



Richmond Regional Transportation Planning Organization (RRTPO) Policy Board



NOTES

This meeting is open to the public. Members of the public are invited to attend in person or virtually. Please alert the RRTPO at RRTPO@PlanRVA.org if electronic transmission of this meeting fails for the public. Please refer to our [Statement Regarding Virtual Meeting Participation by Members of the Public](#) for more information.

Check out our complete [Public Participation Guide](#) online to learn about the different ways you can stay connected and involved.

Meetings are also live streamed and archived on our YouTube Channel at [Plan RVA - YouTube](#).

Members of the public are invited to submit public comments either verbally or in writing. Written comments can be submitted through the Q&A/Chat function on Zoom by email to RRTPO@PlanRVA.org. Written comments will be read aloud or summarized during the meeting when possible and will be included in the meeting minutes. Verbal comments will be taken during the Public Comment Period on the agenda. Please indicate by raising your hand (in-person participants, where applicable) or through the Q&A/Chat functions on Zoom (virtual participants) if you would like to comment. When acknowledged by the Chairman, please clearly state your name so that it may be recorded in the meeting minutes.

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PlanRVA is where the region comes together to look ahead. Established in 1969, PlanRVA promotes cooperation across the region's nine localities and supports programs and organizations like the Richmond Regional Transportation Planning Organization, Central Virginia Transportation Authority, the Emergency Management Alliance of Central Virginia, Lower Chickahominy Watershed Collective and Don't Trash Central Virginia.

AGENDA

RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION (RRTPO) POLICY BOARD

Thursday, April 6, 2023, 9:30 a.m., PlanRVA Boardroom, 424 Hull Street, Suite 300,
Richmond, VA 23224 and via Zoom

If you wish to participate in this meeting virtually, please register via Zoom at the following link:
https://planrva-org.zoom.us/webinar/register/WN_aYxILZ-ATXeEm34OeP2U9g

Call to Order (*Lumpkins*)

Pledge of Allegiance (*Lumpkins*)

Welcome and Introductions (*Lumpkins*)

Certification of a Physical Quorum (*Firestone*)

A. ADMINISTRATION

1. Confirmation of Member Participation from a Remote Location

(*as needed*) (*Lumpkins*)

Action requested (if there are member requests to participate remotely): motion to confirm that the Chair's decision to approve or disapprove the member(s) request to participate from a remote location was in conformance with the RRTPO Policy for Remote Participation of Members; and, the voice of the remotely participating member(s) can be heard by all persons at the primary or central meeting location (voice vote).

2. Consideration of Amendments to the Meeting Agenda

(*Lumpkins*)

3. RRTPO Chair's Report

(*Lumpkins/10 minutes*)

- a. **Locality Highlight – Hanover County**
- b. **Forum Recap**

4. Open Public Comment Period

(*Lumpkins/5 minutes*)

5. [Approval of March 2, 2023, RRTPO Policy Board Meeting Minutes](#) - page 3

(*Lumpkins*)

Action requested: motion to approve minutes as presented (voice vote).

6. Consent Agenda

(Lumpkins)

Action requested: motion to approve consent agenda as presented (voice vote).

- a. **RRTPO Work Status and Financial Report – February 2023** – page 15
Information item.
- b. **Section 5310 Application Endorsement** – page 24
Consent action requested: motion for endorsement of FTA Section 5310 Applications.

B. NEW BUSINESS

1. **Approval of FY24 Unified Planning Work Program (UPWP)** (to be distributed)
(Parsons/20 minutes)
Action requested: motion to approve FY24 UPWP (roll call vote)
2. **Scenario Planning Overview**
(Parsons/15 minutes)
Information item.

C. AGENCY AND COMMITTEE REPORTS

1. **Committee Reports**
 - a. **CTAC Report** – page 26
2. **Transportation Agency Updates**
(15 minutes)
 - a. **CVTA** – Parsons – page 28
 - b. **GRTC** – Adams
 - c. **RMTA** – Dean
 - d. **DRPT** – Dubinsky
 - e. **VDOT** – Totten

D. OTHER BUSINESS

1. **Future Meeting Topics** – page 29
(Lumpkins/5 minutes)
2. **RRTPO Member Comments**
(Lumpkins/5 minutes)
3. **Next Meeting: May 4, 2023, 9:30 a.m., PlanRVA Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224 and via Zoom**
(Lumpkins)

3. ADJOURNMENT

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
POLICY BOARD MEETING MINUTES**
PlanRVA James River Boardroom and via Zoom
Thursday, March 2, 2023 - 9:30 a.m.

MEMBERS and ALTERNATES (A) PRESENT (X), VIRTUAL (V):

VOTING MEMBERS					
Town of Ashland		Charles City County		Chesterfield County	
John H. Hodges	X	Byron M. Adkins, Sr.		Kevin P. Carroll	X
Anita Barnhart (A)		William Coad (A)	V	James M. Holland	X
				Christopher Winslow	X
Goochland County		Hanover County		Mark S. Miller (A)	
Susan F. Lascolette		Sean M. Davis			
John L. Lumpkins Jr., FY23 Chair	X	W. Canova Peterson IV, FY23 Vice Chair	X	Henrico County	
Vacant (A)		Faye O. Prichard (A)		Patricia S. O'Bannon	X
Vacant (A)		Vacant (A)		Frank J. Thornton	X
				Thomas Branin (A)	
New Kent County		Powhatan County		Vacant (A)	
Patricia A. Paige	V	David T. Williams	X		
C. Thomas Tiller Jr.		Karen Carmack	X	City of Richmond	
Thomas W. Evelyn (A)		Vacant (A)		Andreas D. Addison	X
Vacant (A)		Vacant (A)		Katherine L. Jordan	X
				Stephanie A. Lynch	
Capital Region Airport Commission		GRTC Transit System		Cynthia I. Newbille	
John B. Rutledge		Sheryl Adams	X	Michael J. Jones (A)	
Vacant (A)		Adrienne Torres (A)	X	Kristen Nye (A)	
				Ellen F. Robertson (A)	
RIC Metropolitan Transp. Authority (RMTA)		Secretary of Trans. Designee			
Joi Taylor Dean	X	VDOT, Dale Totten	X		
Vacant (A)		VDOT, Mark E. Riblett (A)	X		
NON-VOTING MEMBERS					
CTAC		DRPT		Federal Highway Administration (FHWA)	
Lisa M. Guthrie	X	Tiffany T. Dubinsky	X	Thomas L. Nelson Jr.	
Sera Erickson (A)		Grant Sparks (A)		Ivan Rucker (A)	
Federal Transit Administration (FTA)		RideFinders		VA Dept. of Aviation (DOAV)	
Daniel Koenig (Liaison)		Von S. Tisdale	X	Rusty Harrington)	
Vacant (A)		Cherika N. Ruffin (A)			

