



e: [Input@PlanRVA.org](mailto:Input@PlanRVA.org)  
p: 804.323.2033  
w: [www.PlanRVA.org](http://www.PlanRVA.org)

**AGENDA**  
**PlanRVA Commission**  
**February 9, 2023 – 9:00 a.m.**  
**PlanRVA James River Board Room, 424 Hull Street, Suite 300,**  
**Richmond, VA 23224 and via Zoom**

*This meeting is open to the public. Members of the public are invited to attend in-person or virtually. Please alert PlanRVA at [PlanRVA@PlanRVA.org](mailto:PlanRVA@PlanRVA.org) if electronic transmission of this meeting fails for the public. If such transmission fails, the commission will take a recess until public access is restored. Please refer to our [Statement Regarding Virtual Meeting Participation by Members of the Public](#) for more information.*

*If you wish to participate in this meeting virtually, please register via Zoom at the following link: [https://planrva-org.zoom.us/webinar/register/WN\\_wrv173MWSpyHeSU\\_MWqezQ](https://planrva-org.zoom.us/webinar/register/WN_wrv173MWSpyHeSU_MWqezQ)*

*Check out our complete [Public Participation Guide](#) online to learn about the different ways you can stay connected and involved. Meetings are also live streamed and archived on our YouTube Channel at [www.youtube.com/c/PlanRVA](http://www.youtube.com/c/PlanRVA).*

**1. Welcome and Introductions (Davis)**

**a. Pledge of Allegiance**

**b. Roll Call of Attendees and Certification of a Quorum (Firestone)**

**c. Public Comments (Davis)**

*This meeting is being held in-person and via Zoom. A link to the Zoom webinar, where individuals may register to participate, is posted at the top of this agenda.*

*Members of the public are invited to submit public comments either verbally or in writing. Written comments can be submitted through the Q&A/Chat function on Zoom or to the email address at the top of this agenda. Written comments will be read aloud or summarized during the meeting when possible and will be included in the meeting minutes. Verbal comments will be taken at this time. Please indicate by raising your hand (in-person participants) or through the Q&A/Chat function on Zoom (virtual participants) if you would like to comment. When acknowledged by the Chairman, please clearly state your name so that it may be recorded in the meeting minutes.*

**2. Consent Agenda (Davis)**

**a. Agenda Amendments / Approval**

**b. [Approval of December 8, 2022, Meeting Minutes](#) - page 3**

**Requested action: Motion to approve the consent agenda items (voice vote).**

**3. Standing Committee and Other Reports**

**a. Executive Committee & Chairman's Report (Davis)**

- b. Audit, Finance & Facilities Committee Report** (Holland/Van Doornick)
  - 1) **Financial Report** – page 7  
**Requested action: Motion to approve the financial report (voice vote).**
  - 2) **FY2023 Budget Update**
- c. Public Outreach & Engagement Committee Report** (Davey/Shickle)
  - 1) **First Look Event Recap**
- d. Executive Director’s Report** (Shickle)
  - 1) **Intergovernmental and Environmental Reviews** – page 23
- 4. Special Program – Scenario Planning** (Parsons)
- 5. Adjourn** - targeted adjournment time is 10:30 a.m.



e: [PlanRVA@PlanRVA.org](mailto:PlanRVA@PlanRVA.org)  
 p: 804.323.2033  
 w: [www.PlanRVA.org](http://www.PlanRVA.org)

**PlanRVA Commission Meeting Minutes**

**December 8, 2022 – 9:00 a.m.**

**Capital Region Airport Commission, Booty Armstrong Boardroom and Via Zoom**

**Members Present (A = Alternate)**

<b>Town of Ashland</b>		<b>Goochland County</b>		<b>New Kent County</b>	
Brent Chambers		Neil Spoonhower	X	John Lockwood (A)	X
Dr. Daniel McGraw	X			Patricia Paige, Treasurer	
Kathy Abbott (A)		<b>Hanover County</b>		Amy Pearson	
		Sean Davis, Chair	X		
<b>Charles City County</b>		Canova Peterson	X	<b>Powhatan County</b>	
Byron Adkins	X	Faye Prichard (A)		Michael Byerly, Vice Chair	X
		Charlie Waddell		Steve McClung	
<b>Chesterfield County</b>		Randy Whittaker	X	Bobby Hall	X
Kevin Carroll	X				
Dr. Mark Miller	X	<b>Henrico County</b>		<b>City of Richmond</b>	
Tim Davey	X	Gregory Baka (virtual)	X	Andreas Addison	X
Gloria Freye		Tyrone Nelson	X	Ann-Francis Lambert	
James Holland	X	Patricia O'Bannon (virtual)	X	Stephanie Lynch	
Jim Ingle	X	Frank Thornton	X	Dr. Cynthia Newbille	X
Chris Winslow		Melissa Thornton		Rodney Poole	
				Ellen Robertson (A)	
				Jacob Giovia	

The technology used for the PlanRVA Commission meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#). Virtual participation of this meeting by members of the Commission is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).

**1. Welcome and Introductions**

Chair Davis called the meeting to order at approximately 9:07 a.m.

**a. Pledge of Allegiance**

The Pledge of Allegiance was led by Vice Chair Byerly.

**b. Roll Call of Attendees and Certification of a Quorum**

Janice Firestone, PlanRVA, called the roll and certified that a physical quorum was present in the room.

Two members and alternates were present remotely and requested the Chair's approval:

Patricia S. O'Bannon, from her home in Henrico County, Virginia. Reason: a personal matter, specifically a scheduling conflict that prevents in-person attendance at the Capital Region Airport Commission location.

Greg Baka, from his home in Henrico County, Virginia. Reason: a personal matter, specifically a scheduling conflict that prevents in-person attendance at the Capital Region Airport Commission location.

**c. Confirmation of Member Participation from a Remote Location**

Chair Davis announced his approval of the requests from members and alternates to participate remotely.

On motion by Cynthia I. Newbille, seconded by Kevin P. Carroll, the PlanRVA Commission voted to confirm that the Chair's decision to approve the members' request to participate from a remote location was in conformance with the PlanRVA Policy for Remote Participation of Members; and, the voice of the remotely participating members could be heard by all persons at the primary or central meeting location (voice vote).

The quorum was updated to show the presence of the remote members.

**c. Public Comments**

There were no public comments received or requests to address the Commission.

**2. Consent Agenda**

**a. Agenda Amendments / Approval**

Chair Davis announced that an item will be added to the agenda for the Commission to consider authorizing the Executive Committee to review and approve the FY2022 Financial Audit.

On motion by Sean M. Davis, seconded by Kevin P. Carroll, the members of the PlanRVA Commission voted to approve the November 10, 2022, meeting minutes (voice vote).

**b. Approval of November 10, 2022, Meeting Minutes**

On motion by Cynthia I. Newbille, seconded by Daniel McGraw, the members of the PlanRVA Commission voted to approve the November 10, 2022, meeting minutes (voice vote).

**3. Standing Committee and Other Reports**

**a. Executive Committee & Chairman's Report**

Chair Davis reported that the Executive Committee was briefed on security procedures and measures at the new office location and asked Martha Shickle, Executive Director to also brief the full Commission.

Ms. Shickle reported on the vendors related to security at the new office and described the building access procedures. She noted that staff will be trained on the security policies. She detailed the efforts being made to ensure cyber security.

**b. Audit, Facilities & Finance Committee Report**

James M. Holland, Audit, Facilities and Finance Committee Chair, and Ms. Shickle provided this report, which included the following:

**1) New Office Space Update**

Ms. Shickle reported that the office construction is nearly complete. The furniture and staff belongings have been delivered. Staff should be able to begin working in the space the week of December 11<sup>th</sup>.

**2) FY2022 Financial Audit**

Chair Davis reported that, in order to get the FY2022 Financial Audit report accepted by the end of the year, the full Commission would need to authorize the Executive Committee to approve the report. The committee will need to convene a special meeting to review and approve the report.

Mr. Holland and Dan Van Doornik, PlanRVA, provided a report on the audit and informed the Commission that the report has an unmodified/clean opinion. Mark Rhodes, Auditor, was present virtually and offered to answer any questions.

Sean M. Davis made a motion, seconded by James M. Holland, to authorize the Executive Committee to review and approve the FY2022 Financial Audit for purposes of submission to the Virginia Auditor of Public Accounts and the Federal Clearinghouse by December 31, 2022, pending no findings or concerns reported by the auditor (voice vote).

Ms. Shickle briefed the Commissioners on the indirect costs portion of the financial report.

**c. Public Outreach & Engagement Committee Report**

**1) Brand Implementation Update**

Tim Davey, Public Outreach & Engagement Committee Chair, reported on recent brand developments. Ms. Shickle announced that staff is working on updating the agenda formatting to better convey PlanRVA's role with respect to the RRTPO and CVTA. She briefed the commission on improvements planned for the website. PlanRVA will be holding a food drive for FeedMore. Food and monetary donations are being accepted.

**2) First Look Event**

Ms. Shickle reported that the event will be held January 12, 2023, for board, commission and authority members as well as the various vendors that have been involved in the construction of the offices. The event will be in lieu of the January commission meeting.

**d. Executive Director's Report**

Ms. Shickle did not have a formal report.

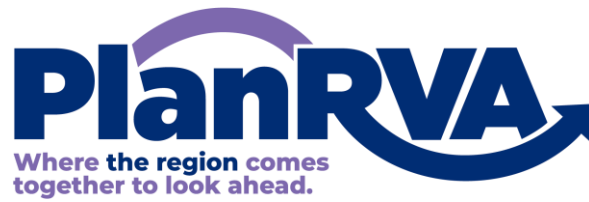
**4. Special Program – PlanRVA’s Data Analysis Capabilities**

Sarin Adhikari, PlanRVA, was introduced and provided an overview of current data analysis projects. He discussed future objectives for this Line of Business.

**5. Adjourn**

Prior to adjourning, Chair Davis opened a discussion potential state legislation. He noted that more information will be shared with the Commission as it is gathered.

Chair Davis adjourned the meeting at 10:29 am.



This narrative is intended to assist with the review of the financial reports presented as of and for the period ended December 31, 2022, including budget variances and personnel census.

### Balance Sheet

The Balance Sheet as of December 31, 2022, is presented in the same format and basis of accounting as the Governmental Funds Balance Sheet in the organization’s Financial Statements. This statement focuses on the assets expected to be available for use and liabilities expected to be satisfied during the year or soon thereafter.

#### Treasury Information

	<u>12/31/22</u>	<u>06/30/22</u>
Cash in bank	497,212	130,808
Investments (LGIP)	143,202	290,991
Total Cash and Cash Equivalents	<u>640,414</u>	<u>421,798</u>

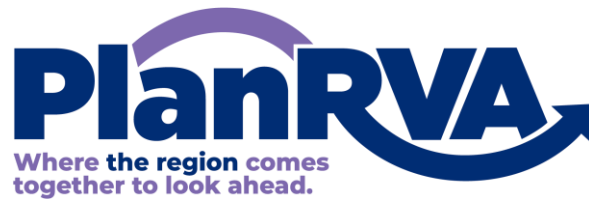
#### LGIP: Average Monthly Yield

06/2022	1.15%
10/2022	3.15%
11/2022	3.74%
12/2022	4.23%

PlanRVA cash and cash equivalents are invested solely in a Commonwealth of Virginia LGIP account. Local Government Investment Pool (LGIP) is a State-administered fund that enables governmental entities to realize the economies of large-scale investing and professional funds management. Both funds held as cash in bank and in the LGIP account hold no custodial risk as they are fully collateralized.

