

PlanRVA Commission



NOTES

This meeting is open to the public. Members of the public are invited to attend virtually. Please alert PlanRVA staff at PlanRVA@PlanRVA.org if electronic transmission of this meeting fails for the public. Please refer to our [Statement Regarding Virtual Meeting Participation by Members of the Public](#) for more information.

Check out our complete [Public Participation Guide](#) online to learn about the different ways you can stay connected and involved.

Meetings are also live streamed and archived on our YouTube Channel at [Plan RVA - YouTube](#).

Members of the public are invited to submit public comments either verbally or in writing. Written comments can be submitted through the Q&A/Chat function on Zoom by email to PlanRVA@PlanRVA.org.

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PlanRVA is where the region comes together to look ahead. Established in 1969, PlanRVA promotes cooperation across the region's nine localities and supports programs and organizations like the Richmond Regional Transportation Planning Organization, Central Virginia Transportation Authority, the Emergency Management Alliance of Central Virginia, Lower Chickahominy Watershed Collaborative and Don't Trash Central Virginia.



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PlanRVA Commission Meeting Agenda

Thursday, June 12, 2025 – 9:30 a.m.

PlanRVA James River Boardroom, 424 Hull Street, Suite 300,
Richmond, VA 23224 and via Zoom

If you wish to participate in this meeting virtually, please register through this
[**ZOOM WEBINAR LINK**](#)

Call to Order, Welcome and Introductions *(Chair McGraw)*

Pledge of Allegiance *(Chair McGraw)*

Certification of a Quorum *(Janice Scott)*

A. Administrative Items

1. **Confirmation of Member Participation from a Remote Location** *(Chair McGraw)*
Action requested (if there are member requests to participate remotely):
confirm that the Chair's decision to approve or disapprove the member(s) request to participate from a remote location was in conformance with the PlanRVA Policy for Meetings Held Through Electronic Communication Means; and, the voice of the remotely participating member(s) can be heard by all persons at the primary or central meeting location (voice vote).
2. **Consideration of Amendments to the Agenda** *(Chair McGraw)*
3. **Public Comment Period** *(Chair McGraw)*
4. **Approval of April 10, 2025, Meeting Minutes** *(Dr. Newbille)* – page 4
Action requested: approve the meeting minutes as presented (voice vote).

B. Standing Committee and Other Reports

1. **Chair and Executive Committee Reports** *(Chair McGraw)*
 - a. **Resolution of Appreciation for Leigh Medford**
Requested action: approve the policy as presented.
 - b. **FY26 Officer Elections** – page 9
Action requested: nomination of Jordan Stewart as Chair, Ryan Patterson as Vice Chair, Cynthia Newbille as Treasurer and Tyrone Nelson as Secretary for FY26.

- c. [FY26 Meeting Schedule](#) page 10
Information item.

- d. [Policy for Meetings Held Through Electronic Means](#) - page 11
Requested action: approve the policy as presented.

2. [Audit, Finance & Facilities Committee Report](#) (*Sean Davis*) – page 16

- a. **FY2025 Q3 Financial Statements**
Information item.

- b. **FY2026 Annual Budget**
Requested action: approve the FY2026 Annual Budget as presented.

- c. **Financial Management System Update**
Information item.

3. **Public Outreach & Engagement Committee Report** (*Tim Davey*)

- a. [PlanRVA Newsletter: The Better Together Connector \(linked\)](#)

4. **Executive Director's Report** (*Martha Shickle*)

- a. [Intergovernmental and Environmental Reviews](#) – page 22
Information item.

- b. [Regional Strategic Vision](#) - page 25
Requested action: approve the Regional Strategic Vision as presented.

- c. **FY2026 Annual Work Program**
Requested action: approve the FY2026 Annual Work Program as presented.

- d. [DEQ Resolution for Water Supply Planning](#) – page 29
Requested action: adopt water supply planning resolution as presented.

C. **Partner Reports - Information Items** (*Martha Shickle*)

- 1. [CVTA Report](#) – page 33
- 2. [EMACV Report](#) – page 34
- 3. [RRTPO Report](#) – page 35

D. **Member Comments & Locality Updates**

E. **Adjournment**

Targeted adjournment time is 11:00 a.m.

Next meeting – **September 11, 2025, at 9:30 a.m.**

PlanRVA Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224, or via Zoom for those who register.

PlanRVA Commission Meeting Minutes

April 10, 2025 – 9:30 a.m.

PlanRVA James River Boardroom, 424 Hull Street, Suite 300,
Richmond, VA 23224 and via Zoom

Members and Alternates Present (X), Virtual (V):

Town of Ashland		Hanover County		Powhatan County	
Brent Chambers	X	Sean Davis	X	Bill Donati	
Daniel McGraw, Chair	X	Sue Dibble		Steve McClung	X
Steve Trivett		Larry Leadbetter		Robert Powers	
Charles City County		Faye Prichard (A)	X	Jessica Winall	
Byron Adkins, Treasurer	X	Charlie Waddell	X	City of Richmond	
Ryan Patterson		Henrico County		Cameron George	
Chesterfield County		Chris Bast	X	Katherine Jordan	
Kevin Carroll	X	Roscoe Cooper	X	Dakia Knight	X
Tim Davey	X	William Mackey		Cynthia Newbille, Secretary	X
James Holland		Tyrone Nelson			
Jim Ingle	X	Jody Rogish	X		
Mark Miller	X	Dan Schmitt			
Frank Petroski	X	Misty Roundtree	V		
Jessica Schneider	X	New Kent County			
Goochland County		Milton Hathaway	X		
Dwain Cosby	X	Amy Pearson			
Jonathan Lyle		Jordan Stewart, Vice Chair	V		
Neil Spoonhower	X				
Charlie Vaughters (A)					

The technology used for the meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Welcome and Call to Order

Chair McGraw welcomed all attendees and called the meeting to order at approximately 9:34 a.m. He reported that PlanRVA has been selected as a FOLAR 2025 Outstanding Community Service Government Agency Award recipient. This award recognizes PlanRVA and its leadership, along with the PlanRVA board and staff, for their commitment to improving the quality of life in our region through PlanRVA's many years of helping to advance FOLAR and its mission.

Roll Call and Certification of a Quorum

Janice Scott, PlanRVA, called the roll for attendance and certified that a quorum was present.

Pledge of Allegiance

The Pledge of Allegiance was led by Chair McGraw.

1. Administration

a. Confirmation of Member Participation from a Remote Location

Chair McGraw announced that the following members requested approval to participate remotely: Jordan Stewart and Misty Roundtree. Reason (for both): personal matter, specifically a scheduling conflict that prevents in-person attendance. Chair McGraw announced his approval of the requests to participate remotely.

On motion Cynthia Newbille, seconded by Jessica Schneider, the members of the PlanRVA Commission voted to confirm that the Chair's decision to approve the requests to participate from a remote location was in conformance with the PlanRVA Policy for Remote Participation of Members; and, the voices of the remotely participating members could be heard by all persons at the primary or central meeting location (voice vote).

The quorum was updated to show the presence of the remote members.

b. Agenda Amendments

There were no requested amendments to the agenda.

c. Public Comments

There were no requests to offer public comment to the Commission.

d. Approval of February 13, 2025, Meeting Minutes

On motion by Byron Adkins, seconded by James Ingle, the PlanRVA Commission voted to approve meeting minutes as presented (voice vote; Dakia Knight and Charlie Waddell abstained).

