

AGENDA

RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION COMMUNITY TRANSPORTATION ADVISORY COMMITTEE

Thursday, November 18, 2021
12:00 p.m.

PlanRVA James River Board Room & Zoom

This meeting is open to the public. Members of the public are invited to attend in-person or virtually.

If you wish to participate in this meeting virtually, please register via Zoom at https://planrva-org.zoom.us/webinar/register/WN_PAqMXx6MRF6ki0cSEFlgKg

Check out our complete [Public Participation Guide](#) online to learn about the different ways you can stay connected and involved.

WELCOME AND INTRODUCTIONS

New PlanRVA staff member, Rashaunda Lanier-Jackson
(Martin)

PLEDGE OF ALLEGIANCE

(Martin)

STATEMENT REGARDING VIRTUAL MEETINGS – page 3

(Martin)

ROLL CALL & CERTIFICATION OF A QUORUM

(Firestone)

A. ADMINISTRATION

1. **Presentation of resolution of appreciation to Virginia Cowles** (Martin)
2. **Consideration of Amendments to the Meeting Agenda**
(Martin)
3. **Approval of the September 16, 2021, CTAC Meeting Minutes** – page 3
(Martin) ACTION REQUESTED
4. **Filling of CTAC Vacancies/EDAC membership**
(Lantz /Martin /10 minutes)

1. Open Public Comment

6. CTAC Chairman’s Report

(Martin/5 minutes)

7. RRTPO Updates

(Parsons/10 minutes)

- a. **RRTPO and TAC Meetings Report for September and October** – page 7
- b. **Current Work Efforts** – page 9

B. NEW BUSINESS

1. Virginia Transit Equity and Modernization Study

(Tiffany Dubinsky, VDRPT/20 minutes)

2. Update on CVTA

(Chet Parsons/20 minutes)

3. VTRANS Overview

(Chris Wichman, Office of Intermodal Planning and investment/20 minutes)

C. OTHER BUSINESS

1. Future Meeting Topics – page 10

(Martin/5 minutes)

2. CTAC Member Comments

(Martin/10 minutes)

3. Next Meeting: January 20, 2022

(Martin)

D. ADJOURNMENT

KEL/jf

Attachments

pc: David T. Williams, RRTPO Policy Board Chair
Jennifer DeBruhl, DRPT
Richard Duran, FHWA
Martha Heeter, RRPDC
Daniel Koenig, FTA

Liz McAdory, VDOT
Ron Svejksky, Tri-Cities MPO
CTAC Interested Parties
Area News Media

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
COMMUNITY TRANSPORTATION ADVISORY COMMITTEE (CTAC)**

**MINUTES OF MEETING
PlanRVA James River Board Room & Zoom
September 16, 2021
12:00 p.m.**

MEMBERS and ALTERNATES (A) PRESENT:

Town of Ashland		Charles City County		Chesterfield County	
Upton S. Martin FY22 Chair		Vacant		Susan Beals	x
				Herbert A. Richwine	
				Starrie Jordan (A)	
Goochland County		Hanover County		Henrico County	
Robert L. Basham Jr.		H. Charles Rasnick	x	Amber B. Lancaster	x
New Kent County		Powhatan County		City of Richmond	
Lisa M. Guthrie, FY22 Vice Chair	x	Robert W. Powers		Sera Erickson (virtual)	x
John P. Moyer (A)		Vacant (A)		Vacant	
				Devon Barnhart (A)	
				Hwan Hill (A)	
Chamber RVA		Natl. Assoc. for the Advancement of Colored People (NAACP), Richmond Virginia Branch		League of Women Voters (LWV)	
John Easter (virtual)	x	James J. Minor III		Sarah Weisiger (virtual)	x
Sam Mayman (A)		Walter L. Johnson Jr. (A)		Karen Rosenblum (A)	
RIC Area Bicycling Assoc. (RABA)		VA Assoc. of Railway Patrons (VARP)		Virginia Conservation Network (VCN)	
Vacant		Michael Testerman (virtual)	x	Wyatt Gordon	
Champe M. Burnley (A)				Frederick S. Fisher (A)	X
Virginia Commonwealth University (VCU)					
John D. Leonard	x				

Others Present:

Sulabh Aryal, PlanRVA
Janice Firestone, PlanRVA
Sidd Kumar, PlanRVA
Ken Lantz, PlanRVA
Vicki Conley, Drive to Work
Robin Payne, Drive to Work
Martin Walker, Virginia Tech Transportation Institute

The technology used for this meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

CALL TO ORDER

The Richmond Regional Transportation Planning Organization (RRTPO) Community Transportation Advisory Committee Vice Chair, Lisa M Guthrie, presided and called the September 16, 2021, RRTPO CTAC meeting to order at 12:04 p.m.