^{3.} The technology used for the RRTPO Policy Board meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Virtual participation of this meeting by members of the committee is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).

Call to Order

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chair, John L. Lumpkins, Jr., presided and called the March 2, 2023, RRTPO Policy Board meeting to order at 9:34 a.m.

Pledge of Allegiance

The Pledge of Allegiance was led by Chair Lumpkins.

Welcome and Introductions

Chair Lumpkins welcomed all the attendees.

Certification of a Quorum

Janice Firestone, Program Manager, took attendance and certified that a quorum was present in-person.

A. ADMINISTRATION

1. Consideration of Amendments to the Meeting Agenda

Chair Lumpkins noted that a discussion about adding the Community Transportation Advisory Committee (CTAC) Role to an upcoming agenda will be added to this agenda. The members of the RRTPO Policy Board approved the agenda as amended by acclamation.

2. RRTPO Chair's Report

Chair Lumpkins asked Chet Parsons, RRTPO Secretary, to provide an update on the Transportation Forum. Mr. Parsons described staff's progress on forum planning and noted that notifications/registration links have been sent out.

Board members discussed the importance of inclusion and selecting a location that people can attend. It was noted that notifying community groups is crucial. It was suggested that staff reach out to local television stations to notify them of the event.

a. Locality Highlight – Henrico County

Patricia O'Bannon introduced a video about Henrico County, which included recent and upcoming development projects and programs in the county.

Patricia A. Paige joined the meeting (remotely) at 9:55 a.m.

3. Open Public Comment Period

There were no requests to address the RRTPO Policy Board.

4. Approval of February 2, 2023, RRTPO Policy Board Meeting Minutes

On motion by David T. Williams, seconded by Katherine L. Jordan, the members of the RRTPO Policy Board voted to approve the minutes as presented (voice vote).

5. Consent Agenda

a. Letter of Support – DRPT’s Grant Application for the Federal Railroad Administration (FRA) Corridor Identification and Development (CID) Program for the Commonwealth Corridor

Consent action: approval of letter of support.

b. RRTPO Work Status and Financial Report – January 2023

Consent action: approval of report.

On motion by W. Canova Peterson, seconded by David T. Williams, the members of the RRTPO Policy Board voted to approve the consent agenda items as presented (voice vote):

B. NEW BUSINESS

Discussion of CTAC Role and request attendance at upcoming meeting (added to agenda)

Chair Lumpkins recapped the Executive Committee members’ discussion about the CTAC role. He noted that the committee is recommending CTAC members be invited to an upcoming meeting to discuss the committee’s role.

Lisa Guthrie, CTAC Chair, noted that CTAC meets on March 16th and again in May. She will take the recommendation back to the committee and a date can be determined for members to attend a Policy Board meeting.

On motion by John L. Lumpkins, seconded by John H. Hodges, the members of the RRTPO Policy Board voted to add a presentation by CTAC to an upcoming meeting agenda (voice vote).

1. Department of Rail and Public Transportation (DRPT) Agency Overview

Jennifer DeBruhl, Director, provided an overview of the agency and its current projects, including those with partners, such as the Virginia Passenger Rail Association.

Von S. Tisdale joined the meeting (remotely) at approximately 10:10 a.m.

Following the presentation, Board members asked for resources to read more about safety regulations and initiatives. There were questions about the microtransit pilot programs with GRTC and the future of public transportation in general with respect to the more rural counties. Ms. DeBruhl clarified that two of the communities (Wise and Gloucester) with new microtransit programs already had public transportation available. Hanover County has worked with DRPT to develop a program for senior rides, Hanover DASH.

Ms. DeBruhl offered further information about the Virginia Breeze and other transportation programs and corridors. She noted that the Richmond region’s future decisions about public transportation in rural areas of the region will be made by the RRTPO.

2. Transit Asset Management Performance Targets

Greta Ryan, PlanRVA, presented this matter and reported that the National Transit Asset Management System Final Rule (49 U.S.C. 625) requires transit agencies that receive federal financial assistance under 49 U.S.C. Chapter 53 and own, operate, or manage capital assets used in the provision of public transportation create a Transit Asset Management (TAM) plan. Transit agencies can fulfill this requirement through an individual or group plan.

The Department of Rail and Public Transportation (DRPT) sponsors a Tier II Group TAM Plan for Tier II transit agencies. A Tier II transit agency is a subrecipient of FTA 5311 funds, or is an American Indian Tribe, or has 100 or fewer vehicles across all fixed route modes, or has 100 vehicles or less in 1 non-fixed route mode.

DRPT published a new FFY22 Virginia Group Tier II Transit Asset Management Plan on October 1, 2022, after The Plan was adopted by the 33 transit agencies who were eligible to participate in the plan. Bay Transit which serves the eastern counties in the region is a participating Tier II agency. The RRTPO can elect to follow the group plan performance targets or to set regionally developed targets.

Mr. Winslow left the meeting at approximately 10:30 a.m.