2. Standing Committee and Other Reports

a. Chair and Executive Committee Reports

i. FY26 Key Imperatives and Work Program Priorities

Chair McGraw reported that the Executive Committee recommended a change in order of the proposed imperatives. They are now as follows:

- Ensure compliance and agency sustainability
- Drive data, research and analysis
- Update and implement regional strategic vision and core plans
- Offer local planning assistance
- Convene the region

ii. FY26 Officer Rotation

Chair McGraw reviewed the current planned rotation. Based on this rotation, the officers for FY26 would be the representatives from these localities:

- Chair: New Kent
- Vice Chair: Charles City
- Treasurer: Richmond
- Secretary: Henrico

b. Audit, Finance & Facilities Committee Report

Sean Davis provided this report and explained that he will be serving as Chair of that Committee for the rest of the fiscal year. There was a consensus for Mr. Davis's appointment as Chair of the committee.

Mr. Davis reported that efforts are underway to implement a new financial management system. He reviewed the costs of the new system, the portion that will be paid by the CVTA and the licensing requirements and fees associated with the new system. He recommended the Commission retain the current audit firm during the time that the agency is implementing the new financial management system.

Commissioners had questions about the transition to the new system. Lauren Shephard, PlanRVA, reported that staff is still reviewing vendors. She is not currently envisioning running the new system concurrently with the old system for a time.

There was discussion about ensuring the new audit firm, if and when one is awarded the contract in the next fiscal year, is able to work with the financial management system,

Roscoe Cooper and Milton Hathaway arrived at approximately 9:50 a.m.

Byron Adkins left at approximately 9:55 a.m.

On motion Kevin Carroll, seconded by James Ingle, the members of the PlanRVA Commission voted to approve the Audit, Finance & Facilities Committee to retain the current audit firm for FY25 (voice vote).

c. Public Outreach & Engagement Committee Report

i. PlanRVA Newsletter: The Better Together Connector (linked)

Ms. Shickle noted the latest newsletter edition highlights the recent regional symposium. She encouraged Commissioners to share the information with their localities.

ii. Public Outreach & Engagement Committee Joint Meeting with RRTPO Community Transportation Advisory Committee (CTAC)

Ms. Schneider reported on the joint meeting that was held on April 3rd. She described the efforts to draft two proposed new RRTPO policies. One is a pilot CTAC Member Honorarium policy, which would pay an honorarium to CTAC members for meeting attendance. She noted that members who represent agencies would not be paid as individuals; the honorarium would be paid to their employing agency. The second policy is for CTAC member attendance and provides provisions for staff to reach out to localities or agencies when their CTAC representative misses two consecutive meetings or three meetings in a year.

Commissioners suggested agency leadership or board members reach out to localities or agencies to inquire about absenteeism, rather than having staff do that. There was a discussion about improving communication with CTAC members and ensuring those members are receiving all meeting information and invitations.

There was discussion about the fiscal impact of these policies on PlanRVA. Ms. Shickle confirmed that these expenses will be part of the RRTPO work plan. PlanRVA would be reimbursed for the honorarium expenses and staff time.

d. Executive Director's Report

i. Regional Intergovernmental and Environmental Reviews

Martha Shickle, Executive Director, noted that the report was included in the meeting packet.

ii. Regional Strategic Plan Update

Martha Stewart introduced Sarah Stewart, PlanRVA, and explained that she will be providing an update on the regional strategic plan.

Ms. Stewart reviewed the following development steps:

- PlanRVA staff review of locality Comprehensive Plans and Strategic Plans and review of existing regional core plans and partner plans.
- Feedback from:
 - 5/21/24 Public Outreach and Engagement Committee – Review of draft Vision components
 - 6/13/24 Joint Annual Meeting – Visioning Exercise, broad discussion of regional issues
 - 12/5/24 Joint Annual Meeting – Presentation of Vision Themes
- Shared with regional community and stakeholders, including at the Pathways to the Future Regional Symposium 2025 (Pi(e) Day)
- Review for alignment with Federal Guidelines
- Advertisement and Notices to Localities

The five interconnected themes of the regional vision are

- Strategic and Resilient Infrastructure
- A Healthy Environment
- Attainable Housing
- A Strong Economy
- Opportunity and Choice for Everyone

Ms. Stewart reviewed the core plan timeline and noted that approval of the plan will be requested from the Commission in June.

3. Special Program: Housing in the Richmond Region

Barbara Jacocks, PlanRVA, provided an overview on PlanRVA's efforts related to community and economic development. She reported on the newly added Community Development webpage. The core plan, supporting plans and studies, the supported programs and performance indicators were reviewed.

Ms. Jacocks introduced Jovan Burton, Executive Director for the Partnership for Housing Affordability (PHA). Mr. Burton came forward and gave a presentation on housing in the region. He gave an update on recent laws that will impact housing.

Mr. Burton reviewed the Workforce Housing Investment Program and the Virginia Zoning Atlas tool.

Neil Spoonhower left at approximately 10:37 a.m.

The Henrico County Affordable Housing Trust, Richmond's Affordable Housing Program and area economic development authorities housing efforts were reviewed.

Following the presentation, there was a discussion about housing stock in the area and funding sources that are available.

The presentation is posted on the [meeting web page](#).

4. Partner Reports

a. CVTA Report

This report was included in the agenda packet.

b. EMACV Report

This report was provided to Commissioners as a handout.

c. RRTPO Report

This report was included in the agenda packet.

5. Member Comments & Locality Updates

Chair McGraw reported that the Town of Ashland has completed building storage for the town's Christmas tree.

Adjourn

Chair McGraw adjourned the meeting at approximately 10:56 a.m. The next meeting will be held on June 12, 2025, at 9:30 a.m. in the PlanRVA James River Boardroom.

PlanRVA Commission Meeting

June 12, 2025

Staff Report - FY26 Election of Officers

Background:

The following is the established rotation of officers by locality for PlanRVA Executive Committee leadership:

- FY2025: Ashland
- FY2026: New Kent
- FY2027: Charles City
- FY2028: Richmond
- FY2029: Henrico
- FY2030: Goochland
- FY2031: Chesterfield
- FY2032: Hanover
- FY2033: Powhatan

As such, members of the Executive Committee in line to serve for FY26 are:

- Chair: New Kent - Jordan Stewart
- Vice Chair: Charles City – Ryan Patterson
- Treasurer: Richmond – Cynthia Newbille
- Secretary: Henrico – Tyrone Nelson

Requested action: Nomination of Jordan Stewart as Chair, Ryan Patterson as Vice Chair, Cynthia Newbille as Treasurer and Tyrone Nelson as Secretary for FY26.



FY26 MEETING SCHEDULE PLANRVA COMMISSION

MEETING DATE	TIME	LOCATION
July – no meeting		
August – no meeting		
September 11, 2025	9:30 a.m.	PlanRVA, James River Boardroom 424 Hull Street, Suite 300, Richmond, VA
October – no meeting		
November 13, 2025	9:30 a.m.	PlanRVA, James River Boardroom 424 Hull Street, Suite 300, Richmond, VA
December – no meeting		
January Date TBD: Joint Meeting & End-of-Year Breakfast		
February 12, 2026	9:30 a.m.	PlanRVA, James River Boardroom 424 Hull Street, Suite 300, Richmond, VA
March – no meeting		
April 9, 2026	9:30 a.m.	PlanRVA, James River Boardroom 424 Hull Street, Suite 300, Richmond, VA
May – no meeting		
June 11, 2026	9:30 a.m.	PlanRVA, James River Boardroom 424 Hull Street, Suite 300, Richmond, V