ATTENDANCE ROLL CALL & CERTIFICATION OF MEETING QUORUM

Janice Firestone, Program Coordinator, certified that a quorum was present following roll call by verbal introduction of each member present.

A. ADMINISTRATION

1. Welcome of New League of Women Voters Representative and Alternate

Vice Chair Guthrie announced that the CTAC has two new members representing the League of Women Voters, Sarah Weisiger (Representative) and Karen Rosenblum (Alternate). Vice Chair Guthrie welcomed Ms. Weisiger, who was participating virtually.

2. Filling of CTAC Vacancies

Vice Chair Guthrie encouraged all members of CTAC to seek out alternate representation to fill any vacant seats on the committee. Staff reported that local Government Administrators will soon be contacted to inform them of the vacancies.

3. Consideration of Amendments to the Meeting Agenda

There were no requested changes to the meeting agenda. Seeing and hearing no objections the September 16, 2021, agenda was approved by acclamation as presented.

4. Approval of the July 15, 2021 CTAC Meeting Minutes

There were no requested changes to the meeting minutes. On motion of Susan Beals, seconded by Amber Lancaster, the Community Transportation Advisory Committee (CTAC) unanimously approved the minutes of the July 15, 2021 meeting by acclamation as presented.

5. Open Public Comment

There were no requests to address the RRTPO Community Transportation Advisory Committee.

6. CTAC Chairman's Report

Vice Chair Guthrie expressed her appreciation for everyone joining the meeting, with some members in-person in PlanRVA's James River Board Room and others participating via Zoom.

7. RRTPO Updates

- a. RRTPO and TAC Meetings Report for July and August
Ken Lantz, Mobility Coordinator, PlanRVA, provided this report for the committee. A copy of the report can be found at: **RRTPO and TAC Meetings Report**.
- b. **Current Work Efforts**
Mr. Lantz provided this report for the committee. A copy of the report can be found at: **Current Work Efforts**.
- c. **CVTA Update**
Mr. Lantz provided a summary of recent and upcoming meetings of the CVTA and its committees. These include the Finance Committee (September 8), Technical Advisory Committee (September 13), Personnel Committee (September 21), and Policy Board (September 24). Mr. Lantz noted that completion of the Transit Service Governance Report, development of a regional project prioritization process and addressing staffing issues and financial advisory services were among the recent activities of the Authority. There was discussion about the number of committees associated with the CVTA and the number of meetings that are resulting from them.

B. NEW BUSINESS

1. Drive-To-Work

Vicki Conley and Robin Payne with the Drive to Work Program highlighted the background, mission, and accomplishments of Drive to Work. The program, which is the only organization in Virginia addressing the driving needs of low income and previously incarcerated individuals, assists individuals in the restoration of their driver's license. Since 2007 the program has served over 2400 clients and over 850 licenses have been restored. In addition to advocating for legislative changes, the program includes "How to Get Your License Back" seminars and a driving school. A copy of the presentation can be found at: **Drive to Work Presentation**.

2. Automated Driving System Project

Martin Walker of the Center for Truck and Bus Safety at the Virginia Tech Transportation Institute reviewed the Trucking Fleet Concept of Operations for Managing Mixed Fleets study. Dr. Martin noted that the goals of the study include demonstrating the safety of automatic driving system (ADS)-equipped trucks and how to integrate ADS-trucks in a productive and cooperative way into the existing freight road ecosystem. A copy of the presentation can be found at: **Automated Driving System Project**. There was discussion about the role of the safety operator and what safety measures have been taken to ensure operator engagement.

3. Update on ConnectRVA 2045

Sulabh Aryl provided an update on *ConnectRVA 2045*, the regional transportation plan. Among the topics covered were the organization of the plan; the plan's vision, goals

and objectives; the transportation issues identified for the region; the universe and cost-possible project lists; and the impacts of the recommended projects on operations, safety, the environment, the economy, and accessibility. A copy of the presentation can be found at: **ConnectRVA 2045**. There was a discussion about the need to include population growth information and clarification on what the job types are, where the jobs are located and whether they are virtual or in-person.

