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# AGENDA

## RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION COMMUNITY TRANSPORTATION ADVISORY COMMITTEE

Thursday, September 15, 2022, 12:00 p.m.

### Zoom Meeting

*This meeting is open to the public. Members of the public are invited to attend virtually. Please alert the RRTPO at [RRTPOinput@planrva.org](mailto:RRTPOinput@planrva.org) if electronic transmission of this meeting fails for the public. If such transmission fails, the committee will take a recess until public access is restored. Please refer to our [Statement Regarding Virtual Meeting Participation by Members of the Public](#) for more information.*

*If you wish to participate in this meeting virtually, please register via Zoom at the following link: [https://planrva-org.zoom.us/webinar/register/WN\\_wuDi1NVuTRWhbUCerb2kMg](https://planrva-org.zoom.us/webinar/register/WN_wuDi1NVuTRWhbUCerb2kMg)*

*Check out our complete [Public Participation Guide](#) online to learn about the different ways you can stay connected and involved. Meetings are also live streamed and archived on our YouTube Channel at [www.youtube.com/c/PlanRVA](http://www.youtube.com/c/PlanRVA).*

### Welcome and Introductions

*(Guthrie)*

### Roll Call & Certification of a Quorum

*(Firestone)*

### A. ADMINISTRATION

**1. [Approval of the July 21, 2022, CTAC Meeting Minutes](#) – page 3**

*(Guthrie)*

**Action Requested: a motion to approve the July 21, 2022, meeting minutes.**

**2. Consideration of Amendments to the Agenda**

*(Guthrie)*

**3. Open Public Comment**

*(Guthrie)*

*This meeting is being held via Zoom. A link to the Zoom webinar, where individuals may register to participate, is posted at the top of this agenda.*

*Members of the public are invited to submit public comments either verbally or in writing. Written comments can be submitted through the Q&A/Chat function on Zoom or to the email address at the top of this agenda. Written comments will be read aloud or summarized during the meeting when possible and will be included in the meeting minutes. Verbal comments will be taken at this time. Please indicate through the Q&A/Chat functions on Zoom if you would like to comment. When acknowledged by the Chairman, please clearly state your name so that it may be recorded in the meeting minutes.*

**4. CTAC Chair's Report**

(Guthrie)

**5. RRTPO Updates**

(Parsons/10 minutes)

a. **Current Work Efforts** – page 7

b. **CVTA Update** – page 10

c. **Next RRTPO Policy Board meeting – October 6, 2022**

[Meeting agenda/materials \(once available\) and previous meeting minutes](#)

**B. NEW BUSINESS**

**1. Overview of Greater Washington Partnership**

(John Hillegass/Joe McAndrew/ Greater Washington Partnership)

**2. Richmond Connects**

(Kelli Rowan/City of Richmond)

**C. OTHER BUSINESS**

**1. FOIA Council Guidance: Guidelines for Electronic Meetings**

(Firestone/5 minutes)

**2. Future Meeting Topics** - page 11

(Guthrie/5 minutes)

**3. CTAC Member Comments**

(Guthrie/10 minutes)

**4. Next Meeting: November 17, 2022**

(Guthrie)

**D. ADJOURNMENT**

KEL/jf

Attachments

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION  
COMMUNITY TRANSPORTATION ADVISORY COMMITTEE (CTAC)**

**Minutes of Zoom Meeting  
July 21, 2022, 12:00 p.m.**

**MEMBERS and ALTERNATES (A) PRESENT:** (all virtual)

<b>Town of Ashland</b>		<b>Charles City County</b>		<b>Chesterfield County</b>	
Upton S. Martin, FY 22 Chair	X	Vacant		Susan Beals	
Don Root (A)	X			Herbert A. Richwine	X
				Starrie Jordan (A)	X
<b>Goochland County</b>		<b>Hanover County</b>		<b>Henrico County</b>	
Robert L. Basham Jr.	X	H. Charles Rasnick	X	Amber B. Lancaster	X
<b>New Kent County</b>		<b>Powhatan County</b>		<b>City of Richmond</b>	
Lisa M. Guthrie, FY23 Chair	X	Robert W. Powers	X	Andrew Bunn	
John P. Moyer (A)		Vacant (A)		Sera Erickson	
				Shelley Allmond (A)	
				Clinton Smith (A)	
<b>Chamber RVA</b>		<b>Natl. Assoc. for the Advancement of Colored People (NAACP), Richmond VA Branch</b>		<b>League of Women Voters (LWV)</b>	
John Easter	X	James J. Minor III		Sarah Weisiger	X
		Walter L. Johnson Jr. (A)	X	Karen Rosenblum (A)	
<b>RIC Area Bicycling Assoc. (RABA)</b>		<b>Richmond Office of Equitable Transit and Mobility</b>		<b>RVA Rapid Transit</b>	
Champe M. Burnley		Kelli N. Rowan	X	Faith Walker	
John Hamilton					
<b>Senior Connections</b>		<b>VA Assoc. of Railway Patrons (VARP)</b>		<b>Virginia Commonwealth University (VCU)</b>	
Tony Williams		Michael Testerman	X	John D. Leonard	X
				Jesse MacLelland (A)	
<b>VA Conservation Network (VCN)</b>					
Wyatt Gordon					
Frederick S. Fisher (A)					

