

e: CVTA@PlanRVA.org

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AGENDA

CENTRAL VIRGINIA TRANSPORTATION AUTHORITY

Friday, July 15, 2022 9:00 a.m.

PlanRVA James River Board Room and Zoom

Members

Town of Ashland

Charles City County

Chesterfield County

Goochland County

Hanover County

Henrico County

New Kent County

Powhatan County

City of Richmond

VA House of Delegates

Senate of VA

Commonwealth Transportation Board

VDRPT VDOT VA Port Authority GRTC RMTA This meeting is open to the public. Members of the public are invited to attend in-person or virtually.

If you wish to participate in this meeting virtually, please register via Zoom at https://planrva-org.zoom.us/webinar/register/WN_hH2qIR_SSYmc2R8X]aLbcw

Check out our complete <u>Public Participation Guide</u> online to learn about the different ways you can stay connected and involved.

Meetings are also live streamed and archived on our YouTube Channel at www.voutube.com/c/PlanRVA.

Call to Order (Thornton)

Pledge of Allegiance (Thornton)

Certification of a Quorum (Firestone)

Opening Statement for Virtual Participation of Members

(Parsons/as needed)

Welcome and Introductions (Thornton)

A. ADMINISTRATION

1. Consideration of Amendments to the Agenda (Thornton)

2. Approval of June 17, 2022, CVTA Meeting Minutes – page 3 (Thornton)

Action requested: motion to approve CVTA meeting minutes as presented.

3. Open Public Comment Period

(Thornton/5 minutes)

4. CVTA Chairman's Report

(Thornton/10 minutes)

Special Presentation

B. ORGANIZATIONAL MATTERS – page 14

1. Election of CVTA Officers

(Thornton/15 minutes)

Action requested: Motion to elect ____ as FY23 Chairman and ____ as FY23 Vice Chairman.

2. Appointment of CVTA Finance Committee Members

(Chair/10 minutes)

Action requested: Motion to appoint ____ and ___ as FY23 Finance Committee members.

3. Assessment of Committee Rotation Structure

(Chair/15 minutes)

Action requested: Motion to establish a committee to consider a rotation system for involving all CVTA members who are not automatically reappointed.

C. COMMITTEE REPORTS

1. CVTA Finance Committee Update

(Stoney/10 minutes)

- a. Information item: Recap of Key Audit Matters Presentation
- 2. CVTA Technical Advisory Committee (TAC) Update

(Eure/Parsons/10 minutes)

- a. Information item: July TAC meeting update
- b. Information item: Fall Line Working Group update
- 3. CVTA Staffing Update

(Spoonhower/Paige/10 minutes)

a. Information item: Members will hear a status report on the Executive Director recruitment process.

D. OTHER BUSINESS

1. CVTA Member Comments

E. ADJOURNMENT



CENTRAL VIRGINIA TRANSPORTATION AUTHORITY

MINUTES OF MEETING Friday, June 17, 2022, 8:30 a.m. PlanRVA James River Board Room and Zoom

Members Present:

Jurisdiction/	Member	Present	Absent	Designee	Present	Absent
Agency				3		
Town of	John H. Hodges	Χ		Daniel		Х
Ashland				McGraw		
Charles City	Byron Adkins,		Х	Vacant		
County	Sr.					
Chesterfield	Kevin P. Carroll,	X		Vacant		
County	Vice Chair					
Goochland	Neil	X		Vacant		
County	Spoonhower					
Hanover	W. Canova	X		Sean M. Davis		X
County	Peterson					
Henrico	Frank J.	X		Patricia S.		Χ
County	Thornton, Chair			O'Bannon		
New Kent	Patricia A. Paige	X		Vacant		
County						
Powhatan	Michael W.		X	Steve	X	
County	Byerly			McClung		
City of	Mayor Levar M.	X		Cynthia		X
Richmond	Stoney			Newbille		
VA House of	Delegate		X	N/A		
Delegates	Delores					
	McQuinn					
Senate of	Senator Jennifer		Х	N/A		
Virginia	L. McClellan					
Commonwealth	Carlos M. Brown	Χ		N/A		
Transportation	(present at Member					
Board	Comments only)					