C. OTHER BUSINESS

1. Resolution of Appreciation-Virginia Cowles

Vice Chair Guthrie read the resolution expressing appreciation to Virginia Cowles for her years of service to the RRTPO CTAC.

2. Future Meeting Topics

The future meeting topics were reviewed and discussed.

3. CTAC Member Comments

There were no comments from committee members.

4. Next Meeting:

The next meeting will be held on November 18, 2021, at 12:00 noon in-person at the James River Board Room at PlanRVA and via Zoom.

D. ADJOURNMENT

Vice Chair Guthrie adjourned the meeting at approximately 1:48 p.m.

KEL/jf

MEMORANDUM

To: RRTPO Community Transportation Advisory Committee (CTAC)
From: Chet Parsons, RRTPO Secretary
Date: November 9, 2021
Subj: RRTPO Policy Board and TAC Meetings Report

The following presents a report on major business and action items from the October 12, 2021, and November 9, 2021, RRTPO Technical Advisory Committee (TAC) meetings and the October 2, 2021, Richmond Regional Transportation Planning Organization (RRTPO) Policy Board meeting.

TIP Amendment: Interchange Justification Report (IJR) – Route 288

At the October 2, 2021, RRTPO Policy Board meeting, a request from VDOT to amend the FY21 – FY24 Transportation Improvement Program (TIP) to add a new project was reviewed and approved. Amendment details are outlined below:

One New Project:

UPC 118147: IJR – Route 288 (West Creek Area) from Broad Street Road to Tuckahoe Creek Parkway – Goochland County
This project was selected and allocated Regional Surface Transportation Block Grant (STBG) funding in FY21 by the RRTPO.

The Technical Advisory Committee (TAC) reviewed the proposed amendment at the September 14, 2021, meeting and unanimously recommended approval of the amendment as presented. The draft amendment and summary presentation were posted on the PlanRVA website for public review and comment on September 17th and notice was sent via email to all committee members and interested parties. No comments were submitted on the proposed project, but two requests for additional information were received.

FY21 – FY24 TIP Amendment: VDOT Request

At the October Policy Board meeting, a request from VDOT to amend the FY21 – FY24 Transportation Improvement Program (TIP) to add a new project was reviewed. The Policy Board authorized the TAC to review and approve the proposed amendment at the October 12, 2021, TAC meeting. The TAC reviewed and approved the amendment. Amendment details are outlined below:

Project Information: I-64 WB & Parham Rd Interchange Improvements

Preliminary Engineering – \$1,750,000
Right of Way – \$500,000
Construction – \$9,750,000
Total Cost – \$12,000,000

The TIP / STIP Amendment will obligate the Federal portion of the PE funds; \$1,750,000. Additional TIP and STIP revisions for future phases will be requested as the project moves into subsequent phases.

Approval of the amendment is conditional upon the completion of a 15-day public review period and is also conditional upon not receiving any public comments opposing this project which will require further review by the RRTPO.

The project is considered exempt from regional emissions analysis under section 93.127 of the conformity rule.

TRIP Program Funding Application Support – GRTC Request

At the October Policy Board meeting, a request from GRTC for Policy Board support of GRTC's application for the TRIP Program was reviewed. The TRIP Program is a statewide grant program whose purpose is to improve regional transit connectivity in urban areas and reduce barriers to public transit through low income and zero fare programming.

GRTC applied for grant funding through TRIP Program through DRPT for the purpose of maintaining the GRTC's current zero fare policy while GRTC continues to study fare systems and equity considerations;

ConnectRVA 2045 – Final Plan Approval

The Policy Board adopted the ConnectRVA 2045 plan at its October meeting. The approval authorizes the transmittal of the plan to the Federal Highway Administration and the Federal Transit Administration and authorized staff to add the ConnectRVA 2045 constrained list of projects to the 2045 Cost-Feasible Scenario of the Richmond/Tri-Cities Travel Demand Model for use as a baseline scenario for any future regional transportation study/plan.

