

AGENDA

RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION

EXECUTIVE COMMITTEE

Thursday, March 2, 2023, 8:30 a.m.

PlanRVA James River Board Room, 424 Hull Street, Suite 300,
Richmond, VA 23224 and via Zoom

This meeting is open to the public. Members of the public are invited to attend in-person or virtually. Please alert the RRTPO at RRTPOinput@planrva.org if electronic transmission of this meeting fails for the public. If such transmission fails, the committee will take a recess until public access is restored. Please refer to our [Statement Regarding Virtual Meeting Participation by Members of the Public](#) for more information.

*If you wish to participate in this meeting virtually, please register via Zoom at the following link:
https://planrva-org.zoom.us/webinar/register/WN_yXmUdMJNRkeeQaVv-lok2w*

Check out our complete [Public Participation Guide](#) online to learn about the different ways you can stay connected and involved. Meetings are also live streamed and archived on our YouTube Channel at www.youtube.com/c/PlanRVA.

WELCOME AND INTRODUCTIONS

(Lumpkins)

CERTIFICATION OF A QUORUM

(Firestone)

1. Consideration of Amendments to the Meeting Agenda

(Lumpkins)

2. [Approval of February 2, 2023, Meeting Minutes](#) - page 3

(Lumpkins)

Action requested: a motion to approve the minutes as presented (voice vote).

3. RRTPO Secretary's Report

(Parsons/10 minutes)

4. Other Business

(Lumpkins/20 minutes)

a. Transportation Forum Planning

b. CTAC Update and Role Discussion – page 5

5. Review of Selected RRTPO Agenda Topics

(Parsons)

6. Next Meeting April 6, 2023

**PlanRVA James River Board Room, 424 Hull Street, Suite 300, Richmond, VA
23224**

(Lumpkins)

7. Adjournment

(Lumpkins)

CAP/jf
Attachments

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
EXECUTIVE COMMITTEE**

**MINUTES OF MEETING
PlanRVA James River Board Room and via Zoom**

Thursday, February 2, 2023 - 8:30 a.m.

MEMBERS and ALTERNATES (A) PRESENT:

Town of Ashland		Charles City County		Chesterfield County	
John H. Hodges	X	Byron Adkins, Sr.		James M. Holland	X
Anita Barnhart (A)		William Coad	X		
Goochland County		Hanover County		Henrico County	
John L Lumpkins Jr., Chair	X	W. Canova Peterson, Vice Chair	X	Patricia S. O'Bannon	X
Susan F. Lascolette, (A)		Sean M. Davis (A)		Frank J. Thornton (A)	
New Kent County		Powhatan County		City of Richmond	
Patricia A. Paige	X	David T. Williams		Cynthia I. Newbille	X
C. Thomas Tiller Jr. (A)		Karin M. Carmack (A)		Andreas D. Addison (A)	

The technology used for the RRTPO Executive Committee meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Virtual participation of this meeting by members of the committee is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).

Call to Order

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chair, John L. Lumpkins, Jr., presided and called the February 2, 2023, RRTPO Executive Committee meeting to order at 8:37 a.m. at in the PlanRVA James River Board Room, 424 Hull Street, Suite 300, Richmond, VA 23224.

Attendance Roll Call & Certification of Meeting Quorum

Janice Firestone, Program Manager, took attendance and certified that a quorum was present.

1. Consideration of Amendments to the Meeting Agenda

There were no agenda amendments requested.

2. Approval of January 5, 2023, RRTPO Executive Committee Meeting Minutes

On motion of John H. Hodges, seconded by Cynthia I. Newbille, the RRTPO Executive Committee approved the minutes of the December 5, 2022, as presented (voice vote).

3. RRTPO Secretary's Report

Chet Parsons, Director of Transportation, gave this update and reported on the current conference on scenario planning.

4. Other Business

a. Transportation Forum Planning

1) Draft Agenda

Chair Lumpkins distributed two draft agendas.

Mr. Parsons reported that ChamberRVA is working on logistics and planning. The tentative date is March 17th and the tentative location is Main Street Station, pending that facility's availability.

