

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION  
COMMUNITY TRANSPORTATION ADVISORY COMMITTEE (CTAC)**

**MINUTES OF MEETING  
PlanRVA James River Board Room & Zoom  
November 18, 2021  
12:00 p.m.**

**MEMBERS and ALTERNATES (A) PRESENT:**

<b>Town of Ashland</b>		<b>Charles City County</b>		<b>Chesterfield County</b>	
Upton S. Martin FY22 Chair	X	Vacant		Susan Beals (virtual)	X
				Herbert A. Richwine (virtual)	X
				Starrie Jordan (A) (virtual)	X
		<b>Hanover County</b>		<b>Henrico County</b>	
Robert L. Basham Jr.		H. Charles Rasnick		Amber B. Lancaster	X
<b>New Kent County</b>		<b>Powhatan County</b>		<b>City of Richmond</b>	
Lisa M. Guthrie, FY22 Vice Chair	X	Robert W. Powers (virtual)	X	Sera Erickson	X
John P. Moyer (A)		Vacant (A)		Vacant	
				Hwan Hill (A)	
<b>Chamber RVA</b>		<b>Natl. Assoc. for the Advancement of Colored People (NAACP), Richmond Virginia Branch</b>		<b>League of Women Voters (LWV)</b>	
John Easter (virtual)		James J. Minor III		Sarah Weisiger (virtual)	X
Sam Mayman (A)		Walter L. Johnson Jr. (A)		Karen Rosenblum (A)	
<b>RIC Area Bicycling Assoc. (RABA)</b>		<b>VA Assoc. of Railway Patrons (VARP)</b>		<b>Virginia Conservation Network (VCN)</b>	
Champe M. Burnley (virtual)	X	Michael Testerman	X	Wyatt Gordon	
				Frederick S. Fisher (A)	X
<b>Virginia Commonwealth University (VCU)</b>					
John D. Leonard					

**Others Present:**

Virginia Cowles, Past CTAC Member (virtual)  
Tiffany Dubinsky, DRPT (virtual)  
Janice Firestone, PlanRVA  
Sidd Kumar, PlanRVA  
Ken Lantz, PlanRVA  
Chet Parsons, PlanRVA  
Chris Wichman, OIPI (virtual)

The technology used for this meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

### **CALL TO ORDER**

The Richmond Regional Transportation Planning Organization (RRTPO) Community Transportation Advisory Committee Chair, Upton S. Martin, presided and called the November 18, 2021, RRTPO CTAC meeting to order at 12:04 p.m.

### **WELCOME AND INTRODUCTIONS**

Chair Upton announced that PlanRVA has a new staff member, Rashaunda Lanier-Jackson.

### **ROLL CALL & CERTIFICATION OF A QUORUM**

Janice Firestone, Program Coordinator, certified that a quorum was present following roll call by verbal introduction of each member present.

### **A. ADMINISTRATION**

#### **1. Presentation of resolution of appreciation to Virginia Cowles**

Chair Martin thanked Ms. Cowles (attending virtually) for her service on the CTAC and read the resolution of appreciation to her.

#### **2. Consideration of Amendments to the Meeting Agenda**

There were no requested changes to the meeting agenda. Seeing and hearing no objections the September 16, 2021, agenda was approved by acclamation as presented.

#### **3. Approval of the September 16, 2021 CTAC Meeting Minutes**

The minutes have been corrected to show Mr. Richwine's attendance and to correctly refer to the presenter from Virginia Tech as Dr. Walker. On motion of Lisa M. Guthrie, seconded by Frederick S. Fisher, the Community Transportation Advisory Committee (CTAC) unanimously approved the minutes of the September 16, 2021 meeting by acclamation as amended.

#### **4. Filling of CTAC Vacancies/EDAC Membership**

Ken Lantz, PlanRVA, reported that a letter was sent to each locality requesting appointments be made to fill any vacant seats (representatives and alternates) on the committee.

Chair Martin explained that the previous Elderly and Disabled Advisory Committee was disbanded some time ago due to attendance difficulties. CTAC is attempting to bring some of the agencies represented on that former committee into the CTAC and possibly create an ad hoc committee to address the issues of those communities.

#### **5. Open Public Comment**

There were no requests to address the RRTPO Community Transportation Advisory Committee.