#### Balance Sheet comparison of December 31, 2022 - June 30, 2022

- Cash and cash equivalents increased \$218,616 from \$421,798 to \$640,414 due to changes in the following accounts.
  - Accounts receivable decrease of \$256,753, from \$699,226 to \$442,472.
  - Accounts payable decrease of \$749,533, from \$798,269 to \$48,736.
  - Due to Grantor repayment of \$102,997.
  - Deferred revenue increased \$344,193, from \$70,834 to \$415,026.
    - Decrease in Accounts Receivable represents a receipt of cash.
    - Decrease in Accounts Payable and Due to Grantor represents a use of cash.
    - The net effect is offset by the increase in Deferred Revenue.
    - Increase in Deferred Revenue was created by annual member dues being received during the first month of the fiscal year, but only recognized monthly, thereby leaving six months as deferred revenue.
- Accrued Revenue decreased \$576,734, from \$1,208,257 to \$631,524.

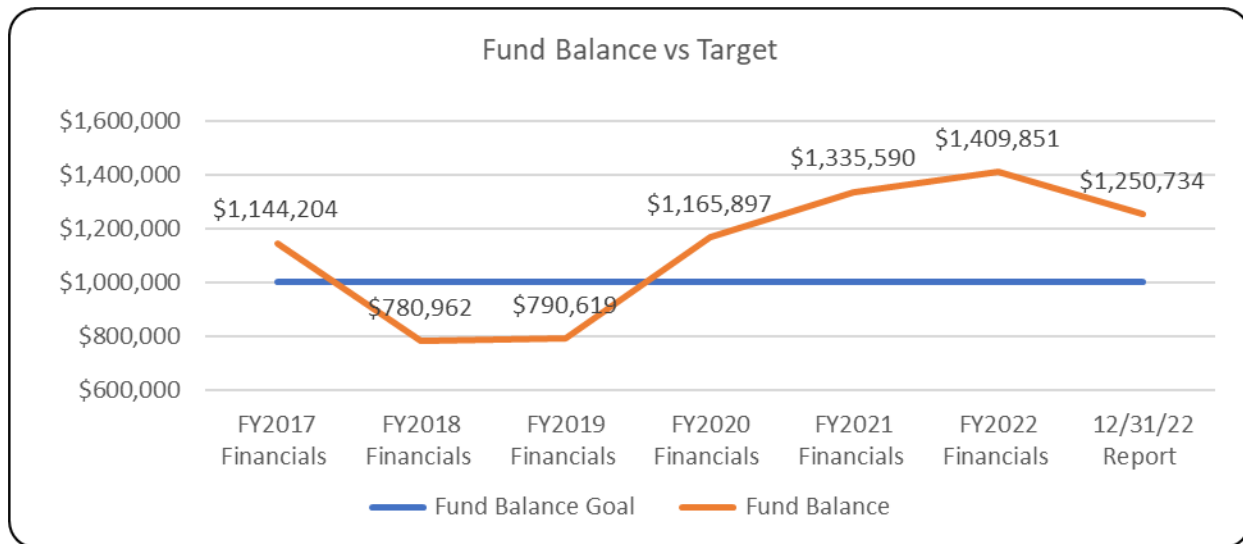


- Accounts Payable decreased \$749,533, from \$798,269 to \$48,736.
  - These two changes are due primarily to the activity in Community Development: Housing grant as of 06/30/2022. Activity in this grant included \$630,000 in invoices owed to PlanRVA sub-recipients and which was also accrued to revenue.
  - These items were paid, billed, and collected during the first quarter of Fiscal Year 2023, thereby creating a significant decrease in these two accounts.

**Fund Balance**

Fund Balance continues to exceed the \$1,000,000 goal set by the Commissioners (as measured on the modified-accrual basis used in the Governmental Funds Balance Sheet). The \$159,118 decrease is comprised of the following two components:

Net Operating Income	8,457	General operations budget
Capital Expense & Projects	(167,575)	Moving Project budgeted from the General Fund Balance
	(159,118)	



**Profit and Loss**

The Profit and Loss statement shows the results of the Commission’s operations for the six months ended 12/31/2022 and the FY2023 Budget and % of the Budget utilized as of 12/31/2022. The columns of the report show income for each month of FY2023 through 12/31/2022.

The following should be noted when reviewing the monthly results as shown in this report:

- Revenues and expenses are recorded on the accrual basis of accounting.
  - Revenue is generally recognized when earned, not when received.
  - Expenses are recorded when incurred, not when paid.





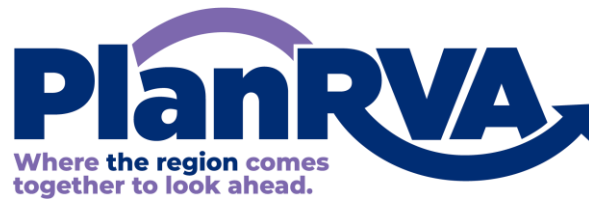
- For revenue that is collected at the beginning of the year or quarter, said revenue is recognized as earned evenly by month over the year or quarter; the unrecognized portion is included in Deferred Revenue.

**Analysis of FY2023 YTD vs Budget**

	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	FY2023 YTD	FY2023	
								Budget	% Utilized
Income									
4100 Federal Funding	159,707	188,790	185,801	147,597	141,202	195,781	1,018,878	2,726,871	37.4%
4200 State Funding	27,078	28,634	25,292	24,551	25,404	35,313	166,272	453,095	36.7%
4300 Local Funding	81,157	85,514	83,225	84,759	74,914	71,788	481,357	920,895	52.3%
4400 Private Funding	16,961	110,794	58,005	323,995	12,793	14,341	536,890	777,564	69.0%
4900 Revenue Distribution	-	-	-	-	-	-	-	-	n/a
<b>Total Income</b>	<b>284,903</b>	<b>413,732</b>	<b>352,322</b>	<b>580,902</b>	<b>254,313</b>	<b>317,224</b>	<b>2,203,396</b>	<b>4,878,424</b>	<b>45.2%</b>

Total income is 45.2% of the original FY2023 Budget explained primarily by the following:

- 1) Leave Time is 74.1% of budget for the six months ended 12/31/2022.
  - a. Holiday time is 65.5% of budget and expected given the timing of holidays over the course of the year.
  - b. Paid-time-off (Vacation + Sick) is 83.5% of budget.
    - i. Utilization greater than 50% is expected given the timing of typical vacation seasons over the course of the year.
- 2) Time charged to projects is 44.0% of budget for the six months ended 12/31/2022.
  - a. Time charged is expected to be under 50% for the 1<sup>st</sup> half of the year due to the timing of Holidays and PTO time (see above).
  - b. Two position vacancies also contribute to lagging utilization.
    - i. 1<sup>st</sup> vacancy experienced from 07/01/2022 and the 2<sup>nd</sup> vacancy experienced from 09/15/2022.
    - ii. Revenue earned through services provided to the RRTPO (4101, 4102, 4201, and 4202) was affected significantly.
      1. 41.0% of budget for PL funds.
      2. 31.3% of budget for Sec 5303 funds.
- 3) Management response
  - a. Management is reviewing PTO utilization in order to project its potential impact on the 2<sup>nd</sup> half of the year.
  - b. One position is in active recruitment.
  - c. Activity in the following Lines-of-Business were evaluated for eligibility under existing grants and re-allocated from the original budget supported by member dues into grant programs.

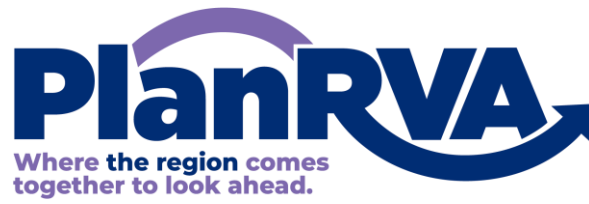


- i. Regional Strategic Planning moved to Scenario Planning for \$27,855 for activities related to regional planning, data collection and community partners for the regional framework and scenario planning effort.
- ii. Lower Appomattox Trail planning moved to Active Transportation for \$17,618, representing the portion of time assigned to this activity that is intended to support trail connectivity with the Fall Line and other regional trail networks.
- d. Funding not anticipated in the original budget:
  - i. Data, Research and Analysis
    - 1. \$70,000 recognized as of 12/31/2022 in two separate projects.
    - 2. Management is working to identify additional funded projects to increase revenue in the 2<sup>nd</sup> half of FY2023.
  - ii. Emergency Management:
    - 1. New grants are starting, funding activity of staff from other Lines-of-Business not previously budgeted to produce revenue.
    - 2. These grants are expected to start in the 2<sup>nd</sup> half of FY2023.

	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	FY2023 YTD	FY2023 Budget	% Utilized
<b>Expenses</b>									
<b>5000 Personnel Expenses</b>									
5100 Salaries & Wages	150,342	154,798	159,750	152,101	152,687	153,936	923,614	1,950,920	47.3%
5500 Fringe Benefit Pool	49,039	47,275	47,619	52,390	46,456	44,614	287,391	649,219	44.3%
<b>Total 5000 Personnel Expenses</b>	<b>199,381</b>	<b>202,072</b>	<b>207,369</b>	<b>204,491</b>	<b>199,143</b>	<b>198,549</b>	<b>1,211,006</b>	<b>2,600,138</b>	<b>46.6%</b>
<b>6000 Direct Cost Pool</b>	<b>29,805</b>	<b>122,873</b>	<b>60,063</b>	<b>347,657</b>	<b>44,466</b>	<b>66,735</b>	<b>671,599</b>	<b>1,445,750</b>	<b>46.5%</b>
<b>7000 Indirect Cost Pool</b>									
7100 Professional Fees	4,824	12,622	2,651	2,613	(3,060)	2,900	22,551	122,500	18.4%
7200 General Operations	31,317	24,044	24,930	28,780	20,297	21,702	151,070	367,036	41.2%
7300 Technology Operations	13,423	11,330	13,905	14,035	18,349	25,959	97,001	190,500	50.9%
7400 Staff Development	2,264	9,993	12,857	6,112	8,604	1,885	41,715	152,500	27.4%
7900 Indirect Cost Allocations	-	-	-	-	-	-	-	-	n/a
<b>Total 7000 Indirect Cost Pool</b>	<b>51,827</b>	<b>57,988</b>	<b>54,343</b>	<b>51,541</b>	<b>44,190</b>	<b>52,446</b>	<b>312,335</b>	<b>832,536</b>	<b>37.5%</b>
<b>Total Expenses</b>	<b>281,014</b>	<b>382,934</b>	<b>321,775</b>	<b>603,688</b>	<b>287,799</b>	<b>317,731</b>	<b>2,194,940</b>	<b>4,878,424</b>	<b>45.0%</b>

Significant items in the expense actual vs budget for the six months ended 12/31/2022:

- 1) Personnel Expenses are 46.6% of budget due to the unplanned vacancies.
- 2) Professional Fees and Staff Development are significantly under 50% of budget due to the discretionary nature of the items and activities included in these categories.
- 3) General Operations and Technology Operations are trending as expected.



## Summary of Personnel

As of 12/31/2022, 23 of the 25 positions considered in the FY2023 Budget are filled. The two openings are summarized below.