Chair Lumpkins reviewed the draft agendas and opened a discussion about logistics and potential topics, including:

- Specialized transportation (microtransit, DASH, etc.)
- Inviting a representative from Kansas City to speak about the intercity visit
- The impact of remote work opportunities on population growth in the region
- Partitioning space in Main Street Station for the forum
- Multi-modal transportation opportunities
- Including Richmond Regional Tourism, SportsBackers and others to participate
- Parking solutions
- Whether or not to have breakout sessions
- The appropriate length of time for the forum (consensus for 9am to noon)
- Including topics relevant to the rural localities (connectivity, transportation's effect on economic development, future rail stops in rural areas)

David T. Williams arrived at 9:13 a.m.

b. CTAC Role

This item will be discussed at the March 2nd Executive Committee meeting.

5. Review of Selected RRTPO Agenda Topics

This item was not heard.

6. Next Meeting:

March 2, 2023, at the PlanRVA Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224.

7. Adjournment

Chairman Lumpkins adjourned the meeting at 9:31 a.m.

MEMORANDUM

To: Richmond Regional Transportation Planning Organization (RRTPO)
Executive Committee

From: Kenneth Lantz, Jr., RRTPO Mobility Manager

Date: January 23, 2023

Subj: Opportunities for Increased Involvement of CTAC Members

The January 19, 2023, meeting of the Community Transportation Advisory Committee (CTAC) was devoted to a presentation and discussion of ways that the members of CTAC might be more fully engaged in the TPO planning process. This presentation was developed at the request of the members of CTAC, who have expressed a desire to be more fully engaged, offer insights and suggestions that are taken into account by the Policy Board, and be regarded as more effective and meaningful Advisory Committee.

The presentation demonstrated that there are three broad areas that are opportunities for increased involvement by the members of CTAC:

- 1. Long-range planning**
- 2. Public documents and processes**
- 3. Public outreach and engagement activities**

Long-range Planning:

Opportunities will be forthcoming in conjunction with the scenario planning process, *Pathways to the Future*, as well as during the development of the next long-range plan, *Plan2050*.

Pathways to the Future: there will be opportunities for public engagement during the spring of 2023, during which time a Strengths, Weaknesses, Opportunities, and Threats analysis will be undertaken to help shape the scenario narratives. A second opportunity will occur during late summer of 2023, when the scenario results are presented and the implications for regional policy and investment strategies are assessed.

Plan2050: While the scope for the plan has not been finalized, it is expected that the public engagement process will be similar to that used for the development of the 2045 plan. These include community outreach meetings; transportation issues interactive mapping; vision, goals, priorities, strategies and budget allocation surveys; online and in-person community meetings; and on-demand public meetings.

It was pointed out that schedules and deadlines may not allow for the review of these items within the current schedule of every-other-month meetings of CTAC. However, it was noted that staff will see that information is conveyed to the members of CTAC when it is available, and the means of soliciting feedback may be in the form of e-mail communications with members, special called meetings, and additional virtual discussions.

Public documents and processes:

Efforts can be made to increase CTAC's involvement and there will be opportunities for members to provide their input. Examples include the Unified Planning Work Program, Transportation Improvement Program, and Title VI Plan. Additionally, other documents and processes such as agenda reviews and feedback on local projects were noted.

Public outreach and engagement activities:

PlanRVA staff has been making increased efforts to participate in various community/public events. Examples are the "Black Girls Do Bike Richmond" event, a community clean-up day, and a Richmond Flying Squirrels game. When a calendar of community events is developed for 2023, this information will be shared with members of CTAC, and it is hoped that members of the Committee will be available to help Plan RVA employees staff these events. In addition to educating the public about the work of PlanRVA, these events could serve as opportunities for members of CTAC to interact with the public and perhaps even help recruit new and additional members for the Committee.

The members of the CTAC were appreciative of the presentation and their reactions to the suggestions were favorable. Additional suggestions offered by the Committee included:

- Making increased use of social media
- Developing outreach material and guides about the planning process
- Adding a citizens' public involvement tool-kit to the PlanRVA website
- Making use of telephone town halls.