Non-Voting Ex-Officio

- Ton Toung Ex C						
Agency	Member	Present	Absent	Designee	Present	Absent
VDRPT	Jennifer DeBruhl		Х	Tiffany Dubinsky	Х	
				(virtual)		
VDOT	Stephen Brich		Х	Shane Mann	Х	
				Mark Riblett	X	
Virginia Port	Stephen A.		Χ	Cathie J. Vick		Χ
Authority	Edwards					
				Barbara Nelson	Χ	
GRTC Transit	Julie Timm	Х		Sheryl Adams	Х	
System						
RMTA	Joi Taylor Dean		Х	N/A		

The technology used for this meeting was a web-hosted service created by YouTube Live Streaming and was open and accessible for participation by members of the public. Voting record tables are attached to the action meeting minutes in Appendix A. A recording of this meeting is available on the <u>Plan RVA YouTube Channel</u>.

CALL TO ORDER

The Central Virginia Transportation Authority (CVTA) Chairman, Frank J. Thornton, presided and called the June 17, 2022, Central Virginia Transportation Authority meeting to order at 11:00 a.m. He welcomed John Lawson, Deputy Secretary of Transportation, to the meeting.

ATTENDANCE ROLL CALL & CERTIFICATION OF MEETING QUORUM

Janice Firestone, Program Coordinator, took attendance by roll call and certified that a quorum was present.

A. ADMINISTRATION

1. Consideration of Amendments to the Action Meeting Agenda

On motion of Julie Timm, seconded by W. Canova Peterson, the Authority unanimously approved the June 17, 2022, agenda with the following item added under Other Business: approval of GRTC FY23 Regional Public Transportation Plan Adoption. (voice vote).

2. Approval of April 29, 2022, CVTA Meeting Minutes

Kevin P. Carroll reported that there were several votes at the last meeting relating to the Regional Funding Scenario. Patricia S. O'Bannon made a motion during that meeting to approve the Regional Funding Scenario as presented. The motion was reported to have failed. Later, after review of the statute, the interpretation was that the motion carried.

On motion of Kevin P. Carroll, seconded by Levar M. Stoney, the Authority voted to reconsider the Regional Funding Scenario (roll call vote, see Appendix A).

On motion of Kevin P. Carroll, seconded by Levar M. Stoney, the Authority voted to approve the Regional Funding Scenario project list as presented at the April 29, 2022, meeting (roll call vote, see Appendix A).

On motion of Kevin P. Carroll, seconded by Patricia A. Paige, the Authority voted to approve the minutes of the April 29, 2022, CVTA meeting as presented (voice vote).

3. Open Public Comment Period

Mr. John Easter, ChamberRVA, addressed the Authority and expressed his support of CVTA funding for the I-64 widening project. He also commented on the 4/5 majority requirement for voting and noted that he was part of the legislative process that led to the creation of the CVTA. The enabling legislation intended for there to be two voting requirements.

Mr. Christian Schick, Richmond resident, addressed the Authority and expressed his opposition to use of certain terms in referring to road projects, such as the I-64 widening project. He expressed his view that use of phrases like "the project represents all of us", is inaccurate as it excludes those people who do not travel by personal vehicle. He further stated that he felt the benefits of the I-64 widening project have been overstated.

Public Comment Submitted via email:

From: Larry Clark <lclark97@cox.net> Sent: Sunday, May 29, 2022 9:17 AM To: CVTA <CVTA@planrva.org>

Subject: I-64 Widening, Please Support This Project With the Appropriation of \$125 Million

As reported in the May 27, 2022 Richmond Times-Dispatch, the General Assembly of Virginia is now ready to appropriate \$470 million for the widening of I-64. It is my understanding that the CVTA will need to appropriate matching funds totaling \$125 million for this project. Why is it in your best interest of your Citizens to appropriate this funds:

- 1. This project will enhance Economic Development Opportunities for everyone in the region. The Hampton Roads area is an important player in the Richmond region and State. The I-64 widening project will allow District 15 to take advantage of these opportunities. Also, businesses within your jurisdictions need to be able to move goods and services to market. Businesses will thank you.
- 2. Safety of your Citizens. Due to the bottleneck that I-64 presents, your Citizens are at risk anytime they travel on this stretch of road. The lives of our families hang in the balance.
- 3. Tourism. Everyone in the region benefits from tourism, it is an economic driver for the region. This project is certain to enhance tourism in our area.
- 4. This project will reduce gas consumption, which is good for all Americans and your Citizens. We must do all we can to reduce consumption which will lower gas prices which is wonderful for your Citizens and businesses.
- 5. This project will most certainly improve quality of life for your Citizens. This is a win-win project.

