



## PLANRVA COMMISSION



### NOTES

*This meeting is open to the public. Members of the public are invited to attend in-person or virtually. Please refer to our [Statement Regarding Virtual Meeting Participation by Members of the Public](#) for more information.*

*Check out our complete [Public Participation Guide](#) online to learn about the different ways you can stay connected and involved. Meetings are also live streamed and archived on our YouTube Channel at [www.youtube.com/c/PlanRVA](http://www.youtube.com/c/PlanRVA).*

*Members of the public are invited to submit public comments either verbally or in writing. Written comments can be submitted through the Q&A/Chat function on Zoom or by email to [PlanRVA@PlanRVA.org](mailto:PlanRVA@PlanRVA.org). Written comments will be read aloud or summarized during the meeting when possible and will be included in the meeting minutes. Verbal comments during the Public Comment Period on the agenda. Please indicate by raising your hand (in-person participants, where applicable) or through the Q&A/Chat functions on Zoom (virtual participants) if you would like to comment. When acknowledged by the Chairman, please clearly state your name so that it may be recorded in the meeting minutes.*

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*Established in 1969, PlanRVA promotes cooperation across the region's nine localities and supports programs and organizations like the Richmond Regional Transportation Planning Organization, Central Virginia Transportation Authority, the Emergency Management Alliance of Central Virginia, Lower Chickahominy Watershed Collective and Don't Trash Central Virginia.*

**AGENDA**  
**PlanRVA Commission**  
**March 9, 2023 – 9:00 a.m.**  
**PlanRVA James River Board Room, 424 Hull Street, Suite 300,**  
**Richmond, VA 23224 and via Zoom**

If you wish to participate in this meeting virtually, please register via Zoom at the following link:  
[https://planrva-org.zoom.us/webinar/register/WN\\_0F720zoYTnO0WS0TTDOTxA](https://planrva-org.zoom.us/webinar/register/WN_0F720zoYTnO0WS0TTDOTxA)

1. **Welcome and Introductions** *(Davis)*
  - a. **Pledge of Allegiance**
  - b. **Roll Call of Attendees and Certification of a Quorum** *(Firestone)*
  - c. **Public Comments** *(Davis)*
  
2. **Review and Approval of the Agenda** *(Davis)*  
**Requested action: motion to approve the agenda as presented (voice vote).**
  
3. **Approval of February 9, 2023, Meeting Minutes** - page 2  
**Requested action: motion to approve the minutes as presented (voice vote).**
  
4. **Standing Committee and Other Reports**
  - a. **Executive Committee & Chairman's Report** *(Davis)*
  
  - b. **Audit, Finance & Facilities Committee Report** *(Holland)*  
**The Committee is scheduled to meet again April 25, 2023.**
  
  - c. **Public Outreach & Engagement Committee Report** *(Davey)*  
**The Committee is scheduled to meet again March 23, 2023.**
  
  - d. **Executive Director's Report** *(Shickle)*
    - 1) **FY2023 Key Imperatives Update**
    - 2) **Intergovernmental and Environmental Reviews** – page 5
  
5. **Special Program- Emergency Management Update** *(Moody)*
  
6. **Adjourn** - targeted adjournment time is 10:30 a.m.



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**PlanRVA Commission Meeting Minutes**  
**February 9, 2023 – 9:00 a.m.**  
**PlanRVA James River Board Room, 424 Hull Street, Suite 300,**  
**Richmond, VA 23224 and via Zoom**

**Members Present (A = Alternate)**

<b>Town of Ashland</b>		<b>Goochland County</b>		<b>New Kent County</b>	
Brent Chambers	X	Charlie Vaughters		John Lockwood (A)	
Dr. Daniel McGraw		Neil Spoonhower		Patricia Paige, Treasurer	X
Kathy Abbott (A)		<b>Hanover County</b>		Amy Pearson	X
		Sean Davis, Chair	X		
<b>Charles City County</b>		Canova Peterson		<b>Powhatan County</b>	
Byron Adkins		Faye Prichard (A)		Michael Byerly, Vice Chair	
		Charlie Waddell	X	Steve McClung	
<b>Chesterfield County</b>		Randy Whittaker		Bobby Hall	X
Kevin Carroll	X				
Dr. Mark Miller	X	<b>Henrico County</b>		<b>City of Richmond</b>	
Tim Davey		Gregory Baka	X	Andreas Addison	X
Gloria Freye	X	Tyrone Nelson	X	Ann-Francis Lambert	
James Holland		Patricia O'Bannon	X	Stephanie Lynch	
Jim Ingle	X	Frank Thornton	X	Dr. Cynthia Newbille	X
Chris Winslow	X	Melissa Thornton		Rodney Poole	
				Ellen Robertson (A)	
				Jacob Giovia	X

The technology used for the PlanRVA Commission meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#). Virtual participation of this meeting by members of the Commission is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).