*Joint Meeting & End-of-Year Breakfast

PLANRVA EXECUTIVE COMMITTEE

MEETING DATE	TIME	LOCATION
July – no meeting		
August 14, 2025	8:30 a.m.	PlanRVA, James River Boardroom 424 Hull Street, Suite 300, Richmond, VA
September – no meeting		
October 9, 2025	8:30 a.m.	PlanRVA, James River Boardroom 424 Hull Street, Suite 300, Richmond, VA
November, December and January – no meetings		
February 12, 2026	8:30 a.m.	PlanRVA, James River Boardroom 424 Hull Street, Suite 300, Richmond, VA
March 12, 2026	8:30 a.m.	PlanRVA, James River Boardroom 424 Hull Street, Suite 300, Richmond, VA
April – no meetings		
May 14, 2026	8:30 a.m.	PlanRVA, James River Boardroom 424 Hull Street, Suite 300, Richmond, VA
June 11, 2026	8:30 a.m.	PlanRVA, James River Boardroom 424 Hull Street, Suite 300, Richmond, VA

Policy for Meetings Held Through Electronic Communications Means During Declared States of Emergency

PlanRVA

BACKGROUND: The CVTA has existing policies that have been enacted to enable members and the general public to participate through various means and through in-person or virtual settings. These policies were enacted as the COVID-19 crisis and subsequent state of emergency were impacting the Richmond region and have served the authority well as it positioned to be supportive to its membership and outside participants.

From time to time, these policies are required to be assessed for their responsiveness to current conditions and requirements of the Commonwealth. For this reason, two existing policies are included in this update, which has been developed in response to current FOIA requirements and best practices for virtual engagement.

This policy rescinds and supersedes the Policy for the Remote Participation of Members and the Policy for All-Virtual Public Meetings, both of which were adopted on September 23, 2022.

REQUESTED ACTION: motion to adopt the updated policy as presented.

PLANRVA – THE REGIONAL COMMISSION

POLICY FOR MEETINGS HELD THROUGH ELECTONIC COMMUNCIATIONS MEANS DURING DECLARED STATES OF EMERGENCY OR OTHERWISE

Adopted: _____, 2025

1. AUTHORITY AND SCOPE

- a. This policy is adopted pursuant to the authorization of §§ 2.2-3708.2 and 2.2-3708.3 of the *Code of Virginia* ("Va. Code") and is to be strictly construed in conformance with the Virginia Freedom of Information Act (VFOIA), Va. Code §§ 2.2-3700—3715.
- b. This policy rescinds and supersedes the Policy for the Remote Participation of Members and the Policy for All-Virtual Public Meetings, both of which were adopted on October 6, 2022.
- c. This policy shall be reviewed and re-adopted or amended annually in compliance with applicable provisions of VFOIA.

2. DEFINITIONS

- a. "**PlanRVA**" means PlanRVA, the Regional Commission, or the Richmond Regional Planning District Commission or any committee, subcommittee, or other PlanRVA entity.
- b. "**Member**" means any member of PlanRVA.
- c. "**Remote participation**" means participation by an individual member of PlanRVA by electronic communication means in a public meeting where a quorum of PlanRVA is physically assembled, as defined by Va. Code § 2.2-3701.
- d. "**Meeting**" means a meeting as defined by Va. Code § 2.2-3701.
- e. "**Notify**" or "**notifies**," for purposes of this policy, means written notice, such as email or letter. Notice does not include text messages or communications via social media.

3. MEETINGS HELD THROUGH ELECTRONIC COMMUNICATION MEANS DURING DECLARED STATES OF EMERGENCY

PlanRVA may meet by electronic communication means without a quorum of the public body physically assembled at one location when the Governor or the locality in which the body is assembling for the meeting has declared a state of emergency in accordance with applicable law, provided that (i) the

catastrophic nature of the declared emergency makes it impracticable or unsafe to assemble a quorum in a single location and (ii) the purpose of the meeting is to provide for the continuity of operations or the discharge of its lawful purposes, duties, and responsibilities. Under such circumstances, PlanRVA:

- a. Give public notice using the best available method given the nature of the emergency, which notice shall be given contemporaneously with the notice provided to members conducting the meeting;
- b. Make arrangements for public access to such meeting through electronic communication means, including video-conferencing;
- c. Provide the public with the opportunity to comment when public comment is customarily received during meetings; and
- d. Otherwise comply with the VFOIA.

The nature of the emergency, the fact that the meeting was held by electronic communication means, and the type of electronic communication means by which the meeting was held shall be stated in the meeting minutes. These policy provisions shall be applicable only for the duration of the declared emergency under applicable law.

4. **MEETINGS HELD THROUGH ELECTRONIC COMMUNICATION MEANS**
(SITUATIONS OTHER THAN DECLARED STATES OF EMERGENCY)

- a. Individual members may use remote participation instead of attending a meeting in person if, in advance of the meeting, the member notifies the chair that:
 - i. The member has a temporary or permanent disability or other medical condition that prevents the member's physical attendance.
 - ii. A medical condition of a member of the member's family requires the member to provide care that prevents the member's physical attendance or the member is a caregiver who must provide care for a person with a disability at the time the public meeting is being held.
 - iii. The member's principal residence is more than 60 miles from the meeting location identified in the meeting notice; or
 - iv. The member is unable to attend the meeting due to a personal matter, the nature of which is identified with specificity. The member may not rely upon this rationale more than two meetings per calendar year or 25% of the meetings held per calendar year rounded up to the next whole number, whichever is greater.

- v. The reason for the member's remote participation and the general location from which the member participates shall be recorded in the meeting minutes.
 - vi. If a member's remote participation is disapproved because such participation would violate this policy, the disapproval shall be recorded in the meeting minutes.
- a. An all-virtual public meeting may be held under the following circumstances:
- i. The meeting notice shall indicate whether the meeting will be an in-person or all-virtual meeting and that the meeting arrangements will not be changed without providing an updated notice, pursuant to VFOIA;
 - ii. Public access to the all-virtual meeting is provided via electronic communication means, which allows the public to hear all members participating in the all-virtual meeting and, when audio-visual technology is available, to see the members;
 - iii. A phone number or other live contact information is provided as a means to report if the audio or video transmission of the meeting fails;
 - iv. A copy of the proposed agenda and all agenda packets and, unless exempt, all materials furnished to members are made available to the public in electronic format at the same time that such materials are provided to the members;
 - v. The public is afforded the opportunity to comment through electronic means, including by way of written comments;
 - vi. No more than two members are together in any one remote location unless that remote location is open to the public;
 - vii. If a closed session is held during an all-virtual public meeting, transmission of the meeting to the public resumes before the public body votes to certify compliance with VFOIA;
 - viii. All-virtual meetings shall not be conducted (i) more than two times per calendar year or 50 % of the meetings held per calendar year rounded up to the next whole number, whichever is greater, or (ii) consecutively with another all-virtual meeting; and
 - ix. Minutes of all-virtual meetings shall include the fact that the meeting was held by electronic communication means and the type of electronic communication means by which the meeting was held.

- x. If a member's participation from a remote location is disapproved it shall be recorded in the minutes with specificity.

5. **PROCESS TO AUTHORIZE AN ALL-VIRTUAL PUBLIC MEETING**

a. PlanRVA may schedule its all-virtual public meetings at the same time and using the same procedures used by PlanRVA to set its meeting calendar for the calendar year; or

b. If PlanRVA wishes to have an all-virtual public meeting on a date not scheduled in advance on its meetings calendar, and an all-virtual public meeting is authorized under Section 4 above, PlanRVA Chair may schedule an all-virtual public meeting provided that any such meeting comports with this policy and VFOIA notice requirements.