Thank you for this opportunity to discuss the importance of this project and why the CVTA should support the appropriation of \$125 million. Thank you and God bless.

Larry and Karin Clark, Quinton, VA 23141

4. CVTA Chairman's Report

Chair Thornton shared thoughts on the success of the recent joint meeting of the RRTPO, CVTA and PlanRVA Commission.

B. COMMITTEE REPORTS

1. CVTA Finance Committee update

a. Future Funding and Project Investment Priorities

Mayor Levar M. Stoney, Finance Committee Chair, reported that Rebecca Longnaker spoke at a recent committee meeting regarding CVTA investment returns. She reported that a timeline of Fall Line Trail project funding is needed in order to make better long term investment decisions. Feedback from the CVTA TAC and Eric Gregory, legal counsel, is that the SPA for the northern section of the trail was expected to be ready for CVTA approval at the July meeting. It was actually finalized ahead of schedule and is before the Authority for approval today.

b. I-64 Widening Project

Mayor Stoney reported that a letter of support is on the agenda today that would commit 100 million in CVTA funding toward the project. He gave a breakdown of the funding from other sources.

Deputy Secretary of Transportation Lawson addressed the Authority and shared comments on the importance of the project as well as the incredible opportunity the region now has to get this project done. He noted letters of support such as the one before the CVTA are important.

On motion of Patricia A. Paige, seconded by Kevin P. Carroll, the Authority voted unanimously to approve the draft letter of support for distribution of funds for the I-64 project (roll call vote, see Appendix A).

Mayor Stoney closed his report by expressing his appreciation for being able to serve as Finance Committee Chairman. He thanked the inaugural Finance Committee members for their role in the committee, staff and the Finance Directors group for their help.

2. CVTA Technical Advisory Committee (TAC) Update

a. June TAC meeting update

Todd Eure, TAC Chairman, reported that TAC met on June 13th and discussed the state budget and funding for the Fall Line Trail.

b. Fall Line Working Group update

The group met on June 1st and discussed the SPA for the northern section. They are also focusing on the locality SPA's.

On motion duly made and seconded, the Authority voted unanimously to approve the following resolution (roll call vote, see Appendix A):

RESOLVED that the Central Virginia Transportation Authority approves the Standard Project Agreement for Funding and Administration between the Central Virginia Transportation Authority and the Virginia Department of Transportation for portions of the Fall Line Trail project, UPC Number 121374, as presented;

FURTHER RESOLVED that the Central Virginia Transportation Authority authorizes the Chairman to execute the agreement and staff to take all actions necessary and prudent to fulfill its terms.

c. VDOT / CVTA State Project Agreement

TAC is focusing on the SPA's between the localities and the CVTA. The agreements will be reviewed by TAC, legal counsel and staff and should be brought before the Authority for approval in the next couple months.

3. CVTA Staffing Update

Neil Spoonhower reported that second-round interviews are being held next Thursday. That will complete the second round of interviews. They are very optimistic that a candidate will be selected following those interviews.

4. CVTA Nominating Committee Report

John H. Hodges, Nominating Committee Chairman, reported that the committee is making the following recommendations:

FY 23 Officers, subject to their acceptance by the candidates:

- Kevin Carroll (current Vice Chair) for Chair
- Levar Stoney (current Chair of the Finance Committee) for Vice Chair

Finance Committee members:

 Carlos Brown and Canova Peterson (current Finance Committee members) with Patricia Page as a replacement should either Mr.
 Brown or Mr. Peterson chose not to serve next year. As Mr. Brown has indicated that he will not serve on the committee, Ms. Paige is recommended.

The Committee also voted to recommend that the new Chair consider establishing a committee to consider a rotation system for involving all CVTA members who are not automatically reappointed to encourage participation in the Authority's offices.