Vacated Positions	Date Vacated	Actual/Target Start	Status
Planner 2	09/15/22	tbd	Active recruitment
Senior Planner	06/30/22	tbd	Position being redeveloped

# PlanRVA

## Balance Sheet

### Governmental Funds

	<u>12/31/2022</u> (Unaudited)	<u>06/30/2022</u> (Audited)	<u>Net Change</u>
<b>ASSETS</b>			
Cash and cash equivalents			
Cash in bank	497,212	130,808	366,404
Investments (LGIP)	143,202	290,991	(147,788)
Total Cash and Cash Equivalents	<u>640,414</u>	<u>421,798</u>	<u>218,616</u>
Grants receivable			
Accounts receivable	442,472	699,226	(256,753)
Accrued revenue	631,524	1,208,257	(576,734)
Due from CVTA	86,024	123,621	(37,597)
Total Grants receivable	<u>1,160,020</u>	<u>2,031,104</u>	<u>(871,084)</u>
Prepaid expenses	-	8,982	(8,982)
Total Assets	<u>1,800,434</u>	<u>2,461,885</u>	<u>(661,450)</u>
<b>LIABILITIES</b>			
Accounts payable	48,736	798,269	(749,533)
Due to Grantor	-	102,997	(102,997)
Accrued salaries	83,274	77,268	6,005
Deferred revenue	415,026	70,834	344,193
Security deposit	2,665	2,665	-
Total Liabilities	<u>549,700</u>	<u>1,052,033</u>	<u>(502,332)</u>
<b>FUND BALANCE</b>			
Nonspendable	-	8,982	(8,982)
Unassigned	1,250,734	1,400,870	(150,136)
Total Fund Balance	<u>1,250,734</u>	<u>1,409,852</u>	<u>(159,118)</u>
Total Liabilities and Fund Balance	<u>1,800,434</u>	<u>2,461,885</u>	<u>(661,450)</u>

# PlanRVA

## Profit and Loss Summary

July - December, 2022

	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	FY2023 YTD	FY2023 Budget	% Utilized
<b>Income</b>									
4100 Federal Funding	159,707	188,790	185,801	147,597	141,202	195,781	1,018,878	2,726,871	37.4%
4200 State Funding	27,078	28,634	25,292	24,551	25,404	35,313	166,272	453,095	36.7%
4300 Local Funding	81,157	85,514	83,225	84,759	74,914	71,788	481,357	920,895	52.3%
4400 Private Funding	16,961	110,794	58,005	323,995	12,793	14,341	536,890	777,564	69.0%
4900 Revenue Distribution	-	-	-	-	-	-	-	-	n/a
<b>Total Income</b>	<b>284,903</b>	<b>413,732</b>	<b>352,322</b>	<b>580,902</b>	<b>254,313</b>	<b>317,224</b>	<b>2,203,396</b>	<b>4,878,424</b>	<b>45.2%</b>
<b>Expenses</b>									
<b>5000 Personnel Expenses</b>									
5100 Salaries & Wages	150,342	154,798	159,750	152,101	152,687	153,936	923,614	1,950,920	47.3%
5500 Fringe Benefit Pool	49,039	47,275	47,619	52,390	46,456	44,614	287,391	649,219	44.3%
<b>Total 5000 Personnel Expenses</b>	<b>199,381</b>	<b>202,072</b>	<b>207,369</b>	<b>204,491</b>	<b>199,143</b>	<b>198,549</b>	<b>1,211,006</b>	<b>2,600,138</b>	<b>46.6%</b>
6000 Direct Cost Pool	29,805	122,873	60,063	347,657	44,466	66,735	671,599	1,445,750	46.5%
<b>7000 Indirect Cost Pool</b>									
7100 Professional Fees	4,824	12,622	2,651	2,613	(3,060)	2,900	22,551	122,500	18.4%
7200 General Operations	31,317	24,044	24,930	28,780	20,297	21,702	151,070	367,036	41.2%
7300 Technology Operations	13,423	11,330	13,905	14,035	18,349	25,959	97,001	190,500	50.9%
7400 Staff Development	2,264	9,993	12,857	6,112	8,604	1,885	41,715	152,500	27.4%
7900 Indirect Cost Allocations	-	-	-	-	-	-	-	-	n/a
<b>Total 7000 Indirect Cost Pool</b>	<b>51,827</b>	<b>57,988</b>	<b>54,343</b>	<b>51,541</b>	<b>44,190</b>	<b>52,446</b>	<b>312,335</b>	<b>832,536</b>	<b>37.5%</b>
<b>Total Expenses</b>	<b>281,014</b>	<b>382,934</b>	<b>321,775</b>	<b>603,688</b>	<b>287,799</b>	<b>317,731</b>	<b>2,194,940</b>	<b>4,878,424</b>	<b>45.0%</b>
<b>Net Operating Income (Loss) before Transfers</b>	<b>3,890</b>	<b>30,798</b>	<b>30,548</b>	<b>(22,787)</b>	<b>(33,485)</b>	<b>(507)</b>	<b>8,457</b>	<b>-</b>	<b>n/a</b>
890000 Transfers between Activities	-	-	-	-	-	-	-	-	n/a
<b>Net Operating Income (Loss)</b>	<b>3,890</b>	<b>30,798</b>	<b>30,548</b>	<b>(22,787)</b>	<b>(33,485)</b>	<b>(507)</b>	<b>8,457</b>	<b>-</b>	<b>n/a</b>
<b>Non-Operating Activities</b>									
9100 Capital Expense & Projects	(4,318)	(3,093)	(13,538)	(2,568)	(30,255)	(113,802)	(167,575)	-	n/a
<b>Net Income (Loss)</b>	<b>(429)</b>	<b>27,705</b>	<b>17,010</b>	<b>(25,355)</b>	<b>(63,740)</b>	<b>(114,309)</b>	<b>(159,118)</b>	<b>-</b>	<b>n/a</b>

# PlanRVA

FY2023 Profit and Loss by Month

July - December, 2022

	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	FY2023 YTD	FY2023 Budget	% Utilized
<b>Revenue</b>									
<b>4100 Federal Revenue</b>									
4101 MPO FHWA/PL Funds- Fed Share	103,527	112,042	88,106	82,933	70,863	102,130	559,602	1,365,541	41.0%
4102 MPO Sect 5303 Funds- Fed Share	25,259	29,458	27,194	25,212	24,885	33,538	165,546	528,154	31.3%
4105 MPO Pass-thru					10,400	30,400	40,800	354,840	11.5%
4111 FY20 Rural Coastal Va Mktg	4,904	4,795	2,853	(719)	128	58	12,019	11,481	104.7%
4112 Lower Chickahominy						(12,502)	(12,502)	-	n/a
4113 Coastal TA & Resiliency	3,554	4,035	7,317	8,438	5,511	7,872	36,727	64,263	57.2%
4115 CBRAP- WIP3/ Fed Share	2,524	(433)	3,784	5,430	4,147	18,511	33,964	57,745	58.8%
4116 Flood Protection and Prevention					5,836		5,836	-	n/a
4120 VDEM SHSP	7,630	8,679	8,023	8,072	6,494	7,263	46,160	105,003	44.0%
4130 VDEM Pass-Through Grants	11,121	29,151	47,712	16,847	12,292	8,168	125,291	233,800	53.6%
4140 Hazard Mitigation Fed Share	1,187	1,062	811	1,385	646	344	5,435	6,044	89.9%
4141 Hazard Mitigation Admin								-	n/a
<b>Total 4100 Federal Revenue</b>	<b>159,707</b>	<b>188,790</b>	<b>185,801</b>	<b>147,597</b>	<b>141,202</b>	<b>195,781</b>	<b>1,018,878</b>	<b>2,726,871</b>	<b>37.4%</b>
<b>4200 State Revenue</b>									
4201 MPO FHWA/PL Funds - State Share	12,941	14,005	11,013	10,367	8,858	12,766	69,950	170,693	41.0%
4202 MPO Sec. 5303 - State Share	3,157	3,682	3,399	3,152	3,111	4,192	20,693	66,019	31.3%
4205 MPO Pass-thru					2,600	7,600	10,200	88,710	11.5%
4220 Hazard Mitigation Plan	317	283	216	369	172	92	1,449	1,612	89.9%
4230 State Appropriation	10,663	10,663	10,663	10,663	10,663	10,663	63,979	126,061	50.8%
<b>Total 4200 State Revenue</b>	<b>27,078</b>	<b>28,634</b>	<b>25,292</b>	<b>24,551</b>	<b>25,404</b>	<b>35,313</b>	<b>166,272</b>	<b>453,095</b>	<b>36.7%</b>
<b>4300 Local Revenue</b>									
4301 TPO Assessment	16,098	17,687	14,866	5,116			53,768	53,768	100.0%
4310 Local Membership Dues	49,287	49,287	49,287	49,287	49,287	49,287	295,723	591,446	50.0%
4315 CVTA Reimbursement	11,793	16,854	13,949	15,932	12,152	8,642	79,323	121,137	65.5%
4316 CVTA Service Fee	1,179	1,685	2,852	1,593	1,215	864	9,390	12,114	77.5%
4320 Capital Region Collaborative	2,800	-	2,270	12,831	12,259	12,994	43,154	67,481	63.9%
<b>Total 4300 Local Revenue</b>	<b>81,157</b>	<b>85,514</b>	<b>83,225</b>	<b>84,759</b>	<b>74,914</b>	<b>71,788</b>	<b>481,357</b>	<b>845,945</b>	<b>56.9%</b>

# PlanRVA

## FY2023 Profit and Loss by Month

July - December, 2022

	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	FY2023 YTD	FY2023 Budget	% Utilized
4400 Private Revenue									
4430 Virginia Housing Capacity Bldg Grant							-	-	n/a
4440 Regional Housing Grant - Partners	-	87,000		281,673			368,673	675,000	54.6%
4441 Regional Housing Grant - PlanRVA	4,374	6,457	8,496	26,572	694	7,382	53,975	61,929	87.2%
4450 FOLAR Grant	6,440	6,440	6,440	6,440	6,440	6,440	38,640	74,950	51.6%
4460 Project Partner Revenue							-	40,000	0.0%
4470 Special Project Revenue	5,826	10,630	41,001	8,926	5,217		71,600	-	n/a
4801 Interest Income	321	268	2,068	384	442	519	4,002	635	630.2%
4810 Miscellaneous							-	-	n/a
<b>Total 4400 Private Revenue</b>	<b>16,961</b>	<b>110,794</b>	<b>58,005</b>	<b>323,995</b>	<b>12,793</b>	<b>14,341</b>	<b>536,890</b>	<b>852,514</b>	<b>63.0%</b>
4900 Revenue Distribution									
491100 Local Match from General	(9,043)	(9,197)	(10,716)	(16,160)	(18,688)	(29,539)	(93,343)	(276,880)	33.7%
494140 Local Match to Hazard Mitigation Plng	79	71	54	92	43	23	362	403	89.9%
495101 Local Match to ANPDC Eco Tourism	4,904	4,795	2,853	708	128	58	13,446	14,834	90.6%
495102 Local Match to Eco Technical Assistance	3,554	4,035	7,317	5,600	5,511	2,028	28,045	64,263	43.6%
495240 Local Match to VA Chesap Bay Watershed	631	453	946	1,357	1,037	10,472	14,896	14,436	103.2%
497110 Local Match to MPO Prog Mgmt	-	-	-	1,006	1,471	2,543	5,019	13,906	36.1%
497120 Local Match to UPWP Budget & Contracts	-	-	-	120	174	94	388	4,954	7.8%
497210 Local Match to Public Outreach/Equity Analysis	(79)	(91)	-	803	416	662	1,712	17,027	10.1%
497220 Local Match to Special Planning Efforts	-	(46)	(454)	907	1,539	112	2,059	16,840	12.2%
497310 Local Match to Long Range Trans Plan	(46)	(21)	-	328	-	268	530	2,132	24.8%
497315 Local Match to Scenario Planning	-	-	-	739	2,253	5,707	8,699	32,121	27.1%
497320 Local Match to Travel Demand Model	-	-	-	584	74	444	1,103	10,510	10.5%
497330 Local Match to Transit	-	-	-	1,062	1,933	1,969	4,964	18,229	27.2%
497340 Local Match to Act Trans - Bike/Ped	-	-	-	843	1,315	1,295	3,453	15,590	22.1%
497350 Local Match to System Resiliency	-	-	-	696	827	1,452	2,975	13,282	22.4%
497410 Local Match to Perf Based Trans Plng	-	-	-	107	7	532	645	6,153	10.5%
497420 Local Match to Financial Prog/TIP	-	-	-	1,112	1,959	1,810	4,881	28,001	17.4%
497430 Local Match to Rail & Freight	-	-	-	95	-	70	166	4,197	3.9%
<b>Total 4900 Revenue Distribution</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>
<b>Total Revenue</b>	<b>284,903</b>	<b>413,732</b>	<b>352,322</b>	<b>580,902</b>	<b>254,313</b>	<b>317,224</b>	<b>2,203,396</b>	<b>4,878,424</b>	<b>45.2%</b>