On motion by David T. Williams, seconded by Andreas Addison, the members of the RRTPO Policy Board voted to approve the following resolution (roll call vote; see Appendix A):

RESOLVED, that the Richmond Regional Transportation Planning Organization Policy Board adopts the FFY2022 Tier II TAM targets and incorporates them into the Transportation Improvement Program.

3. FY21 – FY24 TIP Amendment: I-64 Gap Improvement – Segment A

Myles Busching, PlanRVA, presented this matter and reported that the RRTPO Policy Board has received a request from VDOT to amend the TIP to revise the planned obligations on UPC 122805: I-64 Gap Improvements – Segment A. The project currently has the preliminary engineering (PE) phase programmed in the TIP. The proposed amendment would add state funding for right-of-way (\$1,000,000) and construction (\$249,813,744), both in fiscal year 2023. As a state funded project, there is no impact on *federal* funding obligations.

Following the presentation, Mr. Busching and Dale Totten, VDOT, clarified that the total price will be approximately 750 million. There was a question about the funding from the federal government. Mr. Totten clarified that federal funding has not been added to date; grant prosecution is currently in a holding pattern.

On motion by David T. Williams, seconded by Andreas Addison, the members of the RRTPO Policy Board voted to approve the following resolution (roll call vote; see Appendix A):

RESOLVED, that the Richmond Regional Transportation Planning Organization Policy Board amends the *FY21 – FY24 Transportation Improvement Program (TIP)* to revise the planned obligations on UPC 122805: I-64 GAP IMPROVEMENTS – SEGMENT A to include:

- \$1,000,000 in Other (State) funding for Right-of-Way in fiscal year 2023
- \$249,813,744 in Other (State) funding for Construction in fiscal year 2023

4. FY24 – FY27 TIP & ConnectRVA 2045 Conformity Projects List

Mr. Busching presented this matter and reported that as part of the FY24 – FY27 TIP development, the Richmond-Petersburg Area is required to demonstrate conformity under the Clean Air Act (CAA). While in attainment for all current emissions standards, the region was a nonattainment area, and later a maintenance area, for the 1997 8-hour ozone standard. In 2018, the D.C. Circuit Court issued a decision in *South Coast Air Quality Management District v. EPA* which requires all nonattainment or maintenance areas under the 1997 standards to demonstrate conformity for the LRTP and the TIP, even when in attainment under the more stringent 2015 standards. The constrained list of projects in the ConnectRVA 2045 plan along with the ungrouped projects in the draft FY24-27 TIP that are located within the former 8-hour ozone maintenance area will constitute the RRTPO set of projects for this analysis. Staff is finalizing review of the project list with VDOT and DRPT; the attached list may be updated for the meeting.

The interagency consultation meeting is scheduled to take place before the March 14, 2023, TAC meeting. To accommodate the STIP development schedule, the proposed resolution would also authorize the TAC to review the conformity report and draft TIP and open public comment on both documents. The public review period is scheduled to run concurrently for both reports.

On motion by David T. Williams, seconded by Karen Carmack, the members of the RRTPO Policy Board voted to approve the following resolution (roll call vote; see Appendix A):

RESOLVED, that the Richmond Regional Transportation Planning Organization policy board approves the attached list of ungrouped projects from the draft FY24 – FY27 Transportation Improvement Program and ConnectRVA 2045 as the universe of RRTPO projects for air quality conformity analysis as required by federal regulations (23 CFR § 450.326).

FURTHER RESOLVED, that the RRTPO policy board authorizes the TAC to review and open public comment on the draft FY24 – FY27 TIP and Regional Conformity Assessment at the March 14, 2023, meeting.

W. Canova Peterson left the meeting at 11:02 a.m.

5. Smart Scale Recommendations Review (focus on CVTA leveraging impacts)

Mr. Parsons provided this report and offered to answer any questions. He reviewed the summary of all the projects that were submitted to SmartScale. The results as well as the additional leveraging amount that would have been needed in order for the project to have been approved for SmartScale were explained. This is an ongoing effort that will ultimately be used to improve applications and better determine leveraging amounts for future SmartScale rounds.

Board members discussed the amounts submitted and the changes in project cost estimates. There was also discussion about the specifics of a number of the projects submitted by the localities. Mr. Busching offered clarification on a number of aspects of the report and described how the information gathered will be used to inform decisions in future Smart Scale Rounds. It was noted that there was a difference between the submitted funding amount and VDOT's estimate on a number of these projects.

6. Scenario Planning Overview

This item will be moved to the April 6, 2023, meeting agenda.

C. AGENCY AND COMMITTEE REPORTS

1. Transportation Agency Updates

a. CVTA

Mr. Parsons provided this update and offered to answer any questions. He clarified that there have been two Fall Line Working Group meetings since the last report. The group has been working on the CVTA/locality SPA documents.

b. GRTC

There was no formal report from GRTC.

c. RMTA

Joi Taylor Dean provided an update on current RMTA developments.

d. VDOT

Dale Totten, VDOT, provided an update on VDOT agency activity.

D. OTHER BUSINESS

1. Future Meeting Topics

Mr. Parsons noted that the request for approval of the FY24 UPWP will be moved to the April 6th meeting.

2. RRTPO Member Comments

There were no comments from members.

3. Next RRTPO Policy Board Meeting

The next meeting is scheduled for April 6, 2023, at the PlanRVA James River Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224.

D. ADJOURNMENT:

Chair Lumpkins adjourned the meeting at approximately 11:26 p.m.