A. OTHER BUSINESS

GRTC FY23 Regional Public Transportation Plan Adoption (added to agenda) Adrienne Torres, GRTC, presented this request to the Authority and gave an overview of the plan.

On motion of Levar M. Stoney, seconded by Kevin P. Carroll, the Authority voted unanimously to adopt the GRTC FY23 Regional Public Transportation Plan (roll call vote, see Appendix A).

1. Proposed FY23 CVTA Meeting Schedule

On motion of Levar M. Stoney, seconded by Patricia A. Paige, the Authority voted unanimously to approve the proposed the FY23 meeting schedule as presented (roll call vote, see Appendix A).

It was noted that alternative meeting locations will need to be identified for meetings from November through January due to the PlanRVA's upcoming relocation.

2. Member comments

Chairman Thornton thanked his fellow Authority members for their support and for the work that has been done during his time as Chairman.

Other members shared comments and expressed appreciation to fellow members for the way the CVTA Authority members work together and the importance of the work that has been done.

D. ADJOURNMENT

Chairman Thornton adjourned the meeting at 12:03 p.m.

Motion as presented: Motion to reconsider the Regional Funding Scenario.

Select location of proposed service/facility =

N/A

			UNWE	IGHTED				
Members	Population*	Weighted Votes	"Yay"	"Nay"	Abstain	Absent	Voting Check	Population "Yays"
Ashland	7,873	1	1				Ok	7,873
Charles City	6,773	1				1	Ok	-
Chesterfield	364,548	4	1				Ok	364,548
Goochland	24,727	2	1				Ok	24,727
Hanover	102,106	3	1				Ok	102,106
Henrico	334,389	4	1				Ok	334,389
New Kent	22,945	2	1				Ok	22,945
Powhatan	30,333	2	1				Ok	30,333
Richmond	226,610	4	1				Ok	226,610
Delegate		1				1	Ok	
Senator		1				1	Ok	
CTB Member		1				1	Ok	
* Census 2020	1,120,304	26	8	0	0	4	12	1,113,531

WEIGHTED						
"Yay"	"Nay"					
1	0					
0	0					
4	0					
2	0					
3	0					
4	0					
2	0					
2	0					
4	0					
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0	0					
0	0					
22	0					
	"Yay" 1 0 4 2 3 4 2 2 4 0 0 0					

OVERALL VOTE = PASS

Voting Check	VALID
Quorum Present	YES
4/5 Population in Affirmative	PASS

A "Valid" vote requires <u>all</u> 12 members to have their vote <u>VALID</u> marked "Yay", "Nay", "Abstain" or marked "Absent".

Quorum:

A majority of the voting members of the Authority (or designees) shall constitute a quorum. There are 12 voting members, therefore at least 7 members must be present to constitute a quorum.

Quorum Present

YES

Rule:

Decisions of the Authority shall require an affirmative vote of those present and voting whose votes represent at least four-fifths of the population embraced by the Authority; however, no motion to fund a specific facility or service shall fail because of this population criterion if such facility or service is not located or to be located or provided or to be provided within the county or city whose chief elected officer's or elected official's, or its respective designee's, sole negative vote caused the facility or service to fail to meet the population criterion.

A. Four-fifths of the pop. embraced by the Authority =

B. Pop. of voting members (cities & counties) present & voting in the affirmative =

If B. is less than A., vote FAILS.

896,243

1,113,531 ←

If B. is greater than or equal than A., motion PASSES.

If B. is less than A., motion FAILS.

PASS

Motion as presented: Motion to approve the Regional Funding Scenario as presented.