# PlanRVA

FY2023 Profit and Loss by Month

July - December, 2022

	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	FY2023 YTD	FY2023 Budget	% Utilized
<b>Expenses</b>									
<b>5100 Salaries &amp; Wages</b>									
5101 Salaries & Wages	150,342	154,798	159,750	152,101	152,687	153,936	923,614	1,950,920	47.3%
5102 Salaries & Wages - Allocated	(150,342)	(154,798)	(159,750)	(152,101)	(152,687)	(153,936)	(923,614)	(1,930,920)	47.8%
5111 Wages Allocated - Program (FT)	101,801	102,426	108,050	99,483	80,442	87,886	580,087	1,358,719	42.7%
5112 Wages Allocated - Program (PT)	6,920	9,708	7,449	6,809	6,243	6,916	44,045	94,547	46.6%
5113 Wages Allocated - Administrative	19,185	26,619	25,811	29,106	26,554	24,114	151,390	277,821	54.5%
5120 Wages Allocated - Paid Time Off	22,436	16,045	18,440	16,704	39,448	35,019	148,092	199,833	74.1%
<b>Total 5100 Salaries &amp; Wages</b>	<b>150,342</b>	<b>154,798</b>	<b>159,750</b>	<b>152,101</b>	<b>152,687</b>	<b>153,936</b>	<b>923,614</b>	<b>1,950,920</b>	<b>47.3%</b>
<b>5500 Fringe Benefit Pool</b>									
5510 Payroll Taxes	10,946	11,284	11,932	13,967	11,072	12,556	71,758	157,261	45.6%
5520 Retirement	14,969	14,714	12,456	13,830	13,830	13,350	83,148	184,729	45.0%
5530 Healthcare	21,724	21,162	20,526	21,970	21,385	18,685	125,452	271,336	46.2%
5531 FSH/HAS Health Accounts	27	(1,154)	(2,153)	1,212	(1,119)	(1,266)	(4,453)	2,064	-215.8%
5540 LTD Insurance	1,027	904	850	1,048	949	949	5,725	18,979	30.2%
5541 Hybrid VRS STD & LTD	347	364	364	364	340	340	2,119	4,850	43.7%
5590 Leave Paid Out			3,643				3,643	10,000	36.4%
5598 Fringe Benefits Applied	-	-	-	-	-	-	-	-	n/a
5599 Fringe Benefits Allocated	-	-	-	-	-	-	-	-	n/a
<b>Total 5500 Fringe Benefit Pool</b>	<b>49,039</b>	<b>47,275</b>	<b>47,619</b>	<b>52,390</b>	<b>46,456</b>	<b>44,614</b>	<b>287,391</b>	<b>649,219</b>	<b>44.3%</b>
<b>6000 Direct Cost Pool</b>									
6120 Legal Fees							-		n/a
6130 Contracted Services				25,000			25,000	25,000	100.0%
6153 Advertising: Mission Advancement	2,100	2,965	10,000	14,550	17,336	9,632	56,583	27,600	205.0%
6230 Printing					17		17	1,200	1.4%
6320 Software Services	9,019	464	25	25	25	25	9,584	23,900	40.1%
6350 Computer Supplies							-	3,600	0.0%
6360 Technology Services		2,398					2,398	-	n/a
6410 Organizational Dues	564		541	5,974		1,919	8,998	7,500	120.0%
6425 Travel- Agency	1,684	39	2,784	4,754	3,363	876	13,499	1,400	964.2%
6430 Training	3,170	635	2,044	334	588	8,115	14,886	10,000	148.9%
6455 Meeting Expenses	57		125	97			280	4,400	6.4%
6510 Grant Sub-recipient: Contractors		87,000		281,673			368,673	675,000	54.6%
6590 Miscellaneous Pass-thru	13,211	29,371	44,544	15,251	23,138	46,168	171,683	666,150	25.8%
<b>Total 6000 Direct Cost Pool</b>	<b>29,805</b>	<b>122,873</b>	<b>60,063</b>	<b>347,657</b>	<b>44,466</b>	<b>66,735</b>	<b>671,599</b>	<b>1,445,750</b>	<b>46.5%</b>



# PlanRVA

## FY2023 Profit and Loss by Month

July - December, 2022

	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	FY2023 YTD	FY2023 Budget	% Utilized
7000 Indirect Cost Pool									
7100 Professional Fees									
7111 Bank Fees	95	93	87	69	66	65	475	2,500	19.0%
7120 Legal Fees							-	10,000	0.0%
7121 Legal Fees - General	4,650	2,500	2,500	2,500	3,710	2,500	18,360	30,000	61.2%
7131 Consultants: Recurring							-	12,000	0.0%
7132 Consultants: Non-recurring							-	18,000	0.0%
7151 Advertising: General							-	5,000	0.0%
7152 Advertising: Public Notices							-	5,000	0.0%
7153 Advertising: Mission Advancement	79	10,029	64	44	(6,836)	335	3,716	40,000	9.3%
<b>Total 7100 Professional Fees</b>	<b>4,824</b>	<b>12,622</b>	<b>2,651</b>	<b>2,613</b>	<b>(3,060)</b>	<b>2,900</b>	<b>22,551</b>	<b>122,500</b>	<b>18.4%</b>
7200 General Operations									
7210 Rent	24,249	24,970	24,970	27,124	18,766	18,994	139,072	311,135	44.7%
7211 Rent (sub-lease)	(2,665)	(2,665)	(2,665)				(7,994)	(10,659)	75.0%
7220 Insurance	7,087			12			7,099	10,000	71.0%
7230 Printing	2,497	968	1,844	968	968	2,105	9,351	26,560	35.2%
7235 Supplies	48	692	182	674	210	603	2,409	14,000	17.2%
7240 Postage	100	33	100	2			235	6,000	3.9%
7290 Miscellaneous		45	499		353		897	10,000	9.0%
<b>Total 7200 General Operations</b>	<b>31,317</b>	<b>24,044</b>	<b>24,930</b>	<b>28,780</b>	<b>20,297</b>	<b>21,702</b>	<b>151,070</b>	<b>367,036</b>	<b>41.2%</b>
7300 Technology Operations									
7310 Virtual Desktop Operations	10,589	11,093	10,894	10,770	15,311	22,206	80,863	132,000	61.3%
7320 Software Services	1,836	1,667	1,403	1,988	1,816	2,874	11,584	22,200	52.2%
7330 Communication Technology	871	958	1,030	1,267	1,212	880	6,218	17,100	36.4%
7340 Desktops & Support	10	10	10	10	10		50	1,200	4.2%
7350 Computer Supplies	116						116	12,000	1.0%
7360 Technology Services		(2,398)	567				(1,831)	6,000	-30.5%
<b>Total 7300 Technology Operations</b>	<b>13,423</b>	<b>11,330</b>	<b>13,905</b>	<b>14,035</b>	<b>18,349</b>	<b>25,959</b>	<b>97,001</b>	<b>190,500</b>	<b>50.9%</b>
7400 Staff Development									
7410 Organizational Dues	400	5,700		399	4,624	107	11,230	20,000	56.2%
7420 Travel- Board			700	876			1,576	7,000	22.5%
7425 Travel- Agency	494	601	181	2,918	2,081	669	6,944	40,000	17.4%
7430 Training	98	3,115	10,625	1,142	1,224	430	16,634	60,000	27.7%
7440 Books & Periodicals	52						52	1,500	3.5%
7450 Staff Engagement	545	505	1,102	265	559	602	3,579	12,000	29.8%
7455 Meeting Expenses	675	71	250	512	115	76	1,699	12,000	14.2%
<b>Total 7400 Staff Development</b>	<b>2,264</b>	<b>9,993</b>	<b>12,857</b>	<b>6,112</b>	<b>8,604</b>	<b>1,885</b>	<b>41,715</b>	<b>152,500</b>	<b>27.4%</b>

## PlanRVA

FY2023 Profit and Loss by Month

July - December, 2022

	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	FY2023 YTD	FY2023 Budget	% Utilized
7998 Indirect Costs Applied	-	-	-	-	-	-	-	-	n/a
7999 Indirect Costs Allocated	-	-	-	-	-	-	-	-	n/a
<b>Total 7000 Indirect Cost Pool</b>	<b>51,827</b>	<b>57,988</b>	<b>54,343</b>	<b>51,541</b>	<b>44,190</b>	<b>52,446</b>	<b>312,335</b>	<b>832,536</b>	<b>37.5%</b>
<b>Total Expenses</b>	<b>281,014</b>	<b>382,934</b>	<b>321,775</b>	<b>603,688</b>	<b>287,799</b>	<b>317,731</b>	<b>2,194,940</b>	<b>4,878,424</b>	<b>45.0%</b>
<b>Net Operating Income (Loss) before Transfers</b>	<b>3,890</b>	<b>30,798</b>	<b>30,548</b>	<b>(22,787)</b>	<b>(33,485)</b>	<b>(507)</b>	<b>8,457</b>	<b>-</b>	<b>n/a</b>
890000 Transfers between Activities									
895230 Transfer from Appomattox River						(17,618)	(17,618)		n/a
896320 Transfer from Regional Strategic Plan						(27,855)	(27,855)		n/a
897315 Transfer to Scenario Planning						27,855	27,855		n/a
897340 Transfer to Active Transportation						17,618	17,618		n/a
<b>Total 890000 Transfers between Activities</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>
<b>Net Operating Income (Loss)</b>	<b>3,890</b>	<b>30,798</b>	<b>30,548</b>	<b>(22,787)</b>	<b>(33,485)</b>	<b>(507)</b>	<b>8,457</b>	<b>-</b>	<b>n/a</b>
Non-Operating Activities									
9100 Capital Expense & Projects	(4,318)	(3,093)	(13,538)	(2,568)	(30,255)	(113,802)	(167,575)	-	n/a
<b>Total Non-Operating Activities</b>	<b>(4,318)</b>	<b>(3,093)</b>	<b>(13,538)</b>	<b>(2,568)</b>	<b>(30,255)</b>	<b>(113,802)</b>	<b>(167,575)</b>	<b>-</b>	<b>n/a</b>
<b>Net Income (Loss)</b>	<b>(429)</b>	<b>27,705</b>	<b>17,010</b>	<b>(25,355)</b>	<b>(63,740)</b>	<b>(114,309)</b>	<b>(159,118)</b>	<b>-</b>	<b>n/a</b>