**Audit, Finance & Facilities Committee (AFFC) Report
PlanRVA Commission Meeting
June 12, 2025**

FY2025 Q3 Financial Statements

- The Committee met on April 21, 2025, and reviewed the FY2025 Q3 financial statements (period of activity: July 1, 2024 - March 31, 2025).
- The Agency's cash and receivables are in a strong financial position. Overall revenue and expenses at 3/31/2025 are tracking at 73% and 72%, respectively, of the annual budgeted amounts. This is appropriate for this point in the fiscal year given timing of certain expenses and use of additional grant funding for certain expenditures. Staff is continuing to analyze and refine projections for the remainder of FY25.

FY2026 Annual Budget

- Executive Summary:
The Committee met on May 21, 2025 and carefully reviewed the proposed FY26 budget.
- The proposed \$4.8M balanced budget has been developed with a focus on alignment with FY2026 Key Imperatives and careful consideration of evolving federal policy; it will guide financial activities throughout the year
- Staff will continue to closely monitor current awards and pending opportunities, evaluate the Agency's financial risk, and communicate relevant data to the Committee for strategic decision making

Revenue Highlights:

- The proposed budget reflects a conservative approach to revenue, with 68% of anticipated funding from federal sources (primarily PL and 5303 funding awards to support our regional transportation planning program), 18% from local sources (member dues and CVTA earned revenue), 9% from state (General Assembly appropriation and state's share of MPO), and 5% from private sources (primarily VA Housing and FOLAR).
- Proposed revenues *exclude* grant proposals submitted and awaiting confirmation, as well as renewals of active FY25 FEMA, NOAA, and EPA awards

Expense Highlights:

- Primary budget drivers: Staffing (76% of total expenses), Technology (13%), and Occupancy (7%).
- The Committee had a robust discussion regarding the proposed 3% wage adjustment pool, rising health insurance premiums, and fixed and variable costs, recommending inclusion of the proposed 3% wage adjustment pool.

REQUESTED ACTION: motion to adopt the FY26 Annual Budget



	FY2025 Approved Budget	FY2025 Approved Budget - Revised Format	Actuals - PlanRVA only 7/1/2024- 3/31/2025	Actuals - CVTA only 7/1/2024- 3/31/2025	Reasonable check - PlanRVA	Notes
Revenue						
General Revenues						
Local Membership Dues	659,502	659,502	494,673	-		
State Appropriation	152,956	152,956	114,718	-		
Interest	6,000	6,000	14,649	-		
Total General Revenues	818,458	818,458	624,040	-	76%	Tracking appropriately; Note: Relabeled as General
Transportation						
PL (VDOT)	1,811,173	2,190,930	1,502,206	-		
PL (VDOT) Carryover	379,758					
Sec 5303 (DRPT)	724,229	1,066,640	617,878	-		
Sec 5303 (DRPT) Carryover	342,411					
Total Transportation	3,257,570	3,257,570	2,120,084	-	65%	Tracking appropriately; anticipating Q4 invoicing on rural transit; review of Q4 staff time to ensure deliverables are met
Environment						
Technical Assistance	61,375	61,375	61,148	-		
Chesapeake Bay Watershed (WIP3)	52,200	52,200	57,697	-		
CPRG Project: Direct Expenses	308,100	402,357	245,525	-		
Project Partner	77,280	77,280	57,960	-		FOLAR
Special Project	-	-	175	-		
Total Environment	593,212	593,212	422,505	-	71%	Tracking appropriately
Emergency Management						
SHSP (VDEM)	75,000	106,500	174,730	-		Includes critical infrastructure grant awarded after budget approved
SHSP (VDEM) - Pass through			158,784			New line item to reflect pass through \$\$ not included in original budget
Community Outreach	27,000					
Mass Care Program	4,500					
Total Emergency Management	106,500	106,500	333,514	-	313%	Tracking appropriately given items noted above
Other Program Revenue						
Special Project: VACP	25,000	25,000	29,243	-		Passthrough of private funding (CF funds for EMACV)
Special Project: SCRC	25,000	25,000				
CVTA Service Fees: Professional Services	18,357	18,357				
CVTA Service Fees: Administration	34,570	34,570	27,834			PlanRVA Admin fee on CVTA direct expenses
CVTA Passthrough				475,984		New line item to reflect pass through \$\$ not included in original budget
Total Other Program Management	102,927	102,927	57,077	475,984	55%	Tracking appropriately given items noted above
Total Revenue	4,878,667	4,878,667	3,557,221	475,984	73%	Tracking appropriately given items noted above
Expenses						
5100 Salaries & Wages						
5101 Salaries & Wages	2,584,611	2,732,586	1,815,395	157,508		
5102 Salaries & Wages - Allocated			111,290			PlanRVA staff supporting CVTA
Compensation Pool: Salaries (5%)	129,231					Budgeted wage adj included above with salaries
Compensation Pool: Fringe Benefits	18,744					Fringe on wage adj included above with salaries
Total 5100 Salaries & Wages	2,732,586	2,732,586	1,926,685	157,508	71%	Tracking appropriately
5500 Fringe Benefit Pool						
5510 Payroll Taxes	210,538	210,538	147,140	10,813		
5520 Retirement	188,156	188,156	187,431	17,912		
5530 Healthcare	324,000	324,000	219,349	8,100		
5531 FSH/HAS Health Accounts	-	-	(3,182)	2,062		
5540 LTD Insurance	23,969	23,969	18,168	594		
5590 Leave Paid Out	10,000	10,000				
Total 5500 Fringe Benefit Pool	756,663	756,663	568,906	39,481	75%	Tracking appropriately
6000 Direct Cost Pool						
6130 Contracted Services	355,000	355,000	274,399	64,634		
6235 Supplies	500	500				
6290 Miscellaneous	18,000	18,000				
6320 Software Services	6,000					
6350 Computer Supplies	6,000			516		
6360 Technology Services	33,000					
6410 Organizational Dues	10,000			1,648		
6425 Travel- Agency	9,600			5,378		
6430 Training	14,000			5,734		
6450 Staff Engagement	500			-		
6455 Meeting Expenses	8,000			2,738		
6500 Bad Debt Expense	5,000	5,000	3,509	-		



