



Photo: Richmond Raceway, Henrico County.

## Richmond Regional Transportation Planning Organization (RRTPO) Policy Board



### NOTES

This meeting is open to the public. Members of the public are invited to attend virtually. Please alert the RRTPO at [RRTPO@PlanRVA.org](mailto:RRTPO@PlanRVA.org) if electronic transmission of this meeting fails for the public. Please refer to our [Statement Regarding Virtual Meeting Participation by Members of the Public](#) for more information.

Check out our complete [Public Participation Guide](#) online to learn about the different ways you can stay connected and involved.

Meetings are also live streamed and archived on our YouTube Channel at [Plan RVA - YouTube](#).

Members of the public are invited to submit public comments either verbally or in writing. Written comments can be submitted through the Q&A/Chat function on Zoom by email to [RRTPO@PlanRVA.org](mailto:RRTPO@PlanRVA.org). Written comments will be read aloud or summarized during the meeting when possible and will be included in the meeting minutes. Verbal comments will be taken during the Public Comment Period on the agenda.

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*PlanRVA is where the region comes together to look ahead. Established in 1969, PlanRVA promotes cooperation across the region's nine localities and supports programs and organizations like the Richmond Regional Transportation Planning Organization, Central Virginia Transportation Authority, the Emergency Management Alliance of Central Virginia, Lower Chickahominy Watershed Collaborative and Don't Trash Central Virginia.*

# AGENDA

## RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION POLICY BOARD

Thursday, March 6, 2025, 9:30 a.m.

PlanRVA Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224 and via Zoom

If you wish to participate in this meeting virtually, please register via Zoom at the following link:  
[https://planrva-org.zoom.us/webinar/register/WN\\_xguAd5xTRFKOL6bKLZRA0Q](https://planrva-org.zoom.us/webinar/register/WN_xguAd5xTRFKOL6bKLZRA0Q)

**Call to Order** (*Chair Newbille*)

**Pledge of Allegiance** (*Chair Newbille*)

**Welcome and Introductions** (*Chair Newbille*)

**Certification of a Quorum** (*Janice Scott*)

### **A. GENERAL ADMINISTRATION**

**1. Confirmation of Member Participation from a Remote Location**

(*as needed*) (*Chair Newbille*)

**Action requested (if there are member requests to participate remotely): motion to confirm that the Chair's decision to approve or disapprove the member(s) request to participate from a remote location was in conformance with the RRTPO Policy for Remote Participation of Members; and, the voice of the remotely participating member(s) can be heard by all persons at the primary or central meeting location (voice vote).**

**2. Consideration of Amendments to the Meeting Agenda**

(*Chair Newbille*)

**3. Open Public Comment Period**

(*Chair Newbille/5 minutes*)

**4. Consent Agenda**

(*Martha Shickle/5 minutes*)

**Action requested: motion to approve the following consent agenda items as presented (voice vote).**

a. **Approval of Meeting Minutes – February 6, 2025** – page 4

**Consent action: accept the meeting minutes into the record as presented.**

**5. RRTPO Chair's Report**

(*Chair Newbille/10 minutes*)

**6. RRTPO Secretary's Report**

(*Martha Shickle/10 minutes*)

## **B. REGIONAL PLANNING**

No regional planning items on this meeting agenda.

## **C. REGIONAL FUNDING**

1. **FY24 – FY27 Transportation Improvement Program (TIP) – UPC 123761 #SMART24 – HILL CARTER PARKWAY EXTENSION** – page 11  
*(Ansley Heller/5 minutes)*  
**Action requested: motion to approve TIP amendment as requested by VDOT.**
2. **FY24 – FY27 Transportation Improvement Program (TIP) – UPC 123760 #SMART24 - Green Chimney** – page 16  
*(Ansley Heller/5 minutes)*  
**Action requested: motion to approve TIP amendment as requested by VDOT.**
3. **FY24 – FY27 Transportation Improvement Program (TIP) – GRTC068 – Permanent Downtown Transfer Hub NEPA** – page 21  
*(Ansley Heller/5 minutes)*  
**Action requested: motion to approve TIP amendment as requested by GRTC.**

## **D. PERFORMANCE MEASUREMENT**

No performance measurement items on this meeting agenda.

## **E. MPO ADMINISTRATIVE RESPONSIBILITIES**

No MPO administrative responsibility items on this meeting agenda.

## **F. AGENCY AND COMMITTEE REPORTS**

1. **Agency Updates**  
*(15 minutes)*
  - a. **FHWA** – *Ivan Rucker*
  - b. **VDOT** – *Dale Totten*
  - c. **DRPT** – *Tiffany Dubinsky*
  - d. **GRTC** – *Adrienne Torres*
  - e. **RMTA** – *Joi Taylor Dean*
  - f. **CVTA** – *Chet Parsons* – page 26
  - g. **PlanRVA** – *Martha Shickle* – page 27

## **G. OTHER BUSINESS**

1. **895 Presentation & Discussion**  
*(VDOT/20 minutes)*
2. **RRTPO Member Comments**  
*(Chair Newbille/5 minutes)*

## **H. ADJOURNMENT**

Next Meeting – April 3, 2025, 9:30 a.m., PlanRVA Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224 and via Zoom

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION  
POLICY BOARD MEETING MINUTES**  
PlanRVA James River Boardroom and via Zoom  
Thursday, February 6, 2025 - 9:30 a.m.

**MEMBERS and ALTERNATES (A) PRESENT (X), VIRTUAL (V):**

VOTING MEMBERS					
<b>Town of Ashland</b>		<b>Henrico County</b>		<b>CRAC</b>	
John H. Hodges	V	Roscoe Cooper	X	John B. Rutledge	
Anita Barnhart (A)		Jody Rogish, Vice Chair	X		
		Dan Schmidtt (A)		<b>GRTC Transit System</b>	
<b>Charles City County</b>				Adrienne Torres	X
Byron M. Adkins, Sr.		<b>New Kent County</b>		Sheryl Adams (A)	
Ryan Patterson (A)	X	John Moyer	X		
<b>Chesterfield County</b>		Jordan Stewart (A)		<b>RIC Metropolitan Transp. Authority (RMTA)</b>	
Kevin P. Carroll	X			Joi Taylor Dean	V
James M. Holland		<b>Powhatan County</b>			
Jessica Schneider	X	Mark Kinney		<b>Secretary of Trans. Des.</b>	
Mark S. Miller (A)		Denise Morissette		VDOT, Dale Totten	X
		Steve McClung (A)		VDOT, Mark E. Riblett (A)	X
<b>Goochland County</b>		Robert Powers (A)			
Jonathan Lyle	X				
Charlie Vaughters (A)		<b>City of Richmond</b>			
		Andreas D. Addison			
<b>Hanover County</b>		Katherine L. Jordan	X		
Sean M. Davis	X	Cynthia I. Newbille, Chair	X		
Faye O. Prichard		Ellen Robertson (A)			
Ryan Hudson (A)					
NON-VOTING MEMBERS					
<b>CTAC</b>		<b>Dept. of Rail &amp; Public Transportation (DRPT)</b>		<b>Federal Highway Administration (FHWA)</b>	
Andrew Bunn		Tiffany Dubinsky	X	Thomas L. Nelson Jr.	
Upton Marton (A)		Wood Hudson (A)		Ivan Rucker (A)	
<b>Dept. of Aviation (DOAV)</b>		<b>Federal Transit Administration (FTA)</b>		<b>RideFinders</b>	
Rusty Harrington		Daniel Koenig (Liaison)		Cherika Ruffin	X
Stephen Smiley (A)				John O'Keefe (A)	

The technology used for the RRTPO Policy Board meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

**Call to Order**

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chair, Cynthia Newbille, called the RRTPO Policy Board meeting to order at 9:31 a.m.