Select location of proposed service/facility =

N/A

			UNWE	IGHTED				
Members	Population*	Weighted Votes	"Yay"	"Nay"	Abstain	Absent	Voting Check	Population "Yays"
Ashland	7,873	1	1				Ok	7,873
Charles City	6,773	1				1	Ok	-
Chesterfield	364,548	4	1				Ok	364,548
Goochland	24,727	2	1				Ok	24,727
Hanover	102,106	3	1				Ok	102,106
Henrico	334,389	4	1				Ok	334,389
New Kent	22,945	2	1				Ok	22,945
Powhatan	30,333	2	1				Ok	30,333
Richmond	226,610	4	1				Ok	226,610
Delegate		1				1	Ok	
Senator		1				1	Ok	
CTB Member		1				1	Ok	
* Census 2020	1,120,304	26	8	0	0	4	12	1,113,531

WEIGHTED						
"Yay"	"Nay"					
1	0					
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2	0					
2	0					
4	0					
0	0					
0	0					
0	0					
22	0					
4 2 3 4 2 2 4 0 0	0 0 0 0 0 0 0					

OVERALL VOTE = PASS

Voting Check	VALID
Quorum Present	YES
4/5 Population in Affirmative	PASS

A "Valid" vote requires <u>all</u> 12 members to have their vote <u>VALID</u> marked "Yay", "Nay", "Abstain" or marked "Absent".

Quorum:

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Quorum Present

YES

Rule:

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1,113,531 ←

If B. is greater than or equal than A., motion PASSES.

If B. is less than A., motion FAILS.

PASS

Motion as presented: Motion to approve I-64 funding letter

Select location of proposed service/facility =

N/A

			UNWE	IGHTED				
Members	Population*	Weighted Votes	"Yay"	"Nay"	Abstain	Absent	Voting Check	Population "Yays"
Ashland	7,873	1	1				Ok	7,873
Charles City	6,773	1				1	Ok	-
Chesterfield	364,548	4	1				Ok	364,548
Goochland	24,727	2	1				Ok	24,727
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Powhatan	30,333	2	1				Ok	30,333
Richmond	226,610	4	1				Ok	226,610
Delegate		1				1	Ok	
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WEIGHTED						
"Yay"	"Nay"					
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0	0					
0	0					
22	0					

OVERALL VOTE = PASS

Voting Check	VALID
Quorum Present	YES
4/5 Population in Affirmative	PASS

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Quorum:

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Quorum Present

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If B. is less than A., vote FAILS.

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1,113,531 ←

If B. is greater than or equal than A., motion PASSES.

If B. is less than A., motion FAILS.

PASS

Motion as presented: Motion to approve SPA

Select location of proposed service/facility =

N/A

			UNWE	IGHTED				
Members	Population*	Weighted Votes	"Yay"	"Nay"	Abstain	Absent	Voting Check	Population "Yays"
Ashland	7,873	1	1				Ok	7,873
Charles City	6,773	1				1	Ok	-
Chesterfield	364,548	4	1				Ok	364,548
Goochland	24,727	2	1				Ok	24,727
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Powhatan	30,333	2	1				Ok	30,333
Richmond	226,610	4	1				Ok	226,610
Delegate		1				1	Ok	
Senator		1				1	Ok	
CTB Member		1				1	Ok	
* Census 2020	1,120,304	26	8	0	0	4	12	1,113,531

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"Yay"	"Nay"					
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0	0					
22	0					

OVERALL VOTE = PASS

Voting Check	VALID
Quorum Present	YES
4/5 Population in Affirmative	PASS

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B. Pop. of voting members (cities & counties) present & voting in the affirmative =

If B. is less than A., vote FAILS.

896,243

1,113,531 ←

If B. is greater than or equal than A., motion PASSES.

If B. is less than A., motion FAILS.

PASS

Motion as presented: Motion to approve GRTC Plan

Select location of proposed service/facility =

N/A

			UNWE	IGHTED				
Members	Population*	Weighted Votes	"Yay"	"Nay"	Abstain	Absent	Voting Check	Population "Yays"
Ashland	7,873	1	1				Ok	7,873
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Chesterfield	364,548	4	1				Ok	364,548
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Senator		1				1	Ok	
CTB Member		1				1	Ok	
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WEIGHTED					
"Yay"	"Nay"				
1	0				
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0	0				
0	0				
0	0				
22	0				

OVERALL VOTE = PASS

Voting Check	VALID
Quorum Present	YES
4/5 Population in Affirmative	PASS

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Quorum Present

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A. Four-fifths of the pop. embraced by the Authority =

B. Pop. of voting members (cities & counties) present & voting in the affirmative =

If B. is less than A., vote **FAILS**.

