

AGENDA

RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION EXECUTIVE COMMITTEE

Monday, October 4, 2021
8:30 a.m.

PlanRVA James River Board Room

Meeting Accommodations

Members of the public are invited to attend in person or virtually. Check out our complete [Public Participation Guide](#) online to learn about the different ways you can stay connected and involved. If you wish to participate in this meeting virtually, please register via Zoom at https://planrva.org.zoom.us/webinar/register/WN_fagyIIIVSMC53g-26NxVig. There, you'll be able to submit comments or questions just as though you're in person. Meetings are also live streamed and archived on our YouTube Channel at www.youtube.com/c/PlanRVA.

If you require any special accommodations, please contact PlanRVA at 804-323-2033 or email PlanRVA@PlanRVA.org with your request at least 48 hours prior to the meeting so we can process your request for accommodations. Members of the public who chose to attend in person and wish to speak during the public comment period will be asked to sign in providing their name, locality of residence or business and topic they'd like to address.

If you'd like to attend the meeting in person, please be sure to follow all health and safety guidelines from the Centers for Disease Control and the Richmond City Health District. Currently, we advise any persons who are not vaccinated for COVID-19 wear a mask or face covering and suggest those who are vaccinated to consider the same. In all cases, please keep a safe distance from others and help us prevent the spread of COVID-19 and its variants.

WELCOME AND INTRODUCTIONS

(Williams)

CERTIFICATION OF A QUORUM

(Firestone)

- 1. Consideration of Amendments to the Action Meeting Agenda**
(Williams)

- 2. Approval of September 2, 2021, RRTPO Executive Committee Meeting Minutes**
(Williams) - page 3
ACTION REQUESTED

- 3. Open Public Comment Period**
(Williams/5 minutes)

- 4. RRTPO Chair's Report**
(Williams/10 minutes)

- 5. RRTPO Secretary's Report**
(Parsons/Heeter/10 minutes)
 - a. Virtual Public Engagement update

- 6. Review of Selected RRTPO Agenda Topics**
(Parsons/5 minutes)

- 7. Other Business**
(Williams/10 minutes)
 - a. RRTPO Member Comments

- 8. Next Meeting: November 4, 2021**
(Williams)

- 9. Adjournment**
(Williams)

CAP/jf
Attachments

pc: Ivan Rucker, FHWA
Daniel Koenig, FTA Liaison
Jennifer DeBruhl, DRPT

Martha Heeter, PlanRVA
Eric Gregory, RRPDC Legal Counsel
Richmond Area News Media

Opening Statement for Electronic Meetings

Due to the 2020 COVID-19 virus, meetings of the Richmond Regional Transportation Planning Organization were transitioned to a virtual format in accordance with provisions of Virginia Code § 2.2-3708.2 and related legislation approved by the General Assembly of Virginia during the period of the Governor's State of Emergency Declaration for COVID. The opportunity for public bodies to continue functioning in a virtual format has been extended and meetings of the Richmond Regional Planning District Commissions will continue to be held in a virtual format as authorized by Va. Code § 15.2-1413 from June 30, 2021 to December 31, 2021. This meeting will be held through electronic communication means pursuant to and in compliance with Ordinance No. 2020-093, adopted April 9, 2020, as most recently amended by Ordinance No. 2021-181, adopted June 28, 2021 (Richmond City Council Action).

While we meet in a remote/virtual format, we remain committed to public accessibility and opportunity to participate. Staff provided notice of this meeting to members and the public, including instructions for accessing the meeting and materials, through electronic posting on the PlanRVA website and email distribution of notice to members, alternates, and known interested parties, including the media.

This meeting will be recorded. Audio and visual recordings of the meeting and materials will be posted and accessible on the PlanRVA website.

Any member of the public participating as an observer during the meeting today may submit comments or questions at any time prior to or during the meeting via email at rrtpoinput@PlanRVA.org. All comments and questions submitted at this time will be reviewed following the meeting and to the extent practical, responses will be provided or posted on the PlanRVA website.