## **6. CTAC Chairman's Report**

Chair Martin thanked Vice Chair Guthrie for chairing the September meeting in his absence. He reported on the recent Richmond Region Transportation Forum, held in Powhatan County. Members were encouraged to view the video of the event.

## **7. RRTPO Updates**

### **a. RRTPO and TAC Meetings Report for September and October**

Chet Parsons, PlanRVA, called the Committee's attention to the report of the RRTPO and TAC meetings. He noted that at the October 2 Policy Board meeting the TIP had been amended to add one new project (Rt 288 improvements) and amend another (I-64 and Parham Road interchange improvements). Mr. Parsons also noted that the TPO Policy Board adopted the ConnectRVA 2045 plan at its October meeting.

### **b. Current Work Efforts**

Mr. Parsons reported that in addition to ConnectRVA 2045 current work efforts include the Ashland Trolley Line Study and the regional bicycle and pedestrian plan update, which is slated for completion in May of 2022. Other efforts include support of the Active Transportation and Vision Zero Work Groups.

## **B. NEW BUSINESS**

### **1. Virginia Transit Equity and Modernization Study**

Tiffany Dubinsky of the Virginia Department of Rail and Public Transportation provided an overview of the Virginia Transit Equity and Modernization Study. The study will address opportunities or gaps in transit service; needs and barriers to improve transit infrastructure; opportunities to reduce carbon footprint through electrification; strategies to inform priorities of implementing emerging technologies; and a framework for identifying and engaging disadvantaged populations and underserved communities. Information is being collected through focus groups, transit agency surveys, technical working groups, and a study website. An interim report will be completed in December 2021, and a final report is expected in the Spring of 2022.

### **2. Update on CVTA**

Mr. Parsons provided a summary of the make-up, history, powers and functions of the Central Virginia Transportation Authority (CVTA) and its committees. In addition to the background on the establishment of the authority, Mr. Parsons reviewed the project scoring and ranking categories and weights, and project selection and development process. He described the revenue that is expected to be collected and where that revenue goes.

Committee members had questions about funding for transit access problems (sidewalks, etc.) in the localities. Mr. Parsons clarified that CVTA funding may be available for transit supportive infrastructure if it falls under the parameters of "regionally significant".

There is an open public comment period and a public hearing scheduled for December 3<sup>rd</sup> where public input is being sought on the candidate projects for FY21 and FY22.

### **3. VTRANS Overview**

Chris Wichman of the Virginia Office of Intermodal Planning and Investment (OIPI) provided an overview of VTRANS, the statewide transportation plan. He noted that VTRANS consists of four major components: (1) a vision, guiding principles, goals and objectives; (2) a mid-term needs identification process; (3) a long-term risk and opportunity register; and (4) a list of strategic actions (recommendations). The vision and goals include economic competitiveness, accessible places, safety, system management, and healthy and sustainable communities. Mid-term needs encompass a zero to ten-year timeframe, are based on data, and informed by stakeholder feedback. They are updated every two to four years. The four megatrends influencing the development of the plan include climate, technological advancements, change in consumption patterns, and socio-demographic/employment changes. Macrotrends contributing to these megatrends include sea level rise, adoption of highly autonomous and electric vehicles, growth of e-commerce, and growth of the age 65+ cohort. Mr. Wichman noted that OIPI is responsible for the development of strategic actions that advance transportation goals and objectives; accelerate solutions for mid-term goals; and minimize the impacts of long-term risks.

## **C. OTHER BUSINESS**

### **1. Future Meeting Topics**

The future meeting topics were reviewed. Mr. Lantz announced that the intent is to have fewer items on future agendas so that there can be a more in-depth coverage of each item. Chair Martin asked that members communicate with their alternates and he encouraged input from everyone on future meeting topics.

### **2. CTAC Member Comments**

Mr. Testerman announced a webinar scheduled for December 9, 2021, by the Virginia Rail Policy Institute: ***How to Protect Underutilized and Abandoned Rail Corridors for Future Rail Use AND Create Wonderful Rail Trails.***

### **3. Next Meeting:**

The next meeting will be held on January 20, 2022, at 12:00 noon in-person at the James River Board Room at PlanRVA and via Zoom.

## **D. ADJOURNMENT**

Chair Martin adjourned the meeting at approximately 1:44 p.m.