896,243

1,113,531 ←

If B. is greater than or equal than A., motion PASSES.

If B. is less than A., motion FAILS.

PASS

Motion as presented Motion to approve FY23 meeting schedule

Select location of proposed service/facility =

N/A

			UNWE	IGHTED				
Members	Population*	Weighted Votes	"Yay"	"Nay"	Abstain	Absent	Voting Check	Population "Yays"
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Senator		1				1	Ok	
CTB Member		1				1	Ok	
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	WEIGHTED					
	"Yay"	"Nay"				
	1	0				
	0	0				
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L	0	0				
	22	0				

OVERALL VOTE = PASS

Voting Check	VALID
Quorum Present	YES
4/5 Population in Affirmative	PASS

A "Valid" vote requires <u>all</u> 12 members to have their vote <u>VALID</u> marked "Yay", "Nay", "Abstain" or marked "Absent".

Quorum:

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Quorum Present

YES

Rule:

Decisions of the Authority shall require an affirmative vote of those present and voting whose votes represent at least four-fifths of the population embraced by the Authority; however, no motion to fund a specific facility or service shall fail because of this population criterion if such facility or service is not located or to be located or provided or to be provided within the county or city whose chief elected officer's or elected official's, or its respective designee's, sole negative vote caused the facility or service to fail to meet the population criterion.

A. Four-fifths of the pop. embraced by the Authority =

B. Pop. of voting members (cities & counties) present & voting in the affirmative =

If B. is less than A., vote FAILS.

896,243

1,113,531 ←

If B. is greater than or equal than A., motion PASSES.

If B. is less than A., motion FAILS.

PASS



CVTA Nominating Committee – Report Item B. – CVTA Agenda – July 15, 2022

CVTA Nominating Committee Members:

John Hodges, Town of Ashland, Chair Dr. Cynthia Newbille, City of Richmond Michael Byerly, Powhatan County

Committee Meeting Summaries:

The Committee met on May 5th and May 11th with staff support. Under the bylaws, the Committee is charged with annually recommending the Chair and Vice Chair of the Authority as well as the two members of the Finance Committee that are not automatically reappointed (Chesterfield, Henrico and the City are automatically reappointed). The Committee discussed the potential for a regularly scheduled rotation system among localities for open positions like that used by Plan RVA and RRTPO in order to promote member involvement.

At the Committee's request, the staff provided examples of the nominating committee processes used by Northern Virginia Transportation and Hampton Roads Authorities. In both Northern Virginia and Hampton Roads, the nominating committee recommends the chair and vice chair, and the new chair appoints committee chairs. There was no formal rotation system in place for involving members. In both authorities the chair and vice Chair are appointed to one-year terms, but the Hampton Roads authority has a limited officers to serving no more than two consecutive terms (2 years).

Following discussion, the Committee voted to recommend the following members to hold office in FY 23, subject to their acceptance by the candidates:

- Kevin Carroll (current Vice Chair) for Chair
- Levar Stoney (current Chair of the Finance Committee) for Vice Chair
- Carlos Brown and Canova Peterson (current Finance Committee members)
 with Patricia Page as a replacement should either Mr. Brown or Mr. Peterson
 chose not to serve next year.

The Committee also voted to recommend that the new Chair consider establishing a committee to consider a rotation system for involving all CVTA members who are not automatically reappointed to encourage participation in the Authority's offices.

Committee Recommendation:

Mr. Hodges, Committee Chair, contacted each of the recommended candidates and all agreed to serve, except for Mr. Brown. Mr. Brown indicated he was nearing the end of his term on the CTB and did not want to stand in the way of another CTVA member serving on the Finance Committee.

Central Virginia Transportation Authority



Therefore, the CVTA Nominating Committee's recommendation to the CTVA for officers in FY 23 are as follows:

- Mr. Kevin Carroll, Chesterfield County, for Chair
- Mayor Levar Stoney, City of Richmond, for Vice Chair
- Mr. Canova Peterson, Hanover County, for Finance Committee Member
- Ms. Patricia Page, New Kent County, for Finance Committee Member

The Nominating Committee also recommended that the new FY 23 Chair consider establishing a committee to consider a rotation system for involving all CVTA members who are not automatically reappointed.