**1. Welcome and Introductions**

Chair Davis called the meeting to order at approximately 9:10 a.m.

**a. Pledge of Allegiance**

The Pledge of Allegiance was led by Mr. Chambers.

**b. Roll Call of Attendees and Certification of a Quorum**

Sidd Kumar, PlanRVA, called the roll and certified that a quorum was present.

**c. Public Comments**

There were no public comments received or requests to address the Commission.

## **2. Consent Agenda**

### **a. Agenda Amendments / Approval**

### **b. Approval of December 8, 2022, Meeting Minutes**

On motion by Cynthia I. Newbille, seconded by Frank Thornton, the members of the PlanRVA Commission voted to approve the agenda as presented (voice vote).

There were comments about removing the approval of minutes from future consent agendas so that members are able to abstain from voting on minutes. Chair Davis agreed and called for a separate vote on the approval of the December 8, 2022, meeting minutes.

On motion by Cynthia I. Newbille, seconded by Andreas Addison, the members of the PlanRVA Commission voted to approve the December 8, 2022, meeting minutes as presented (voice vote; Charlie Waddell, Jacob Giovia, Gloria Freye, Amy Pearson and Brent Chambers abstained).

## **3. Standing Committee and Other Reports**

### **a. Executive Committee & Chairman's Report**

Chair Davis reported that the Executive Committee did not have a quorum so no actions were taken. He briefed the commissioners on the presentation that was given on the Virginia Health Insurance Pool and noted that staff has been asked to continue exploring this benefit option. He also noted that the audit was submitted and approved.

### **b. Audit, Facilities & Finance Committee Report**

#### **1) Financial Report**

Dan Van Doornik, PlanRVA, directed commissioners to the financial report, which was provided in the agenda packet. He provided a recap of the report and offered to answer any questions. He offered clarification on a number of items in the report, including:

- 83.5% was the amount of sick leave in the report; the 74% reported was for sick and vacation (what has been used in that line item).
- Funds were moved from regional strategic planning to scenario planning to better make use of budgeted funds following the resignation/retirement of two previous staff members.
- The items that were not anticipated in the budget were from special projects.
- Interest income was underbudgeted and an annual rebate was received, resulting in a higher number.

Patricia O'Bannon made a motion, seconded by Cynthia I. Newbille, to approve the Financial report (voice vote).

#### **2) FY2023 Budget Update**

It was noted that the budget update was included in the financial report presentation.

### **c. Public Outreach & Engagement Committee Report**

#### **1) First Look Event Recap**

Ms. Shickle reported that the event was held January 12, 2023, for board, commission and authority members as well as the various vendors that have been involved in the construction of the offices. The event was a success.

### **d. Executive Director's Report**

Ms. Shickle reported that the most recent newsletter went out last week; the plan is to move from a quarterly to a monthly newsletter.

Commissioners were reminded that there are recent blog posts.

She and Chairman Davis are planning to make presentations at the nine localities. Rashaunda Lanier-Jackson and Gilbrith Gogel will be reaching out to locality staff to coordinate for scheduling. Public Outreach items, such as document bags, thermometers, water bottles, etc. can be provided if commissioners would like.

#### **1) Intergovernmental and Environmental Reviews**

Ms. Shickle noted that the reviews were included in the agenda packets. PlanRVA is required to track the information in the reports and submit it to the state.

### **4. Special Program – Scenario Planning**

Chet Parsons, PlanRVA, provided an overview of the ongoing scenario planning project, Pathways to the Future. Following the presentation, commissioners had questions and Mr. Parsons explained that the mission of the project is to better inform future decisions. Commissioners discussed the scenario planning process and the project currently underway.

### **5. Adjourn**

Chair Davis adjourned the meeting at 10:24 am.

## Environmental & Intergovernmental Reviews

In cooperation with State Agencies, PlanRVA routinely is requested to provide environmental and intergovernmental reviews. PlanRVA staff circulate the review requests among member locality staff for comments and questions prior to submitting a response to the requesting State Agency.