	FY2025 Approved Budget	FY2025 Approved Budget - Revised Format	Actuals - PlanRVA only 7/1/2024- 3/31/2025	Actuals - CVTA only 7/1/2024- 3/31/2025	Reasonable check - PlanRVA	Notes
6460 Special Event	-			-		
Total 6000 Direct Cost Pool	465,600	378,500	277,908	80,648	73%	Tracking appropriately
7000 Indirect Cost Pool						
7100 Professional Fees						
7111 Bank Fees	1,200	1,200	734	-		
7120 Legal Fees	10,000					
7121 Legal Fees - General	36,000	46,000	27,100	36,000		
7131 Consultants: Recurring	12,000	12,000				
7150 Advertising - Indirect	15,000	15,000	4,798	576		
Total 7100 Professional Fees	74,200	74,200	32,632	36,576	44%	Tracking appropriately
7200 General Operations						
7210 Rent	276,581	276,581	157,504	-		Anticipating additional exp related to building lease
7215 Parking	30,000	30,000	15,214	76		
7218 Office Space Expense	12,000	12,000	950	-		
7220 Insurance	10,000	10,000	8,260	3,582		
7230 Printing	24,000	24,000	13,159	-		
7235 Supplies	12,000	12,000	12,471	99		
7240 Postage	3,000	3,000	200	-		
7290 Miscellaneous	6,000	6,000				
Total 7200 General Operations	373,581	373,581	207,758	3,756	56%	Tracking appropriately
7300 Technology Operations						
7310 Virtual Desktop Operations	90,000	90,000	67,450			
7320 Software Services	51,070	90,070	39,090	45,656		Anticipating additional spend to support ongoing tech efforts
7330 Communication Technology	15,600	15,600	19,546			
7350 Computer Supplies	3,000	9,000	4,549			Anticipating additional spend to support ongoing tech efforts
Total 7300 Technology Operations	159,670	204,670	130,636	45,656	64%	Tracking appropriately
7400 Staff Development						
7410 Organizational Dues	24,000	34,000	32,463			
7420 Travel- Board	12,000	12,000				
7421 Training-Board	12,000	12,000				Intercity expenses to be actualized in FYQ4
7425 Travel- Agency	30,000	39,600	24,388			
7430 Training	60,000	74,000	41,474			
7440 Books & Periodicals	600	600				
7450 Staff Engagement	12,000	12,500	2,522			
7455 Meeting Expenses	12,000	20,000	7,133			
7460 Special Event	12,000	12,000	4,243			
7400 Staff Development	174,600	216,700	112,223			Intercity expenses to be actualized in FYQ4
Total 7000 Indirect Cost Pool	782,051	869,151	483,249	85,988	56%	Tracking appropriately
Subtotal Expenses	4,736,900	4,736,900	3,256,749	363,625		NO CHANGE to Board Approved Budgeted Expenses in Total
Reconciling item			164,943	-		Pass Through Funds - SHSP; not included in Board Approved Budget
Total Expenses	4,736,900	4,736,900	3,421,692	363,625	72%	Tracking appropriately
Net Operating Income (Loss) before Transfers	141,768	141,768	300,472	112,358		
9000 Transfers to Capital Projects Reserve						
9101 Transfer for Office Furniture	(50,000)	(50,000)	(43,828)	-		
9102 Transfer for Computer Equipment	(25,000)	(25,000)				
Total 9000 Transfers to Capital Projects Reserve	(75,000)	(75,000)	(43,828)			
Net Operating Income (Loss)	66,768	66,768	256,644	112,358		Consider reinvesting potential surplus in reserves at year end

Richmond Regional PDC
Balance Sheet
As of March 31, 2025

	As of 3/31/2025	As of 12/31/2024
ASSETS		
Current Assets		
Bank Accounts		
1050 LGIP-Virginia Dept of Treasury	363,877.36	359,901.91
1070 Truist Checking 8921	398,598.24	564,738.75
Total Bank Accounts	\$ 762,475.60	\$ 924,640.66
Accounts Receivable		
1200 Accounts Receivable	98,076.79	154,233.59
Total Accounts Receivable	\$ 98,076.79	\$ 154,233.59
Other Current Assets		
1150 Prepaid Expenses	5,261.99	14,603.76
1250 Misc Receivables - Grants	958,463.77	807,993.65
1300 Due from CVTA	89,701.25	51,344.97
Total Other Current Assets	\$ 1,053,427.01	\$ 873,942.38
Total Current Assets	\$ 1,913,979.40	\$ 1,952,816.63
Fixed Assets		
1300 Property & Equipment	380,435.01	380,435.01
1350 Accumulated Depreciation	-101,313.78	-101,313.78
1380 Lease Asset - Office	2,127,182.98	2,127,182.98
1390 Accumulated Amortization	-308,287.40	-308,287.40
Total Fixed Assets	\$ 2,098,016.81	\$ 2,098,016.81
Other Assets		
1950 Deferred outflows - VRS Pymts	200,188.08	200,188.08
Total Other Assets	\$ 200,188.08	\$ 200,188.08
TOTAL ASSETS	\$ 4,212,184.29	\$ 4,251,021.52
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 Accounts Payable	84,181.97	121,142.02
Total Accounts Payable	\$ 84,181.97	\$ 121,142.02
Credit Cards		
2020 Account Payable - Other	30,642.74	152.28
Total Credit Cards	\$ 30,642.74	\$ 152.28
Other Current Liabilities		
2050 Accrued Expenses	119,751.50	119,751.50
2500 Compensated Absences	149,376.99	149,376.99
2525 Deferred Revenue	228,763.93	394,613.76
Total Other Current Liabilities	\$ 497,892.42	\$ 663,742.25

Richmond Regional PDC
Balance Sheet
As of March 31, 2025

	As of 3/31/2025	As of 12/31/2024
Total Current Liabilities	\$ 612,717.13	\$ 785,036.55
Long-Term Liabilities		
2850 Lease Liability	1,916,127.45	1,916,127.45
2900 Net Pension Liability	308,141.00	308,141.00
2950 Deferred Inflows	167,689.00	167,689.00
Total Long-Term Liabilities	\$ 2,391,957.45	\$ 2,391,957.45
Total Liabilities	\$ 3,004,674.58	\$ 3,176,994.00
Equity		
3100 Investment in Capital Assets	244,689.95	244,689.95
3150 Leasehold Equity	-41,852.22	-41,852.22
3200 Accrual Basis Adjustments	-579,355.29	-579,355.29
3900 Fund Balance	1,380,207.50	1,379,978.95
Net Income	203,719.77	70,566.13
Total Equity	\$ 1,207,409.71	\$ 1,074,027.52
TOTAL LIABILITIES AND EQUITY	\$ 4,212,084.29	\$ 4,251,021.52



FY2026 Operating and Capital Budget

	1	2	3	4			Proposed FY26 Budget	FY25 Projection	\$ Variance	% Variance	Notes
	Community Development	REME	Transportation	Administration	Data	Public Outreach					
Revenue											
Federal Funding							3,257,976	3,344,370	(86,394)	-3%	
State Funding							459,992	467,047	(7,055)	-2%	
Local Funding							863,112	827,503	35,609	4%	Includes local member dues and CVTA service fees
Private Funding							240,664	116,271	124,393	107%	FY26 includes recently awarded VA Housing grants and increased FOLAR funding
Total Revenue	396,041	750,062	3,287,642	164,044	223,956	-	4,821,744	5,104,004	(282,260)	-6%	
Expenses											
Personnel	536,368	642,589	759,493	1,026,013	478,570	208,165	3,651,198	3,340,271	310,926	9%	3% wage adj; no change to VRS contribution rate; 3.5% escalated health premium
Professional Fees	-	-	340,000	49,200	-	-	389,200	323,254	65,946	20%	FY 26 includes direct transportation costs incl. TDM, transit outreach, project scoring
Technology	-	-	30,000	239,797	-	-	269,797	189,572	80,225	42%	FY 26 includes invest. in best practice security and efficiency upgrades and maintenance
Office Expenses	-	-	-	39,500	-	-	39,500	357,459	(317,959)	-89%	FY25 includes pass through expense not reflected in FY26
Professional development	-	-	30,000	71,000	-	-	101,000	59,843	41,157	69%	
Occupancy	-	-	-	332,312	-	-	332,312	413,790	(81,478)	-20%	Includes anticipated escalation, CAM and RET
Total Operating Expenses	536,368	642,589	1,159,493	1,757,822	478,570	208,165	4,783,007	4,684,189	98,818	2%	
Total Capital Expenses							35,000	50,000	(15,000)	-30%	FY26 includes new acct and grants mgmt system
Total Operating and Capital Expenses	536,368	642,589	1,159,493	1,757,822	478,570	208,165	4,818,007	4,734,189	83,818	2%	
Net Income							3,738	369,815			

Environmental & Intergovernmental Reviews

In cooperation with State Agencies, PlanRVA routinely is requested to provide environmental and intergovernmental reviews. PlanRVA staff circulate the review requests among member locality staff for comments and questions prior to submitting a response to the requesting State Agency.