Transit Asset Management Performance Targets

Yays

Over

Vote Totals

24

0

0

2/3

Jurisdiction	Voting			Status	Weighted Vote		
	Yay	Nay	Abstain		Yay	Nay	Abstain
Ashland (1)							
John H. Hodges	X			Present	1	0	0
Anita Barnhart (A)				Absent	0	0	0
Charles City (1)							
Byron Adkins				Absent	0	0	0
William Coads (A)	X			Present	1	0	0
Chesterfield (4)							
Kevin P. Carroll	X			Present	2	0	0
James M. Holland	X			Present	2	0	0
Christopher Winslow				Absent	0	0	0
Mark Miller (A)				Absent	0	0	0
Vacant (A)				Vacant	0	0	0
Vacant (A)				Vacant	0	0	0
Goochland (2)							
Chair John L. Lumpkins Jr.	X			Present	2	0	0
Susan F. Lascolette				Absent	0	0	0
Vacant (A)				Vacant	0	0	0
Vacant (A)				Vacant	0	0	0
Hanover (3)							
Sean M. Davis				Absent	0	0	0
Vice Chair W. Canova Peterson	X			Present	3	0	0
Faye O. Prichard (A)				Absent	0	0	0
Vacant (A)				Vacant	0	0	0
Henrico (4)							
Patricia S. O’Bannon	X			Present	2	0	0
Frank J. Thornton	X			Present	2	0	0
Thomas M. Branin (A)				Absent	0	0	0
Vacant (A)				Vacant	0	0	0
New Kent (2)							

Patricia A. Paige	X	Present	2	0	0
C. Thomas Tiller Jr.		Absent	0	0	0
Thomas W. Evelyn (A)		Absent	0	0	0
Vacant (A)		Vacant	0	0	0
Powhatan (2)					
David T. Williams	X	Present	1	0	0
Karin M. Carmack	X	Present	1	0	0
Vacant (A)		Vacant	0	0	0
Vacant (A)		Vacant	0	0	0
Richmond (4)					
Andreas D. Addison	x	Present	1	0	0
Katherine L. Jordan	X	Present	1	0	0
Stephanie A. Lynch		Absent	0	0	0
Cynthia I. Newbille		Absent	0	0	0
Michael J. Jones (A)		Absent	0	0	0
Kristen Nye (A)		Absent	0	0	0
Ellen F. Robertson (A)		Absent	0	0	0
Vacant (A)		Vacant	0	0	0
CRAC (1)					
John B. Rutledge		Absent	0	0	0
Vacant (A)		Vacant	0	0	0
GRTC (1)					
Sheryl Adams	X	Present	1	0	0
Adrienne Torres (A)		Non Voting Alt	0	0	0
RMTA (1)					
Joi Taylor Dean	X	Present	1	0	0
Vacant (A)		Vacant	0	0	0
VDOT (1)					
Dale Totten	X	Present	1	0	0
Mark Riblett (A)		Present	0	0	0

FY21 – FY24 TIP Amendment: I-64 Gap
Improvement – Segment A

Vote Totals				Over 2/3			
	23	1	0				
	Voting				Weighted Vote		
Jurisdiction	Yay	Nay	Abstain	Status	Yay	Nay	Abstain
Ashland (1)							
John H. Hodges	X			Present	1	0	0
Anita Barnhart (A)				Absent	0	0	0
Charles City (1)							
Byron Adkins				Absent	0	0	0
William Coads (A)	X			Present	1	0	0
Chesterfield (4)							
Kevin P. Carroll	X			Present	2	0	0
James M. Holland	X			Present	2	0	0
Christopher Winslow				Absent	0	0	0
Mark Miller (A)				Absent	0	0	0
Vacant (A)				Vacant	0	0	0
Vacant (A)				Vacant	0	0	0
Goochland (2)							
Chair John L. Lumpkins Jr.	X			Present	2	0	0
Susan F. Lascolette				Absent	0	0	0
Vacant (A)				Vacant	0	0	0
Vacant (A)				Vacant	0	0	0
Hanover (3)							
Sean M. Davis				Absent	0	0	0
Vice Chair W. Canova Peterson	X			Present	3	0	0
Faye O. Prichard (A)				Absent	0	0	0
Vacant (A)				Vacant	0	0	0
Henrico (4)							
Patricia S. O’Bannon	X			Present	2	0	0
Frank J. Thornton	X			Present	2	0	0
Thomas M. Branin (A)				Absent	0	0	0
Vacant (A)				Vacant	0	0	0
New Kent (2)							

Patricia A. Paige	X	Present	2	0	0
C. Thomas Tiller Jr.		Absent	0	0	0
Thomas W. Evelyn (A)		Absent	0	0	0
Vacant (A)		Vacant	0	0	0
Powhatan (2)					
David T. Williams	X	Present	1	0	0
Karin M. Carmack	X	Present	1	0	0
Vacant (A)		Vacant	0	0	0
Vacant (A)		Vacant	0	0	0
Richmond (4)					
Andreas D. Addison	X	Present	1	0	0
Katherine L. Jordan		Present	0	1	0
Stephanie A. Lynch	X	Absent	0	0	0
Cynthia I. Newbille		Absent	0	0	0
Michael J. Jones (A)		Absent	0	0	0
Kristen Nye (A)		Absent	0	0	0
Ellen F. Robertson (A)		Absent	0	0	0
Vacant (A)		Vacant	0	0	0
CRAC (1)					
John B. Rutledge		Absent	0	0	0
Vacant (A)		Vacant	0	0	0
GRTC (1)					
Sheryl Adams	X	Present	1	0	0
Adrienne Torres (A)		Non Voting Alt	0	0	0
RMTA (1)					
Joi Taylor Dean	X	Present	1	0	0
Vacant (A)		Vacant	0	0	0
VDOT (1)					
Dale Totten	X	Present	1	0	0
Mark Riblett (A)		Present	0	0	0

