

# AGENDA

**RICHMOND REGIONAL  
 TRANSPORTATION PLANNING ORGANIZATION  
 EXECUTIVE COMMITTEE**

**Thursday, March 5, 2020  
 8:30 a.m.**

**PlanRVA James River Board Room**

**MEETING QUORUM (Certification by RRTPO Secretary)**

**INTRODUCTIONS**

	<u>Pages</u>
<b>1. Approval of Meeting Agenda</b> (Hodges) .....	-
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<b>ACTION REQUESTED</b>	
<b>3. Open Public Comment Period</b> (Hodges/5 minutes).....	-
<b>4. Chairman’s Report</b> (Hodges/10 minutes).....	-
a. RRTPO policy board Vice Chairman Update	
<b>5. RRTPO Secretary’s Report</b> (Parsons/20 minutes) .....	-
a. General Assembly Update	
<b>6. Review of Selected RRTPO Agenda Topics</b> (Parsons/5 minutes) .....	-
<b>7. Other Business</b>	
<b>8. Next Meeting: April 2, 2020</b>	
<b>9. Adjournment: Targeted for 9:10 a.m.</b>	

pc:	Richard Duran, FHWA	Martha Heeter, PlanRVA
	Daniel Koenig, FTA Liaison	Eric Gregory, RRPDC Legal Counsel
	Jennifer DeBruhl, DRPT	Richmond Area News Media

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION  
EXECUTIVE COMMITTEE  
Minutes of Meeting  
February 6, 2019**

**MEMBERS PRESENT**

John H. Hodges, **Chairman** ..... Town of Ashland  
Sean Davis (Alternate)..... Hanover County  
Patricia S. O'Bannon..... Henrico County  
Patricia A. Paige (Alternate)..... New Kent County  
David T. Williams ..... Powhatan County

**MEETING QUORUM**

Chet Parsons, RRTPO Secretary, reported that only four members were present, and a quorum was not achieved. With the arrival of Mr. Sean Davis at 8:50 a.m., Mr. Parsons reported that a quorum was present.

**CALL TO ORDER**

Richmond Regional Transportation Planning Organization (RRTPO) Chairman John H. Hodges called the February 6, 2020 RRTPO Executive Committee meeting to order at approximately 8:40 a.m. in the PlanRVA James River Board Room. Non-binding discussions of HB 1541 were held until a quorum was present.

**1. Approval of Meeting Agenda**

Chairman Hodges called for changes to the agenda and there were none. On motion by David T. Williams, seconded by Patricia S. O'Bannon, the Richmond Regional Transportation Planning Organization (RRTPO) Executive Committee approved the February 6, 2020 agenda by consensus.

**2. Minutes of the December 5, 2019 RRTPO Executive Committee Meeting**

No changes were requested to the minutes and on motion by Patricia S. O'Bannon, seconded by David T. Williams, the RRTPO Executive Committee voted unanimously to approve the minutes of the December 5, 2020 meeting as presented with Mr. Sean Davis abstaining.

**3. Open Public Comment Period**

There were no requests to address the RRTPO Executive Committee.

**4. Chairman's Report**

Chairman Hodges reported as follows.

- a. Chairman Hodges introduced Sean Davis as the new alternate member on the Executive Committee representing Hanover County.
- b. Mr. Floyd H. Miles, Sr., Vice Chairman of the RRTPO Executive Committee representing Charles City County was not re-elected. Therefore, there is a vacancy at least through June 2020. Traditionally, the office of Chairman is rotated among the members local governments in alphabetical order. Since a representative from Charles City County would be filling this position in July 2020, attempts have been made to receive feedback from Charles City County. The Executive Committee recommends reaching out to Charles City County again to ask for representation on the Committee. No action was taken today. The item will be put back onto the agenda next month. Additionally, new member appointments should be submitted promptly.

**5. RRTPO Secretary's Report**

Chet Parsons, RRTPO Secretary, reported on HB 1541:

- a. The bill was referred to Committee on Finance and then went to Committee on Appropriations. The bill had its first reading in the House on February 5, 2020. There haven't been many suggestions for substitute since the bill has been introduced; line 78 was changed from Executive Director to Chief Executive Officer of the GRTC. The revenues in the Central Virginia Transportation Fund will be allocated as follows: 35% to be retained by the Authority for regional use, 15% to be distributed to the GRTC (this reflects a change), and 50% to be returned to each locality. There could be additional changes if the bill goes to the Senate. Mr. Parsons mentioned that RRTPO is not identified in this legislation. Time was provided for members to discuss media presence of the house bill, the allocation fund, and bookkeeping best practices.
- b. No other business was brought forward.

**6. Review of Selected RRTPO Agenda Topics**

Chet Parsons, RRTPO Secretary, reviewed RRTPO policy board agenda topics as follows:

- There are several new members to introduce and recognize at the 9:00 a.m. RRTPO policy board meeting.
- Item A.5.a. The RRTPO policy board will receive an update on the Executive Committee meeting.
- Item A.5.b. Vision Zero Work Group – Establishes regional goals and gathers support and coordination at the regional level. The work group would support local transportation safety organizations to improve safety around the region. The City of Richmond volunteered to chair the work group. The RRTPO policy board will be asked to request TAC's assistance in order to establish this sub-committee.
- Item A.6. Secretary's Report - Mr. Parsons will review current work efforts, work status and financial reports, and an update on performance-based planning.
- Item B.1.a. and B.1.b. Annual reports will be presented by the City of Richmond and RideFinders to update the RRTPO policy board on their use of congestion mitigation air quality funds which operate some of their programs.
- Item B.2. Draft Transportation Improvement Program – This will be an update by Myles Busching and action will be requested.
- Item B.3. FY21 UPWP Priorities – Action will be requested to approve the FY21 UPWP priorities.
- Item C. 1. Agency and Committee Reports – These will be presented by VDOT, DRPT, and CTAC representatives.
- Item D.1. – Time will be allotted for questions about legislation.
- Item D.2 –RRTPO members have an opportunity to suggest topics for consideration at future RRTPO policy board meetings.

**7. Other Business**

No other business was brought forward.

**8. Next RRTPO Executive Committee Meeting**

Chairman Hodges noted that the next RRTPO Executive Committee meeting is scheduled for March 5, 2020.

**10. Adjournment: Targeted for 9:10 a.m.**

Chairman Hodges adjourned the meeting at approximately 9:05 a.m.

CAP/nm