DRPT Transit Equity and Modernization Study

Tiffany Dubinsky, Statewide Transit Planning Manager at DRPT, provided an update on the study to the TAC at the October meeting. It was noted that the recommendations will not be directed only towards state agencies. The expectation is that regional transit partners (MPO's, PDC's, localities) will incorporate the recommendations into their planning policies.

Regional Bicycle & Pedestrian Plan Update

Phil Riggan, PlanRVA, provided an update on the plan and the schedule for completion to the TAC at the October meeting. Staff continues to develop and revise the regional plan story map.

Smart Scale Round 5 Overview

Brook Jackson, Senior Engineer/Smart Scale, Office of Intermodal Planning and Investment, provided a briefing on Round 5 improvements to the TAC at the November 9, 2021, meeting.

Current Work Efforts Update – Item A.-7.-b.

ConnectRVA 2045 Long-Range Transportation Plan

The RRTPO Policy Board unanimously adopted ConnectRVA 2045 plan at their October 4, 2021 meeting. The Air Quality Conformality Determination letter from FTA/FHWA was also received the same day. Staff time in October has been primarily focused on the completion of the final version of the plan document and technical reports for *ConnectRVA 2045*. Staff is also working internally and with the advisory committee to document lessons learned and recommendations for the next LRTP update.

Ashland Trolley Line Trail Study

Staff continues to work with the National Park Service's Rivers Trails and Conservation Assistance Program adding the skills of Mallory Zink, a NPS public historian for greater interpretation of the trolley line's former role in community connections through signage and self-guided walking tours. Staff organized a field trip on September 14-15 involving the local historians from Ashland, Hanover and Henrico to walk portions of the trail and explore the history. Concepts are being presented back to the history team on November 3. Two storymaps for the project illustrate the importance and potential for the 14-mile Trolley Line Trail, now a segment of the Fall Line Trail, and include [history of the trolley line](#) and a [design sketchbook](#).

Regional Bicycle and Pedestrian Plan Update

BikePedRVA 2045 is being prepared as a major update to the 2004 Richmond Regional Bicycle and Pedestrian Plan. The draft plan is under review with the steering committee with plans to complete by December 2021. The draft incorporates virtual public review from the *ConnectRVA 2045* process but will be shared more broadly in early 2022 for direct public review with the benefit of in-person opportunities to meet with existing bike/ped advocacy groups, locality and neighborhood-level meetings focusing on more specific recommendations of the plan. The Complete Streets toolbox or illustrated [story map](#) continues to be updated as one resource intended to implement *BikePedRVA 2045*. The current schedule calls for the plan to be considered for adoption in April 2022 by amendment to *ConnectRVA 2045*.

Active Transportation Work Group (ATWG)

In addition to the regular quarterly meetings held by PlanRVA, staff continues to support Henrico staff on the County's ATWG and efforts to develop the bicycle and pedestrian chapter of the county's comprehensive plan. Staff also assists the East Coast Greenway Alliance (ECG) on potential designations of segments of the future route of the trail through the Richmond region and during quarterly ECG council meetings. Currently assisting with the search for a new Virginia coordinator and preparing to help the next hire get acclimated in Virginia.

Vision Zero Work Group

The RRTPO Vision Zero Work Group is working with VDOT and their consultant on a regional action plan. This action plan will be a great resource for member localities as they position for safety improvements around the region.

CTAC FUTURE MEETING TOPICS*; ITEM C.1.

20 January 2022

- Regional structure and bridge inventory
- Findings of City of Richmond Transportation Survey
- Virginia Passenger Rail Authority/Statewide Rail Plan Update

17 March 2022

- Involvement in development of the 2050 long-range transportation plan

19 May 2022

- Federal Surface Transportation Reauthorization Bill and Transportation Funding Overview/Workshop

21 July 2022

- GRTC System Update-zero fare, expansion, electrification, equity in transportation, DRPT TRIP

15 September 2022

- Greater Washington Partnership-the economic impact of transportation investments

17 November 2022

- Regional trails and pedestrian and bicycle safety

Not scheduled but other potential topics

- Impact of Casinos on Regional Travel Patterns
- School bus routing
- VDOT Connected and Automated Use Case Study
- Super Streets
- Richmond Marine Terminal Tour
- Impact of COVID-19 on ridesharing and commuting patterns (Phil Winters)
- Discussion of Lead Priority Projects

*Draft: This is not a comprehensive list of considerations and is subject to change.

Revised 7-16-2021

8-31-21