**Environmental reviews** can include:

- **Environmental Assessments and Impact Reports** - Virginia code requires state agencies to prepare an environmental impact report (EIR) for each major state project.
- **Coastal Consistency Determinations and Certifications** - Due to receipt of Federal funds or permits, proposed projects must prove consistency with the enforceable policies of Virginia's Coastal Zone Management Program.
- **Groundwater Withdrawal Permits** - PlanRVA staff receives notice of Groundwater Withdrawal Permits in the Eastern Virginia Ground Water Management Area (GWMA). The eastern portion of PlanRVA is located in the Eastern Virginia GWMA. All jurisdictions in the Eastern Virginia GWMA are notified of pending permits as part of this process, therefore PlanRVA receives review requests for projects outside of the Richmond region. For more information about the Eastern Virginia GWMA see <http://www.deq.virginia.gov/Programs/Water/WaterSupplyWaterQuantity/WaterWithdrawalPermittingandCompliance.aspx>.
- **Virginia Water Protection (VWP) Permits** - DEQ issues VWP Permits for activities related to the quality of surface waters in the Commonwealth including the filling, dredging, draining or excavation of wetlands, streams, or other state waters. Surface water withdrawals are also permitted through VWP permits.
- **Virginia Pollutant Discharge Elimination System (VPDES) Permits** – DEQ issues VPDES permits to any person who discharges any pollutant into surface waters of the Commonwealth from a point source.

**Intergovernmental reviews** can include:

- State Agency grant applications for Federal funding, including:
  - CERCLA grant funds from US EPA (Superfund programming and site remediation)
  - Virginia Coastal Zone Management Program funding from the National Oceanic and Atmospheric Administration
  - Diesel Emission Reduction Act (DERA) State Clean Diesel funds from US EPA
  - Capitalization funds for the Virginia Clean Water Revolving Loan Fund for wastewater treatment facility improvements from US EPA
- FHWA Section 5310 funding for projects involving transit and mobility enhancements for seniors and individuals with disabilities.

For additional information on the reviews, please go to the following:

<https://planrva.org/environment/reviews/>.

Jurisdiction	Response Date	Review Name	Coastal Consistency Determination or Certification	Environmental Assessment, Impact Statement, or Impact Report	Groundwater Withdrawal Permit	VPDES Permit	VWP Permit	PSD Permit (Air Quality)	Federal funding of State Program	Superfund Remediation Application	FTA Section 5310 Funding	State Corporation Commission Application	Other
Chesterfield	2/10/2023	Bellwood Marine Terminal					X						
Chesterfield	2/20/2023	Horner Apartments	X										
New Kent	2/3/2023	Five Lakes #1 Water Supply			X								
<b>Located Outside PlanRVA</b>													
Southampton	2/20/2023	Town of Ivor			X								
Suffolk	2/27/2023	Albert G. Horton Jr. Memorial Veterans Cemetery			X								
Wakefield	2/20/2023	BEN-GAR Farms			X								

# Environmental and Intergovernmental Reviews

February 2023

In cooperation with State Agencies, PlanRVA routinely is requested to provide environmental and intergovernmental reviews. PlanRVA staff circulate the review requests among member locality staff for comments and questions prior to submitting a response to the requesting State Agency.

## Located within the Richmond Region

### **Bellwood Marine Terminal**

*Chesterfield*

The applicant has applied for a new permit for the Bellwood Marine Terminal project. The project is located at 1304 and 1308 Bellwood Road in Chesterfield County, Virginia. The proposed activity is to construct a marine terminal to be used for ship salvage and storing recycled and other bulk commodities. This project was previously authorized under VWP Permit 12-0558. The project will include installing three timber pile mooring dolphins and constructing a terminal with a 400-foot bulkhead, dry dock, truck parking, gravel storage area, and stormwater management structures. The proposed activity would affect 0.11 acre of tidal wetlands in the James River watershed. To compensate for the surface waters affected, the applicant has demonstrated that 0.11 wetland mitigation credit(s) were purchased from Scandia Mitigation Bank on September 5, 2012, and received by DEQ on March 18, 2013, for previously authorized impacts, under VWP Permit 12-0558, that were not completed. DEQ's tentative decision is to issue the permit.

### **Horner Apartments**

*Chesterfield*

The proposed project site is located at 3901 Stigall Way in a mixed residential/commercial setting within the Midlothian area of Chesterfield County. The project site currently consists of approximately 2.84 acres of undeveloped woodlands. No wetlands, streams, or floodplains are identified on this parcel. HC, on behalf of the Chesterfield County, proposes to use HUD Community Development Block Grant (CDBG) funding, as well as funding from Virginia Housing, Virginia Department of Housing and Community Development (DHCD), American Rescue Plan Act (ARPA), and Low Income Housing Tax Credit (LIHTC) programs to develop the site with a new 3-story multi-family residential building. The proposed project will include all the clearing and grading necessary to construct the Horner Apartments, which will consist of approximately 49 low-and moderate-income residential units that will include 1-, 2-, and 3-bedroom floor plans. The conceptual plan for the development also includes a playground proposed in the southwest corner of the project site and the retention of trees in the northern, eastern, and southern portions of the site for open/green space. Construction and site development will also include the installation of utility and stormwater infrastructure. Eighty-six total parking spaces, including five accessible auto spaces and two accessible van spaces consistent with Americans with Disabilities Act (ADA) accessibility requirements, will be provided in the off-street parking lot located on-site.