**PlanRVA**

Profit and Loss by Line-of-Business

July - December, 2022

	Administration	Community Development	Data Research & Analysis	Emergency Management	Environment	Strategic Partnerships	Transportation	PlanRVA FY2023 YTD	FY2023 Budget	% Utilized
<b>Revenue</b>										
4100 Federal Revenue										
4101 MPO FHWA/PL Funds- Fed Share	-	-	-	-	-	-	562,421	562,421	1,365,541	41.2%
4102 MPO Sect 5303 Funds- Fed Share	-	-	-	-	-	-	162,727	162,727	528,154	30.8%
4105 MPO Pass-thru	-	-	-	-	-	-	40,800	40,800	354,840	11.5%
4111 FY20 Rural Coastal Va Mktg	-	-	-	-	12,019	-	-	12,019	11,481	104.7%
4112 Lower Chickahominy	-	-	-	-	(12,502)	-	-	(12,502)	-	n/a
4113 Coastal TA & Resiliency	-	-	-	-	36,727	-	-	36,727	64,263	57.2%
4115 CBRAP- WIP3/ Fed Share	-	-	-	-	33,964	-	-	33,964	57,745	58.8%
4116 Flood Protection and Prevention	-	-	-	-	5,836	-	-	5,836	-	n/a
4120 VDEM SHSP	-	-	-	46,160	-	-	-	46,160	105,000	44.0%
4130 VDEM Pass-Through Grants	-	-	-	125,291	-	-	-	125,291	233,800	53.6%
4140 Hazard Mitigation Fed Share	-	-	-	5,435	-	-	-	5,435	6,044	89.9%
4141 Hazard Mitigation Admin	-	-	-	-	-	-	-	-	-	n/a
<b>Total 4100 Federal Revenue</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>176,886</b>	<b>76,043</b>	<b>-</b>	<b>765,948</b>	<b>1,018,878</b>	<b>2,726,871</b>	<b>37.4%</b>
<b>4200 State Revenue</b>										
4201 MPO FHWA/PL Funds - State Share	-	-	-	-	-	-	70,303	70,303	170,693	41.2%
4202 MPO Sec. 5303 - State Share	-	-	-	-	-	-	20,341	20,341	66,019	30.8%
4205 MPO Pass-thru	-	-	-	-	-	-	10,200	10,200	88,710	11.5%
4220 Hazard Mitigation Plan	-	-	-	1,449	-	-	-	1,449	1,612	89.9%
4230 State Appropriation	63,979	-	-	-	-	-	-	63,979	126,061	50.8%
<b>Total 4100 State Revenue</b>	<b>63,979</b>	<b>-</b>	<b>-</b>	<b>1,449</b>	<b>-</b>	<b>-</b>	<b>100,844</b>	<b>166,272</b>	<b>453,095</b>	<b>36.7%</b>
<b>4300 Local Revenue</b>										
4301 TPO Assessment	-	-	-	-	-	-	53,768	53,768	53,768	100.0%
4310 Local Membership Dues	295,723	-	-	-	-	-	-	295,723	591,446	50.0%
4315 CVTA Reimbursement	-	-	-	-	-	-	79,323	79,323	121,137	65.5%
4316 CVTA Service Fee	-	-	-	-	-	-	9,390	9,390	12,114	77.5%
4320 Capital Region Collaborative	-	-	43,154	-	-	-	-	43,154	67,481	63.9%
<b>Total 4300 Local Revenue</b>	<b>295,723</b>	<b>-</b>	<b>43,154</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>142,480</b>	<b>481,357</b>	<b>845,945</b>	<b>56.9%</b>
<b>4400 Private Revenue</b>										
4430 Virginia Housing Capacity Bldg Grant	-	-	-	-	-	-	-	-	-	n/a
4440 Regional Housing Grant - Partners	-	368,673	-	-	-	-	-	368,673	675,000	54.6%
4441 Regional Housing Grant - PlanRVA	-	53,975	-	-	-	-	-	53,975	61,929	87.2%
4360 FOLAR Grant	-	-	-	-	38,640	-	-	38,640	74,950	51.6%
4460 Project Partner Revenue	-	-	-	-	-	-	-	-	40,000	0.0%
4470 Special Project Revenue	-	-	70,000	-	1,600	-	-	71,600	-	n/a
4801 Interest Income	4,002	-	-	-	-	-	-	4,002	635	630.2%
4810 Miscellaneous	-	-	-	-	-	-	-	-	-	n/a
<b>Total 4400 Private Revenue</b>	<b>4,002</b>	<b>422,648</b>	<b>70,000</b>	<b>-</b>	<b>40,240</b>	<b>-</b>	<b>-</b>	<b>536,890</b>	<b>852,514</b>	<b>63.0%</b>

**PlanRVA**

Profit and Loss by Line-of-Business

July - December, 2022

	Administration	Community Development	Data Research & Analysis	Emergency Management	Environment	Strategic Partnerships	Transportation	PlanRVA FY2023 YTD	FY2023 Budget	% Utilized
4900 Revenue Distribution										
491100 Local Match from General	-	-	-	362	56,386	-	36,594	93,343	-	n/a
494140 Local Match to Hazard Mitigation Plng	(362)	-	-	-	-	-	-	(362)	-	n/a
495101 Local Match to ANPDC Eco Tourism	(13,446)	-	-	-	-	-	-	(13,446)	-	n/a
495102 Local Match to Eco Technical Assistance	(28,045)	-	-	-	-	-	-	(28,045)	-	n/a
495240 Local Match to VA Chesap Bay Watershed	(14,896)	-	-	-	-	-	-	(14,896)	-	n/a
497110 Local Match to MPO Prog Mgmt	(5,019)	-	-	-	-	-	-	(5,019)	-	n/a
497120 Local Match to UPWP Budget & Contracts	(388)	-	-	-	-	-	-	(388)	-	n/a
497210 Local Match to Public Outreach/Equity Analysis	(1,712)	-	-	-	-	-	-	(1,712)	-	n/a
497220 Local Match to Special Planning Efforts	(2,059)	-	-	-	-	-	-	(2,059)	-	n/a
497310 Local Match to Long Range Trans Plan	(530)	-	-	-	-	-	-	(530)	-	n/a
497315 Local Match to Scenario Planning	(8,699)	-	-	-	-	-	-	(8,699)	-	n/a
497320 Local Match to Travel Demand Model	(1,103)	-	-	-	-	-	-	(1,103)	-	n/a
497330 Local Match to Transit	(4,964)	-	-	-	-	-	-	(4,964)	-	n/a
497340 Local Match to Act Trans - Bike/Ped	(3,453)	-	-	-	-	-	-	(3,453)	-	n/a
497350 Local Match to System Resiliency	(2,975)	-	-	-	-	-	-	(2,975)	-	n/a
497410 Local Match to Perf Based Trans Plng	(645)	-	-	-	-	-	-	(645)	-	n/a
497420 Local Match to Financial Prog/TIP	(4,881)	-	-	-	-	-	-	(4,881)	-	n/a
497430 Local Match to Rail & Freight	(166)	-	-	-	-	-	-	(166)	-	n/a
<b>Total 4900 Revenue Distribution</b>	<b>(93,343)</b>	<b>-</b>	<b>-</b>	<b>362</b>	<b>56,386</b>	<b>-</b>	<b>36,594</b>	<b>-</b>	<b>-</b>	<b>n/a</b>
<b>Total Revenue</b>	<b>270,361</b>	<b>422,648</b>	<b>113,154</b>	<b>178,698</b>	<b>172,670</b>	<b>-</b>	<b>1,045,866</b>	<b>2,203,396</b>	<b>4,878,424</b>	<b>45.2%</b>
<b>Expenses</b>										
5100 Salaries & Wages										
5101 Salaries & Wages	923,614	-	-	-	-	-	-	923,614	1,950,920	47.3%
5102 Salaries & Wages - Allocated	(923,614)	-	-	-	-	-	-	(923,614)	(1,930,920)	47.8%
5111 Wages Allocated - Program (FT)	23,529	11,373	56,834	42,251	82,379	11,782	351,940	580,087	1,358,719	42.7%
5112 Wages Allocated - Program (PT)	-	-	-	-	-	-	44,045	44,045	94,547	46.6%
5113 Wages Allocated - Administrative	151,390	-	-	-	-	-	-	151,390	277,821	54.5%
5120 Wages Allocated - Paid Time Off	148,092	-	-	-	-	-	-	148,092	199,833	74.1%
<b>Total 5100 Salaries &amp; Wages</b>	<b>323,011</b>	<b>11,373</b>	<b>56,834</b>	<b>42,251</b>	<b>82,379</b>	<b>11,782</b>	<b>395,985</b>	<b>923,614</b>	<b>1,950,920</b>	<b>47.3%</b>
5500 Fringe Benefit Pool										
5510 Payroll Taxes	71,758	-	-	-	-	-	-	71,758	157,261	45.6%
5520 Retirement	83,148	-	-	-	-	-	-	83,148	184,729	45.0%
5530 Healthcare	125,452	-	-	-	-	-	-	125,452	271,336	46.2%
5531 FSH/HAS Health Accounts	(4,453)	-	-	-	-	-	-	(4,453)	2,064	-215.8%
5540 LTD Insurance	5,725	-	-	-	-	-	-	5,725	18,979	30.2%
5541 Hybrid VRS STD & LTD	2,119	-	-	-	-	-	-	2,119	4,850	43.7%
5590 Leave Paid Out	3,643	-	-	-	-	-	-	3,643	10,000	36.4%
5598 Fringe Benefits Applied	80,877	5,385	26,911	20,006	39,006	5,579	170,012	347,776	-	n/a
5599 Fringe Benefits Allocated	(347,776)	-	-	-	-	-	-	(347,776)	-	n/a
<b>Total 5500 Fringe Benefit Pool</b>	<b>20,493</b>	<b>5,385</b>	<b>26,911</b>	<b>20,006</b>	<b>39,006</b>	<b>5,579</b>	<b>170,012</b>	<b>287,391</b>	<b>649,219</b>	<b>44.3%</b>

**PlanRVA**

Profit and Loss by Line-of-Business

July - December, 2022

	Administration	Community Development	Data Research & Analysis	Emergency Management	Environment	Strategic Partnerships	Transportation	PlanRVA FY2023 YTD	FY2023 Budget	% Utilized
<b>6000 Direct Cost Pool</b>										
6120 Legal Fees	-	-	-	-	-	-	-	-	-	n/a
6130 Contracted Services	-	25,000	-	-	-	-	-	25,000	25,000	100.0%
6153 Advertising: Mission Advancement	-	1,229	21,500	15	17,255	-	4,334	44,333	27,600	160.6%
6230 Printing	-	-	-	-	-	-	17	17	1,200	1.4%
6320 Software Services	-	-	9,560	-	-	-	24	9,584	23,900	40.1%
6350 Computer Supplies	-	-	-	-	-	-	-	-	3,600	0.0%
6360 Technology Services	-	-	-	2,398	-	-	-	2,398	-	n/a
6410 Organizational Dues	-	-	-	-	553	-	8,445	8,998	7,500	120.0%
6425 Travel- Agency	-	858	-	5,294	428	-	5,665	12,245	1,400	874.6%
6430 Training	-	-	-	-	35	-	13,151	13,186	10,000	131.9%
6455 Meeting Expenses	-	-	-	-	-	-	229	229	4,400	5.2%
6510 Grant Sub-recipient: Contractors	-	368,673	-	-	-	-	-	368,673	675,000	54.6%
6590 Miscellaneous Pass-thru	-	-	-	120,683	-	-	51,000	171,683	666,150	25.8%
<b>Total 6000 Direct Cost Pool</b>	-	395,760	31,060	128,390	18,270	-	82,864	656,343	1,445,750	45.4%
<b>7000 Indirect Cost Pool</b>										
<b>7100 Professional Fees</b>										
7111 Bank Fees	475	-	-	-	-	-	-	475	2,500	19.0%
7120 Legal Fees	-	-	-	-	-	-	-	-	10,000	0.0%
7121 Legal Fees - General	18,360	-	-	-	-	-	-	18,360	30,000	61.2%
7131 Consultants: Recurring	-	-	-	-	-	-	-	-	12,000	0.0%
7132 Consultants: Non-recurring	-	-	-	-	-	-	-	-	18,000	0.0%
7151 Advertising: General	-	-	-	-	-	-	-	-	5,000	0.0%
7152 Advertising: Public Notices	-	-	-	-	-	-	-	-	5,000	0.0%
7153 Advertising: Mission Advancement	15,966	-	-	-	-	-	-	15,966	40,000	39.9%
<b>Total 7100 Professional Fees</b>	34,801	-	-	-	-	-	-	34,801	122,500	28.4%
<b>7200 General Operations</b>										
7210 Rent	136,407	-	-	-	-	-	-	136,407	311,135	43.8%
7211 Rent (sub-lease)	(5,329)	-	-	-	-	-	-	(5,329)	(10,659)	50.0%
7220 Insurance	7,099	-	-	-	-	-	-	7,099	10,000	71.0%
7230 Printing	9,351	-	-	-	-	-	-	9,351	26,560	35.2%
7235 Supplies	2,409	-	-	-	-	-	-	2,409	14,000	17.2%
7240 Postage	235	-	-	-	-	-	-	235	6,000	3.9%
7290 Miscellaneous	897	-	-	-	-	-	-	897	10,000	9.0%
<b>Total 7200 General Operations</b>	151,070	-	-	-	-	-	-	151,070	367,036	41.2%
<b>7300 Technology Operations</b>										
7310 Virtual Desktop Operations	80,863	-	-	-	-	-	-	80,863	132,000	61.3%
7320 Software Services	9,069	-	-	-	-	-	-	9,069	22,200	40.8%
7330 Communication Technology	6,218	-	-	-	-	-	-	6,218	17,100	36.4%
7340 Desktops & Support	50	-	-	-	-	-	-	50	1,200	4.2%
7350 Computer Supplies	116	-	-	-	-	-	-	116	12,000	1.0%
7360 Technology Services	685	-	-	-	-	-	-	685	6,000	11.4%
<b>Total 7300 Technology Operations</b>	97,001	-	-	-	-	-	-	97,001	190,500	50.9%