**Ashland | Charles City | Chesterfield | Goochland | Hanover | Henrico | New Kent | Powhatan | Richmond**

PlanRVA, 424 Hull Street, Suite 300, Richmond, VA 23224

**RRTPO Policy Board Meeting Minutes – page 1**

## **Pledge of Allegiance**

The Pledge of Allegiance was led by Chair Newbille.

## **Welcome and Introductions**

Chair Newbille welcomed all attendees.

## **Certification of a Quorum**

Janice Scott, Board Relations Manager, took attendance and certified that a quorum was present in-person. Note: Stephen Smiley with the Virginia Department of Aviation was present on the Zoom webinar but was unable to be seen/heard so could not be marked in attendance for the meeting.

Roscoe Cooper arrived at approximately 9:35 a.m.

## **A. ADMINISTRATION**

### **1. Confirmation of Member Participation from a Remote Location**

Chair Newbille reported that two members requested approval to participate remotely: for the following reasons:

- Joi Taylor Dean, reason: personal matter, specifically a scheduling conflict that prevents in-person attendance.
- John Hodges, reason: a temporary or permanent disability or other medical condition that prevents the member's physical attendance.

Chair Newbille announced her approval of the requests to participate remotely.

On motion by Katherine Jordan, seconded by Kevin Carroll, the members of the RRTPO Policy Board voted unanimously to approve the members' requests to participate from a remote location were in conformance with the Policy for Remote Participation of member; and, the voice of the remotely participating members could be heard by all persons at the primary or central meeting location (voice vote).

The quorum was updated to show the presence of the remote members.

### **2. Consideration of Amendments to the Meeting Agenda**

There were no requests to amend the meeting agenda.

### **3. Open Public Comment Period**

There were no requests to offer public comment either in-person or online.

### **4. Consent Agenda**

On motion by Kevin Carroll, seconded by John Moyer, the members of the RRTPO Policy Board voted to approve the following consent agenda items (voice vote):

#### **a. Approval of Meeting Minutes – October 31, 2024**

Consent action: accept the meeting minutes into the record as presented.

#### **b. Approval of Meeting Minutes – December 5, 2024**

Consent action: accept the meeting minutes into the record as presented.

#### **c. Work Status Report – Second Quarter FY25**

Consent action: accept the work status report as presented.

## 5. RRTPO Chair's Report

Chair Newbille reported the following:

- **The Equity Working Group held its first meeting on January 31<sup>st</sup>.**

The group's purpose is to "address equity and the needs of the transportation disadvantaged and advise the MPO, through CTAC, on issues, plans, studies, and other matters concerning the MPO's "3-C" urban transportation planning process that affects transportation disadvantaged populations." (RRTPO bylaws)

The work group members are volunteers from the RRTPO CTAC and the PlanRVA Public Outreach and Engagement Committee. Current tasks of the workgroup include:

- Review best practices and recommend adopting a compensation policy for the TPO and Commission to consider in preparation for FY2026. Compensation may include various forms of recognition or remuneration for workgroup, advisory committee, focus group, and public meeting participants.
- Review PlanRVA's Title VI plan and incorporate edits according to the agency's current practices and emerging guidance from federal partners.

Both projects are scheduled to culminate with recommendations for consideration during the June RRTPO Policy Board and Commission meetings.

- **Port of Virginia Tour**

Planning is underway to reschedule the tour of the Richmond and Hampton Road marine terminals initially scheduled for this past October. The staff has identified September 4<sup>th</sup> as a potential date and is working with locality clerks to confirm member availability. Staff will then coordinate with Port Authority staff to confirm the date.

- **Upcoming Meeting schedule and programs.**

The May 1<sup>st</sup> Executive Committee and Policy Board meetings are during the ChamberRVA Inter-City Visit to Greenville, SC.

Today's agenda includes a request to cancel the Executive Committee meeting for that day and move the Policy Board meeting to the following Thursday, May 8<sup>th</sup>.

## 6. RRTPO Secretary's Report

Ms. Shickle reported on the following:

- The opportunities for public participation in the LRTP, including a web toolkit that members are invited to share with their constituents.
- Plans for the March 14<sup>th</sup> Symposium.

## 7. Meeting Schedule

Ms. Shickle explained the request to cancel the Executive Committee meeting for that day and move the Policy Board meeting to the following Thursday, May 8<sup>th</sup>.

On motion by Jessica Schneider, seconded by Jody Rogish, the members of the RRTPO Policy Board voted to cancel the May 1<sup>st</sup> Executive Committee meeting and move the May 1<sup>st</sup> Policy Board meeting to May 8<sup>th</sup> (voice vote).

## **B. REGIONAL PLANNING**

No regional planning items on this meeting agenda.

## **C. REGIONAL FUNDING**

### **1. SMART SCALE Update**

Myles Busching presented this update and reported on the recommended list that the Commonwealth Transportation Board is considering. He noted that the region's project applications look very favorable.

There were 50 applications that were eligible for the District Grant Program. Six projects were recommended by staff for funding.

Mr. Busching explained the High Priority Projects Program and its limitations. There were 92 eligible projects.

Overall, there were 270 eligible project applications. He noted that the region's applications were heavily leveraged.

It was noted that this information is preliminary at this point and some changes may occur over the next several months. The CTB will ultimately make the decision on which projects receive funding. There is a possibility that additional projects will be approved.

## **D. PERFORMANCE MEASUREMENT**

### **1. 2025 Safety Performance Targets**

Mr. Busching presented this item and reported that setting safety targets is an annual requirement for the RRTPO as part of the federal performance-based planning and programming requirements. For roadway safety, the RRTPO is required to [track and set targets for five performance measures](#):

- Fatalities
- Fatality Rate (per 100M vehicle miles traveled)
- Serious Injuries
- Serious Injury Rate (per 100M vehicle miles traveled)
- Non-Motorized Fatalities and Serious Injuries

VDOT, in coordination with DMV, sets statewide targets annually for each of these measures. State performance is assessed against these targets by FHWA and the Commonwealth is required to meet or make significant progress toward meeting these targets. The statewide performance targets are informed by an analytical model which factors in vehicle miles traveled, demographics and employment, weather, liquor sales, VDOT maintenance and operations programs spending, DMV

behavioral programs spending, and the expected impacts of SMART SCALE and VHSIP investments. Beginning with the calendar year 2024, states are required to set [level or declining targets](#) for safety.