FY24 – FY27 TIP & ConnectRVA 2045 Conformity

Projects List

Yays

Over

Vote Totals

24

0

0

2/3

Jurisdiction	Voting			Status	Weighted Vote		
	Yay	Nay	Abstain		Yay	Nay	Abstain
Ashland (1)							
John H. Hodges	X			Present	1	0	0
Anita Barnhart (A)				Absent	0	0	0
Charles City (1)							
Byron Adkins				Absent	0	0	0
William Coady (A)	X			Present	1	0	0
Chesterfield (4)							
Kevin P. Carroll	X			Present	2	0	0
James M. Holland	X			Present	2	0	0
Christopher Winslow				Absent	0	0	0
Mark Miller (A)				Absent	0	0	0
Vacant (A)				Vacant	0	0	0
Vacant (A)				Vacant	0	0	0
Goochland (2)							
Chair John L. Lumpkins Jr.	X			Present	2	0	0
Susan F. Lascolette				Absent	0	0	0
Vacant (A)				Vacant	0	0	0
Vacant (A)				Vacant	0	0	0
Hanover (3)							
Sean M. Davis				Absent	0	0	0
Vice Chair W. Canova Peterson	X			Present	3	0	0
Faye O. Prichard (A)				Absent	0	0	0
Vacant (A)				Vacant	0	0	0
Henrico (4)							
Patricia S. O’Bannon	X			Present	2	0	0
Frank J. Thornton	X			Present	2	0	0
Thomas M. Branin (A)				Absent	0	0	0
Vacant (A)				Vacant	0	0	0
New Kent (2)							

Patricia A. Paige	X	Present	2	0	0
C. Thomas Tiller Jr.		Absent	0	0	0
Thomas W. Evelyn (A)		Absent	0	0	0
Vacant (A)		Vacant	0	0	0
Powhatan (2)					
David T. Williams	X	Present	1	0	0
Karin M. Carmack	X	Present	1	0	0
Vacant (A)		Vacant	0	0	0
Vacant (A)		Vacant	0	0	0
Richmond (4)					
Andreas D. Addison	x	Present	1	0	0
Katherine L. Jordan	X	Present	1	0	0
Stephanie A. Lynch		Absent	0	0	0
Cynthia I. Newbille		Absent	0	0	0
Michael J. Jones (A)		Absent	0	0	0
Kristen Nye (A)		Absent	0	0	0
Ellen F. Robertson (A)		Absent	0	0	0
Vacant (A)		Vacant	0	0	0
CRAC (1)					
John B. Rutledge		Absent	0	0	0
Vacant (A)		Vacant	0	0	0
GRTC (1)					
Sheryl Adams	X	Present	1	0	0
Adrienne Torres (A)		Non Voting Alt	0	0	0
RMTA (1)					
Joi Taylor Dean	X	Present	1	0	0
Vacant (A)		Vacant	0	0	0
VDOT (1)					
Dale Totten	X	Present	1	0	0
Mark Riblett (A)		Present	0	0	0



Richmond Regional
**Transportation
Planning
Organization**

Work Program Status Report

February 2023

The RRTPO Work Program Progress Report provides a short summary of each activity for the month of February 2023. Please reference the [FY 2023 UPWP](#) for details concerning the approved budget and work description for each task.

Table 1 identifies all the tasks in the UPWP and the associated budget and summarizes overall federal and local revenues budgeted by PlanRVA in FY 2023 to support the work of RRTPO. Federal funds budgeted constitute 80 percent of the total; State and local matching funds constitute 20 percent, unless otherwise noted.

TABLE 1. SUMMARY OF FY 2023 RRTPO UPWP BUDGET

Work Task	RRTPO Budget				
	PL	5303	CO 5303	OTHER (1)	GRAND TOTAL
7110 MPO Program Management	\$144,000	\$36,000	\$ -	\$ -	\$180,000
7120 UPWP Budget & Contract Admin.	\$51,200	\$12,800	\$ -	\$ -	\$64,000
7210 Public Outreach/Equity Analysis	\$220,000	\$ -	\$ -	\$ -	\$220,000
7220 Special Planning Efforts	\$221,000	\$ -	\$ -	\$ -	\$221,000
7230 Contingency Funding	\$84,748.50	\$115,928	\$330,889	\$ -	\$531,565.50
7310 Long Range Transp Planning	\$28,000	\$ -	\$ -	\$ -	\$28,000
7315 Scenario Planning	\$337,160	\$84,290		\$243,550	\$665,000
7320 Travel Demand Model	\$73,600	\$18,400	\$ -	\$200,000	\$292,000
7330 Transit	\$ -	\$280,000	\$ -	\$ -	\$280,000
7340 Act Transp-Bike/Ped	\$202,000	\$ -	\$ -	\$ -	\$202,000
7350 System Resiliency	\$170,000	\$ -	\$ -	\$ -	\$170,000
7410 Perf Based Transp Planning	\$69,472	\$15,528	\$ -	\$ -	\$85,000
7420 Financial Program / TIP	\$291,410	\$70,590	\$ -	\$ -	\$362,000
7430 Rail & Freight	\$41,882	\$12,118	\$ -	\$ -	\$54,000
TOTAL (\$)	\$1,934,472.50	\$645,653	\$330,889	\$443,550	\$3,354,564.50

(1) 7310 funds are direct carryover from FY22. 7315 and 7320 funds are RSTBG funds for travel demand model development.

Program Management

7100	BUDGET	Billed this month	Total Funds Expended	% Total Funds Expended	UPWP Page
Program Management	244,000	16,554	165,877	68%	13

- Developed agenda packets for RRTPO Policy Board, Executive Committee, and Technical Advisory Committee (TAC).
- Coordinated, staffed and participated in above meetings.
- Drafted minutes of above meetings and posted along with other related documents.
- Developed agenda for March Community Transportation Advisory Committee (CTAC) (for agenda review with CTAC Chair).
- Updated/maintained contacts database; added/removed members and interested parties for Policy Board and committees.
- Tracked UPWP progress and work task coordination.
- Met with Policy Board Chair to review March TPO agenda and packet.
- Participated in FY24 Work Program Priorities planning session.
- Worked on planning for annual Transportation Forum event: coordinated speakers, initial draft of agenda, met with ChamberRVA for planning session, booked venue, contacted partners for prize donations, created social media posts/emails for potential attendees, design work for updated tablecloths, banners and signs.