The technology used for this meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

## **CALL TO ORDER**

The Richmond Regional Transportation Planning Organization (RRTPO) Community Transportation Advisory Committee Chair, Upton S. Martin, presided and called the July 21, 2022, RRTPO CTAC meeting to order at 12:01 p.m.

## **WELCOME AND INTRODUCTIONS**

Chair Upton welcomed committee members, staff and guests to the meeting, including new member, Kelly N. Rowan of the Richmond Office of Equitable Transit and Mobility.

## **ROLL CALL & CERTIFICATION OF A QUORUM**

Janice Firestone, Program Coordinator, certifies that a quorum was present.

## **A. ADMINISTRATION**

### **1. Consideration of Amendments to the Meeting Agenda**

Ken Lantz, PlanRVA, reported that Mr. Boyagian was unable to be here today to give the presentation for Item B.-1. - Overview of Federal Transportation Funding Programs. that item will need to be removed from this agenda and rescheduled at a later date. Seeing and hearing no other amendments or objections, the July 21, 2022, agenda was approved by acclamation as amended.

### **2. Approval of the May 19, 2022, CTAC Meeting Minutes**

On motion of H. Charles Rasnick, seconded by John Leonard, the Community Transportation Advisory Committee (CTAC) unanimously approved the minutes of the May 19, 2022, meeting by acclamation as presented.

### **3. Open Public Comment**

There were no requests to address the RRTPO Community Transportation Advisory Committee.

### **4. Affirmation of FY23 Officers**

Chair Martin announced that under the CTAC leadership rotation practices, New Kent County is next in line to have its representative serve as Chair and the City of Richmond as Vice Chair. He announced the FY23 CTAC leadership:

- -Lisa Guthrie, Chair
- -Sera Erickson, Vice Chair

### **5. CTAC Chairman's Report**

Chair Guthrie thanked the committee members for the opportunity to serve as Chair.

### **6. RRTPO Updates**

#### **a. RRTPO and TAC Meetings Report for May and June**

#### **b. Current Work Efforts**

#### **c. CVTA Update**

Mr. Lantz provided a recap of recent Policy Board, TAC and CVTA actions.

## **B. NEW BUSINESS**

### **1. Overview of Federal Transportation Funding Programs** (removed from agenda)

### **2. Overview of State Transportation Funding Programs**

Danny Plaucher, Virginians for High-Speed Rail). Danny Plaucher, Deputy Director of the Virginia Transit Association, provided an overview of transportation funding in Virginia. He noted that transportation funding in the state dates to 1923, when a \$.03 tax per gallon was instituted. In 2020-2021, the state gas tax was increased to \$0.262 per gallon and tied to inflation via the Consumer Price Index (CPI), and regional gas taxes tied to the CPI were also instituted. Mr. Plaucher noted that in addition to the sales tax on motor fuel, other state funding sources include license fees, sales and use taxes, retail sales and use taxes, insurance premium fees, and truck registration fees and road taxes. For FY23, the revenues flowing into the Commonwealth Transportation are expected to total \$4.621 billion. Mr. Plaucher noted that in addition to supporting highway maintenance (\$2.275 billion) and construction (\$2.186 billion), the state transportation dollars support the Commonwealth Mass Transit Fund (\$502,788,510), the Commonwealth Rail Fund (\$163,952,775), Commonwealth Port Fund (\$54,650,925), and Commonwealth Aviation Fund (\$32,790,555).

### **3. Overview of CVTA Funding**

Chair Guthrie provided a status update on funding provided by the Central Virginia Transportation Authority. As of June 2022, funding distributions included \$85.6 million to local projects; \$25.7 million to GRTC; and \$59.9 million to regional projects. For fiscal years 23-26 the Authority is projecting revenue of \$276.4 million. Ms. Guthrie noted that Authority has made a priority commitment to the Fall Line Trail, with a majority of the FY21 and 22 revenues being dedicated to this project. Ms. Guthrie also reviewed the CVTA's regional project selection framework, steps leading to project selection, and project eligibility criteria. She noted that the Authority has selected 30 projects for funding and has dedicated \$276.4 million. The Authority has also approved \$100 million for the improvement of I-64 outside of the regional project grouping.