Based on current trends and federal requirements, the Commonwealth Transportation Board (CTB) has adopted the following targets for 2025 using a flat target for people killed or seriously injured and 2.4% annual increase in vehicle miles travelled.

<b>Performance Measure</b>	<b>2025 Target</b>
Fatalities	819
Fatality Rate	0.894
Serious Injuries	6,829
Serious Injury Rate	7.457
Non-Motorized Fatalities and Serious Injuries	619

MPOs are required to adopt targets no later than 180 days after the CTB each year. The RRTPO has the option to follow the statewide target (level for all measures) or set a separate target for any or all performance measures. In general, FHWA has identified three approaches used in setting performance targets (data driven, goal driven or hybrid).

Board members had questions about why the target fatality number isn't zero. Mr. Busching clarified that the goal is to continue lowering the target; this is a middle-ground approach with the ultimate goal of zero fatalities. Safety is the highest factor used now for planning and scoring.

There was discussion about what the RRTPO does to determine the targets and analyze data. Mr. Busching clarified that regionally the Board has approved a Regional Safety Plan. This was used to develop a high injury network and then analyze what contributes to those injuries and take steps to reduce them.

The regional plan will be updated next year (2020 will be the data overlap year).

There was a discussion about the importance of the extra funds that are required by localities in current projects, such as the I-64 widening. There isn't currently a plan for those funds to be recouped by the localities. Mr. Busching noted that the interstates are not usually included in the high injury network numbers.

Part of the plan was to look at reactivating the Vision Zero Workgroup. The TAC will be discussing that at their meeting next week.

There was discussion about safety concerns with motorized bicycles.

On motion by Kevin Carroll, seconded by Jody Rogish, the members of the RRTPO Policy Board voted to adopt the following resolution (voice vote):

**WHEREAS**, the Safety Performance rulemaking requires MPOs to agree to contribute to meeting the State DOT safety targets or to establish safety targets for each of the five safety measures including number of fatalities, rate of fatalities per 100 million vehicle miles traveled (VMT), number of serious injuries, rate of serious injuries per 100 million VMT, and number of non-motorized fatalities and non-motorized serious injuries; and



**WHEREAS**, the number of fatal crashes in the region has been increasing; and

**WHEREAS**, the Richmond Regional Transportation Planning Organization (RRTPO) desires to reduce the number of people killed and seriously injured in crashes in the region; and

**WHEREAS**, the Technical Advisory Committee (TAC) has reviewed the proposed targets and recommends approval;

**NOW, THEREFORE, BE IT RESOLVED**, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board adopts the following safety targets calendar year 2025:

Description	2025 Target
Fatalities	107
Fatality Rate	1.003
Serious Injuries	843
Serious Injury Rate	7.875
Non-Motorized Fatalities + Serious Injuries	109

**E. PERFORMANCE MEASUREMENT**

There were no performance measurement items on this meeting agenda.

**F. MPO ADMINISTRATIVE RESPONSIBILITIES**

There were no MPO administrative responsibility items on this meeting agenda.

**G. AGENCY AND COMMITTEE REPORTS**

**1. Transportation Agency Updates**

- a. **CVTA** – This report was included in the meeting agenda packet.
- b. **PlanRVA** – Ms. Shickle provided this update and reported that more information about the status of federal grant funds should be available by February 18<sup>th</sup>. There will be a discussion on the matter at the February 13<sup>th</sup> PlanRVA Commission meeting. The PlanRVA report was included in the meeting agenda packet.
- c. **GRTC** – Sheryl Adams reported on current and upcoming GRTC activity.
- d. **RMTA** – Joi Taylor Dean with RMTA reported on Global Safety Week and noted the importance of human behavior being taken into consideration. Ms. Dean left the meeting following her report at approximately 10:35 a.m.
- e. **DRPT** – Tiffany Dubinsky reported on current and upcoming DRPT activity.
- f. **VDOT** – Dale Totten provided this update, which included additional details about the SmartScale approval process.
- g. **FWHA** – There was no FWHA representative present to give an update.

**H. OTHER BUSINESS**

**1. RRTPO Member Comments**

Mr. Hodges commented on the Fall Line Trail and the difference between management and maintenance. He asked about the status of who will be handling those matters, specifically whether it might be PlanRVA or the RRTPO. Ms. Shickle clarified that this issue has not yet been resolved.

PlanRVA would need to be requested by the Commission to take a role.

Mr. Carroll noted that because some trail sections are owned by the localities and others by VDOT, all the owners need to come to an agreement on how management/maintenance will be handled.

**H. ADJOURNMENT:**

Chair Newbille adjourned the meeting at approximately 10:42 a.m.

The next meeting is scheduled for March 6, 2025, 9:30 a.m., in the PlanRVA Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224 and via Zoom.

**ACTION ITEM**

March 6, 2025

**TO** Policy Board

**SUBJECT** FY24 - FY27 Transportation Improvement Program (TIP) -UPC 123761 #SMART24 – Hill Carter Parkway Extension

**BRIEF:**

Virginia Department of Transportation (VDOT) submitted a request to amend the Transportation Improvement Program (TIP) to add a new project (UPC 123761) constructing approximately 2,150 linear feet of a two-lane, two-way roadway flanked by 5 ft sidewalks, connecting N. Hill Carter Parkway from Kitty Hamilton Lane to Quarles Road. Federal and local funding will construct the new roadway, make intersection improvements at the existing Hill Carter Parkway/Kitty Hamilton Lane/Kitty Hamilton Circle.

**RECOMMENDED ACTION:**

The Policy Board should approve the proposed TIP amendments as requested by VDOT.

**DISCUSSION:**

Under Federal law and agreements with state agencies, the Richmond Regional Transportation Planning Organization (RRTPO) has authority to select projects and program regional Carbon Reduction Program (CRP), Congestion Mitigation and Air Quality (CMAQ), and Surface Transportation Block Grant (STBG) funds, including the Transportation Alternatives (TA) set-aside.