**PlanRVA**

Profit and Loss by Line-of-Business

July - December, 2022

	Administration	Community Development	Data Research & Analysis	Emergency Management	Environment	Strategic Partnerships	Transportation	PlanRVA FY2023 YTD	FY2023 Budget	% Utilized
7400 Staff Development										
7410 Organizational Dues	11,230	-	-	-	-	-	-	11,230	20,000	56.2%
7420 Travel- Board	1,576	-	-	-	-	-	-	1,576	7,000	22.5%
7425 Travel- Agency	8,198	-	-	-	-	-	-	8,198	40,000	20.5%
7430 Training	18,334	-	-	-	-	-	-	18,334	60,000	30.6%
7440 Books & Periodicals	52	-	-	-	-	-	-	52	1,500	3.5%
7450 Staff Engagement	3,579	-	-	-	-	-	-	3,579	12,000	29.8%
7455 Meeting Expenses	1,750	-	-	-	-	-	-	1,750	12,000	14.6%
7400 Staff Development	44,720	-	-	-	-	-	-	44,720	152,500	29.3%
7998 Indirect Costs Applied	19,951	10,130	50,624	37,634	73,377	10,494	342,143	544,354		n/a
7999 Indirect Costs Allocated	(544,354)	-	-	-	-	-	-	(544,354)		n/a
Total 7000 Indirect Cost Pool	(196,812)	10,130	50,624	37,634	73,377	10,494	342,143	327,591	832,536	39.3%
Total Expenses	146,692	422,648	165,429	228,280	213,033	27,855	991,003	2,194,940	4,878,424	45.0%
<b>Net Operating Income (Loss) before Transfers</b>	<b>123,669</b>	<b>-</b>	<b>(52,275)</b>	<b>(49,582)</b>	<b>(40,363)</b>	<b>(27,855)</b>	<b>54,863</b>	<b>8,457</b>	<b>-</b>	<b>n/a</b>
890000 Transfers between Activities										
895230 Transfer from Appomattox River							(17,618)	(17,618)	-	n/a
896320 Transfer from Regional Strategic Plan							(27,855)	(27,855)	-	n/a
897315 Transfer to Scenario Planning						27,855		27,855	-	n/a
897340 Transfer to Active Transportation					17,618	-		17,618	-	n/a
Total 890000 Transfers between Activities	-	-	-	-	17,618	27,855	(45,473)	-	-	n/a
<b>Net Income (Loss)</b>	<b>123,669</b>	<b>-</b>	<b>(52,275)</b>	<b>(49,582)</b>	<b>(22,745)</b>	<b>-</b>	<b>9,390</b>	<b>8,457</b>	<b>-</b>	<b>n/a</b>

## Environmental & Intergovernmental Reviews

In cooperation with State Agencies, PlanRVA routinely is requested to provide environmental and intergovernmental reviews. PlanRVA staff circulate the review requests among member locality staff for comments and questions prior to submitting a response to the requesting State Agency.

**Environmental reviews** can include:

- **Environmental Assessments and Impact Reports** - Virginia code requires state agencies to prepare an environmental impact report (EIR) for each major state project.
- **Coastal Consistency Determinations and Certifications** - Due to receipt of Federal funds or permits, proposed projects must prove consistency with the enforceable policies of Virginia's Coastal Zone Management Program.
- **Groundwater Withdrawal Permits** - PlanRVA staff receives notice of Groundwater Withdrawal Permits in the Eastern Virginia Ground Water Management Area (GWMA). The eastern portion of PlanRVA is located in the Eastern Virginia GWMA. All jurisdictions in the Eastern Virginia GWMA are notified of pending permits as part of this process, therefore PlanRVA receives review requests for projects outside of the Richmond region. For more information about the Eastern Virginia GWMA see <http://www.deq.virginia.gov/Programs/Water/WaterSupplyWaterQuantity/WaterWithdrawalPermittingandCompliance.aspx>.
- **Virginia Water Protection (VWP) Permits** - DEQ issues VWP Permits for activities related to the quality of surface waters in the Commonwealth including the filling, dredging, draining or excavation of wetlands, streams, or other state waters. Surface water withdrawals are also permitted through VWP permits.
- **Virginia Pollutant Discharge Elimination System (VPDES) Permits** – DEQ issues VPDES permits to any person who discharges any pollutant into surface waters of the Commonwealth from a point source.

**Intergovernmental reviews** can include:

- State Agency grant applications for Federal funding, including:
  - CERCLA grant funds from US EPA (Superfund programming and site remediation)
  - Virginia Coastal Zone Management Program funding from the National Oceanic and Atmospheric Administration
  - Diesel Emission Reduction Act (DERA) State Clean Diesel funds from US EPA
  - Capitalization funds for the Virginia Clean Water Revolving Loan Fund for wastewater treatment facility improvements from US EPA
- FHWA Section 5310 funding for projects involving transit and mobility enhancements for seniors and individuals with disabilities.

For additional information on the reviews, please go to the following:

<https://planrva.org/environment/reviews/>.

Jurisdiction	Response Date	Review Name	Coastal Consistency Determination or Certification	Environmental Assessment, Impact Statement, or Impact Report	Groundwater Withdrawal Permit	VPDES Permit	VWP Permit	PSD Permit (Air Quality)	Federal funding of State Program	Superfund Remediation Application	FTA Section 5310 Funding	State Corporation Commission Application	Other
Charles City	11/14/2022	Keydet Solar Center 145 MWac Solar Generating and Interconnection Facility										X	
Charles City	1/20/2023	Keydet Solar (CBPA Supplemental)										X	
Chesterfield	12/6/2022	Chester Solar Technology Park										X	
Chesterfield	12/27/2022	TCO Swift Creek Renewables Shoosmith	X										
Chesterfield	1/13/2023	Madison Crossing					X						
Hanover	12/9/2022	Northlake Phase III					X						
Hanover	12/19/2022	Mayfield Farms Public Water System			X								
Henrico	10/27/2022	Richmond International Airport Apron and Taxiway Improvements	X										
Henrico	12/6/2022	Richmond-Henrico Turnpike Project	X										
New Kent	12/2/2022	Cumberland Patriots Landing	X										
Richmond	11/2/2022	Science Museum of Virginia - Green Space Phase 2		X									
Virginia	12/8/2022	FY22 Brownfields Section 128(a) BIL Supplemental Funding						X					
<b>Reviews outside the PlanRVA Area</b>													
Accomack	1/13/2023	VADEQ - CZM IJJA Habitat Protection & Restoration						X					
James City	1/9/2023	Two Rivers Country Club			X								
King William	1/13/2023	AES Waterworks/King William County Public Schools			X								



Jurisdiction	Response Date	Review Name	Coastal Consistency Determination or Certification	Environmental Assessment, Impact Statement, or Impact Report	Groundwater Withdrawal Permit	VPDES Permit	VWP Permit	PSD Permit (Air Quality)	Federal funding of State Program	Superfund Remediation Application	FTA Section 5310 Funding	State Corporation Commission Application	Other
King William	1/13/2023	VADEQ - CZM IJJA Land Conservation: Conservation of Ancestral Lands							X				
Portsmouth	1/13/2023	Elizabeth Manor Golf and Country Club			X								
Prince George	1/9/2023	Cedarwood Subdivision			X								
Salem	12/27/2022	Dixe Caverns Superfund Site								X			
Southampton	1/13/2023	Deerfield Correctional Center			X								
Suffolk	1/9/2023	Village of Whaleyville			X								
Surry	1/13/2023	Chippokes Plantation State Park			X								
Tappahannock, Warrenton	11/2/2022	Chesapeake Bay Program Infrastructure Support for Effective Basins							X				
Westmoreland	12/29/2022	Arrowhead								X			

# Environmental and Intergovernmental Reviews

November 2022 - January 2023

In cooperation with State Agencies, PlanRVA routinely is requested to provide environmental and intergovernmental reviews. PlanRVA staff circulate the review requests among member locality staff for comments and questions prior to submitting a response to the requesting State Agency.

## Located within the Richmond Region

### **Keydet Solar Center 145 MWac Solar Generating and Interconnection Facility**

*Charles City*

Keydet Solar Center, LLC submits an application to the Virginia State Corporation Commission for Certificates of Public Convenience and Necessity ("CPCNs"), for the construction and operation of: (1) a solar generating facility totaling up to 145 MWac in Charles City County; and (2) the transmission lines and associated facilities necessary to interconnect the Solar Generating Facility to the transmission grid, which include: (a) 34.5 kV medium voltage feeder lines to interconnect the Solar Generating Facility with the collector substation; and (b) an existing 0.9 mile 230 kV generation-tie line to interconnect the collector substation to the transmission grid at the Chickahominy Substation. One of the owning entities of Keydet Solar Center, LLC, AES Clean Energy, and its affiliates and subsidiaries have significant experience developing utility scale solar generating and interconnection facilities in Virginia. AES Clean Energy and its affiliates have received CPCN orders approving: (1) the 500 MW Spotsylvania Solar Energy Center, which was completed in 2021 and is currently in service; (2) the 175 MW Skipjack Solar Center which was completed in May 20225 ; and (3) the 240 MW Cavalier Solar project, which is scheduled for completion in 2023. The project is anticipated to be in-service on or before December 31, 2024. The Project area encompasses approximately 2,263 acres. However, the total developed construction area is approximately 674 acres on a compilation of parcels consisting of agricultural land, forest land, and timber land. The Project Site is currently zoned Agricultural ("A-1"), and the Project will be constructed pursuant to a Special Use Permit, consistent with Charles City County's zoning ordinances. The surrounding land use is silviculture, the Skipjack Solar Center solar energy generation facility, a former quarry, and agricultural land and rural residences.