Environmental reviews can include:

- **Environmental Assessments and Impact Reports** - Virginia code requires state agencies to prepare an environmental impact report (EIR) for each major state project.
- **Coastal Consistency Determinations and Certifications** - Due to receipt of Federal funds or permits, proposed projects must prove consistency with the enforceable policies of Virginia's Coastal Zone Management Program.
- **Groundwater Withdrawal Permits** - PlanRVA staff receives notice of Groundwater Withdrawal Permits in the Eastern Virginia Ground Water Management Area (GWMA). The eastern portion of PlanRVA is located in the Eastern Virginia GWMA. All jurisdictions in the Eastern Virginia GWMA are notified of pending permits as part of this process, therefore PlanRVA receives review requests for projects outside of the Richmond region. For more information about the Eastern Virginia GWMA see <https://www.deq.virginia.gov/permits/water/water-withdrawal>.
- **Virginia Water Protection (VWP) Permits** - DEQ issues VWP Permits for activities related to the quality of surface waters in the Commonwealth including the filling, dredging, draining or excavation of wetlands, streams, or other state waters. Surface water withdrawals are also permitted through VWP permits.
- **Virginia Pollutant Discharge Elimination System (VPDES) Permits** - DEQ issues VPDES permits to any person who discharges any pollutant into surface waters of the Commonwealth from a point source.
- **Virginia Pollution Abatement Permit** - A VPA permit may be issued by DEQ whenever an owner handles waste and wastewater in a manner that does not involve a point-source discharge to state waters.

Intergovernmental reviews can include:

- State Agency grant applications for Federal funding, including:
 - CERCLA grant funds from US EPA (Superfund programming and site remediation)
 - Virginia Coastal Zone Management Program funding from the National Oceanic and Atmospheric Administration
 - Diesel Emission Reduction Act (DERA) State Clean Diesel funds from US EPA
 - Capitalization funds for the Virginia Clean Water Revolving Loan Fund for wastewater treatment facility improvements from US EPA
- FHWA Section 5310 funding for projects involving transit and mobility enhancements for seniors and individuals with disabilities.

For additional information on the reviews, please go to the following:

<https://planrva.org/environment/reviews/>.

Environmental and Intergovernmental Reviews

Date Completed	Review Title	Environmental						Intergovernmental		
		Federal Consistency Determinations/Certifications	Groundwater Withdrawal Permits	Environmental Assessments and Impact Statements or	Virginia Pollution Abatement	VPDES Permits	Virginia Water Protection Permits	State Corporation Commission	Superfund	State Agency Program grant application
Locality/ Area										
Located within the Richmond Region										
Chesterfield										
4/29/2025	SCC Chesterfield Energy Reliability Center, PUR-2025-00037, DEQ 25-048S							X		
5/1/2025	HUD Abberly Astoria, DEQ 25-058F	X								
5/2/2025	Revised Local Limits; Falling Creek WWTP, VPDES Permit No. VA0024996 Proctors Creek WWTP, VPDES Permit No. VA0060194					X				
5/6/2025	Mall Drive Apartments (22-2442)						X			
5/9/2025	VCU Health Chester Medical Office Building			X						
5/21/2025	Midlothian Quarry, DEQ 25-072F	X								
Hanover										
5/21/2025	VPA00859 Synagro Central Biosolids Permit				X					
Henrico										
5/6/2025	SCC Technology Boulevard Lines, PUR-2025-00042, DEQ 25-062S							X		
Virginia										

For additional information on the reviews, please go to the following:

http://www.richmondregional.org/planning/environmental/eig_reviews/

Date Completed	Review Title	Environmental						Intergovernmental		
		Federal Consistency Determinations/Certifications	Groundwater Withdrawal Permit	Environmental Assessments and Impact Statements or	Virginia Pollution Abatement	VPDES Permits	Virginia Water Protection Permits	State Corporation Commission	Superfund	State Agency Program grant application
										X
	26-08 USGS FY25 Groundwater and Streamflow Program 5/9/2025									
	Veterans Affairs Build-to-Suit Lease Program, DEQ 25-075F 5/13/2025			X						
Located outside - but potentially impacting - the Richmond Region										
	<i>Westmoreland</i>									
	GW1000497 - Cabin Point & Glebe Harbor Public Water System 5/1/2025		X							
	GW1000494 Potomac Westmoreland Shores 5/15/2025		X							

For additional information on the reviews, please go to the following:
http://www.richmondregional.org/planning/environmental/eig_reviews/

Pathways to the Future: 2025-2030

Regional Strategic Vision:

This Strategic Plan covers the area within Virginia’s planning district #15, comprised of the Town of Ashland, the City of Richmond, and the Counties of Charles City, Chesterfield, Goochland, Hanover, Henrico, New Kent, and Powhatan. This region has a deep and complex history, a beautiful landscape threaded with rivers and communities of many kinds, and within them, the people who choose to live, work, or travel here.

To serve this region and its people, the Commission has identified a Vision for the future that it seeks to achieve through regional planning activities and coordinated and collaborative efforts.

The following five interconnected themes together constitute our Vision Statement for the region.



- **Strategic and Resilient Infrastructure.** A region with infrastructure and systems designed and maintained to protect and enhance individual and community health and well-being.



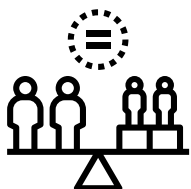
- **A Healthy Environment.** A region with thriving ecosystems - healthy watersheds, clean air, fruitful working lands, flourishing habitats, and communities that are located and planned in ways that recognize the connections between environmental health and human health and well-being.



- **Attainable Housing.** A region with diverse housing stock that makes attainable housing options for everyone that are safe, comfortable, resource-efficient, and built in coordination with available or planned infrastructure and services.



- **A Strong Economy.** A region with a diverse and resilient economic base, an educated and skilled workforce, employment that enables workers to meet their family needs, and communities with the physical, structural and social conditions to support and attract employers, workers and visitors.



- **Opportunity and Choice for Everyone.** A region that engages and collaborates with all voices and creates pathways to success through access to jobs, housing, infrastructure and services, quality education, a healthy environment, and other elements that allow all individuals and families to thrive.



Pathways to the Future: 2025-2030

Regional Strategic Vision:

The Commission will work together to plan for achieving this Vision by compiling, updating, or developing regional “core” plan documents addressing the key planning areas outlined in the Code of Virginia (transportation, housing, economic development, and environmental management) and others identified as priorities for the region. Core plans developed by PlanRVA will use data to depict the region's existing conditions and analyze them to explore options for moving forward.

The information and analysis in the core plans will inform regional goals, objectives, and strategies, which together will form a more detailed map for achieving our Vision. Input from the community to each core plan developed by PlanRVA will guide the process.

Over time, and as the region moves forward, the Commission will track progress in achieving the regional vision and goals with emphasis on the core plans developed by PlanRVA.

