



## PlanRVA Public Outreach & Engagement Committee



### NOTES

This meeting is open to the public. Members of the public are invited to attend virtually. Please alert the RRTPO at [PlanRVA@PlanRVA.org](mailto:PlanRVA@PlanRVA.org) if electronic transmission of this meeting fails for the public. Please refer to our [Statement Regarding Virtual Meeting Participation by Members of the Public](#) for more information.

Check out our complete [Public Participation Guide](#) online to learn about the different ways you can stay connected and involved.

Meetings are also live streamed and archived on our YouTube Channel at [Plan RVA - YouTube](#).

Members of the public are invited to submit public comments either verbally or in writing. Written comments can be submitted through the Q&A/Chat function on Zoom by email to [PlanRVA@PlanRVA.org](mailto:PlanRVA@PlanRVA.org). Written comments will be read aloud or summarized during the meeting when possible and will be included in the meeting minutes. Verbal comments will be taken during the Public Comment Period on the agenda. Please use the Q&A/Chat functions on Zoom if you would like to comment. When acknowledged by the Chairman, please clearly state your name so that it may be recorded in the meeting minutes.

Powered By:



*PlanRVA is where the region comes together to look ahead. Established in 1969, PlanRVA promotes cooperation across the region's nine localities and supports programs and organizations like the Richmond Regional Transportation Planning Organization, Central Virginia Transportation Authority, the Emergency Management Alliance of Central Virginia, Lower Chickahominy Watershed Collective and Don't Trash Central Virginia.*



e: [Input@PlanRVA.org](mailto:Input@PlanRVA.org)  
p: 804.323.2033  
w: [www.PlanRVA.org](http://www.PlanRVA.org)

## AGENDA

**PlanRVA Public Outreach and Engagement Committee**  
**November 27, 2023 – 10:30 a.m.**  
**PlanRVA James River Board Room, 424 Hull Street, Suite 300,**  
**Richmond, VA 23224 and via Zoom**

If you wish to participate in this meeting virtually, please register via Zoom at the following link:  
[https://planrva-org.zoom.us/webinar/register/WN\\_O\\_0Kig8UTdy4TAIFrOAqAQ](https://planrva-org.zoom.us/webinar/register/WN_O_0Kig8UTdy4TAIFrOAqAQ)

- 1. Welcome and Introductions:** *Mr. Davey*
- 2. Roll Call Roll Call of Attendees and Certification of a Physical Quorum:** *Ms. Firestone*
- 3. Confirmation of Member Participation from a Remote Location:** *Mr. Davey*  
**Action requested:** motion to confirm that the Chair's decision to approve or disapprove the member(s) request to participate from a remote location was in conformance with the PlanRVA Commission Policy for Remote Participation of Members; and, the voice of the remotely participating member(s) can be heard by all persons at the primary or central meeting location (voice vote).
- 4. August 24, 2023, Meeting Minutes:** *Mr. Davey* – page 3  
Requested action: motion to approve the meeting minutes as presented (voice vote).
- 5. Commissioner Training, Orientation and Onboarding:** *Ms. Shickle*  
Review of new SharePoint site for training, orientation and onboarding.
- 6. RRTPO Community Transportation Advisory Committee (CTAC) Expanded Public Engagement Role:** *Ms. Gordon*
- 7. FY2024 Work Program Priorities:** *Ms. Shickle*
- 8. Adjourn**

**PlanRVA Public Outreach & Engagement Committee  
 Zoom Meeting Minutes  
 August 24, 2023 – 9:00 a.m.**

<u>LOCALITY</u>	<u>NAME</u>	<u>X (attended)</u>
<b>Town of Ashland</b>	Brent Chambers	
<b>Chesterfield County</b>	Tim Davey, Chair	X
<b>Goochland County</b>	Neil Spoonhower	X
<b>Hanover County</b>	Charlie Waddell (virtual)	X
<b>Henrico County</b>	Gregory Baka	
<b>New Kent County</b>	Amy Pearson	
<b>Powhatan County</b>	Bobby Hall	X
<b>City of Richmond</b>	Jacob Giovia (virtual)	X

The technology used for the meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

<b>Staff Present</b>	
Janice Firestone	Sidd Kumar
Gilbrith Gogel	Martha Shickle
Holly Gordon	Phil Riggan

**1. Welcome, Roll Call and Introductions**

Chair Davey welcomed everyone and called the meeting to order at approximately 9:00 a.m.

**2. Roll Call of Attendees and Certification of a Physical Quorum**

Attendees introduced themselves and Ms. Firestone certified that a quorum was present.

**3. Confirmation of Member Participation from a Remote Location**

The Chair approved remote participation and noted there wereThe quorum was updated to show the presence of the remote member.

**4. Approval of March 23, 2023, minutes**

On motion by Neal Spoonhower, seconded by Charlie Waddell, the members of the committee voted to approve the meeting minutes as presented (voice vote).

**5. Community Engagement Manager Recruitment Update**

- a. Introduction of Ms. Holly Gordon  
 Martha Shickle, Executive Director, introduced Holly Gordon, Community Engagement Manager. Ms. Gordon shared highlights of her background and professional experience.