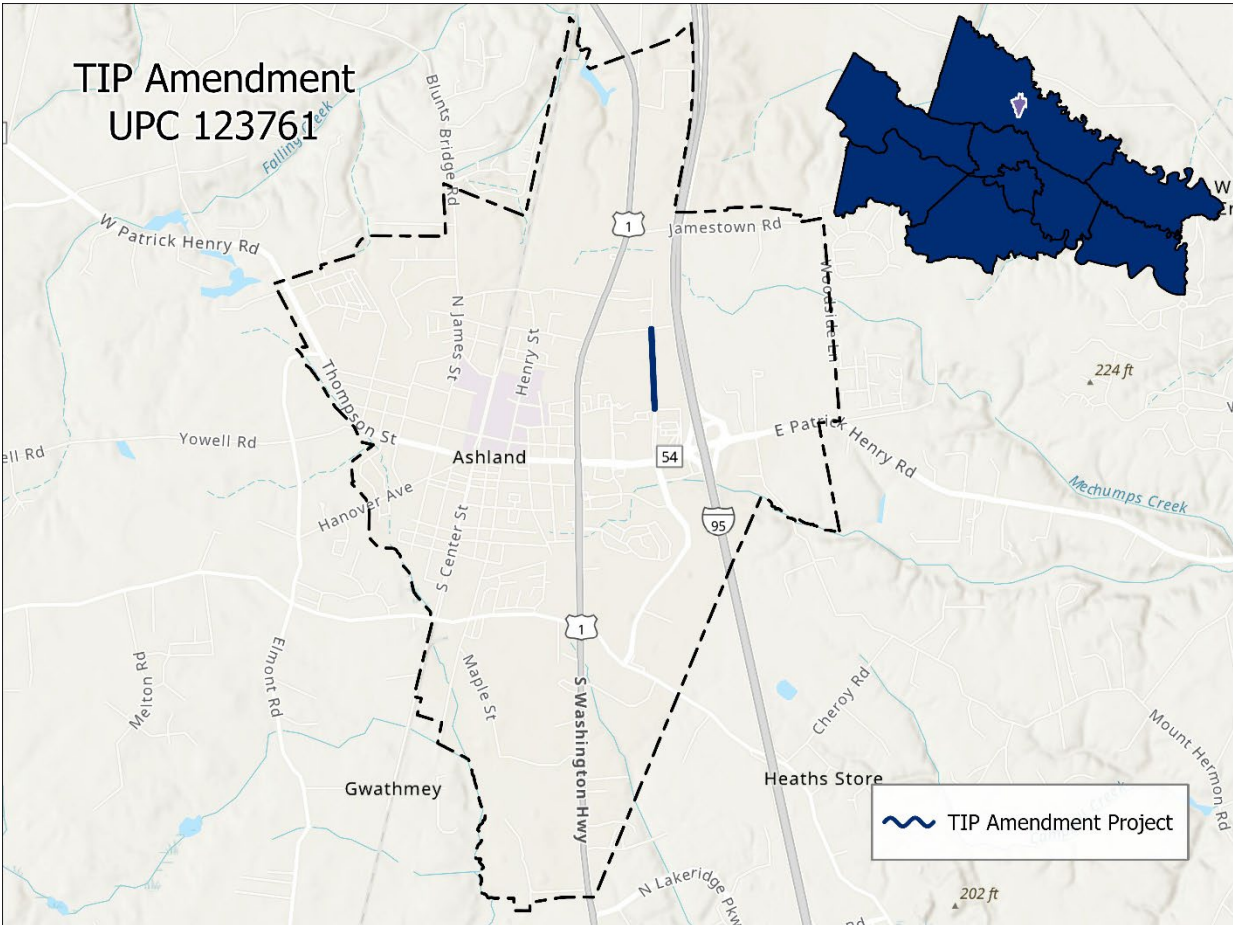
For other funding programs, the RRTPO does not have authority to select projects but is responsible for adding projects to the Transportation Improvement Program (TIP). Based on federal regulations and RRTPO policy, all projects proposed to be added to the TIP are screened for consistency with the regional long-range transportation plan, ConnectRVA 2045, and the regional conformity assessment. All proposed revisions are also evaluated for fiscal constraint, or the ability to fund the project with projected revenues.

The proposed amendments requested by VDOT have been reviewed by staff and found consistent with the requirements for RRTPO approval. A draft TIP block can be found in Attachment A. A summary of the findings for each requirement is included below.

Project Overview:

Federal funding will be used to construct a new roadway and sidewalks connecting N. Hill Carter Parkway from Kitty Hamilton Lane to Quarles Road, make

intersection improvements at the intersection of Hill Carter Parkway, Kitty Hamilton Lane, Kitty Hamilton Circle, and the intersection of Haley and Quarles Rd. The project aims to improve traffic flow and aims to support vehicular and pedestrian safety through the creation of sidewalks and new intersection design.



ConnectRVA 2045 Consistency: ConnectRVA 2045 establishes categories of projects which are regional in nature and must be included in the constrained long-range plan (CLRP) prior to inclusion in the TIP. Conversely, other project types are considered either local or programmatic in nature and can advance without being specifically listed. The project types under each category can be reviewed in Chapter 5 of ConnectRVA 2045. The roads being extended and improved are functionally classified as local roads, and do not meet the definition of regionally significant. Figure 1 graphically shows the consistency review process.

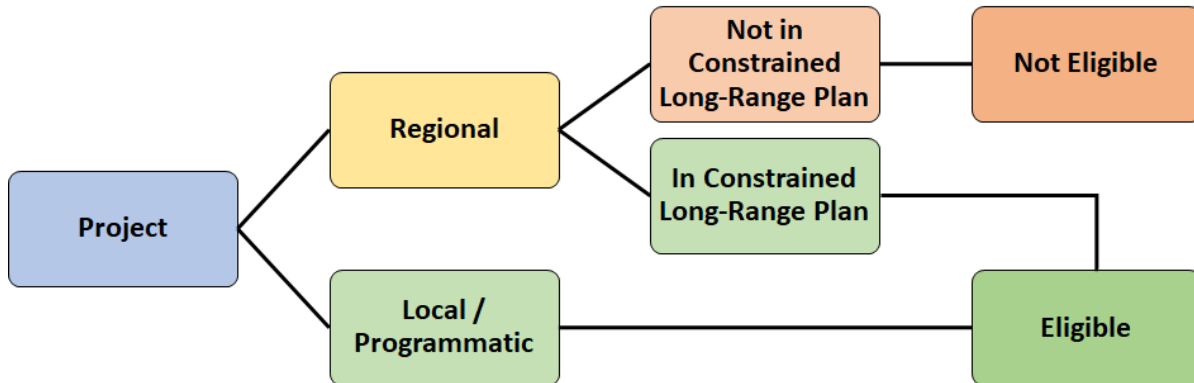


Figure 1: ConnectRVA 2045 Consistency Workflow

Air Quality Conformity: Portions of the RRTPO were formerly part of the 1997 8-hour Ozone Maintenance Area and projects in these areas must either be part of the Regional Conformity Assessment or must be exempt from air quality conformity analysis under federal regulations prior to being added to the TIP. This project is not currently included in the 2024 – 2027 TIP or 2045 LRTP, however, the project is not considered regionally significant and therefore does not require a new conformity determination.

Fiscal Constraint: The amendment of the TIP is triggered by the addition of the newly created project. In FFY25 \$50,000 of local funding will be available and \$2,236,322 will be provided for AC-Other. An additional \$2,841,385 will come available for right of way acquisition in FFY26

Federal Fund Source Descriptions:

**AC (Advanced Construction)** - AC is a financing tool permitted under Federal Highway Administration rules that allows the state to begin a project using state funds prior to the availability of federal funds. This allows the state flexibility to use its resources to more efficiently schedule project start-up.

For more information, please contact Ansley Heller at 804-924-9618 Ext. 153 or email [aheller@planrva.org](mailto:aheller@planrva.org).