## **C. OTHER BUSINESS**

### **1. Future Meeting Topics**

Chair Guthrie reviewed the topics slated for future meetings and asked committee members to submit suggestions they may have for other future meeting topics.

### **2. CTAC Member Comments**

Kelli Rowan announced that Richmond Connects has launched its first phase of community engagement and needs input on what needs to be improved – for walking, riding a bike, or taking transit in Richmond.

[Survey - Richmond Connects \(rvaconnects.com\)](https://rvaconnects.com).

Ms. Rowan also shared information about Richmond's efforts to provide transportation for under-served communities. They are hoping to partner with local groups to use grant funds towards van pools, micro-transit and other programs that provide transportation for work and school related transit . They plan to launch the program in the next couple weeks, targeted toward the public housing communities in the city.

**3. Next Meeting:**

The next meeting will be on September 15<sup>th</sup> and will be virtual

**D. ADJOURNMENT**

Chair Guthrie adjourned the meeting at approximately 1:17 p.m.

KEL/jf

## **Current Work Efforts Update – Item A.-5.-a.**

### **Active Transportation Work Group (ATWG)**

The next steps of the adopted BikePedRVA plan call for reconstituting the Active Transportation Work Group (ATWG) as an important driver for implementation working with the localities, agency representatives, and advocates. In addition to the reformation and regular ATWG meetings, staff continues to work with partners to advance the goals of Active Transportation in the region:

- Work continues with ECG on updates to designated sections of the trail the Richmond region and to help track funding grants for improvements to sections of the trail.
- Staff continues to assist ECG staff with a video project in the Richmond area including the Virginia Capital Trail and the developing Fall Line.

### **Central Virginia Transportation Authority**

Continued staff support for the daily function of the Authority. Supported meetings of the CVTA, Finance Committee, Technical Advisory Committee and Fall Line Working Group. Specific administrative work tasks included meeting administration, coordination and review of July CVTA action. More information on specific CVTA actions can be found on the [CVTA meetings page](#).

### **Richmond Regional Bicycle and Pedestrian Plan**

The *BikePedRVA 2045* plan was adopted by the TPO Policy Board on May 5, 2022. With plan adoption, the web site was revised and reordered to create a central source of both document and related resources as a [BikePedRVA 2045 Information Hub](#) which includes:

- BikePedRVA 2045 story map (with link to the plan document)
- Community Engagement Report story map
- Interactive Map showing completed and proposed infrastructure, transit, demographics, crash data, and other factors that influence improvements to the safety and equity of active transportation.
- BikePedRVA Implementation *story map (in progress)*

A separate story map is being developed as a ready resource of regularly updated information on the implementation of the *BikePedRVA* plan. A new section entitled “What’s New?” will include updated statistics and trends of annual pedestrian and cyclist crashes, focus on the high-injury network (HIN) from the Regional Safety Plan, funding resources for local and regional projects, summaries of funding applications, new and improved active transportation infrastructure projects and programs instituted to-date throughout the region, and information to be shared with the reconstituted Active Transportation Work Group (ATWG) who will work with staff to carry out the adopted plan.

### **Ashland Trolley Line Trail Study**

PlanRVA staff continues to work with the National Park Service and a local history team of experts from Ashland, Hanover, and Henrico counties on concepts that will depict the trolley line's former role (ca. 1907-1938) and community connections. Concepts include interpretative signage that can supplement three signs already installed in Ashland, audio stories via app tied to different segments of the trail as it developed, and way-finding signage or mapping that will take trail users to adjacent sites of community interest.

Staff met with the Hanover parks and recreation director in July to support this effort. Staff also met with parks and recreation and planning officials from the City of Richmond in efforts to re-engage the city on this historical interpretation effort. Two story maps for the project illustrate the importance and potential for the 14-mile Trolley Line Trail, now a segment of the Fall Line, and includes an updated story map of the [history of the trolley line](#) and a [design sketchbook](#).

Staff participated in CVTA Fall Line meetings and continue to work with localities along the trail on funding options. VDOT is currently also working with a consultant on design guidelines for the trail group meeting.

### **Public Transportation Services**

Presented a regional transportation update at the July 7 meeting of the Hanover Human Services Network, the July 14 meeting of the Senior Connections Advisory Council, the July 21 meeting of the New Kent Community Outreach Council, and the July 26 Senior Connections Board of Directors.