We ask that members identify themselves first when speaking so we can more accurately record the activities of the meeting. All lines should be muted to minimize additional noise and feedback. You may unmute your line at any time to request acknowledgement from the Chair.

Please let us know if you have any questions regarding the process for assuring effective facilitation of this meeting or for how members of the public may participate.

By providing this statement, staff certifies that we have followed the approved procedures for appropriate notice of this meeting and the means by which we are convening.

Please indicate your presence by saying "HERE" when your name is called during a roll call. Anyone who wishes to identify themselves following the roll call of members will be invited to do so.

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
EXECUTIVE COMMITTEE**

**MINUTES OF MEETING
PlanRVA James River Board Room
September 2, 2021
8:30 a.m.**

MEMBERS and ALTERNATES (A) PRESENT:

Town of Ashland		Charles City County		Chesterfield County	
John H. Hodges	X	William G. Coada		James M. Holland	X
Anita Barnhart (A)				Leslie Haley (A)	
Goochland County		Hanover County		Henrico County	
John L Lumpkins Jr.		W. Canova Peterson	X	Patricia S. O'Bannon	X
Susan Lascolette, FY22 Vice Chair (A)		Sean M. Davis (A)		Frank J. Thornton (A)	
New Kent County		Powhatan County		City of Richmond	
Patricia A. Paige		David T. Williams, FY22 Chair	X	Cynthia I. Newbille (virtual)	X
C. Thomas Tiller Jr. (A)		Karin M. Carmack (A)		Andreas D. Addison (A)	

The technology used for this meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

CALL TO ORDER

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chair, David T. Williams, presided and called the September 2, 2021 RRTPO Executive Committee action meeting to order at 8:30 a.m. in PlanRVA's James River Board Room.

ATTENDANCE ROLL CALL & CERTIFICATION OF MEETING QUORUM

Phil Riggan, Planner, took attendance by roll call and certified that a quorum was present.

1. Consideration of Amendments to the Action Meeting Agenda

There were no requested changes to the meeting agenda.

2. Approval of August 5, 2021 RRTPO Executive Committee Meeting Minutes

On motion of James M. Holland, seconded by John H. Hodges, the RRTPO Executive Committee unanimously approved the minutes of the August 5, 2021 meeting as presented.

3. Open Public Comment Period

There were no requests to address the RRTPO Executive Committee.

4. RRTPO Chair's Report

Chairman Williams reminded the committee members that the Transportation Forum is coming up on November 4, 2021.

5. RRTPO Secretary's Report

Martha Heeter, Executive Director, PlanRVA, provided an update on public involvement. The virtual meeting process has been updated.

There was a discussion about the need for improved communication processes as well as a better explanation to the public about the different organizations (PlanRVA, CVTA, RRTPO) and how they interact with each other. Committee members discussed various methods to get information across to members of the public, including local news stations and social media platforms.

6. Review of Selected RRTPO Agenda Topics

Mr. Parsons briefly reviewed the items on the RRTPO agenda:

- ConnectRVA 2045 Draft Plan Overview
- CRRSAA Highway Infrastructure Program Funds (Resolution)
- Transportation Alternatives (TA) Set-Aside – project endorsements (Resolution)
- Transportation Agency Updates

Committee members asked that agenda items such as the resolutions listed above be clearly identified with a description rather than just reference numbers such as VDOT UPC numbers.

7. Other Business

a. RRTPO Member Comments

Chair Williams noted that Goochland has appointed an interim county administrator, Manny Alvarez.

8. Next RRTPO Executive Committee Meeting

Chair Williams noted that the next RRTPO Executive Committee meeting is scheduled for October 4, 2021 in Richmond, Virginia.

9. Adjournment:

Chair Williams adjourned the meeting at approximately 9:23 a.m.