**ATTACHMENTS:**

- A. Draft TIP Project Block
- B. Draft Resolution

**Attachment A – Draft TIP Blocks**

UPC NO	123761	SCOPE	New Construction Roadway			
SYSTEM	Urban	JURISDICTION	Ashland	OVERSIGHT	NFO	
PROJECT	#SMART24 – Hill Carter Parkway Extension			ADMIN BY	VDOT	
DESCRIPTION	FROM: Kitty Hamilton Lane TO: Quarles Road					
PROGRAM NOTE	TIP AMD – add \$2,236,322 (AC-Other) & \$50,000 (Other: Funds – Local) FFY25 PE phase; add \$2,841,385 (AC – Other) FFY26 RW phase					
ROUTE/STREET	Hill Carter Parkway (U000)			TOTAL COST	\$22,517,888	
	FUND SOURCE	MATCH	FY24	FY25	FY26	FY27
PE	Other	\$0	\$0	\$50,000	\$0	\$0
PE AC	Federal – AC Other	\$0	\$0	\$2,362,322	\$0	\$0
RW AC	Federal – AC Other	\$0	\$0	\$0	\$2,841,385	\$0



**POLICY BOARD AGENDA 3/6/2025; ITEM C-1.**

FY24 – FY27 Transportation Improvement Program (TIP) -SMART 24 – Hill Carter Parkway Extension

**Richmond Regional Transportation Planning Organization**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the members of the RRTPO Policy Board voted to adopt the following resolution:

**WHEREAS**, the Virginia Department of Transportation has requested a revision to the FY24 – FY27 Transportation Improvement Program (TIP) to add the Hill Carter Parkway Extension project (UPC 123761); and

**WHEREAS**, this project is fully funded through the SMART SCALE program; and,

**WHEREAS**, this project is not considered regionally significant and therefore does not require a new conformity determination in the Regional Conformity Assessment Report; and,

**WHEREAS**, the Technical Advisory Committee (TAC) has reviewed the proposed amendment and recommends approval of the request;

**NOW, THEREFORE, BE IT RESOLVED**, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board amends the FY24 – FY27 Transportation Improvement Program (TIP) to include the Hill Carter Parkway Extension project (UPC 123761) as requested by VDOT.

\*\*\*\*\*

This is to certify that the Richmond Regional Transportation Planning Organization Policy Board approved the above resolution at its meeting held March 6, 2025.

WITNESS:

BY:

\_\_\_\_\_  
Janice Scott  
Board Relations Manager  
PlanRVA

\_\_\_\_\_  
Martha Shickle  
Secretary  
Richmond Regional Transportation  
Planning Organization

**ACTION ITEM**

March 6, 2025

**TO** Policy Board

**SUBJECT** FY24 - FY27 Transportation Improvement Program (TIP) -UPC  
123760 #SMART24 – Green Chimney

**BRIEF:**

Virginia Department of Transportation (VDOT) submitted a request to amend the Transportation Improvement Program (TIP) to add a new project (UPC 123760) extending the existing Green Chimneys Court roadway to connect with Hill Carter Parkway. The proposed 2-lane undivided road segment will have a 5 ft sidewalk on either side. Federal funding will extend the existing roadway approximately 2,000 linear feet east to connect with Hill Carter Parkway to form a complete through connection and improve safety.

**RECOMMENDED ACTION:**

The Policy Board should approve the proposed TIP amendments as requested by VDOT.

**DISCUSSION:**

Under Federal law and agreements with state agencies, the Richmond Regional Transportation Planning Organization (RRTPO) has authority to select projects and program regional Carbon Reduction Program (CRP), Congestion Mitigation and Air Quality (CMAQ), and Surface Transportation Block Grant (STBG) funds, including the Transportation Alternatives (TA) set-aside.

For other funding programs, the RRTPO does not have authority to select projects but is responsible for adding projects to the Transportation Improvement Program (TIP). Based on federal regulations and RRTPO policy, all projects proposed to be added to the TIP are screened for consistency with the regional long-range transportation plan, ConnectRVA 2045, and the regional conformity assessment. All proposed revisions are also evaluated for fiscal constraint, or the ability to fund the project with projected revenues.

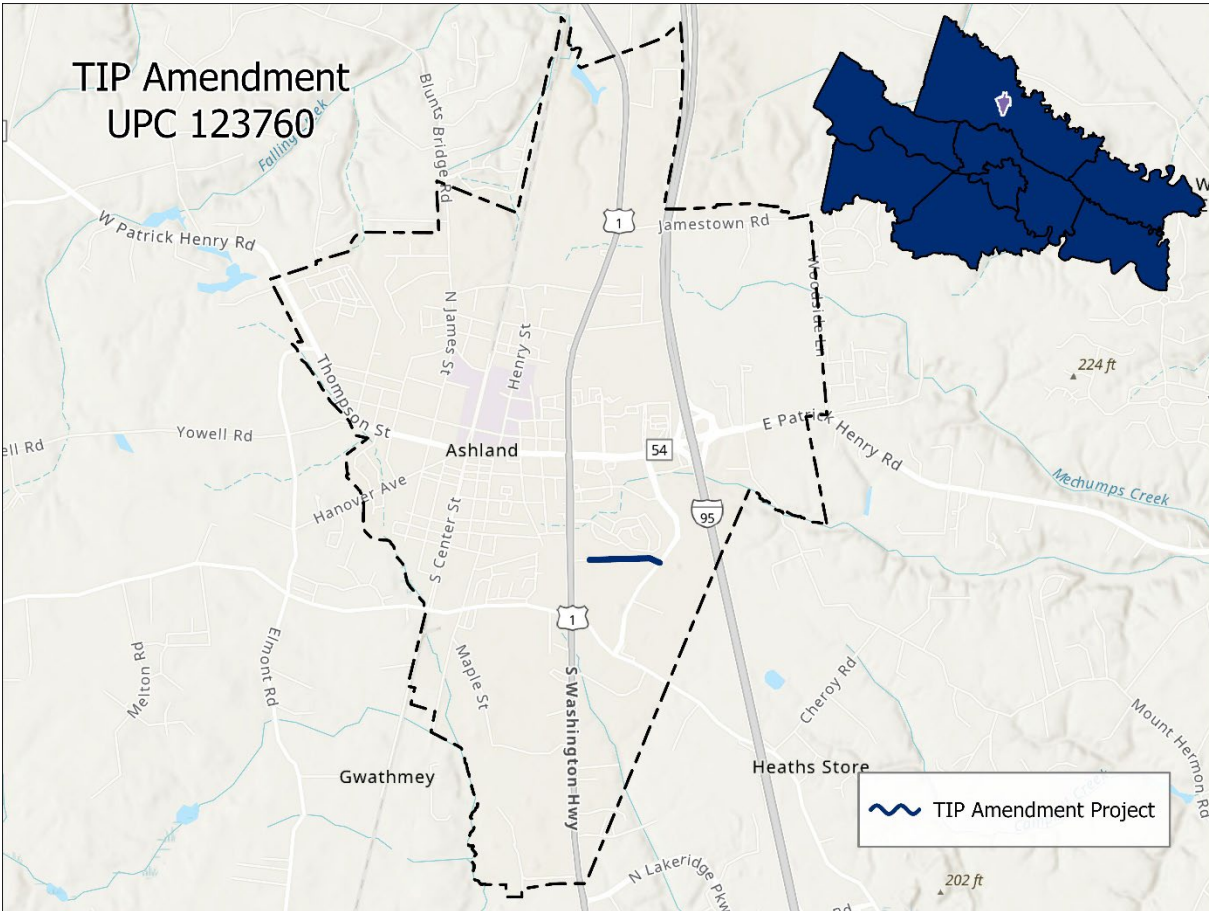
The proposed amendments requested by VDOT have been reviewed by staff and found consistent with the requirements for RRTPO approval. A draft TIP block can be found in Attachment A. A summary of the findings for each requirement is included below.