Public Outreach & Equity Analysis

7210	BUDGET	Billed this month	Total Funds Expended	% Total Funds Expended	UPWP Page
Public Outreach & Equity Analysis	220,000	15,125	106,220	48%	13

- Implemented community outreach tactics and submitted announcements to digital & print media to publicize meetings for RRTPO, PlanRVA, and the CVTA
- Published newsletter and blog for RRTPO, PlanRVA and the CVTA to inform the public of recent successes and upcoming priorities.
- Participated in planning meeting and outreach discussion for the transportation forum.
- Developed outreach and marketing materials for the Trolley Line Oral History project.
- Participated in GRTC public engagement process for North-South BRT survey
- Continued community outreach regarding upcoming decisions, public engagement opportunities, Title VI and work that is being undertaken in each of the nine jurisdictions.
- Provides staff opportunity for lunch and learn “Mamba Mentality” about our country’s history and how to better move forward with equitable systems and programs.

Special Planning Efforts

7220	BUDGET	Billed this month	Total Funds Expended	% Total Funds Expended	UPWP Page
Special Planning Efforts	221,000	18,494	110,225	50%	20

- Update and prepare for sharing the competitive funding spreadsheet of Federal and State infrastructure fund programs as a resource for all PlanRVA jurisdictions. Posted on web site and introduced at the Technical Advisory Committee of the RRTPO. Working on ways to keep it up to date.
- Continued to collaborate with our partners to refine the small jurisdiction pilot program.
- Continued work on the Ashland Bike Ped plan update project, including preparation for the March 9 meeting of the Ashland Parks & Recreation committee.

Contingency Funding

7230	BUDGET	Billed this month	Total Funds Expended	% Total Funds Expended	UPWP Page
Contingency Funding	531,565.50	0	0	0	18

No funds expended this period.

Long-Range Transportation Plan

7310	BUDGET	Billed this month	Total Funds Expended	% Total Funds Expended	UPWP Page
LRTP	28,000	1,844	31,639	113%	19

- Continued participation in the hiring process for the advertised Data Analyst position. The hiring process included developing the skill assessment test and setting up second-round interviews with the prospective candidate.

External Organization/Transportation Study

- Attended Association of Metropolitan Planning Organization (AMPO) Technical Committee and Interest group meetings and webinars.
- Attended Virginia Association of Metropolitan Planning Organization (VAMPO) Board of Directors Meeting.

- Reviewed and scored five abstracts submitted for presentation for Transportation Research Board (TRB) Innovations in Travel Analysis and Planning Conference.

Scenario Planning

7315	BUDGET	Billed this month	Total Funds Expended	% Total Funds Expended	UPWP Page
Scenario Planning	665,000	51,032	293,404	44%	20

- Continued coordination with the consultant team for the overall scenario planning process.
- Continued work on the technical aspects of the process including review of proposed data and models.
- Work on the presentation materials for the second Scenario Planning Advisory Committee (SPAC) meeting.
- Coordination with state partners including VDOT and Department of Air Quality (DEQ) for the historic Air Quality Data for the Richmond region

(Also refer to 7350 Systems Resilience Plan for work completed or in progress that will also support the Scenario Planning.)

Travel Demand Model (RTDM)

7320	BUDGET	Billed this month	Total Funds Expended	% Total Funds Expended	UPWP Page
RTDM	292,000	7,129	61,087	21%	21

Socioeconomic Data

- Socioeconomic data for the year 2050 is finalized and sent to the localities for their vetting.
- Meeting with locality representatives to discuss the data as needed.

RTC Model

- RTC model run to calculate the performance measures for the submitted projects for the annual Regional Project prioritization process to allocate STBG/CMAQ regional funds.

Transit

Active Transportation: Bicycle and Pedestrian

7340	BUDGET	Billed this month	Total Funds Expended	% Total Funds Expended	UPWP Page
Active Transportation	202,000	20,050	147,142	73%	23

- Participated in the Virginia Outdoors Recreation Caucus meeting on Feb. 1 at Virginia State Capitol.
- Attended the February “Controversy/History” discussion by The Valentine on public spaces and environmental reckoning at the Science Museum of Virginia.
- Attended the annual State of the Trail virtual event for the Friend of the Lower Appomattox on Feb. 22.
- Participated in the Feb. 14 webinar “Accessing Federal Trail Funding: Understanding Transportation Alternatives” by the Rails-to-Trails Conservancy, part of an on-going series of webinars.

Fall Line

- Met with the executive director for Virginia Capital Trail Foundation to discuss the future management of Fall Line.
- Continued to track Fall Line discussion and decision-making at CVTA and TAC meetings.
- Staff continued to work with regional and state partners on presentation for a panel discussion at the April 25-27 Virginia Land Conservation and Greenways Conference (VaULT).

Richmond Regional Bicycle and Pedestrian Plan

- Updates on projects contributing to the regional Active Transportation network continue to be made to the [BikePedRVA 2045 Information Hub](#).
- Staff began work with Chesterfield County to assist with three RAISE grant applications.
- Staff continues to work with county planners to discuss a special focus area plan for the area around Chippenham Parkway and Ironbridge Road and the potential impact for regional connections for the East Coast Greenway, Fall Line, and connections to the City of Richmond.
- Staff participated in the February meeting for the Henrico County Active Transportation Committee.

Ashland Trolley Line Trail Study

- Additional information and images continue to be added to a [story map](#) for the project which illustrates the history and potential for the 14-mile Trolley Line Trail, essentially serving as the northern portion of the Fall Line.
- PlanRVA staff continues to work with the National Park Service and a local history team of experts from Richmond, Ashland, Hanover, and Henrico counties on the public history project intended to uncover and record oral history stories from

around the operational period of the trolley line (ca. 1908-1938). The request to continue working with the NPS through 2023 was approved.

