancaster	x
New Kent County		Powhatan County		City of Richmond	
Lisa M. Guthrie, FY22 Vice Chair	x	Robert W. Powers		Sera Erickson (virtual)	x
John P. Moyer (A)		Vacant (A)		Vacant	
				Devon Barnhart (A)	
				Hwan Hill (A)	
Chamber RVA		Natl. Assoc. for the Advancement of Colored People (NAACP), Richmond Virginia Branch		League of Women Voters (LWV)	
John Easter (virtual)	x	James J. Minor III		Sarah Weisiger (virtual)	x
Sam Mayman (A)		Walter L. Johnson Jr. (A)		Karen Rosenblum (A)	
RIC Area Bicycling Assoc. (RABA)		VA Assoc. of Railway Patrons (VARP)		Virginia Conservation Network (VCN)	
Vacant		Michael Testerman (virtual)	x	Wyatt Gordon	
Champe M. Burnley (A)				Frederick S. Fisher (A)	X
Virginia Commonwealth University (VCU)					
John D. Leonard	x				

Others Present:

Sulabh Aryal, PlanRVA
Janice Firestone, PlanRVA
Sidd Kumar, PlanRVA
Ken Lantz, PlanRVA
Vicki Conley, Drive to Work
Robin Payne, Drive to Work
Dr. Martin Walker, Virginia Tech Transportation Institute

The technology used for this meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

CALL TO ORDER

The Richmond Regional Transportation Planning Organization (RRTPO) Community Transportation Advisory Committee Vice Chair, Lisa M Guthrie, presided and called the September 16, 2021, RRTPO CTAC meeting to order at 12:04 p.m.

ATTENDANCE ROLL CALL & CERTIFICATION OF MEETING QUORUM

Janice Firestone, Program Coordinator, certified that a quorum was present following roll call by verbal introduction of each member present.

A. ADMINISTRATION

1. Welcome of New League of Women Voters Representative and Alternate

Vice Chair Guthrie announced that the CTAC has two new members representing the League of Women Voters, Sarah Weisiger (Representative) and Karen Rosenblum (Alternate). Vice Chair Guthrie welcomed Ms. Weisiger, who was participating virtually.

2. Filling of CTAC Vacancies

Vice Chair Guthrie encouraged all members of CTAC to seek out alternate representation to fill any vacant seats on the committee. Staff reported that local Government Administrators will soon be contacted to inform them of the vacancies.

3. Consideration of Amendments to the Meeting Agenda

There were no requested changes to the meeting agenda. Seeing and hearing no objections the September 16, 2021, agenda was approved by acclamation as presented.

4. Approval of the July 15, 2021 CTAC Meeting Minutes

There were no requested changes to the meeting minutes. On motion of Susan Beals, seconded by Amber Lancaster, the Community Transportation Advisory Committee (CTAC) unanimously approved the minutes of the July 15, 2021 meeting by acclamation as presented.

5. Open Public Comment

There were no requests to address the RRTPO Community Transportation Advisory Committee.

6. CTAC Chairman's Report

Vice Chair Guthrie expressed her appreciation for everyone joining the meeting, with some members in-person in PlanRVA's James River Board Room and others participating via Zoom.

7. RRTPO Updates

- a. RRTPO and TAC Meetings Report for July and August**
Ken Lantz, Mobility Coordinator, PlanRVA, provided this report for the committee.
- b. Current Work Efforts**
Mr. Lantz provided this report for the committee
- c. CVTA Update**
Mr. Lantz provided a summary of recent and upcoming meetings of the CVTA and its committees. These include the Finance Committee (September 8), Technical Advisory Committee (September 13), Personnel Committee (September 21), and Policy Board (September 24). Mr. Lantz noted that completion of the Transit Service Governance Report, development of a regional project prioritization process and addressing staffing issues and financial advisory services were among the recent activities of the Authority. There was discussion about the number of committees associated with the CVTA and the number of meetings that are resulting from them.

B. NEW BUSINESS

1. Drive-To-Work

Vicki Conley and Robin Payne with the Drive to Work Program highlighted the background, mission, and accomplishments of Drive to Work. The program, which is the only organization in Virginia addressing the driving needs of low income and previously incarcerated individuals, assists individuals in the restoration of their driver's license. Since 2007 the program has served over 2400 clients and over 850 licenses have been restored. In addition to advocating for legislative changes, the program includes "How to Get Your License Back" seminars and a driving school.

2. Automated Driving System Project

Dr. Martin Walker of the Center for Truck and Bus Safety at the Virginia Tech Transportation Institute reviewed the Trucking Fleet Concept of Operations for Managing Mixed Fleets study. Dr. Walker noted that the goals of the study include demonstrating the safety of automatic driving system (ADS)-equipped trucks and how to integrate ADS-trucks in a productive and cooperative way into the existing freight road ecosystem. There was discussion about the role of the safety operator and what safety measures have been taken to ensure operator engagement.

3. Update on ConnectRVA 2045

Sulabh Aryl, PlanRVA, provided an update on *ConnectRVA 2045*, the regional transportation plan. Among the topics covered were the organization of the plan; the plan's vision, goals and objectives; the transportation issues identified for the region; the universe and cost-possible project lists; and the impacts of the recommended projects on operations, safety, the environment, the economy, and accessibility. There was a discussion about the need to include population growth information and

clarification on what the job types are, where the jobs are located and whether they are virtual or in-person.

C. OTHER BUSINESS

1. Resolution of Appreciation-Virginia Cowles

Vice Chair Guthrie read the resolution expressing appreciation to Virginia Cowles for her years of service to the RRTPO CTAC.

2. Future Meeting Topics

The future meeting topics were reviewed and discussed.

3. CTAC Member Comments

There were no comments from committee members.

4. Next Meeting:

The next meeting will be held on November 18, 2021, at 12:00 noon in-person at the James River Board Room at PlanRVA and via Zoom.

D. ADJOURNMENT

Vice Chair Guthrie adjourned the meeting at approximately 1:48 p.m.

KEL/jf