Project Overview:

Federal funding will be used to extend the existing Green Chimneys Court intersection with US 1 to connect to Hill Carter Parkway. This project creates a



complete through connection with a 2-lane undivided road segment complete with 5 ft sidewalks on either side. The project aims to improve through put and decrease congestion while supporting vehicular and pedestrian safety through improved design.



ConnectRVA 2045 Consistency: ConnectRVA 2045 establishes categories of projects which are regional in nature and must be included in the constrained long-range plan (CLRP) prior to inclusion in the TIP. Conversely, other project types are considered either local or programmatic in nature and can advance without being specifically listed. The project types under each category can be reviewed in Chapter 5 of ConnectRVA 2045. The roadway being extended is functionally classified as a local road, and does not meet the definition of regional significance. Figure 1 graphically shows the consistency review process.

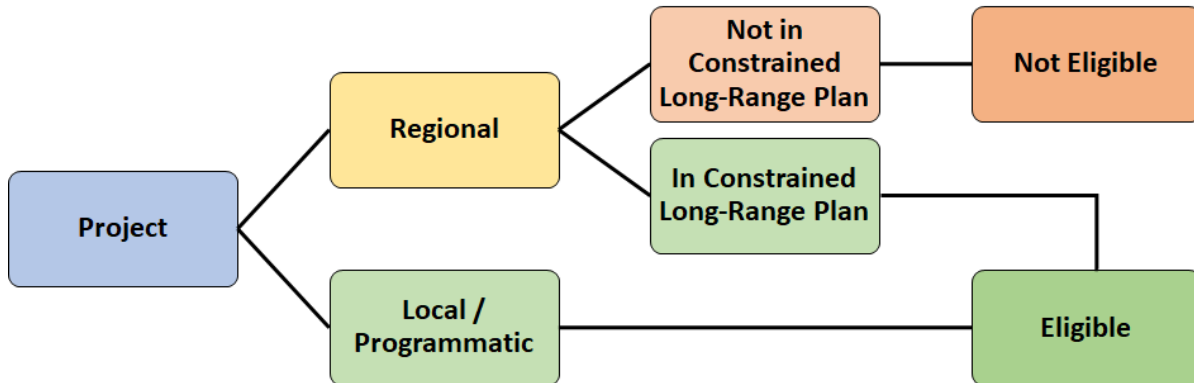


Figure 1: ConnectRVA 2045 Consistency Workflow

Air Quality Conformity: Portions of the RRTPO were formerly part of the 1997 8-hour Ozone Maintenance Area and projects in these areas must either be part of the Regional Conformity Assessment or must be exempt from air quality conformity analysis under federal regulations prior to being added to the TIP. This project is not currently included in the 2024 – 2027 TIP or 2045 LRTP, however, the project is not considered regionally significant and therefore does not require a new conformity determination.

Fiscal Constraint: The amendment of the TIP is triggered by the addition of the newly created project. In FFY25 \$50,000 of local funding will be available and \$2,236,322 will be provided for AC-Other. An additional \$1,713,703 will come available for right of way acquisition in FFY27.

Federal Fund Source Descriptions:

**AC (Advanced Construction)** - AC is a financing tool permitted under Federal Highway Administration rules that allows the state to begin a project using state funds prior to the availability of federal funds. This allows the state flexibility to use its resources to more efficiently schedule project start-up.

For more information, please contact Ansley Heller at 804-924-9618 Ext. 153 or email [aheller@planrva.org](mailto:aheller@planrva.org).

**ATTACHMENTS:**

- A. Draft TIP Project Block
- B. Draft Resolution

**Attachment A – Draft TIP Blocks**

UPC NO	123760	SCOPE	Safety			
SYSTEM	Urban	JURISDICTION	Ashland		OVERSIGHT	NFO
PROJECT	#SMART24 – GREEN CHIMNEY				ADMIN BY	VDOT
DESCRIPTION	FROM: US 1 TO: HILL CARTER					
PROGRAM NOTE	TIP AMD – add \$1,552,119 (AC-Other) & \$50,000 (Other: Funds – Local) FFY25 PE phase; add \$1,713,703 (AC – Other) FFY27 RW phase					
ROUTE/STREET	Green Chimney (U000)				TOTAL COST	\$11,846,776
	FUND SOURCE	MATCH	FY24	FY25	FY26	FY27
PE	Other	\$0	\$0	\$50,000	\$0	\$0
PE AC	Federal – AC Other	\$0	\$0	\$1,552,119	\$0	\$0
RW AC	Federal – AC Other	\$0	\$0	\$0	\$0	\$1,713,703



**POLICY BOARD AGENDA 3/6/2025; ITEM C-2.**

**FY24 – FY27 Transportation Improvement Program (TIP) -SMART 24 – Green Chimney**

**Richmond Regional Transportation Planning Organization**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the members of the RRTPO Policy Board voted to adopt the following resolution:

**WHEREAS**, the Virginia Department of Transportation has requested a revision to the FY24 – FY27 Transportation Improvement Program (TIP) to add the Green Chimney project (UPC 123760); and

**WHEREAS**, this project is fully funded through the SMART SCALE program; and,

**WHEREAS**, this project is not considered regionally significant and therefore does not require a new conformity determination in the Regional Conformity Assessment Report; and,

**WHEREAS**, the Technical Advisory Committee (TAC) has reviewed the proposed amendment and recommends approval of the request;

**NOW, THEREFORE, BE IT RESOLVED**, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board amends the FY24 – FY27 Transportation Improvement Program (TIP) to include the Green Chimney project (UPC 123760) as requested by VDOT.

\*\*\*\*\*

This is to certify that the Richmond Regional Transportation Planning Organization Policy Board approved the above resolution at its meeting held March 6, 2025.

WITNESS:

BY:

\_\_\_\_\_  
Janice Scott  
Board Relations Manager  
PlanRVA

\_\_\_\_\_  
Martha Shickle  
Secretary  
Richmond Regional Transportation  
Planning Organization

**ACTION ITEM**

March 6, 2025

**TO** Policy Board

**SUBJECT** FY24 - FY27 Transportation Improvement Program (TIP) –  
GRTC068 – Permanent Downtown Transfer Hub -NEPA

**BRIEF:**

The Greater Richmond Transit Company (GRTC) submitted a request to amend the Transportation Improvement Program (TIP) to add a new project (GRTC068) to conduct National Environmental Policy Act (NEPA) review and preliminary design of a permanent downtown Richmond transfer hub for the GRTC fleet.

**RECOMMENDED ACTION:**

The Policy Board should approve the proposed TIP amendments as requested by GRTC.

