

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
COMMUNITY TRANSPORTATION ADVISORY COMMITTEE (CTAC)**

**MINUTES OF MEETING
Zoom Meeting
May 19, 2022
12:00 p.m.**

MEMBERS and ALTERNATES (A) PRESENT: (all virtual)

Town of Ashland		Charles City County		Chesterfield County	
Upton S. Martin, Chair	X	Vacant		Susan Beals	
Don Root (A)	X			Herbert A. Richwine	
				Starrie Jordan (A)	
Goochland County		Hanover County		Henrico County	
Robert L. Basham Jr.	X	H. Charles Rasnick	X	Amber B. Lancaster	X
New Kent County		Powhatan County		City of Richmond	
Lisa M. Guthrie, Vice Chair	X	Robert W. Powers	X	Andrew Bunn	X
John P. Moyer (A)		Vacant (A)		Sera Erickson	X
				Shelley Allmond	
				Clinton Smith	X
Chamber RVA		Natl. Assoc. for the Advancement of Colored People (NAACP), Richmond VA Branch		League of Women Voters (LWV)	
John Easter	X	James J. Minor III		Sarah Weisiger	X
Sam Mayman (A)		Walter L. Johnson Jr. (A)	X	Karen Rosenblum (A)	
RIC Area Bicycling Assoc. (RABA)		VA Assoc. of Railway Patrons (VARP)		VA Conservation Network (VCN)	
Champe M. Burnley		Michael Testerman	X	Wyatt Gordon	X
John Hamilton	X			Frederick S. Fisher (A)	
Virginia Commonwealth University (VCU)					
John D. Leonard					
Jesse MacLelland (A)	X				

The technology used for this meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

CALL TO ORDER

The Richmond Regional Transportation Planning Organization (RRTPO) Community Transportation Advisory Committee Chair, Upton S. Martin, presided and called the May 19, 2022, RRTPO CTAC meeting to order at 12:01 p.m.

WELCOME AND INTRODUCTIONS

Chair Upton welcomed committee members, staff and guests to the meeting.

ROLL CALL & CERTIFICATION OF A QUORUM

Janice Firestone, Program Coordinator, called the roll and certified that a quorum was present.

A. ADMINISTRATION

1. Introduction of new PlanRVA staff member Nicole Keller

Ken Lantz, PlanRVA, announced that Nicole Keller has joined PlanRVA as Resilience Planner. Ms. Keller filled the committee in on the Resilience Planner position and her background and experience. She reported that she will be giving a presentation to the committee at a future meeting.

2. Consideration of Amendments to the Meeting Agenda

There were no requested changes to the meeting agenda. Seeing and hearing no objections, the May 19, 2022, agenda was approved by acclamation as presented.

3. Approval of the March 17, 2022, CTAC Meeting Minutes – page 3

On motion of H. Charles Rasnick, seconded by Amber Lancaster, the Community Transportation Advisory Committee (CTAC) unanimously approved the minutes of the March 17, 2022, meeting by acclamation as presented.

4. Open Public Comment

There were no requests to address the RRTPO Community Transportation Advisory Committee.

5. CTAC Chairman's Report

Chair Martin thanked the Membership Committee for the work done to add to the CTAC membership. There are still two open positions. Committee members were asked to forward any recommendations for new member organizations that would be beneficial to the group.

6. Report on filling of CTAC member vacancies

a. Announcement of three new organizational membership positions

Lisa Guthrie announced that three new organizations have agreed to appoint representatives to serve on the CTAC. Kelli Rowan with the City of Richmond Office of Equitable Transit and Mobility was present and was welcomed to the committee. Faith Walker with RVA Rapid Transit and Tony Williams with Senior Connections will also be joining the committee.

b. Introduction of City of Richmond alternate members, Shelley Almond and Clinton Smith

Ms. Guthrie reported that Shelley Almond and Clinton Smith have been appointed as alternates to CTAC. Mr. Smith was present and was welcomed to the committee.

7. RRTPO Updates

- a. RRTPO and TAC Meetings Report for March and April**
- b. Current Work Efforts**
- c. CVTA Update**

Mr. Lantz provided a recap of recent Policy Board and TAC and CVTA actions.

B. NEW BUSINESS

1. VDRPT Transit Equity and Modernization Study

Tiffany Dubinsky, VDRPT, provided this report.

Baseline Conditions Needs & Opportunities - Program-wide

Shared across multiple technical areas, there is a need to:

- Improve data collection, management, and sharing standards
- Provide technical support and guidance to local transit agencies
- Provide guidance that includes best practices for fair and modern transit
- Increase coordination and collaboration between transit agencies, community organizations, institutions, localities, employers, and regional planning bodies
- Incorporate modernization into fair and just decision-making processes

Potential Actions

- Higher quality transit infrastructure
- Improved processes that center rider needs
- Increased use of state-of-the-art technologies
- Expanded involvement in decision-making
- New or enhanced transit service

Following the presentation, committee members had questions and Ms. Dubinsky offered clarification on a number of items, including:

- The primary audience of the study is the General Assembly; the hope is that the study will be adopted.
- The findings will be incorporated into grant programs; transit agencies will be incentivized to use the ideas in the study.
- The strategies are not financially constrained; there are multiple projects or actions that can meet each need.
- The timelines in the presentation were related to bringing the ideas from concept to executed.
- The focus has been on trying to meet the directive; General Assembly guidance will be sought for moving forward.

2. Update on GRTC's plans for service expansion, zero fare service, and fleet electrification

Adrienne Torres, GRTC, provided this report and gave an overview of the impacts of COVID as well as transit use by mode and rider demographics, A major initiative is: Transit should be safe, accessible and comfortable. Ms. Torres gave an overview on the plans to address inequities as part of the initiative.

Following the presentation, committee members had questions and Ms. Torres offered clarification on a number of items, including:

- GRTC has a contract with VCU and has a number of other partners on the Zero Fare program.
- The decrease in use of express routes is due primarily to the large number of state employees who have transitioned to remote work.
- Other mode options are being considered and will be incorporated where appropriate.

C. OTHER BUSINESS

1. Future Meeting Topics –

Chair Martin reported that the next meeting will be a workshop with a focus on funding.

2. CTAC Member Comments

Ms. Guthrie announced that VTA received funding from the General Assembly to continue the Zero Fare Grant with the Department of Social Services.

Sarah Weisiger reported that the League of Women Voters is hosting a public forum on “Demystifying Zoning: Why It Matters” on Tuesday, June 28th from 5:30 to 7:00.

Mr. Lantz reported that the Better Together webinar scheduled for 2pm today will focus on the Virginia Port Authority.

The PlanRVA office relocation to The Current on Hull Street will take place near the end of 2022.

3. Next Meeting: July 21, 2022

The next meeting will be on July 21st and will be virtual

D. ADJOURNMENT

Chair Martin adjourned the meeting at approximately 1:36 p.m.