

AGENDA

**RICHMOND REGIONAL
 TRANSPORTATION PLANNING ORGANIZATION
 EXECUTIVE COMMITTEE**

**Thursday, February 6, 2020
 8:30 a.m.**

PlanRVA James River Board Room

MEETING QUORUM (Certification by RRTPO Secretary)

INTRODUCTIONS

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1. Approval of Meeting Agenda (Hodges)	-
ACTION REQUESTED	
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ACTION REQUESTED	
3. Open Public Comment Period (Hodges/5 minutes).....	-
4. Chairman's Report (Hodges/10 minutes).....	4
a. Appointments to the RRTPO Executive Committee	
b. Election of an RRTPO policy board Vice Chairman	
5. RRTPO Secretary's Report (Parsons/20 minutes).....	-
a. HB 1541 Status Report	
b. Other	
6. Review of Selected RRTPO Agenda Topics (Parsons/5 minutes)	-
7. Other Business	
8. Next Meeting: March 5, 2020	
9. Adjournment: Targeted for 9:10 a.m.	

pc: Richard Duran, FHWA
 Daniel Koenig, FTA Liaison
 Jennifer DeBruhl, DRPT

Martha Shickle, PlanRVA
 Eric Gregory, RRPDC Legal Counsel
 Richmond Area News Media

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
EXECUTIVE COMMITTEE
Minutes of Meeting
December 5, 2019**

MEMBERS PRESENT

John H. Hodges, **Chairman** Town of Ashland
Manuel Alvarez, Jr. Goochland County
Steve A. Elswick.....Chesterfield County
Cynthia I. Newbille.....City of Richmond
Patricia S. O'Bannon..... Henrico County
Patricia A. Paige (Alternate)..... New Kent County
W. Canova Peterson, IV Hanover County
David T. Williams Powhatan County

MEMBERS ABSENT

Floyd H. Miles, Sr., **Vice Chairman**..... Charles City County
C. Thomas Tiller..... New Kent County

MEETING QUORUM

Chet Parsons, RRTPO Secretary, reported that a quorum was present.

CALL TO ORDER

Richmond Regional Transportation Planning Organization (RRTPO) Chairman John H. Hodges called the December 5, 2019 RRTPO Executive Committee meeting to order at approximately 8:30 a.m. in the PlanRVA James River Board Room.

Chairman Hodges reported that Carlos Brown, Richmond District Commonwealth Transportation Board (CTB) member, would address the RRTPO policy board; there was a handout with an overview of his comments.

1. Approval of Meeting Agenda

Chairman Hodges called for changes to the agenda and there were none. The Richmond Regional Transportation Planning Organization (RRTPO) Executive Committee approved the December 5, 2019 agenda by consensus.

2. Minutes of the October 3, 2019 RRTPO Executive Committee Meeting

No changes were requested to the minutes and on motion by Manuel Alvarez, Jr., seconded by David T. Williams, the RRTPO Executive Committee voted unanimously to approve the minutes of the October 3, 2019 meeting as presented.

3. Open Public Comment Period

There were no requests to address the RRTPO Executive Committee.

4. Chairman's Report

Chairman Hodges reported as follows.

- a. Seventh Annual Transportation Forum Recap – The forum was a great success with attendance slightly higher than last year. Carlos Brown, Richmond District Commonwealth Transportation Board member, provided an interesting presentation and accepted the invitation to address the RRTPO policy board.
- b. January 2 RRTPO Meetings Canceled: New Member Appointments – RRTPO policy board and Executive Committee meetings for January 2 were canceled. New member appointments should be submitted promptly.

5. RRTPO Secretary's Report

Chet Parsons, RRTPO Secretary, reported on two items of note:

- a. SMART SCALE: Round 4 Update – At the November TAC meeting Chad Tucker, Office of Intermodal Planning and Investment, provided an overview of expected changes in SMART SCALE Round 4; his presentation was included in the RRTPO policy board agenda package. The December TAC meeting would be a workshop on SMART SCALE.

Pat O'Bannon inquired if there was a way to meet should the need arise, and Chet Parsons confirmed that a special meeting could be called. There may be legislation before the General Assembly that could require RRTPO consideration. Chairman Hodges said Mr. Brown will address funding issues and potential legislation to establish a transportation authority for the Richmond region at the RRTPO policy board meeting. There was Executive Committee discussion of this matter and how to proceed. The hope is that the RRTPO policy board would be the body to make decisions about where the money raised from such an entity would be spent in the region. By consensus, the Executive Committee agreed to monitoring this situation and to call a meeting for discussion to determine how best to be involved.

Mr. Parsons provided brief background saying that the chief administrative officers for the jurisdictions are being engaged to develop the language and review this matter. There are delegates at the state level interested in moving this forward. Once the mechanism of the funding authority is established and there is something to respond to, the RRTPO will be in a better position to engage in this effort.

- b. FY21 Unified Planning Work Program Priorities – this was not discussed at this time.

6. Review of Selected RRTPO Agenda Topics

Chairman Hodges noted that Mr. Brown was not on the RRTPO policy board agenda and so the agenda will need to be amended to allow for his remarks and discussion. The RRTPO policy board agreed that Mr. Brown should be heard just following the Public Comment period on the RRTPO policy board agenda.

Chet Parsons, RRTPO Secretary, reviewed RRTPO policy board agenda topics as follows:

- Item B.1. FY20, UPWP Budget Amendment – Approval action was being requested to program Federal Transit Administration (FTA) FY19 Carryover funds to several transit related work tasks.
- Item B.2. Transportation Performance Measures – 2019 Report – The report was available online and action was requested to accept the document as a UPWP work task completed.
- Item B.3. Park and Ride Investment Strategy Study Final Report – The study was completed, and adoption action was requested.
- Item B.4. Draft Public Engagement Plan – The draft overhaul of the Public Participation Plan, this plan will guide public engagement strategies to involve the public in the planning process for all planning efforts.
- Item B.5. FY21 Unified Planning work Program Priorities – There is no need for action now, but refining priorities for the work program for next year will be a process for completion in the spring.

- Agency and Committee Reports – These will be presented by VDOT, DRPT and CTAC representatives.

7. Other Business

No other business was brought forward.

8. Next RRTPO Executive Committee Meeting

Chairman Hodges noted that the next RRTPO Executive Committee meeting is scheduled for February 6, 2020. Should there be a need to meet sooner regarding the General Assembly consideration of establishing a funding authority for the Richmond region, the chairman will call a meeting.

10. Adjournment: Targeted for 9:10 a.m.

Chairman Hodges adjourned the meeting at approximately 9:05 a.m.

CAP/sr

Richmond Regional Transportation Planning Organization

Fiscal Year 2020 Executive Committee*

MEMBER

ALTERNATE

Town of Ashland

Mr. John H. Hodges, Chairman

Mr. George F. Spagna

Charles City County

(Vacant)

Mr. William G. Coad

Chesterfield County

Mr. James M. Holland

(Vacant)

Goochland County

Mr. John Lumpkins

(Vacant)

Hanover County

Mr. W. Canova Peterson, IV

(Vacant)

Henrico County

Ms. Patricia S. O'Bannon,

Mr. Frank J. Thornton

New Kent County

Mr. C. Thomas Tiller, Jr.

Ms. Patricia A. Paige

Powhatan County

Mr. David T. Williams

Mr. William E. Melton

City of Richmond

Ms. Cynthia I. Newbille

Mr. Andreas D. Addison

* Changes may be reported to the Chairman or the RRTPO Secretary prior to this meeting.