The Project will use photovoltaic ("PV") modules mounted on racking systems supported by a pile-driven foundation design. The racking configuration will be a single-axis tracking configuration with north-south trending rows that will track the sun from east to west over the course of the day. The Project Site is located in a rural, cleared forest and on timber land as well as agricultural land. The Project Site also includes an industrial scale sand and gravel mine that is currently operating under a special use permit. The Environmental Assessment included with the Application (Exhibit G) indicates that there are minimal adverse environmental effects associated with the Project. However, wetlands and waters of the US have not yet been delineated on the project site. Depending on the type and number of impacts, a Section 401 Permit may be required by the Virginia DEQ. The Project will be designed to minimize impacts to Waters of the United States.

PlanRVA staff received no comments from member locality staff. PlanRVA staff responded with no comments about the proposed project.

## **Keydet Solar (CBPA Supplemental)**

### *Charles City*

On September 16, 2022, Keydet Solar Center, LLC filed its application for certificates of public convenience and necessity (“CPCNs”) for a solar generating facility totaling up to 145 MWac and associated interconnection facilities to be located in Charles City County, Virginia with the Virginia State Corporation Commission. Included with the Application was an Environmental Assessment for the Project. On November 29, 2022, Keydet was informed that VDEQ has found there was insufficient information in the Application on the effects of the Project on Chesapeake Bay Preservation Areas (“CBPAs”). In order to review the Application, VDEQ requested local CBPA maps showing boundaries of both Resource Protection Areas and Resource Management Areas overlain with site plans in order to determine whether there will be impacts or encroachments on CBPAs. The Applicants states that the Project will provide economic benefits and enhanced reliability with minimal adverse environmental effects. The Applicant has already or will apply for all required permits, which will impose all necessary conditions to ensure protection of public health and the environment. Potential impacts to wetlands, streams, and CBPA RPAs may include utility and access road crossings. These impacts will be minimized to the extent practicable and are anticipated to be below the threshold requirements of the typical USACE Nationwide Permit(s) used for these types of activities. The extent of impacts will not be known until final design of the Project has been completed.

## **Chester Solar Technology Park**

### *Chesterfield*

Chester Solar proposes to construct, own, and operate solar facilities, collection substation, interconnection yards, and gentle line in Chesterfield County, Virginia. The Project is anticipated to be in service in December 2024. Chester Solar will obtain all necessary environmental permits and approvals to build and operate the Project and anticipates that there will be minimal environmental impacts associated with the Project. The Project will require a Nationwide Permit for impacts associated with placement of utility poles in wetland areas, as well as limited impacts to wetlands for medium voltage cabling and interior road crossings within the array. Although significant impacts to Waters of the United States are not anticipated, Chester Solar will collaborate closely with USACE to properly mitigate any impacts. Chester Solar does not expect the Project to pose any significant impacts to natural heritage resources or threatened endangered species. Chester Solar is presently consulting with numerous environmental regulatory agencies and will obtain all necessary environmental permits for the Project in coordination with DEQ and other relevant agencies such that the Project will reasonably minimize adverse impact on the environment.

## **TCO Swift Creek Renewables Shoosmith**

### *Chesterfield*

The TCO Swift Creek Renewables Shoosmith Project will consist of constructing a new bidirectional renewal natural gas (RNG) meter station with Swift Creek renewables in Chesterfield County, Virginia. Columbia is proposing to install a new bidirectional RNG meter station between Swift Creek Renewables and Columbia’s existing pipeline, VM108, to provide Swift Creek Renewables with seven million standard cubic foot of natural gas per day. Installed equipment will consist of two, four-inch hot taps on Columbia line VM108, two above ground hand operated valve wheels, and two interconnecting pipes leading to two custody transfer flanges on the edge of the right-of-way where Swift Creek Renewables will take custody of the gas. Columbia will install a 16-foot wide by approximately 185-foot-long gravel driveway off Centralia Road to their tap site. The two above ground hand operated valve wheels will be contained within a 10 foot by 16-foot fenced area and the custody transfer flange will be contained within a 13 foot by 33-foot fenced area.

## **Madison Crossing**

### *Chesterfield*

Greystar Development has applied for a new permit for the Madison Crossing project. The project is located at 15011, 15101, 15105, 15107, and 15111 Hull Street Road, which is south of Hull Street (Route 360) and is connected to the existing road stubs of Ashbrook Parkway in Chesterfield County, Virginia. The proposed activity is the construction of a residential development including 360 apartment units, 93 townhomes, 67 single-family homes, and the connection of Ashbrook Parkway to existing segments of the roadway on an approximately 85-acre development site. The proposed activity would affect 2.08 acres of wetlands, and 701 linear feet of stream channel. The proposed activity would affect Dry Creek and unnamed tributaries to Dry Creek in the Appomattox River watershed. To compensate for the surface waters affected, the applicant would purchase 3.87 wetland mitigation credit(s) and 740 USM stream mitigation credits. DEQ's tentative decision is to issue the permit.

## **Northlake Phase III**

### *Hanover*

The applicant has applied for a new permit for the Northlake Phase III project. The project is located in Hanover County's Northlake Industrial Park, which is west of I-95, southwest of the terminus of Ashland Heights Road, east of Lickinghole Creek, and north of Design Road in Hanover County, Virginia. The proposed activity is the construction of a 202,608 square foot warehouse and distribution facility on an approximately 24.3 acre development site; which includes, a parking lot with 165 spaces and 7 ADA accessible spaces, a loading dock area with 57 trailer parking spaces, a fire access road, a site access road, and installation of appurtenant facilities including sanitary sewer lines, water lines, and storm pipes. The proposed activity would affect 1.79 acre of wetlands. The proposed activity would affect Lickinghole Creek in the James River watershed. To compensate for the surface waters affected, the applicant would purchase 3.58 wetland mitigation credit(s). DEQ's tentative decision is to issue the permit.

## **Mayfield Farms Public Water System**

### *Hanover*

Aqua Virginia Inc. has applied for a reissuance of a groundwater withdrawal permit for the Mayfield Farms Public Water System in Hanover County, Virginia. The permit would authorize the applicant a groundwater withdrawal that shall not exceed 20,400,000 gallons per year and 2,200,000 per month. The groundwater withdrawal will support the water supply for the Mayfield Farms Service Area. The proposed withdrawal will utilize the Potomac aquifer at a depth between 180 feet and 295 feet below the land surface at the withdrawal site. DEQ has made a tentative decision to issue the permit. The radial distance from the wells to where computer modeling predicts the aquifer may experience one foot of drawdown due to the withdrawal is illustrated on a map that can be viewed at <https://www.deq.virginia.gov/permits-regulations/public-notices/water/water-withdrawal>

## Richmond International Airport Apron and Taxiway Improvements

### Henrico

This review encompasses four projects at the Richmond International Airport.

1. Taxiway E Connector - The scope of work includes relocating Taxiway E about 380 feet north of the current location. The relocation of this taxiway will improve the flow of aircraft ground traffic between gates on Concourse B and the runways. The new location will require construction of a new concrete paved taxiway, minor modifications to the onsite stormwater system, removal of the existing Taxiway E, and restoration of the current Taxiway E area to grass-covered land. The limit of disturbance (LOD) is located in freshwater palustrine emergent wetlands (PEM1Ad) as mapped by the US Fish and Wildlife Service National Wetlands Inventory (NWI). This project potentially proposes to fill a small area of the NWI mapped wetlands within the LOD. The presence or absence of wetlands within the LOD will be field verified. If wetlands are present, mitigation credits will be purchased or onsite mitigation will be completed. The LOD is located outside of resource protection areas (RPAs) and streams, with no fill in RPAs or streams as a result of the project.
2. Taxiway C Connector - The scope of work includes relocating Taxiway C about 480 feet south of the current location. The relocation of this taxiway will improve the flow of aircraft ground traffic between gates on Concourse A and the runways. The new location will require construction of a new concrete paved taxiway, minor modifications to the onsite stormwater system, removal of the existing Taxiway C, and restoration of the current Taxiway C area to grass-covered land. The new Taxiway C Connector will impact about 13,100 SF. The current Taxiway C will be removed and the area reverted to grass covered land. The limit of disturbance (LOD) is located outside of wetlands, resource protection areas (RPAs), and streams, with no fill in wetlands, RPAs, or streams as a result of the project. Federal and State Threatened and/or Endangered species are not reported to exist within the LOD.
3. Mid-Concourse Apron Reconstruction - CRAC is planning to replace the Mid-Concourse Apron at Richmond International Airport for the purpose of airport maintenance. A May 2020 evaluation of the condition of this apron rated it as very poor. The scope of work includes reconstruction of the current apron. The area proposed for reconstruction is approximately 2.92 acres. Once construction is complete, this area will return to the previous use within the airport. The limit of disturbance (LOD) is outside of designated wetlands and there will be no fill in wetlands, resource protection areas (RPAs), or streams as a result of the project and no wetland mitigation is proposed. Federal and State Threatened and/or Endangered species are not reported to exist within the LOD.
4. Concourse A Apron Reconstruction - CRAC is planning to reconstruct the Concourse A Apron at Richmond International Airport for the purpose of airport maintenance within the airport operations area (AOA). A May 2020 evaluation of the condition of this apron rated it as poor to very poor. The scope of work includes reconstruction of the current apron. This reconstruction is required as part of airport maintenance in order to maintain a safe environment for employees and travelers. The area proposed for reconstruction is approximately 2.6 acres. Once construction is complete, this area will return to the previous use within the airport. The limit of disturbance (LOD) is outside of designated wetlands and there will be no fill in wetlands, resource protection areas (RPAs), or streams as a result of the project and no wetland mitigation is proposed. Federal and State Threatened and/or Endangered species are not reported to exist within the LOD.

PlanRVA staff received no comments from member locality staff. PlanRVA staff responded with no comments about the proposed project.

## **Richmond-Henrico Turnpike Project**

### *Henrico*

Henrico County proposes to complete transportation improvements to Richmond-Henrico Turnpike (RHT) (Route 627) from near its intersection with E. Laburnum Avenue (Route 197) to RHT's intersection with Hummingbird Road. The project requires land from 53 parcels along the RHT corridor. Henrico County is in the process of acquiring the necessary rights-of-way for the project. Horse Creek, a perennial tributary to the Chickahominy River, and unnamed tributaries to Horse Creek occur in the project area. The entire project area is contained within the National Watershed Boundary for Powhite Creek-Chickahominy River. The project would widen the existing undivided two-lane RHT to four-lanes divided with curb and gutter and a raised median. A 10-foot-wide shared use path along the east side of the Turnpike and a 5-foot-wide sidewalk along the west side of the Turnpike are also planned. Stormwater management facilities would be provided where needed. Utility relocations would occur in the Project ROW and in 25-foot-wide permanent easements paralleling the ROW. The construction activities will be contained within the existing limits of disturbance. No haul road outside of the proposed improvements is required to install the box culvert and associated features. It is expected that earthwork activities and placement of stone will be performed using a rubber tire backhoe and a crane used for installing sheet piling, lifting, and setting formwork, and unloading and placing materials such as reinforcing steel and concrete. Construction of the box culvert is expected to take place during the warmer months as drier conditions are required for the pouring of concrete; this timing would also coincide with seasonal reductions in stream volumes. No motorized equipment will be situated within a waterway in the LOD unless supported by flotation equipment or a temporary construction pad composed of clean, nonerodible material. Construction of the box culvert would require a smaller footprint with a shorter duration of impact versus construction of a bridge at Horse Creek.