**DISCUSSION:**

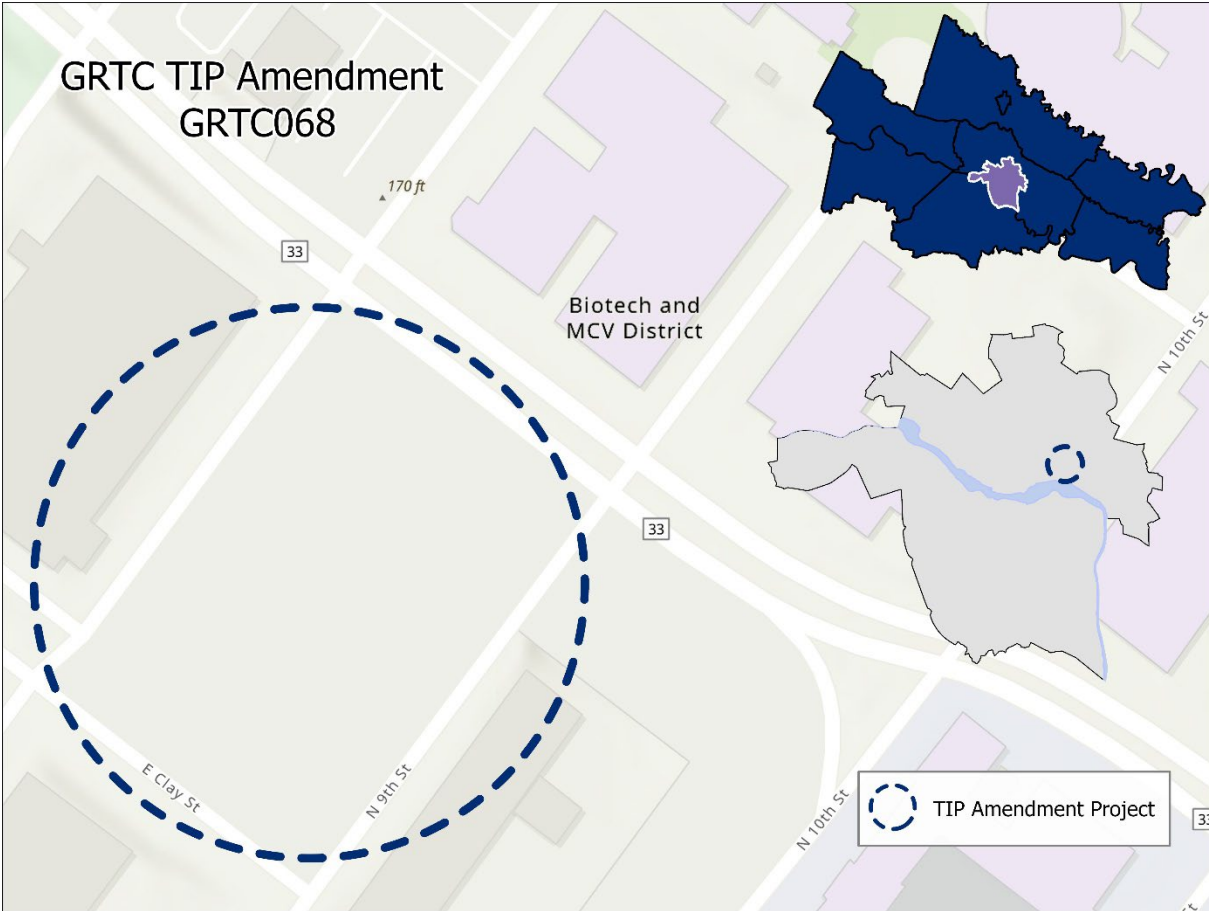
Under Federal law and agreements with state agencies, the Richmond Regional Transportation Planning Organization (RRTPO) has authority to select projects and program regional Carbon Reduction Program (CRP), Congestion Mitigation and Air Quality (CMAQ), and Surface Transportation Block Grant (STBG) funds, including the Transportation Alternatives (TA) set-aside.

For other funding programs, the RRTPO does not have authority to select projects but is responsible for adding projects to the Transportation Improvement Program (TIP). Based on federal regulations and RRTPO policy, all projects proposed to be added to the TIP are screened for consistency with the regional long-range transportation plan, ConnectRVA 2045, and the regional conformity assessment. All proposed revisions are also evaluated for fiscal constraint, or the ability to fund the project with projected revenues.

The proposed amendments requested by GRTC have been reviewed by staff and found consistent with the requirements for RRTPO approval. A draft TIP block can be found in Attachment A. A summary of the findings for each requirement is included below.

Project Overview:

This project will conduct a review of the proposed permanent downtown transfer hub in accordance with the requirements of the National Environmental Policy Act (NEPA), including preliminary design work. The purpose of a NEPA review is to understand the range of alternative solutions and assess the potential impacts to the natural and built environments from a proposed course of action. Ultimately, this study will help to avoid, minimize, and mitigate the potential impacts of the proposed project as it progresses to final design and construction.



ConnectRVA 2045 Consistency: ConnectRVA 2045 establishes categories of projects which are regional in nature and must be included in the constrained long-range plan (CLRP) prior to inclusion in the TIP. Conversely, other project types are considered either local or programmatic in nature and can advance without being specifically listed. The project types under each category can be reviewed in Chapter 5 of ConnectRVA 2045. The Permanent Downtown Transfer Hub project is regional in nature and is included in ConnectRVA 2045. This study helps to advance this regional project. Figure 1 graphically shows the consistency review process.

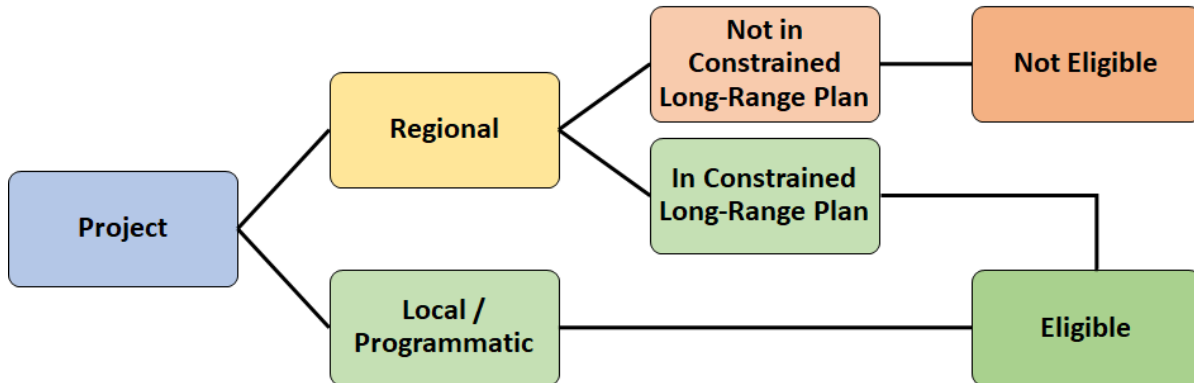


Figure 1: ConnectRVA 2045 Consistency Workflow

Air Quality Conformity: Portions of the RRTPO were formerly part of the 1997 8-hour Ozone Maintenance Area and projects in these areas must either be part of the Regional Conformity Assessment or must be exempt from air quality conformity analysis under federal regulations prior to being added to the TIP. While the proposed project may ultimately be regionally significant, the pre-construction NEPA analysis and preliminary design work included in the current scope is exempt from regional conformity analysis under Other: Engineering to assess social, economic, and environmental effects of the proposed action or alternatives to that action.