## **Five Lakes #1 Water Supply**

### *New Kent*

Aqua Virginia, Inc. has applied for a reissuance of a permit for a non-municipal public water supply system in New Kent County, Virginia. The permit would authorize the applicant to withdraw a maximum of 6,400,000 gallons per year and 730,000 gallons per month from the Potomac Aquifer. The groundwater withdrawal will provide potable water to residents of the Five Lakes subdivision. The proposed withdrawal will utilize the Potomac aquifer at a depth between 270 feet and 306 feet below the land surface at the withdrawal site. DEQ has made a tentative decision to issue the permit.

## **Located outside - but potentially impacting - the Richmond Region**

### **Town of Ivor**

#### *Southampton*

The Town of Ivor has applied for a reissuance of a permit for the Town's municipal public water supply in Southampton County, Virginia. The permit would authorize the applicant a groundwater withdrawal that shall not exceed 19,000,000 gallons per year and 1,990,000 gallons per month. The groundwater withdrawal will support the Town of Ivor's potable water needs. The proposed withdrawal will utilize the Potomac aquifer at a depth between 245 feet and 440 feet below the land surface at the withdrawal site. An aquifer is a body of rock or layer of sediment in the ground in which groundwater is stored and transported. DEQ has made a tentative decision to issue the permit.

### **Albert G. Horton Jr. Memorial Veterans Cemetery**

#### *Suffolk*

Virginia Department of Veterans Services has applied for a reissuance of a permit for a State Veterans Cemetery. The permit would authorize the applicant to withdraw a maximum of 7,200,000 gallons per year and 1,900,000 gallons per month from the Potomac aquifer. The ground water withdrawal will support landscape irrigation for a state veterans cemetery, with a small portion for potable use of associated facilities. The proposed withdrawal will utilize the Potomac aquifer at a depth between 429 feet and 490 feet below the land surface at the withdrawal site. DEQ has made a tentative decision to issue the permit.

AFFECTED AREA: Computer modeling predicts that the aquifer will not experience one foot of drawdown due to the withdrawal.

### **BEN-GAR Farms**

#### *Wakefield*

Mr. G. Henry Goodrich has applied for a new groundwater withdrawal permit for agricultural irrigation. The permit would authorize the applicant to withdraw a maximum of 186,000,000 gallons for the permit term (15-years), a maximum of 30,000,000 gallons per year and maximum of 15,000,000 gallons per month from the Potomac aquifer. The groundwater withdrawal will support agricultural irrigation. The proposed withdrawal will utilize the Potomac aquifer at a depth of between 300 feet and 340 feet below the land surface at the withdrawal site. An aquifer is a body of rock or layer of sediment in the ground in which ground water is stored and transported. DEQ has made a tentative decision to issue the permit.

## ACRONYM DEFINITIONS

<b>Acronym</b>	<b>Definition</b>
CMP	Congestion Management Process
CMAQ	Congestion Mitigation and Air Quality (federal funding)
CTAC	Community Transportation Advisory Committee, RRTPO advisory committee
CVTA	Central Virginia Transportation Authority
DRPT	Department of Rail and Public Transportation
EDAC	Elderly and Disability Advisory Committee, former RRTPO advisory committee
FAST Act	Fixing America's Surface Transportation Act
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
FY / FFY	Fiscal Year / Federal Fiscal Year
GRTC	Greater Richmond Transit Company
IMR	Interchange Modification Report
L RTP	Long Range Transportation Plan
MPO	Metropolitan Planning Organization
OIPI	Office of Intermodal Planning and Investment
PL	Planning funds (federal funding category)
PlanRVA	Richmond Regional Planning District Commission
Policy Board	Decision-making body of the RRTPO, composed of elected officials from nine jurisdictions
RM TA	Richmond Metropolitan Transportation Authority
RRTPO	Richmond Regional Transportation Planning Organization
RSTP	Regional Surface Transportation Program (federal funding)
RSTBG	Regional Surface Transportation Block Grant (federal funding)
RTC	Richmond / Tri-Cities MPOs
STARS	Strategically Targeted Affordable Roadway Solutions
TAC	Technical Advisory Committee
TIP	Transportation Improvement Program, list of upcoming transportation projects
UPWP	Unified Planning Work Program, the RRTPO annual budget and work program
VDOT	Virginia Department of Transportation
VTrans	Virginia statewide, long-range transportation plan