## **Cumberland Patriots Landing**

### *New Kent*

The project is being processed through HUD's Multifamily Accelerated Program (MAP) Section 221(d)(4): Mortgage insurance for the new construction or substantial rehabilitation of apartments. The 22.96-acre subject property is located south of Interstate 64 and east of New Kent Highway in Quinton, VA. The property currently consists of vacant, naturally vegetated and wooded land. The subject property is proposed for multifamily residential redevelopment with the Cumberland Patriots Landing multifamily development. The proposed undertaking includes the new construction of twelve (12) three-story buildings housing a total of 216 residential units. Additional onsite amenities will include a clubhouse, swimming pool, and four (4) detached garages. The remaining areas of the site will consist of paved surface parking and associated landscaping. The existing Battlefield Commons roadway on the southwest side of the development will provide an ingress/egress connection to the property. Based on the proposed development plan, AEI has determined that the proposed Cumberland Patriots Landing Apartments will not have an adverse effect on the coastal uses and/or natural resources of Virginia that are addressed by the twelve (12) enforceable policies of the Virginia Coastal Zone Management Program (CZM).

## **Science Museum of Virginia - Green Space Phase 2**

### *Richmond*

The Virginia Department of General Services (DGS) is proposing phase II of the green space located in front of the Science Museum of Virginia (SMV). The applicant proposes improvements to the middle section of the SMV frontage, directly in front of the main entrance to the building. All 31 asphalt parking spaces would be removed, as well as all concrete surfaces, and most of the existing lighting on-site. Four large trees, as well as two trees with small stormwater management systems along the parking area would be removed, as they are in conflict with the proposed improvements. The site design is compliant with the Virginia Stormwater Management Permit. Additional stormwater management measures are proposed: installation of an oversized storm pipe and a weir plate that would restrict water flow. PlanRVA staff received no comments from member locality staff. PlanRVA staff responded with no concerns about the proposed project.

## **FY22 Brownfields Section 128(a) BIL Supplemental Funding**

### *Virginia*

Virginia DEQ is requesting \$443,339 in federal funding from the FY22 Section 128(a) Infrastructure Law funding to enhance or establish new programs. In Support of the Brownfields program, DEQ plans to work with contractors to establish BAD (Brownfield, Abandoned, Dilapidated) Buildings programs in up to four underserved communities, conduct Long-Term Stewardship evaluations, and conduct quantitative human health risk assessment evaluations for site redevelopment potential.

## Located outside - but potentially impacting - the Richmond Region

### **VADEQ - CZM IJJA Habitat Protection & Restoration**

#### *Accomack*

The Virginia Coastal Zone Management Program and the Virginia Institute of Marine Science are seeking federal funding for the habitat protection and restoration project. The applicants propose the restoration of eelgrass and bay scallops to Burtons Bay in the coastal lagoons of Virginia to assess the success of the restoration and its positive ecosystem services including enhanced water clarity, creation of carbon stocks, productivity of commercially harvested species and benefits to other fauna resident to the bay system. Over a four-year period, they will plant at least 60 acres of eelgrass, release over 6 million bay scallops, and leverage and expand upon long term monitoring to assess seagrass establishment, expansion, and health, improvements to water quality, bay scallop establishment and population health, habitat usage and benefits to crustaceans and juvenile fish, and bay scale outcomes on fauna such as seasonal fish abundance and movement in and out of the system. By the end of the proposed funding period it is expected that a healthy and expanding eelgrass meadow and a resident scallop population in Burtons Bay.

### **Two Rivers Country Club**

#### *James City*

Governor's Land Foundation has applied for a reissuance of a permit for groundwater withdrawal in James City County, Virginia. The permit would authorize the applicant a groundwater withdrawal that shall not exceed a maximum of 168,000,000 gallons within a 10-year permit term, 34,000,000 gallons per year and 11,900,000 gallons per month. The ground water withdrawal will support irrigation to the Two Rivers Country Club's grounds. The proposed withdrawal will utilize the Potomac aquifer at a depth between 340 to 510 feet below the land surface at the withdrawal site. DEQ has made a tentative decision to issue the permit.

### **AES Waterworks/King William County Public Schools**

#### *King William*

King William County Schools has applied for a reissuance of a permit for municipal public water supply in King William County, Virginia. The permit would authorize the applicant to withdraw a maximum of 3,700,000 gallons per year and 475,000 gallons per month. The groundwater withdrawal will support a municipal public water supply for a public school complex, with a small amount used for irrigation of the school athletic field. The proposed withdrawal will utilize the Potomac aquifer at a depth between 384 feet to 470 feet below the land surface at the withdrawal site. DEQ has made a tentative decision to issue the permit.



## **VADEQ - CZM IJJA Land Conservation: Conservation of Ancestral Lands**

### *King William*

The Upper Mattaponi Indian Tribe (UMIT), through the Virginia Coastal Zone Management Program (CZM), seek federal funding support from NOAA for the acquisition and conservation of 866-acres (three adjacent parcels) of historic Tribal lands along the Tribe's namesake River, the Mattaponi, and within the Chesapeake Bay watershed. Acquisition of this property is the Tribe's first opportunity to acquire ancestral lands for conservation and return to their river. The property proposed for acquisition contains habitats of high ecological value per state natural resource inventories and mapping tools, and will allow the UMIT to develop a baseline habitat monitoring plan which will create the foundation for a property management plan. Acquisition of the property will allow the Tribe to pursue future activities to enhance culturally significant fish, wildlife, and plants through restoration of wetlands, forest habitats, native grasslands, and streams on the site of a former sand and gravel mine.

## **Elizabeth Manor Golf and Country Club**

### *Portsmouth*

Elizabeth Manor Golf Investors II has applied for a reissuance of a permit for Elizabeth Manor Golf and Country Club in Portsmouth, Virginia. The permit would allow the applicant to withdraw a maximum of 21,500,000 gallons per year and 3,830,000 gallons per month. The groundwater withdrawal will provide supplement to the on-site lake for the purposes of supplying irrigation water to the golf course. The proposed withdrawal will utilize the Colombia aquifer at a depth between 0 feet to 52 feet below the land surface at the withdrawal site. DEQ has made a tentative decision to issue the permit.

## **Cedarwood Subdivision**

### *Prince George*

The County of Prince George has applied for reissuance of a permit for the Cedarwood Subdivision water system in Prince George County, Virginia. The permit would authorize the applicant to withdrawal a maximum of 7,040,000 gallons per year and 694,000 gallons per month. The groundwater withdrawal will support a municipal public water supply. The proposed withdrawal will utilize the Potomac aquifer at a depth between 86 feet to 174 feet below the land surface at the withdrawal site. DEQ has made a tentative decision to issue the permit.

## **Dixie Caverns Superfund Site**

### *Salem*

DEQ is requesting \$10,000 in federal funds with no required match for monitoring and maintenance of this Superfund site. The federal funds will support technical and administrative support by DEQ staff on the project. About the Project Site: Dixie Caverns Superfund Site is 39 acres and located in Salem, Virginia. Roanoke County operated the unlicensed landfill from 1965 until 1976. A Remedial Investigation and Feasibility Study was conducted in 1991 and concluded fly ash had migrated away from a large fly ash pile and was contaminated surface water and sediments in the stream north of the site. EPA placed the site on the National Priorities List (NPL) in 1989 and it was delisted in 2001. A post-closure care plan is in place and requires semi-annual inspections to monitor conditions and identify maintenance needs. Superfund Five Year Reviews (FYR) are conducted at this site since waste was left in place. The last FYR was signed on Sept. 8, 2022 and identified two findings requiring additional follow-up.

## **Deerfield Correctional Center**

### *Southampton*

The Virginia Department of Corrections has applied for a reissuance of a permit for a public water supply in Southampton County, Virginia. The permit would authorize the applicant to withdraw a maximum of 85,000,000 gallons per year and 9,600,000 gallons per month. The groundwater withdrawal will support the potable water supply needs of the correctional facility. The proposed withdrawal will utilize the Potomac aquifer at a depth between 55 feet to 311 feet below the land surface at the withdrawal site. DEQ has made a tentative decision to issue the permit.

## **Village of Whaleyville**

### *Suffolk*

City of Suffolk Dept. of Public Utilities has applied for a reissuance of a permit for a municipal public water supply in Suffolk, Virginia. The permit would authorized the applicant to withdraw a maximum of 14,100,000 gallons per year and 1,500,000 gallons per month. The groundwater withdrawal will support residential, commercial, and fire suppression water needs. The groundwater withdrawal will utilize the Aquia aquifer at a depth between 255 feet to 305 feet below land surface at the withdrawal site. DEQ has made a tentative decision to issue the permit.

## **Chippokes Plantation State Park**

### *Surry*

Chippokes Plantation State Park has applied for a reissuance of a permit for Chippokes Plantation State Park in Surry County, Virginia. The permit would authorize the applicant a to withdraw a maximum 6,000,000 gallons per year and 1,400,000 gallons per month. The groundwater withdrawal will support public water supply for staff residences, offices, maintenance areas, campsites, cabins, and other park facilities. The proposed withdrawal will utilize the Potomac aquifer at a depth between 345 feet to 440 feet below the land surface at the withdrawal site. DEQ has made a tentative decision to issue the permit.

## **Chesapeake Bay Program Infrastructure Support for Effective Basins**

### *Tappahannock, Warrenton*

DEQ is requesting \$3,149,751 in federal funds with no state match for the Infrastructure Support for Effective Basins program. The Virginia DEQ Infrastructure Support for Effective Basins grant is part of Virginia's overall effort for Chesapeake Bay restoration complementing existing regulatory, incentive-based grant programs. An expanded analysis by the EPA Chesapeake Bay Program Office in May 2022 concluded that the focus of this initiative is to target the reduction of nitrogen loads by establishing the most effective use of funds and the best locations to implement BMPs in order to make the greatest progress toward achieving water quality standards in the Chesapeake Bay. The service area will include the full, expanded Most Effective Basin area as approved by EPA on August 24, 2022. Additionally, a goal of 40% of these funds are targeted for projects that provide direct benefits to underserved communities as determined by EPA. The major zip code areas in Virginia where projects in the workplan will occur are Tappahannock, 22560 [PRIMARY] and Warrenton, 20186. In the first year of this partnership initiative, Virginia will focus on three types of model-accredited BMPs according to the following landscapes/land uses: agricultural, developed/urban, and Bay or Bay-tributary shorelines in Virginia. Virginia also intends to prioritize actions that result in longer term reductions and link to the 2014 Chesapeake Bay Watershed Agreement commitments such as wetlands restoration and riparian buffer establishment. PlanRVA staff received no comments from member locality staff. PlanRVA staff responded with no concerns about the proposed grant application.

## **Arrowhead**

### *Westmoreland*

DEQ is requesting \$60,000 federal funds for the Arrowhead Plating Superfund Site. The Site occupies approximately 30 acres in Westmoreland County, Virginia, and contains a former manufacturing building of approximately 152,000 square feet. From 1966 to 1979, Scovill, Inc. and Arrowhead Associates, Inc. manufactured cosmetic cases using electroplating, lacquering and enameling processes, which resulted in contamination of soil, groundwater, surface water and sediment both on and off-site. The Site was added to the National Priority List (NPL) in February 1990. In 2001, a ROD Amendment modified the selected groundwater remedy to incorporate a Surface Cap system with the PRSB system. Remedial Action construction was completed by 2002, and monitoring of the remedy followed. Scovill's successor (Saltire, Inc.) filed for bankruptcy in 2004. In 2008, EPA's contractor, Hydrogeologic, Inc. (HGL), resumed monitoring activities following the bankruptcy proceedings. The O'Gara group acquired ownership of the property in December 2011. An EPA assessment of the PRSB system in 2012 found that it was not performing as designed and that it did not treat 1,4-Dioxane. EPA decided to end the monitoring based on this assessment, and other data indicating that the remedy was not meeting cleanup goals. This task will require planning documents, implementation, performance monitoring and reporting.