Fiscal Constraint: The amendment of the TIP is triggered by the addition of the newly created project. Pre-construction activities are funded through a combination of state funds and local match. State funding is provided through the Department of Rail and Public Transportation’s (DRPT) MERIT grant.

Fund Source Descriptions:

**DRPT Technical Assistance** – DRPT’s technical assistance grant program support studies, plans, research, data collection, and evaluation projects to help improve public transportation services. This includes providing technical analysis and guidance on operations, service delivery, customer service, expansions of service, and program delivery.

For more information, please contact Ansley Heller at 804-924-9618 Ext. 153 or email [aheller@planrva.org](mailto:aheller@planrva.org).

**ATTACHMENTS:**

- A. Draft TIP Project Block
- B. Draft Resolution

**Attachment A – Draft TIP Blocks**

STIP ID	GRTC068	SCOPE	Transit			
SYSTEM	Public Transportation	RECIPIENT	Greater Richmond Transit Company			
PROJECT	Permanent Downtown Transfer Hub - NEPA			ADMIN BY	GRTC	
MPO NOTES	TIP AMD – Add new project. Scope includes pre-construction NEPA/Preliminary design; Estimate \$3,000,000.			TOTAL COST	\$3,000,000	
	FUND SOURCE	FY24	FY25	FY26	FY27	
	Other	\$0	\$1,500,000	\$0	\$0	
	Federal – AC Other	\$0	\$1,500,000	\$0	\$0	





**POLICY BOARD AGENDA 3/6/2025; ITEM C-3.**

**FY24 – FY27 Transportation Improvement Program (TIP) – GRTC068 -  
Permanent Downtown Transfer Hub - NEPA**

**Richmond Regional Transportation Planning Organization**

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the members of the RRTPO Policy Board voted to adopt the following resolution:

**WHEREAS**, the Greater Richmond Transit Company has requested a revision to the FY24 – FY27 Transportation Improvement Program (TIP) to add the NEPA portion of GRTC’s permanent downtown transfer hub project (GRTC068); and

**WHEREAS**, the pre-construction activities of the project are fully funded by the Department of Rail and Public Transportation and GRTC; and,

**WHEREAS**, this project is exempt from regional conformity assessment under 40 CFR § 93.126 under Other: Specific activities which do not involve or lead directly to construction - Engineering to assess social, economic, and environmental effects of the proposed action or alternatives to that action; and,

**WHEREAS**, the Technical Advisory Committee (TAC) has reviewed the proposed amendment and recommends approval of the request;

**NOW, THEREFORE, BE IT RESOLVED**, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board amends the FY24 – FY27 Transportation Improvement Program (TIP) to include the Permanent Downtown Transfer Hub project (GRTC068) as requested by GRTC.

\*\*\*\*\*

This is to certify that the Richmond Regional Transportation Planning Organization Policy Board approved the above resolution at its meeting held March 6, 2025.

WITNESS:

BY:

\_\_\_\_\_  
Janice Scott  
Board Relations Manager  
PlanRVA

\_\_\_\_\_  
Martha Shickle  
Secretary  
Richmond Regional Transportation  
Planning Organization

## **CVTA AGENCY UPDATE**

### **RRTPO Policy Board Meeting – March 2025**

*This report provides a summary of recent and upcoming activity of the Authority, Finance Committee, TAC and Fall Line Working Groups. Detailed information, including agendas for upcoming meetings can be found on the [CVTA meeting webpage](#).*

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#### **New CVTA Website:**

The new [CVTA website](#) has been launched. The site features interactive project maps and other informational resources.

#### **The CVTA Finance Committee met on February 12<sup>th</sup>. Agenda topics included:**

- **Review of financial policies & procedures**

- **Current goals:**

- Review of Financial Policies and Procedures to ensure CVTA is functioning in accordance with adopted policies. Finance Committee recommendations will be prepared on measures to bring current practices in line with expectations outlined in policies and procedures.
    - Gain an understanding of monthly/quarterly reporting needs as expected by the chair and as outlined in the policies and procedures.
    - Share the financial standing of the admin/operating budget on a monthly basis.

- **Review of working capital reserve access process**

- The committee reviewed the process for accessing the funds that are being held in the working capital reserve and voted to refer the matter to the Technical Advisory Committee for review and development of recommendations.

#### **Upcoming Meetings:**

- TAC – March 10, 2025, 1:00 p.m.
- Finance Committee – March 12, 2025, 9:00 a.m.
- Authority – March 28, 2025, 9:00 a.m.

## PlanRVA AGENCY UPDATE

### RRTPO Policy Board Meeting – March 2025

*This report provides a summary of recent and upcoming activity of the Commission and its committees. Detailed information, including meeting videos and agendas for upcoming meetings can be found on the [PlanRVA meeting webpage](#).*

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#### **The PlanRVA Commission met on February 13<sup>th</sup>. Agenda topics and actions included:**

- Approval of a resolution naming Partnership for Housing Affordability as Implementation Partner for Virginia Housing Grant
- Approval of FY25 Quarter 2 Financial Statements
- PlanRVA's Mission Alignment with 2025 Federal Priorities
  - Commissioners heard an update from staff on continued efforts to process information from the new presidential administration regarding federal priorities and actions associated with a handful of recently issued Executive Orders. The update included information on several areas where it is believed current programs/projects are at risk of posing short-term (FY2025/2026) financial implications and longer-term programmatic implications.
- Equity Working Group Update
- Regional Strategic Plan Update
- Overview of Regional Cooperation During Richmond Water Crisis
  - Commissioners reviewed a summary of specific areas the region's jurisdictions supported one another through the recent water crisis.
    - Henrico's EOC played a crucial role in providing various supports throughout the crisis including facilitating distribution of bottled water to St. Mary's Hospital and VCU, establishing community distribution hubs, and delivery of water to at risk residents and daycare facilities.
    - Support was extended to county facilities such as libraries to ensure public access, while a 24-hour call center was set up to handle public inquiries.
    - During the crisis, Henrico:
      - Sourced and coordinated over 100 tractor-trailer loads of bottled water
      - Facilitated 20 tanker loads of potable water
      - Responded to over 7,000 calls, and
      - Completed over 800 deliveries to homes, daycares and dialysis centers
- **Pathways to the Future: Regional Symposium**
- **Special Program: Mike Jones, President- Major Security Consulting & Design Inc.**
  - Mr. Jones provided Commissioners with a presentation on the importance of safety preparedness.

#### **Upcoming Meetings**

- Public Outreach and Engagement Committee – March 27, 2025, 9:00 a.m.
- Commission – April 10, 2025, 9:30 a.m.
  - Expected topics include:
    - Appointment of Nominating Committee
    - Succession Management Plan update
    - Review of Engagement Compensation Policy

**[Don't forget to check out our newsletter:  
The Better Together Connector \(linked\)](#)**