Meeting attendance/participation:

- GRTC Board of Directors – July 19.
- Hanover Human Services Network July 7
- Senior Connections Advisory Council July 21
- Senior Connections Board of Directors July 26

### **Elderly and Disabled Outreach**

#### **Public Outreach & Equity Analysis**

- Participated in Flying Squirrels community night to increase awareness about ConnectRVA 2045 Plan, BikePedRVA 2045 Plan, and increase public participation in transportation initiatives.
- Implemented community outreach tactics and submitted announcements to digital & print media to publicize meetings for RRTPO, PlanRVA, and the CVTA
- Published first newsletter and blog for RRTPO, PlanRVA and the CVTA to inform the public of recent successes and upcoming priorities.
- Participated in planning meeting and outreach discussion for the development and use of the Richmond region Market Value Analysis.
- Continued community outreach regarding upcoming decisions, public engagement opportunities, Title VI and work that is being undertaken in each of the nine jurisdictions.



**Socioeconomic Data Workgroup**

Coordinated and staffed initial workgroup meeting, which included the following:

- 2050 LRTP Update & PlanRVA Scenario Planning Overview
- Socioeconomic Data Purpose/Schedule
- 2022 Virginia Population Projections Presentation by Dr. Shonel Sen - Weldon Cooper Center, Demographics Research Group
- Horizon Year (2050) Baseline Projections Methodology

**FY24 – FY27 Transportation Improvement Program (TIP)**

- Staff attended initial kick-off and project review meetings with VDOT
- Project list review on-going with locality staff

## **CVTA AGENCY UPDATE**

### **CTAC Meeting - September 15, 2022**

#### **July 15 CVTA Meeting**

- **Election of Officers and Committee Appointments**
  - The CVTA elected Kevin P. Carroll as FY23 Chair and Levar M. Stoney as FY23 Vice Chairman.
  - Canova Peterson and Patricia A. Paige were appointed to serve on the Finance Committee along with Kevin P. Carroll, Levar M. Stoney and Frank J. Thornton.
  - A new committee will be formed to explore options for CVTA leadership rotation and Finance Committee membership/leadership rotation.
- **New CVTA Members**
  - Following the passing of legislation proposed by Delegate Delores McQuinn, the Capital Region Airport Commission Chief Executive Officer, Perry J. Miller, was added to the CVTA membership roster.
  - Delegate Roxann Robinson was appointed as the Virginia House of Delegates representative on the CVTA. The Authority thanks Delegate McQuinn for her dedication and commitment to the CVTA.

#### **August 3<sup>rd</sup> Fall Line Working Group Meeting**

The group heard updates from VDOT on design guidelines and design/build scenarios. A schedule and spending plan timeline for the remaining segments of the trail was discussed. Representatives shared updates on the projects in their respective localities.

#### **August 8<sup>th</sup> Technical Advisory Committee Meeting**

The committee reviewed and accepted the FY22 annual certification/quarterly reports and reviewed the FY23 expenditure plans submitted by the member jurisdictions.

The committee also reviewed the parking lot items on the Regional Project Selection and Allocation Framework.

#### **August 10<sup>th</sup> Finance Committee Meeting**

The committee heard a presentation on the CVTA investment portfolio and discussed potential investment strategies moving forward.

#### **Upcoming Meetings:**

- September 12<sup>th</sup> Technical Advisory Committee
- September 14<sup>th</sup> Finance Committee
- September 30<sup>th</sup> CVTA

## CTAC FUTURE MEETING TOPICS\*; ITEM C.1.

1

### 17 November 2022

- Logistics and supply chain issues-Virginia Port Authority, Virginia Trucking Association and warehouse/logistics representative
- Resiliency planning

### 19 January 2023

- Plan 2050 and opportunities for public engagement/involvement

### Not scheduled but other potential topics

- Impact of the Inflation Reduction Act on transportation
- School bus routing
- VDOT Connected and Automated Use Case Study
- Super Streets
- DRPT TRIP Program
- Pedestrian and Bicycle Safety/Zero Death Program
- Richmond Marine Terminal Tour
- Impact of COVID-19 on ridesharing and commuting patterns (Phil Winters)
- Regional structure and bridge inventory
- Capital to Capital Trail/Fall Line Trail
- Affordable housing and transportation needs

\*Draft: This is not a comprehensive list of considerations and is subject to change.

Revised 7-16-2021

8-31-21

9-9-21

6-27-22

8-25-22

9-6-22