

# AGENDA

## RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION

### EXECUTIVE COMMITTEE

Thursday, November 3, 2022, 8:30 a.m.

Creative Virginia, 11798 North Lakeridge Parkway, Ashland, VA 23005 and  
via Zoom

*This meeting is open to the public. Members of the public are invited to attend in-person or virtually. Please alert the RRTPO at [RRTPOinput@planrva.org](mailto:RRTPOinput@planrva.org) if electronic transmission of this meeting fails for the public. If such transmission fails, the committee will take a recess until public access is restored. Please refer to our [Statement Regarding Virtual Meeting Participation by Members of the Public](#) for more information.*

*If you wish to participate in this meeting virtually, please register via Zoom at the following link:  
[https://planrva-org.zoom.us/webinar/register/WN\\_80H6gtxIQkV-iBVPKYtzQ](https://planrva-org.zoom.us/webinar/register/WN_80H6gtxIQkV-iBVPKYtzQ)*

*Check out our complete [Public Participation Guide](#) online to learn about the different ways you can stay connected and involved. Meetings are also live streamed and archived on our YouTube Channel at [www.youtube.com/c/PlanRVA](http://www.youtube.com/c/PlanRVA).*

### WELCOME AND INTRODUCTIONS

*(Lumpkins)*

### CERTIFICATION OF A QUORUM

*(Firestone)*

#### 1. Confirmation of Member Participation from a Remote Location

*(as needed) (Lumpkins)*

**Action requested (if there are member requests to participate remotely): motion to confirm that the Chair's decision to approve or disapprove the member(s) request to participate from a remote location was in conformance with the RRTPO Policy for Remote Participation of Members; and, the voice of the remotely participating member(s) can be heard by all persons at the primary or central meeting location (voice vote).**

#### 2. Consideration of Amendments to the Meeting Agenda

*(Lumpkins)*

- 3. Approval of October 6, 2022, RTPPO Executive Committee Meeting Minutes** - page 3  
*(Lumpkins)*  
**Action requested: a motion to approve the minutes as presented (voice vote).**
- 4. RRTPO Secretary's Report**  
*(Parsons/10 minutes)*
- 5. Other Business**  
*(Lumpkins/30 minutes)*
  - a. Transportation Forum Planning**
- 5. Review of Selected RRTPO Agenda Topics**  
*(Parsons)*
- 6. Next Meeting: December 1, 2022**  
**VDOT District Office, 2430 Pine Forest Drive, Colonial Heights, VA**  
*(Lumpkins)*
- 7. Adjournment**  
*(Lumpkins)*

CAP/jf  
Attachments

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION  
EXECUTIVE COMMITTEE**

**MINUTES OF MEETING  
PlanRVA James River Board Room  
October 6, 2022  
8:30 a.m.**

**MEMBERS and ALTERNATES (A) PRESENT:**

<b>Town of Ashland</b>		<b>Charles City County</b>		<b>Chesterfield County</b>	
John H. Hodges	X	Byron Adkins, Sr.	X	James M. Holland	
Anita Barnhart (A)					
<b>Goochland County</b>		<b>Hanover County</b>		<b>Henrico County</b>	
John L Lumpkins Jr., Chair	X	W. Canova Peterson, Vice Chair		Patricia S. O'Bannon	X
Susan F. Lascolette, (A)	X	Sean M. Davis (A)		Frank J. Thornton (A)	
<b>New Kent County</b>		<b>Powhatan County</b>		<b>City of Richmond</b>	
Patricia A. Paige	X	David T. Williams	X	Cynthia I. Newbille (virtual)	X
C. Thomas Tiller Jr. (A)		Karin M. Carmack (A)		Andreas D. Addison (A)	

*The technology used for the RRTPO Executive Committee meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [PlanRVA YouTube Channel](#).*

*Virtual participation of this meeting by members of the committee is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).*

**CALL TO ORDER**

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chair, John L. Lumpkins, Jr., presided and called the October 6, 2022, RRTPO Executive Committee action meeting to order at 8:30 a.m. in PlanRVA's James River Board Room.

**ATTENDANCE ROLL CALL & CERTIFICATION OF MEETING QUORUM**

Janice Firestone, PlanRVA, took attendance and certified that a quorum was present.

**1. Consideration of Amendments to the Action Meeting Agenda**

There were no requested changes to the meeting agenda.

## **2. Approval of July 7, 2022, RRTPO Executive Committee Meeting Minutes**

On motion of David T. Williams, seconded by Susan F. Lascolette, the RRTPO Executive Committee approved the minutes of the July 7, 2022, as presented (voice vote).

## **3. RRTPO Secretary's Report**

Mr. Parsons did not have a formal report.

## **4. Other Business**

### **a. Review of Executive Committee Role**

Chairman Lumpkins explained that he would like to review the role of the committee to determine if the committee should take on additional responsibilities or decrease its role (and number of meetings). Mr. Parsons shared information on other MPO Executive Committees.

Committee members expressed thoughts on the importance of keeping the committee but possibly meeting less often. There was a discussion about the committee taking on the responsibility for planning the annual Transportation Forum. There was consensus to continue the Forum and have the committee handle the planning. Eric Gregory, legal counsel, clarified that the Policy Board should vote to delegate the Transportation Forum planning to the Executive Committee for 2023 Forum.

### **b. RRTPO Member Comments**

There were no additional member comments.

## **5. Review of Selected RRTPO Agenda Topics**

Mr. Parsons reviewed the following topics from the agenda:

- Chesterfield County will be highlighted.
- FOIA Council Guidance – Compliance for Electronic Meetings
  - Proposed Policy for All Virtual Public Meetings
  - Proposed Policy for Remote Participation of Members
- FY21 – FY24 Transportation Improvement Program – GRTC Request
- Transportation Forum Planning
- Scenario Planning Project Update

## **6. Next Meeting: November 3, 2022**

The location of the next meeting has not yet been determined.

## **7. Adjournment**

Chairman Lumpkins adjourned the meeting at 9:23 a.m.