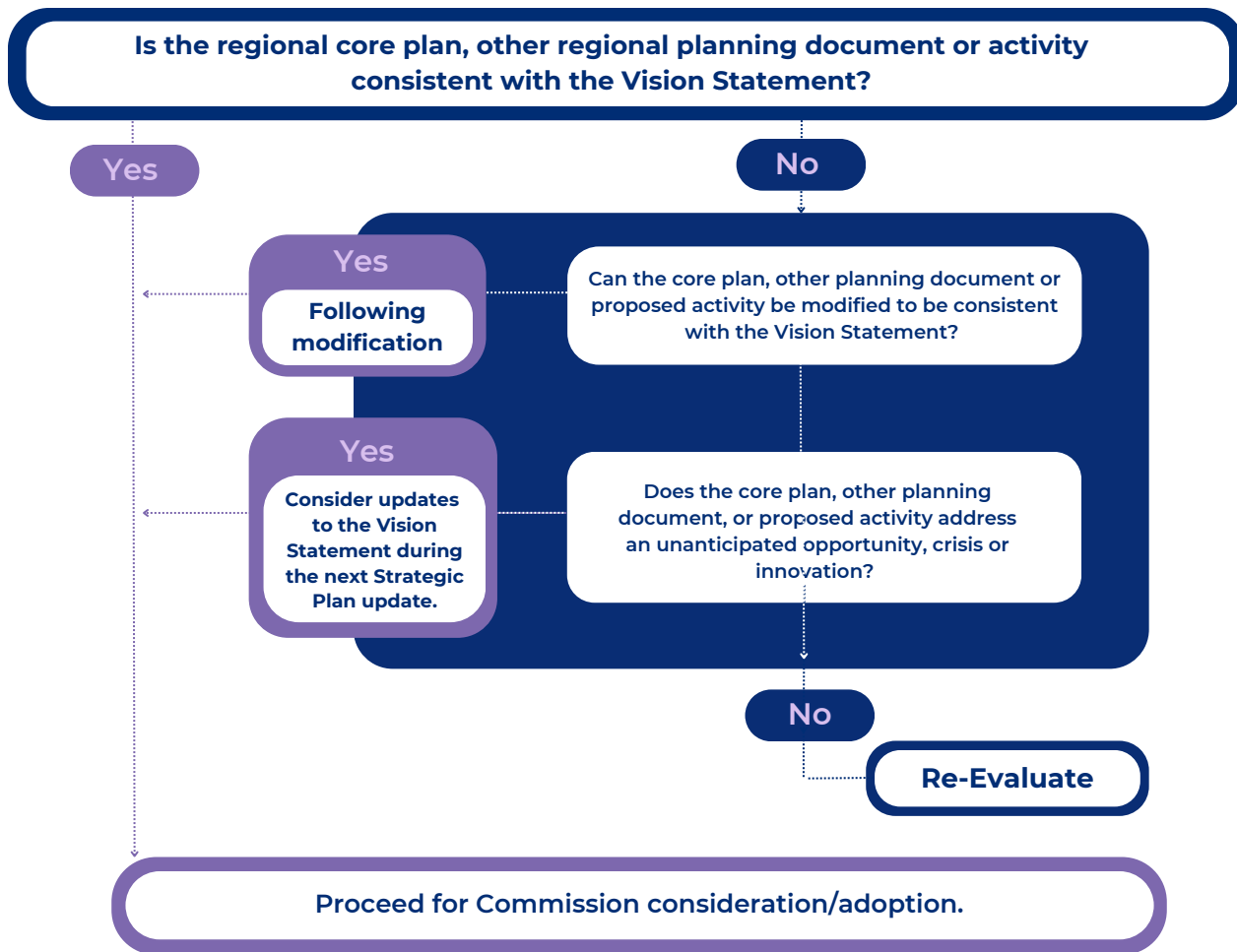
Each year the Commission will:

- Review and adopt updated versions of the core plans developed by PlanRVA, as needed, and review the status of each plan (preparing to update, update in progress, implementation, etc.).
 - Plan review and adoption will include a review of the community input summaries in each plan.
 - Plan review and adoption will include consideration of how the specific plan goals are informed and will feed into the overall vision for the region.
- Review progress on and guide upcoming regional planning and programmatic activities as PlanRVA's core plans are implemented.
- Develop/update (if needed) metrics pertinent to the vision's elements and review the data results for these metrics.

Pathways to the Future: 2025-2030

Regional Strategic Vision:

Upon adoption of this Strategic Plan, the Commission will consider the Vision in its deliberations and actions, as illustrated below.



In developing the Vision, plans and processes, the Commission acknowledges that plans and progress at the regional level both feed into and draw upon the work of each member locality and of many partners across the region.

As work aligned with the regional Vision takes place across the localities and in coordination with regional partners in fiscal years 2025-2030, PlanRVA will continue to fulfill its supporting role to convene representatives to build relationships and capacity across the region; provide technical assistance; serve as a liaison between local, state and federal governments; and implement services when requested by members.



RESOLUTION

2025-03

WHEREAS, PlanRVA is the Richmond Regional Planning District Commission serving the Town of Ashland, the City of Richmond, and the Counties of Charles City, Chesterfield, Goochland, Hanover, Henrico, New Kent, and Powhatan, known together as Planning District 15; and

WHEREAS, §15.2-4209 of the Code of Virginia requires the preparation and adoption of regional strategic plans by each of the Commonwealth's Regional Planning District Commissions; and

WHEREAS, to serve this region and its people, PlanRVA has identified a vision for the future that it seeks to achieve through regional planning activities and coordinated and collaborative efforts; and

WHEREAS, the 2025-2030 Regional Strategic Plan Vision was developed with input from regional organizations, business community and community organizations; and

WHEREAS, PlanRVA believes that the development of a specific vision is vital to planning for the regional activities of the PlanRVA Commission and staff.

NOW, THEREFORE, BE IT RESOLVED, that the Richmond Regional Planning District Commission hereby adopts Pathways to the Future: 2025-2030 Regional Strategic Vision, as attached.

.....

This is to certify that the PlanRVA Commission adopted the above resolution at its meeting held June 12, 2025.

WITNESS:

BY:

Janice Scott
Board Relations Manager
PlanRVA

Daniel McGraw
Chair
PlanRVA Commission



PlanRVA Commission Agenda – 6-12-25

Water Supply Planning

Staff Report

BACKGROUND: The [Water Supply Planning \(WSP\)](#) program was created after the 2001-2002 drought. Its goal is to ensure adequate and safe drinking water is available to all Virginians, while encouraging, promoting, and protecting aquatic life, recreation, and other beneficial uses. The water supply planning process is a long-term collaborative effort involving a variety of state and local stakeholders. Localities take the lead role in identifying the needs of their communities and the Virginia Department of Environmental Quality (DEQ) provides technical analysis and oversight.

Amendments to the WSP regulations became effective on October 9, 2024. They direct the State Water Control Board to adopt regulations designating [Regional Planning Areas](#) based primarily on river basins. They additionally identify the particular Regional Planning Area in which each locality may participate.

The **Middle James River 3 RPU** was established consisting of the cities of Colonial Heights, Hopewell, Petersburg, and Richmond; and the counties of Amelia, Charles City, Chesterfield, Cumberland, Dinwiddie, Goochland, Hanover, Henrico, Powhatan, and Prince George.

Regulations require localities within a Regional Planning Area to submit a single, jointly developed regional water supply plan, and require that regional water supply plans identify water supply risks and propose regional strategies to address these risks. Regional water supply plans must be submitted to DEQ by **October 9, 2029**.

DEQ made initial grant funding for water supply planning available through the 2025 Local and Regional Water Supply Planning Grants Program. The Middle James River 3 RPU (MJR3) began coordination with the City of Richmond as the lead agent. Richmond submitted a preliminary grant proposal on behalf of MJR3 and \$8,884 were confirmed for our RPU for the collection and consolidation of previous water supply plans. The MJR3 used

PlanRVA's [On-Call-Consultant-Bench](#) to identify Dewberry as the firm to complete this work.

The MJR3 has decided that, after completion of this initial work, PlanRVA should become the lead agent for future water supply planning efforts. The MJR3 does not coincide with PlanRVA's footprint. PlanRVA will coordinate with the localities listed above, as well as the Crater Planning District Commission and the Appomattox River Water Authority. PlanRVA will also submit any future grant funding applications on behalf of MJR3.

REQUESTED ACTION: motion to adopt Resolution 2025-02 – PlanRVA Local and Regional Water Supply Planning Grant.