- Staff appeared on the Gary Flowers radio show on Feb. 21 to help promote the Feb. 23 Trolley Line Trail Public History Project event.
- Staff held a public event to kick-off the Trolley Line Trail Public History Project at Virginia Union University (VUU) with NPS, City of Richmond, and a VCU graduate student on Feb. 23.

East Coast Greenway

- Staff participated in the Feb. 14 East Coast Greenway Council meeting.
- Staff also continue to work with ECG on updates to alignment and designated sections of the trail the Richmond region and to help track funding grants for improvements to sections of the trail.
- Staff is working with ECG on the Spring Virginia Summit, expected to be in April.

Systems Resilience Plan

7350	BUDGET	Billed this month	Total Funds Expended	% Total Funds Expended	UPWP Page
Systems Resil. Plan	170,000	10,294	99,723	59%	24

- An offer was made to an intern for the Richmond Region Cooling Capacity Analysis project (DOF Urban & Community Forestry Grant). The candidate accepted and will begin in March 13.
- FEMA has placed a temporary nationwide hold on all SHSP National Priority Grants, which includes PlanRVA's Critical Infrastructure Mapping Project. Therefore, work has been placed on hold until word is received from FEMA that work can recommence.
- Determined that pursuing SolSmart Regional Designation would be beneficial to the resilience of the region and will leverage additional resources and technical assistance for localities to streamline and reduce the cost of solar investments. A Commitment Letter has been drafted and is awaiting signature by the Executive Director.
- Continued internal discussion on resilience metrics in Scenario Planning, especially regarding land use, nutrient loading, and human health.
- Continuing discussions with NASA DEVELOP to develop a Pluvial Flooding Mapping project for the summer term, which will enhance flooding risk analyses.
- Staff contributed to meetings with partner organizations and provided input on resilience projects and metrics, including participating in the PREP RAFT process, the Coastal Resilience Master Plan. Staff also worked with locality partners to assess grant opportunities.

Performance Based Transportation Planning

7410	BUDGET	Billed this month	Total Funds Expended	% Total Funds Expended	UPWP Page
Perf. Based Transp. Planning.	85,000	718	16,714	20%	25

Federal Performance Measures:

Compiled and reviewed data relating to the federal performance measures for transit asset management (TAM). Prepared submission letter to DRPT agreeing to program projects which will support the Tier 2 targets set by DRPT.

Transportation Improvement Program (TIP)

7420	BUDGET	Billed this month	Total Funds Expended	% Total Funds Expended	UPWP Page
TIP	362,000	20,036	159,825	44%	26

FY21 – FY24 TIP Maintenance:

- Submitted two (2) TIP amendment for VDOT projects approved at the 2/2/23 Policy Board meeting. [Amendment notes here.](#)
- Prepared one (1) TIP amendment for March Policy Board action:
 - UPC 122805: I-64 GAP IMPROVEMENTS – SEGMENT A
- Coordinated with VDOT regarding illustrative project list to support discretionary grant applications; update to take place this spring

FY24 – FY27 TIP Development:

- Coordination with VDOT on non-federal projects for inclusion in draft TIP
- TAC reviewed conformity project list; approval by TPO expected in March
- Finished draft website and TIP document

Regional Funding

- Completed scoring for new project applications
- Existing projects reviewed and recommendations for additional funding provided by the TAC
- Draft allocation plans waiting for VDOT project updates and budget in March
- TAC continued discussion of cost overruns and estimating practices; topic continued to March to allow additional time for review
- Completed one closeout transfer:
 - \$150,037 in FY20 CMAQ from UPC 81667 to UPC 70719

Rail, Freight, Intermodal Planning

7430	BUDGET	Billed this month	Total Funds Expended	% Total Funds Expended	UPWP Page
Rail, Freight, Interim. Planning.	54,000	0	7,762	14%	27

RRTPO Freight Planning Program

- No Work done in this period.

AGENDA 4/6/23; ITEM A-6-b.

FTA SECTION 5310 PROGRAM GRANT APPLICATIONS ENDORSEMENT

Richmond Regional Transportation Planning Organization

REQUESTED ACTION: To review and endorse Board applications submitted by Richmond area local governments, human service agencies, and supporting organizations for Federal Transit Administration (FTA) Section 5310 program grant funds.

BACKGROUND: The FTA 5310 program, Enhanced Mobility of Seniors and Individuals with Disabilities, was developed to provide assistance in meeting special transportation needs of elderly persons and persons with disabilities by removing barriers to transportation services and expanding mobility options.

In preparation for the February 1, 2023, application deadline for federal FY23 FTA Section 5310 funding, presentations were made to local human service agencies throughout the calendar year.

During these presentations and meetings, the discussion focused on providing information and answering questions about the application process that would be used to select projects supporting the regional Coordinated Human Services Mobility Plan. This competitive funding process seeks to fund projects that support the mobility and transportation needs of seniors and persons with disabilities.

DRPT Designated Recipient for the Richmond Urbanized Area

At its February 14, 2013, meeting, the RRTPO designated the Virginia Department of Rail and Public Transportation (DRPT) as the administrator of the FTA Section 5310 program funds apportioned for the Richmond Urbanized Area.

As the administering agency for these funds, DRPT is responsible for reviewing, ranking and scoring applications; submitting selected applicants for Commonwealth Transportation Board review and consideration in the state's draft Six-year Improvement Program (SYIP); conducting the project/program contract process; and conducting the grant program administration of these funds with FTA. Following the selection of projects by DRPT, the FY22-FY25 Transportation Improvement Program will be amended to include the projects and allocations.

FY23 Applications

Five applications were received and forwarded to DRPT for review and selection consideration. Capital projects are eligible for 80% federal funding and operating programs are eligible for 50% federal funding with the balance of the funds provided by the state and the applicant, with contributions of 40% and 10% respectively.