RESOLUTION

2025-02

WHEREAS, the Virginia General Assembly has mandated the development of Regional Water Supply Plans throughout the Commonwealth and the State Water Control Board has developed regulations to implement this planning process; and

WHEREAS, the Local and Regional Water Supply Planning regulation (9VAC25-780) designates Regional Planning Areas (RPAs) for each locality in Virginia, and requires each locality in an RPA to assist its Regional Planning Unit (RPU) in developing and submitting a single jointly produced Regional Water Supply Plan (Plan) to DEQ within five years from the effective date of the regulation, October 9, 2029; and

WHEREAS, the Middle James River 3 RPU has been established consisting of the cities of Colonial Heights, Hopewell, Petersburg, and Richmond; and the counties of Amelia, Charles City, Chesterfield, Cumberland, Dinwiddie, Goochland, Hanover, Henrico, Powhatan, and Prince George; and

WHEREAS, the Virginia Department of Environmental Quality (DEQ) has announced the availability of grant funds to assist RPUs and offset some of the costs related to the development of these Plans and are encouraging RPUs to submit applications for grant funds; and

WHEREAS, the Middle James 3 RPU has requested that the Richmond Regional Planning District Commission (PlanRVA) be the lead agent for the development of its Regional Water Supply Plan.

NOW, THEREFORE, BE IT RESOLVED, that the Richmond Regional Planning District Commission hereby commits to coordinate with all local governments and water authorities within the Middle James 3 RPU in the development of a Regional Water Supply Plan that will comply with mandated regulations; and

BE IT FURTHER RESOLVED, that the Richmond Regional Planning District Commission hereby commits to developing applications for any available water supply planning grant funds to offset to the extent feasible the cost of developing said Regional Water Supply Plan; and

BE IT FURTHER RESOLVED, that, contingent upon execution of an agreement by all localities and water authorities within the Middle James 3 RPU and upon the award of grant funds to the Middle James 3 RPU, the Richmond Regional Planning District Commission intends to manage all grant funds received and allocate these shared funds towards the tasks and deliverables proposed in the grant application for the benefit of the entire Regional Planning Unit.

.....
This is to certify that the PlanRVA Commission adopted the above resolution at its meeting held June 12, 2025.

WITNESS:

BY:

Janice Scott
Board Relations Manager
PlanRVA

Daniel McGraw
Chairman
PlanRVA Commission

CVTA AGENCY UPDATE

June 2025

This report provides a summary of recent and upcoming activity of the Authority, Finance Committee, TAC and Fall Line Working Groups. Detailed information, including agendas for upcoming meetings can be found on the [CVTA meeting webpage](#).

The CVTA met on April 25th and heard/took action on the following:

- **Public hearing for the FY2026 CVTA Administrative & Operating Budget**
 - Following a public review period from April 10th through April 24th, the Authority held a public hearing on the proposed budget, then voted to approve the budget.
- **Wayfinding Standard Project Agreements (SPAS)**
 - The Authority voted to approve SPAs for Hanover and Henrico counties for the segments of the Fall Line Trail through their respective localities.
- **GRTC FY26 Regional Public Transportation Plan**
 - Following a presentation by GRTC, the Authority voted to approve the regional public transportation plan. The plan is an annual requirement, identifying how GRTC plans to spend CVTA funds in the upcoming fiscal year. The FY2026 plan addresses the following priorities:
 - Ensure the stability and maintenance of transit operations.
 - Prioritize capital requirements to maintain assets in good repair and provide targeted rider and business efficiencies and improvements.
 - Advance planning studies for operational and capital mobility priorities and needs in the RVA region.
 - Prepare for service updates in FY2026.

Upcoming Meetings:

- TAC – May 12, 2025, 1:00 p.m.
- Finance Committee – May 14, 2025, 9:00 a.m.
- Authority – June 6, 2025, 9:00 a.m. – the Authority is expected to take action on the following:
 - Candidate Project Recommendation – Designated Working Capital Reserve - \$5.05 Million -commit \$4.0 million in interest earnings to the Fall Line Design-Build #2 project and the remaining \$1.05 million in interest earnings to the regional project balance entry.
 - FY26 officer election and Finance Committee member appointments.

EMACV Program UPDATE

PlanRVA Commission Meeting – June 2025

This report provides a summary of recent and upcoming activities of the Emergency Management Alliance of Central Virginia (EMACV) and its committees: Mass Care & Human Services, Outreach, Regional Community Emergency Response Team (CERT), Planning, and Training & Exercise. For more information, visit [EMACV](#).

Upcoming Activities:

- The 2025 Mass Care Symposium will be held on June 9 at the Capital One West Creek. The all-day event will bring professionals across the state who have responsibilities during mass care incidents to come learn about best practices, lessons learned, and innovative ideas within the realm of community sheltering, emergency distribution of resources, mass feeding, and family assistance. You can find out more about our symposium [here](#).
- Multiple Business Recovery Workshops are being planned in the coming months for jurisdictions in the tri-cities area. These workshops will help guide local businesses on steps they can take to prepare for emergencies so they can maintain operations during them.
- It's Squirrels season, and EMACV is once again partnering with the Richmond Flying Squirrels to bring preparedness to game attendees. The Alliance will be at multiple games this season and are looking for volunteers to support the tables at the games.

FY23 Grant Closeout:

- The EMA Program Coordinator is working with EMACV chairs to spend down 3 remaining grants prior to the June 30th close out. Some remaining funds will be deobligated.
- EMACV leadership is working on identifying gaps in the region as potential future grant projects, with diversifying funding streams as a priority. PlanRVA staff is developing grant management expectations to streamline the grant cycle.

RRTPO AGENCY UPDATE PlanRVA Commission Meeting – June 2025

This report provides a summary of recent and upcoming activity of the Policy Board and its committees. Detailed information, including meeting videos and agendas for upcoming meetings can be found on the [meeting webpage](#).

The RRTPO Policy Board met on May 29th and took the following actions:

Election of FY26 Officers

The members of the Policy Board voted to elect Jody Rogish (Henrico County) as Chair and John Hodges (Town of Ashland) as Vice Chair for FY26.

Adoption of the FY26 Unified Planning Work Program (UPWP)

The UPWP is a statement of work identifying the planning priorities and activities to be carried out within a metropolitan planning area and serves as the RRTPO budget and work program for the current fiscal year. Major priorities for this UPWP include continued efforts to complete the recommendations from the federal certification review, continuing efforts to update the travel demand model, plan and implement multimodal projects, and advance efforts to involve the public in planning for the region. Major emphasis for this fiscal year includes:

- 2025 Federal Certification – Large MPOs like the RRTPO are reviewed every four (4) years by FHWA and FTA to ensure compliance with federal planning requirements. Certification of the RRTPO program is scheduled for 2025. Assisting the federal review process will be a major focus of the RRTPO for the first part of the new fiscal year.
- Core Plan Convergence - FY2026 will be a convergence of core planning products that only occurs every few decades. We will be largely completing the 2050 update for the long-range plan and developing and adopting the FY27 - FY30 transportation improvement program. Air quality planning will be coordinated between both plans and the Tri-Cities Area MPO to the extent possible.
- Prioritizing Safety - This effort will follow up on efforts to identify the regional role in reducing the fatalities and serious injuries on our roadways. Major focus will include updates and enhancement of the regional safety plan.
- Envisioning our Multimodal Future - The focus of this effort is the continued development of our active transportation, freight, and transit networks across the region. A major emphasis will be a study to refine the proposed alignment for the western spine of the regional bike network.

Upcoming Meetings:

- Technical Advisory Committee (TAC) – July 8, 2025, 9:00 a.m.
- Executive Committee – August 7, 2025, 8:30 a.m.
- Policy Board– August 7, 2025, 9:30 a.m.