STAFF RECOMMENDATION: Staff recommends that the RRTPO Policy Board approve the following resolution as presented:

RESOLVED, that the Richmond Regional Transportation Planning Organization Policy Board endorses the following applications for Federal Transit Administration (FTA) Section 5310 funds:

- Chesterfield Community Services Board: Capital assistance
- Chesterfield County Citizen Information and Resources, Mobility Services: Operating assistance
- Goochland CARES: Capital assistance
- GRTC: Capital assistance
- Senior Connections: Mobility management and operating assistance services

MEMORANDUM

To: Richmond Regional Transportation Planning Organization (RRTPO) Policy Board
RRTPO Technical Advisory Committee

From: Kenneth Lantz, Jr., RRTPO Mobility Manager

Date: March 16, 2023

Subj: RRTPO Community Transportation Advisory Committee (CTAC) Meeting Report

The following is a brief report on discussion items from the March 16, 2023, CTAC meeting:

General Assembly Update

Information was presented and discussed concerning the 2023 session of the General Assembly.

John Easter of Chamber RVA noted that with a divided government, there were relatively few major initiatives coming out of the current session, and very little focus on transportation issues. Mr. Easter did note that one legislative proposal would create a transportation partnership opportunity fund that would support the transportation aspects of economic development projects. The amount to be allocated to the fund will be decided by the legislature as part of the budget process.

Victoria Higgins of the Chesapeake Climate Action Network, Virginia Conservation Network, noted that under consideration was a bill that would create an electric vehicle rural infrastructure and fund program. The program would assist private developers with non-utility costs associated with the installation of electric vehicle charging stations. Eligible projects would qualify for up to 70% of the non-utility costs of electric vehicle charging stations, and the total amount of grants awarded in any fiscal year would be limited to \$25 million.

Lisa Guthrie reviewed the breakdown of funding available for transit services through the Commonwealth Mass Transit Fund. Almost \$309 million is allocated to the Mass Transit Fund, and GRTC's share is approximately \$9.3 million. Ms. Guthrie also noted that a Transit Ridership Incentive Program (TRIP) provided funds to improve transit's regional connectivity and reduce barriers to transit use by supporting low-income and zero-fare programming. A bill under consideration would allow the Commonwealth Transportation Board to allocate up to 30% of the TRIP funds for bus shelters and electric bus infrastructure. Also under consideration by the session is a bill that would make assault of a public transit operator a Class 1 Misdemeanor.

Brantley Tyndall of Bike Walk RVA reviewed the functions of his organization, as well as Virginia and RVA crash trends. He noted that Virginia pedestrian fatalities had increased by over 36% between 2021 and 2022, and that the number of RVA pedestrian fatalities had increased by over 30% between 2021 and 2022. For persons age 50+ in the

Richmond region, pedestrian fatalities had increased by over 111% between 2021 and 2022. Mr. Tyndall said that continued advocacy efforts, additional bicycle/pedestrian infrastructure and Vision Zero programs are all needed to address pedestrian fatalities.

Next CTAC Meeting

The next CTAC meeting is scheduled for Thursday, May 18, 2023.

CVTA AGENCY UPDATE

RRTPO Policy Board Meeting – April 6, 2023

February 24th CVTA Meeting

The Authority heard the following update:

- Smart Scale Recommendations Review. The presentation focused on CVTA leveraging impacts.

The Authority took action on the following item:

- CVTA/Locality SPA Update. The Authority voted to approve the Standard Project Agreement as to form. It will now be circulated to the other localities for legal counsel review as well.

March 1st CVTA Fall Line Working Group Meeting

The group heard the following updates/presentations:

- VDOT Update
- CVTA/Locality SPA Update
- Locality Updates on Jurisdiction Fall Line Trail Projects
- Funding opportunities and finding focus (Woolpert presentation)

March 8th CVTA Finance Committee Meeting

The committee heard the following updates/presentations:

- CVTA/Locality SPA Update
The committee voted to recommend Authority consideration of a resolution to approve the Standard Project Agreement for Funding and Administration between Central Virginia Transportation Authority and the localities locally administering projects, and to authorize the Chairman to execute it, and to authorize CVTA staff to take all actions necessary and prudent to fulfil its terms.

March 13th Technical Advisory Committee Meeting

The committee heard the following updates/presentations:

- Request to approve funding of a regional PE-only project in Chesterfield and a potential recommendation to allow funding of other PE-only projects in the future.
- Project selection and allocation framework. The group discussed the remaining parking lot items and will finalize, at their April meeting, development of recommendation to the full Authority.

Upcoming Meetings:

- April 5th CVTA Fall Line Working Group
- April 10th CVTA Technical Advisory Committee
- April 12th CVTA Finance Committee
- April 28th CVTA

RRTPO POLICY BOARD AGENDA 4/6/23

FUTURE MEETING TOPICS*

Topic	Anticipated Meeting Date
STBG/CMAQ Draft Allocations	May 4, 2023
Richmond – Census Urbanized Area Boundary Presentation	May 4, 2023
Approval of Draft Transportation Improvement Program (TIP)	May 4, 2023
Technical Advisory Committee Project Cost Estimates Report	May 4, 2023
CTAC Member Attendance and Role Discussion	May 4, 2023
Joint Annual Meeting	June 1, 2023
Election of Officers	July 6, 2023
CTAC Update	August 3, 2023
TA Set-Aside Projects Endorsement	September 7, 2023
CTAC Update	October 5, 2023
Approval of 2024 Meeting Schedule	October 5, 2023
Transportation Forum	March 17, 2023
CTAC Update	December 7, 2023
DRPT Transit Modernization and Equity Study	TBD**
STBG/CMAQ competitive grants	TBD**
Update from RMTA/VDOT on tolls	TBD**
Infrastructure Program Presentation - state and federal funding	TBD**

*This is not a comprehensive list of considerations and is subject to change.

**Staff is working to schedule dates for upcoming presentations and will update as topics are finalized.